

**Fairmont State University Faculty Senate**  
**Minutes**  
**October 12, 2021**  
**3:00-5:00 p.m.**

**Called to order: 10/12 at 3:02**

**Members Present:** Charles Shields (President), Donna Long (VP, Humanities), Todd Clark (Exec Committee: Member-at-Large, Social Sciences), Bob Niichel (Exec Committee: Webmaster, Computer Science & Math), Jim Davis (Exec Committee: Member-at-Large, Business), Stephen Rice (Exec Committee: Member-at-Large, Nina Slota (Exec Committee: Secretary, Behavioral Science), Thomas Cuchta (Computer Science & Math), Timothy Oxley (Academic Affairs), Tabitha Lafferre (Engineering Technology), Molly Barra (Library), Steven Roof (Academic Leadership Team), Bill Harrison (Faculty rep to ACF), James Vassil (Sci-Tech), Julie Reneau (Education), Tyler Singer (Exercise Science), Janet Floyd (School of Business & Aviation), Gina Fantasia (Faculty Rep to BOG), Rachel Cook (Natural Sciences), Nathan Myers (Humanities), Denise Kirchoff (Nursing), Jennifer Satterfield (Nursing), Joshua Smallridge (Social Sciences), Logan Cottrell (SGA)

**Guests:** Dianna Phillips (Provost), Richard Harvey, Amanda Metcalf, Paul Reneau, Deb Hemler, Victoria Valentine, Tina Reed, Susan Ross, Jan Kiger, Robert Baker, Janie Leary

**I. Reading & Approval of the minutes from the September 14, 2021 meeting—**

Motion to approve the minutes: Bob Niichel/Bill Harrison. Passed.

**II. President Martin**

Not present.

**III. Provost Phillips**

i. Badge/ID issues, answers to unanswered questions—We're talking about after hours, single-point access. CFO is hoping around Nov. 24. They will be proximity, not swipe cards, due to ADA issues. Single-point access—one goal is to control who doesn't belong after hours. In case of emergency, the buildings can be locked down. She has experienced active shooter and credible bomb threat situations. Current and previous campus police chief have been requesting this for quite some time. More details are coming. It will only track which building people are in, not the specific room or who else is with them. It will be a work in progress. Buildings will probably lock at 6PM and unlock at 7AM. After hours, need the card to enter.

ii. Question: What about when school is closed (summer, winter)?

- Answer: The Provost's understanding is during those 2 weeks of winter holiday, the buildings would be locked 24/7.

iii. Question: Can exceptions be granted?

- Yes. (OSIX, greenhouse, lab animals, etc.)
- iv. Library, Falcon Center and Wallman won't be on the system, due to their hours.
- v. Comment: The library would like 24/7 access to the first floor computer lab, printers, restrooms. They do have locking systems.
- vi. Suggestion: Folklife Center, too.
- vii. Question: If there's a chip in the card and something happens, like the building falls down, would we be traceable?
  - Provost will ask, but doesn't think we bought that ability.
- viii. Question: Access to all buildings, or just ours?
  - All buildings.
- ii. Program Review Council—HLC is coming up and we have 7 program reviews this academic year, 2 of which have outside accreditors, too. Starting this year, every program review will undergo an institutional review with faculty input. Each faculty member on the committee will review 2 programs that are not their own. Some faculty have already volunteered, additional faculty may be needed. Probably want two faculty per college.
- iii. Faculty handbook—We did get feedback from outside counsel on Friday afternoon. The Provost said she was delighted that there were no surprises.

#### **IV. Reports of Officers, Boards and Standing Committees**

- i. BOG Representative, Dr. Gina Fantasia—Nothing to report.
- ii. ACF Representative, Dr. Bill Harrison—ACF put together a suggested legislative agenda. 6 points, which were sent out by email to all faculty.
- iii. Presidential Perception Survey Committee—Paul Reneau—PPSC charged with survey. This year, BOG charged the committee with finding an independent 3<sup>rd</sup> party to administer the survey. The committee's criteria were: anonymous, answers untraceable, survey sent to on campus email, faculty could fill out through another email account, and people would only be able to answer once. The company will strip down the data to take out identifiers. Faculty will see average, SD, range, descriptive stats. BOG, President, and Faculty Senate Exec. Committee get comments.

**V. Student Government Report**—Logan Cottrell—present, but no report.

**VI. Textbook Committee Survey**—Survey is anonymous. Closed the day after this senate meeting.

#### **VII. Unfinished Business** **Major Items**

- i. Proposed revisions to Faculty Senate constitution and bylaws (second reading)  
**“Motion to consider the proposed revisions to the Faculty Senate Constitution and**

**bylaws for second reading.” (Niichel/Cuchta)**

Discussion:

- How are senators allotted by department and by college?
- Faculty Senate committees are allowed to pick student representatives for their own committees, if they desire.

**Motion to table until corrections are made for next meeting. (Niichel/Cuchta).**

**Motion passed.**

**VIII. New Business**

**Major Items**

i. Establishment of Faculty Handbook Committee (first reading)

- **Motion to establish Dr. Baker’s/the committee’s recommendation for the standing Ad Hoc Faculty Handbook Committee (first reading). (Niichel/Cuchta).**
  - Need charge to import into Bylaws
  - Discussion: should committee be solely tenured faculty?
- **Motion carried.**

**Minor Items**

i. Approval of ACF Legislative Agenda Goals

- **Motion to accept. (Long/Cuchta). Motion carried.**

ii. Approval of Dr. Nina Slota as Faculty Senate Secretary--

- **Motion to approve. (Harrison/Long). Motion approved.**

iii. Recommendations for Provost’s ad-hoc committees (online/remote and PTAR committees)—

- **Motion to accept the names. (Cuchta/Niichel). Motion approved.**

iv. Curriculum Committee New Course Proposal Form--should not be on agenda, yet.

v. Acceptance of year end reports (Academic Appeals, Personnel Committee)

- **Motion to accept the reports. (Niichel/Cuchta). Motion approved.**
- Look at Personnel and other suggestions for next month.

**XII. Announcements/Information/Discussion**

i. Handbook Committee Interim Report to the Faculty Senate—

- 2 forums—There will be new dates. Faculty will have at least 1 week before forum.

ii. Providing synchronous online instruction with face-to-face classes and recording classes. Still some concern and mixed messages. For next semester, attendance policy statement for syllabi and getting the word out to students. Provost: the COVID page on the website has attendance information and info for students.

<https://www.fairmontstate.edu/coronavirus/protocols>

iii. COVID and masking on campus—Enforcement? Signage? Conversations about contact tracing and possible changes for next semester. New signs, but still need more.

### **XIII. Open Forum—**

- Faculty pay and any plans? CUPA standards for faculty salaries. The Provost had a brief conversation with the CFO yesterday; they are looking at the budget to determine possibilities, maybe even this year.
- Football & parade—Homecoming was a wonderful event.
- Computer upgrades during midterms and now the advising systems aren't stable. Lack of communication to faculty, staff, and students. Everyone was affected, but no one was told. Provost had a conversation with Joy Hatch—what is the system to notify campus? There isn't a protocol, yet. Use the 24-hour help desk access, if you haven't been notified by campus. Faculty Senate Technology Committee—do they work with IT? If that's not the case, let's make that the case, so engagement works both ways.
- The library has 30 Chromebooks for the students to borrow.

**Motion to adjourn. Meeting ended: 5:21 PM.**

**Next Meeting: November 09, 2021 3-5pm**

**\*If you have items for the agenda please send your request to the Faculty Senate President ([Charles.Shields@fairmontstate.edu](mailto:Charles.Shields@fairmontstate.edu)) by Tuesday morning November 02, 2021 for consideration by the Executive Committee.**