

**Faculty Senate Meeting Agenda**  
**March 8, 2022**  
**3:00-5:00 p.m.**  
**WebEx Link:**

[https://fairmontstate.webex.com/fairmontstate/  
j.php?MTID=m65c4ca4786719d781c468ed44  
03394f7](https://fairmontstate.webex.com/fairmontstate/j.php?MTID=m65c4ca4786719d781c468ed4403394f7)

Meeting number: 2333 872 3660

Password: gJBvbxmK646

**Called to order: 3:03 PM**

**Members Present:** Charles Shields (President), Donna Long (VP, Humanities), Todd Clark (Exec Committee: Member-at-Large, Social Sciences), Bob Niichel (Exec Committee: Webmaster, Computer Science & Math), Jim Davis (Exec Committee: Member-at-Large, Business), Nina Slota (Exec Committee: Secretary, Behavioral Science), Tom Cuchta (Computer Science & Math), Sharon Mazure (Library), Steven Roof (Academic Leadership Team), Bill Harrison (Faculty rep to ACF), Julie Reneau (Education), Tyler Singer (Exercise Science), Janet Floyd (School of Business & Aviation), Gina Fantasia (Faculty Rep to BOG), Rachel Cook (Natural Sciences), Nathan Myers (Humanities), Denice Kirchoff (Nursing), Galen Hansen (Proxy for Stephen Rice, Dept. of Natural Sciences), Tim Oxley (ALT), Joshua Smallridge (Social Sciences), James Vassil (Engineering Technology), Tabitha Lafferre (Engineering Tech)

**Guests:** Provost Phillips, Amanda Metcalf, Jan Kiger, Laura Clayton, Jenny Wilson, Jim Matthews, Christopher Kast, Deb Hemler, Debra Struth, Rick Harvey, Merri Incitti.

**I. Reading & Approval of February 8, 2022 meeting minutes**

**Motion to approve the corrected minutes (Long/Cuchta). Motion passed.**

We've changed the order of the agenda, so the business of the Senate is first, and the other items are later.

**II. Unfinished Business (Major Items)**

i. Curriculum Proposal # 21-22-29 (second reading)

**Motion to approve for second reading (Long/Smallridge). Motion passed.**

**III. Unfinished Business (Minor Items)**

i. **Standardized Form for Year-End Faculty Senate Committee Report (tabled at November 9 meeting)**

**Motion to take from the table (Niichel/Long). Passed.**

One of the questions was about the purpose of the form.

Jim Matthews: Purpose is to help two groups of people: one is for the record, the other is accreditors. Easier to find information if it's standardized. Same things in same order, not extremely detailed.

Question: Where in HLC documentation does it say that it's a requirement and what does it say we need to address?

Question: Will the form have enough flexibility?

Answer: This will stream-line, won't take away autonomy. It will make things

parallel.

Question: If we're going to allow people to change it, is it really a template? Similar to syllabus template; the syllabus can be adapted, so this would be similar.

Question: Where is the written HLC guidance? Otherwise, we are just surmising.

**Motion to ask the Executive Committee is to examine the template and then report back next month with recommendations. (Hansen/Niichel)**

Comment: If we just approve a template, it could get lost to history. If the real purpose is to standardize the information, it should go into the bylaws, to say a committee report must contain these pieces of information in this order. It would give freedom, but it would still follow directions. Will we even remember we did this? If it's in the bylaws, then everyone will know.

Comment: But then if it turns out that we don't have the right information, then it becomes needing to amend the bylaws every time it needs to be fixed. Maybe we just need to put the template on the Faculty Senate website.

Comment: Bylaws do state that a report needs to be done.

All reports are on the committee pages of the Faculty Senate webpage.

**Motion passed.**

#### **IV. New Business (Major Items)**

- i. General Studies Math Core Curriculum Submission Math 1410 (first reading)
- ii. General Studies Physics Core Curriculum Submission Phys 1104 (first reading)

**Motion to pass as a group both the Math 1410 and the Phys 1104 for first reading. (Long/Harrison) Motion passed.**

Is there any need to move them through for second reading? No.

- iii. Core Curriculum Mission Statement (first reading)

- Proposed language:

A foundation for learning

The core curriculum is designed to ensure all students acquire the knowledge, skills, and attributes necessary to become life-long learners, as well as productive and contributing citizens in diverse local and global communities.

**Motion to accept this mission statement for first reading. (Cuchta/Niichel) Motion Passed.**

Jim Matthews: As an academic program, Core Curriculum needs a mission statement. It hadn't been finished before, and we need it for HLC.

Is there a need for a second reading?

**Motion to waive the rule and approve for second reading. (Long/Cuchta)**

**Motion Passed.**

iv. General Studies proposed outcome language change-- Outcome 4 Mathematics (first reading)

- Current version: Students will be able to use appropriate symbolic manipulation skills and problem-solving methods to model problems and reach logical conclusions, and correctly use the language of mathematics to communicate conclusions and solutions.
- **Proposed: Students will be able to use appropriate symbolic manipulation skills and problem-solving methods to model and solve problems, interpret the solution to reach a valid conclusion, and correctly use the language of mathematics to describe relationships or patterns.**

v. General Studies proposed outcome language change- Outcome 7 Natural Sciences with Critical Thinking. (first reading)

- Current version: Students will demonstrate proficiency with scientific content and data analysis to address real world problems, and recognize the limitations of the scientific process.
- **Proposed: Students will demonstrate proficiency with scientific content and laboratory activity/process skills, recognize the limitations of science, and apply quantitative analysis in the investigation of relevant natural science issues.**

**Motion to treat math and natural science as a pair for first reading. (Long/Oxley) Motion passed.**

**Motion to waive the rule for second reading. (Long/Niichel)**

**Motion passed.**

**Motion to pass for second reading both sets of language. (Long/Cuchta) Motion passed.**

V. **New Business (Minor Items)**

i. General Faculty Meeting – need only one reading.

**Proposed Motion: The Faculty Senate President shall call upon the President of the University to call a meeting of the General Faculty on May 4<sup>th</sup> at noon, for the purpose of voting on the proposed amendments to the Constitution.**

Explanation: Last month, we passed the Amendments to the Constitution, which need a general faculty vote, “at a meeting where the faculty are present,” is how the Constitution and bylaws are written. The Handbook says that only the President of the university can call a general faculty meeting; the President of Faculty Senate cannot.

**I move that, “The Faculty Senate President shall call upon the President of the University to call a meeting of the General Faculty on May 4<sup>th</sup> at noon, for the purpose of voting on the proposed amendments to the Constitution.” (Fantasia/Cuchta). Motion passed.**

ii. Nominating Committee

Bylaws say that a nominating committee presents a slate of officers for the coming year, and the following people have agreed to serve on the nominating committee: James Vassil, Rachel Cook, Nathan Myers, Julie Reneau, and Jennifer Satterfield. **The President of the Senate asks the Senate to confirm those appointments. (Cuchta/Niichel) Motion passed.**

Question: What is the process for getting on the slate? Answer: People can contact the committee for themselves or others, or they can say something the day of the Senate vote.

**VI. Provost Phillips**

i. Good news: Great News: Promotion & Tenure: Tenure: Dr. Todd Clark and Dr. Musat Crihalmeanu. Promotion to Full Professor: Dr. Brian Blackwood, Mr. Philip Freeman, Dr. Kristi Kiefer, Dr. Julie Reneau, and Dr. Ashley Shroyer. Dr. Phillips reports that it was some of the best materials and application packages that she’s seen in her higher education career; congrats to everyone! Thank you to the P&T committee; they did their due diligence: Chair: Dr. Matt Hokom, Members: Dr. Galen Hansen, Mr. Kirk Morphew, Dr. Charles Shields, Dr. Frances Young. Thank you very much!

For each person who earned P&T, the Provost went to each person’s classroom with flowers and a card to congratulate them. She wanted to congratulate each person in front of their students.

ii. State Wide Travel—Follow-up. Dr. Martin had reached out to the Council of Presidents and the Chancellor of HEPC. The Chancellor wanted to wait until the end of the legislative session to ask the Governor, so we need to wait a little bit longer. There have been a few exception requests that have been presented to the President Martin. There is a statewide Chief Academic Officers meeting on March 9; Dr. Phillips plans to ask other schools what they are doing.

**VII. HLC Accreditation/Site Visit--Merri Incitti, Dr. Laura Clayton and Dr. Amanda Metcalf**

Merri Incitti: She’s in charge of the site visit. The others are co-chairs for Criterion 1

assurance of argument committee, which is mission & vision. They are finalizing drafts, now. The visit is in October. Concerns about the lack of knowledge about the mission statement from 2018. In all the academic buildings, there will be posters displayed with the information. Opening session in August will talk about making those links; we'll also be putting information into syllabi and Blackboard. Students need to understand the process, too.

Laura Clayton: Faculty should be talking about how the mission and vision applies to the students and what they are learning.

Question: Someone said that HLC might question faculty?

Answer: We are assuming it will be a face-to-face visit in the fall, so they can ask anyone they see on campus about anything, like what do you teach, etc. Currently, the HLC visits are remote, so there's less opportunity for that. There will also be specific meetings, too.

Question: Will the report be available before the visit?

Answer: Yes, the drafts will go back to the criterion chairs, ELT, deans, and people like the registrar, Susan Ross, Jim Matthews, Rick Harvey, because he's our only certified peer reviewer. The President will approve it. After that, then all faculty will be able to see it.

Merri: Going back to the earlier topic of the committee meetings and the HLC requirements, was there an issue?

Chuck Shields: The question was whether there is a requirement for a template and what information needs to be in it.

Merri: We need to make sure the annual reports are collected and accessible. HLC will not prescribe what that looks like. They just want the documentation and the accessibility, probably on the Senate webpage.

**VIII. Dr. James Matthews—Credits in the CORE—nothing to add, at this time. Holdover from last time. We can take this off the agenda for next time.**

**IX. Reports of Officers, Boards and Standing Committees**

- i. BoG Representative, Gina Fantasia—Board met on Feb. 17 for informational reports. Board approved the final revision of Policy 17, Student Rights and Responsibilities. They had an update about Pierpont, at that point. As of March 8, it had been sent over to the House Education Committee. This was the version that stripped off aviation but kept us separate. Session officially ends at midnight on Saturday.
- ii. ACF Representative, Dr. Bill Harrison—Gina said everything I would have about Pierpont.

**X. Student Government Report—Not present.**

**XI. Announcements/Information/Discussion**

- i. Committee on Committees Reminder--by March 23<sup>rd</sup>.
- ii. Elections for senate committee representation and senators need to be done this month. Do it under the current rules, but if the rule change changes things, then there might need to be a fall election in those units. Faculty in Aviation will have to provide their decision in writing.
- iii. Contracts and confidentiality agreements—Deadline extended to March 11.
- iv. Faculty Development--By-laws changes committee to be involved in Professional Development—Discussion about whether the Faculty Development Committee should be involved in the Professional Development, because right now, Faculty Development is mainly awards. Yes, in the future they would love to be involved. The library ordered the Journal of Faculty Development; there's a link on the library's homepage under databases and then J. That's the first step.

Galen Hansen: Institutional History: He might have been the last Faculty Development Representative approximately 25 years ago. After that there was a learning center or faculty development center. It used to be in bylaws. Is there a need to have a representative to bridge the gap between the committee and the administration? Is there any interest or need? Dr. Phillips and the deans have been talking about bringing a teaching center back up. Dr. Phillips and Galen will meet to share information.

Tom Cuchta: We'll need to change the charge of the committee, if so, the committee should give us the wording, and we'll vote.

Chuck Shields: Please take back to the committee that the Senate is interested in knowing what's happening and if there is a need to make these changes, and we will.

- v. Campus Climate Survey – Chuck Shields: I would like this body to approve a survey of this nature and including all the campus, to happen this year.

Question: Is this to resurrect the Campus Climate Survey?

Comment: We'd probably use questions that other universities have used. The BoG funded the Presidential Perception Survey and said in Fall 2021 that they'd fund a campus climate survey.

Question: Do we need a new committee or can we ask the Presidential Perception Committee to take it on?

Question: Do we need to do it this year or fall?

Comment: There are lots of standardized question sets, we might get it done this year.

Tim Oxley: Many times the larger institutions do it through HR, not faculty senates. If we have the results before the summer, the deans can use them to plan for the fall. It should be able to be constructed quickly.

Question: Would the committee be willing to take it on?

Gina Fantasia (in her role on the Presidential Perception committee): It should just be finding the right question set and we already have the process. We should

be able to do it.

**Motion that the Senate would empower the Executive Committee of the Senate to work with the Presidential Perception Survey to initiate and execute a campus climate survey. (Oxley/Cuchta) Motion passed; one nay.**

Question: Part of the question is who wants this information and what are they going to do with it? If it's from a faculty perspective, do faculty want it and how would it be given back?

Answer: The survey would be done and it would be delivered to the campus. The Exec Committee and the Presidential Perception Committee can discuss and resolve what those decisions.

President of Senate: One last issue. We may schedule a special meeting of the Senate sometime in April, depending on what happens with Pierpont.

### **XIII. Open Forum**

**Motion to adjourn. Meeting adjourned at 4:59PM.**

**Next Meeting: April 12, 2022 3-5pm\***