

Faculty Senate Minutes

April 12, 2022

3:00-5:00 p.m.

WebEx Link:

<https://fairmontstate.webex.com/fairmontstate/j.php?MTID=m65c4ca4786719d781c468ed4403394f7>

Meeting number: 2333 872 3660

Password: gJBvbxmK646

Called to order: 3:03 PM

Members Present: Charles Shields (President), Donna Long (VP, Humanities), Todd Clark (Exec Committee: Member-at-Large, Social Sciences), Bob Niichel (Exec Committee: Webmaster, Computer Science & Math), Jim Davis (Exec Committee: Member-at-Large, Business), Nina Slota (Exec Committee: Secretary, Behavioral Science), Tom Cuchta (Computer Science & Math), Sharon Mazure (Library), Steven Roof (Academic Leadership Team), Tyler Singer (Exercise Science), Janet Floyd (School of Business & Aviation), Gina Fantasia (Faculty Rep to BOG), Rachel Cook (Natural Sciences), Nathan Myers (Humanities), Denice Kirchoff (Nursing), Galen Hansen (Proxy for Stephen Rice, Dept. of Natural Sciences), Tim Oxley (ALT), Joshua Smallridge (Social Sciences), James Vassil (Engineering Technology), Tabitha Lafferre (Engineering Tech), Jennifer Satterfield (Nursing).

Guests: Provost Phillips, Amanda Metcalf, Jan Kiger, Laura Clayton, Christopher Kast, Michael Ransom, Deb Hemler, Merri Incitti, Joy Hatch, Zach Taylor, Susan Ross, Joseph Han, Lisa Eades, Paul Reneau, Richard West.

I. Reading & Approval of March 8, 2022 meeting minutes

Motion to approve the minutes (Cuchta/Long). Motion passed.

II. Unfinished Business (Major Items)

- i. General Studies Physics Core Curriculum Submission Phys 1104 (second reading) **Motion to pass for second reading. (Cuchta/Long). Motion passed.**
- ii. General Studies Math Core Curriculum Submission Math 1410 (second reading) **Motion to pass for second reading. (Long/Cuchta). Motion passed.**

III. Unfinished Business (Minor Items)

- i. **Standardized Form for Year-End Faculty Senate Committee Report (tabled at November 9 meeting)** Senate President: At the last meeting, it was voted that the executive committee would look at it and bring recommendations back to the full body. Committee decided it should be less of a form and more just a list of information sent to chairs of what needs to be included. **Motion to take off table. (Long/Cuchta) Motion passed.**

Motion to adopt the Executive Committee's recommendation with regard to the form. (Niichel/Cuchta.) Faculty Senate President: Criteria will

include dates of meetings, attendance not needed. List of members will be included, useful for HLC, Criteria 5A. **Motion passed.**

IV. New Business (Major Items)

- i. Committee on Committees Report (first reading)

Motion to accept the Committee on Committee's report for first reading. (Cuchta/Long). Motion passed.

- ii. Curriculum Proposal 21-22-26 Physics 1002 (first reading) **Motion to approve for first reading (Niichel/Long).** Galen: This is the 2nd semester of physics, less mathematically intense physics, for those who don't need trigonometry-based physics. 1101 in fall, 1102 in spring. Some programs only require 1101, some require both. **Motion passed.**

- iii. *Curriculum Proposal 21-22-23 Forensics 3385 Course Change (first reading)
Two proposals: 21-22-22 is the course change; 21-22-23 is the writing intensive proposal. Biology was changing their writing intensive course, so Forensics needed to create their own course.

Motion to approve for first reading. (Hansen/Cuchta) Motion passed.

Motion to waive the time between first and second reading 21-22-23 and 21-22-26. (Long/Cuchta). Motion passed.

Motion to consider both for second reading. (Cuchta/Long). Motion passed.

- iv. *Curriculum Proposal 21-22-22 Forensics 3385 Writing Intensive Proposal (first reading) Motion to approve for first reading.

Motion to approve for first reading. (Cuchta/Long). Motion passed.

Motion to waive the time to waive the time between first and second reading. (Long/Niichel). Motion passed.

Motion to consider for second reading. (Long/Niichel). Motion passed.

- v. *Course Revision Proposal (first reading)

Created by Curriculum Committee. The minor course revision would be for small changes to the course description that don't need the full committee. This would go from the college to the Provost's Office, then there would be a notification to the Committee. If it were general studies or a more widespread change or a shared course, it would need more signatures. The list on the cover page is exhaustive, for now. The plan is that there will be a webpage to guide people to the correct form. Debate: should this cover large number changes (1,000 to 4000) or just a step of 1000? Should we give the colleges the ability to decide, or do we need to say that a big jump would be a new course and therefore need more of a review? Outcome: a sentence will be added to

distinguish between minor changes or the need for a course proposal.

Motion to accept for first reading pending the recommendation that the proposal be amended to reflect level changes. (Cuchta/Long). Motion passed.

- vi. Curriculum Change Proposal (first reading)

Motion to pass for first reading. (Long/Cuchta)

These would be considered major changes, like credit hours, that require changes in DegreeWorks and the catalog, so it would go through the full process. What's new on this form, is that if a course is being eliminated, when will it happen, and what is the process for current students? It will eliminate some of the questions that Curriculum Committee has. We'll be moving to something called Curriculog, which is a curriculum management system that feeds into the catalog/Acalog; this form will work better with that system. Should streamline the process for writing proposals.

Motion passed.

- vii. New Course Proposal Form (first reading)

Motion to consider for first reading. (Cuchta/Niichel) This works for anyone wanting to have a new course. It's highlighting the new information so it will work better with the technology and streamline the proposal writing and work of the committee. **Motion passed.**

V. New Business (Minor Items)

- i. Disposition of Campus Climate Survey Results

The survey is out. If you didn't receive it, check your spam/firewall. It comes from rdyer. What do we want to do with the results? It was going to be collaborative between Faculty Senate and Staff Council. They decided not to participate; the plan is that the university, working through HR, will send out a survey this fall to faculty, staff, and students. The question is, "How do we distribute it to the campus?" Should we send it out like we do the Likerts for the Presidential Perception survey results?

Motion that the Faculty Senate President distribute the results of the survey to the full faculty via email, to the President, the Provost, and by way of the Faculty Representative to the Board of Governors to the Board of Governors. (Long/Smallridge) Motion passed.

- ii. Resignation of Dr. Harrison as ACF representative

Are we doing the election now or in the fall? ACF may meet during the summer. **Motion to have the Executive Committee do the special election for the ACF representative as soon as possible. (Cuchta/Niichel) Motion passed.**

- iii. Acceptance of year-end committee reports
 - Athletic Committee Report
 - Legislative Advocacy Committee Report
 - Curriculum Committee Report
 - Library Committee Report

Motion to accept all these reports as one. (Cuchta/Long) Motion passed.

VI. Election of Officers 22/23

i. Nominating Committee Slate

The slate for 2022-2023 academic year is: Chuck Shields as President, Bob Niichel as Vice-President, Jennifer Satterfield for Secretary, Tom Cuchta for Webmaster, and members-at-large: Nina Slota, Bill Harrison, and Tyler Singer.

ii. Nominations from the floor: Are there any nominations from the floor?

Move we close the nominations and accept the slate by acclamation. (Fantasia/Cook). Motion passed.

VII. VP Hatch

Network outsourcing: In the last year, 28% of IT staff has left; 9 people. Outsourcing will increase service, reliability, and availability. Banner upgrade is happening the weekend of the 22nd. We've had a "cloud first" and a 24x7x365 helpdesk. Started the multi-factor authentication. RFP for "Network management & maintenance services" is posted at this webpage: <https://www.fairmontstate.edu/adminfiscalaffairs/procurement/bidding-opportunities> We don't have specialists, but they would. Costs should be the same or less.

Todd Clark—What will this mean for the labs? We lost connection for 4 months, and that's when the lab had a contract. Answer: Should be the same or even better.

Chuck Shields—Timeline/process? Answer: End of May for RFP, so before school starts.

VIII. Provost Phillips

i. Good News:

4 pieces: 1. Exercise Science and Biology—awarded a grant for body scanning/bone density (dexa scanner) equipment. 2. Awarded a million dollars for nursing, to have 20 extra students, to be spent by fall. Not for faculty; it's coming from WV Nursing Expansion program through HEPC. It will be used for equipment that needs replacing, course development/curriculum for BSN. 3. Joel Dugan awarded a commission for a mural for the WV Coal Mine Wars Museum, 4. Brian Blackwood, chair of the Faculty Development Committee—all the faculty award winners have been identified. There will be a face-to-face awards luncheon to honor awardees and those awarded P&T. The winner of the Boram award will carry the mace at the graduation ceremonies.

CUPA salary update. The Provost has been working with Christa Kwiatkowski. HR is now fully staffed. Ashley Maxey and Jacob Abrams are getting/organizing CUPA data. Restaffing HR and establishing HR infrastructure will allow us to help with faculty/staff

lifespan experiences and move CUPA along. They've made progress but aren't ready to present to Faculty Senate, yet.

IX. Reports of Officers, Boards and Standing Committees

- i. BoG Representative, Gina Fantasia

Committees were meeting in March. There's a full board meeting at 7:30 AM on April 21. Agenda is posted on the website, and she'll send it out, too.

- ii. ACF Representative, Dr. Bill Harrison—He is resigning and he's not here today.

X. Student Government Report:

Projects: The Falcons for Ukraine Project, and the Falcon Food Drive.

Falcons for Ukraine: We are currently collecting money for the families of two of our FSU students. They live in Poland and are hosting refugees fleeing the war in Ukraine. They reached out to the university asking for help so that they can better provide for these people.

Annual Falcon Food Drive: We are raising money to buy food to send home with Marion county students that face food insecurities over the summer.

If anyone has any questions or would like to help in these projects please email studentgovernment@fairmontstate.edu

XI. Announcements/Information/Discussion

- i. Out of state travel update
--still not approved. But Dr. Martin is working on it. Federal government is supposed to stop their restrictions on April 18.
- ii. General Faculty Meeting Reminder—Noon on May 4th, 2022 to amend our constitution. In person will be in Engineering Tech building, Room 305 and there will be a Webex option.
- iii. Faculty Campus Climate and Morale Survey Reminder
- iv. *Faculty Advisor of the Year Nominations due by April 22
<https://library.fairmontstate.edu/faculty-awards-grants/fa/advising>
- v. *Russia/Ukraine Panel Discussion April 19 12:30-1:30 Rm 128 Hardway Hall
Topics for discussion include status of the conflict; the history of Russo-Ukrainian relations; the rise of Russian President Vladimir Putin; Russian military strategy; Ukraine's national identity; and the combat capabilities of the Russian and Ukrainian armed forces.

XIII. Open Forum

Motion to adjourn, 5:12 PM.

Next Meeting: August 9, 2022 3-5pm* (tentative)

***If you have items for the agenda please send your request to the Faculty Senate President**

(Charles.Shields@fairmontstate.edu) by Tuesday morning August 3, 2022 for consideration by the Executive Committee.