



REQUEST FOR PROPOSAL (RFP)

RFP-436

Addendum #1

Questions and Answers

Athletic Charter Bus Services

Issue Date: July 14, 2023

Due Date: July 24, 2023

SUBMITTAL DUE DATE AND TIME:

One (1) **original technical and cost proposal** plus one (1) convenience copy, as well as an electronic copy (submitted on a USB drive) to:

Monica J. Cochran
Director of Procurement
Fairmont State University
Hardway Hall Room 305
1201 Locust Avenue
Fairmont, WV 26554

The outside of the envelope or package(s) for both the technical and the cost proposal should be clearly marked:

REQ/RFP #: RFP-436
Opening Date: July 24, 2023
Opening Time: 3:00 p.m.

Late submittals will not be accepted. Proposals will be accepted until the time and date specified.

ADDENDUM ACKNOWLEDGMENT:

I hereby acknowledge receipt of the following checked addendum(s) and have made the necessary revisions to my proposal.

Addendum Nos.:

No. 1 _____

No. 2 _____

No. 3 _____

No. 4 _____

No. 5 _____

I understand that failure to confirm the receipt of the addendum(s) is cause for rejection of bids.

_____ Signature

_____ Company

_____ Date

Vendor Questions /Answers

Question 1:

All of our motor coaches are more than 15 years old. I know this needs to have the University's approval.

Answer: Yes

Question 2:

Overnight trips versus relay driver(s):

- a. 9/17/2023 - a Soccer trip to Notre Dame College - **This is NOT an overnight trip**
- b. 9/23/2023 - a Football trip to Notre Dame College - **Overnight trip**
- c. 10/14/2023 - a Football trip to UNC Pembroke – **Overnight trip**
- d. 10/31/2023 - a Volleyball trip to Notre Dame College – **This is NOT an overnight trip**
- e. 11/15/2023 - a Men's Basketball trip to West Chester University – **Overnight trip**
- f. 12/9/2023 - a Wrestling trip to Averett College – **Overnight trip**
- g. 1/20/2024 - Men's Basketball trip to Notre Dame College - **Overnight trip**

Question 3:

For the mileage calculator, I am including the total miles (per motorcoach) for each trip. Do you want it done differently?

Answer: Yes, please quote the total miles (per motorcoach) for each trip