

# Fairmont State University Faculty Senate

## Minutes

February 14, 2012

303 Education Building

3:00-5:00 p.m.

**Attendance:** J. Webb-Dempsey (President), M. Abbott, M. Basnet, J. Bolyard, E. Gailey, R. Harvey, D. Hemler, M. Hokom, T. Hutchins, J. Ingman, G. Jones, S. Kelley, M. Khalil, G. Kirby, D. Kirchoff, D. Long, B. Mild, K. Millen-Penn, J. O'Connor, P. Reneau, S. Roof, M. Ryan, G. Sapp, C. Shields, D. Powell for P. Snively, C. White

**Visitors:** M. Rose, C. Lavorata, D. Clayton, V. Dempsey, C. Edwards, I. Eichenbaum

- I. Reading and approval of minutes of January 2012 meeting – Reneau moved to accept and Jones seconded. Motion carried.
- II. Announcements/Information/Discussion
  - BOG representative – Mild reported:
    - BOG Meeting
      - No meeting in January
    - Presidential Search Update
      - Closing day for the search is February 19
      - By this time next week, the envelope with the applicant's materials will have been opened and the BOG will begin to determine a schedule
      - Mild will send an email with dates as dates become available
  - Student Government – Basnet reported:
    - Student government is working to increase membership in the Club Sports
    - Faculty can announce in classes to encourage student participation
  - ACF representative – Kelley reported:
    - ACF's meeting last Friday – One issue that ACF has been working on is the possibility of faculty running for office
    - Met with the judiciary people – Run someone, then there will be a constitutional challenge to resolve the issue
    - OPEB (Other Post Employment Benefits) bill – Dedicates \$30 million dollars annually into the Retiree Trust Fund which will generate over \$1 billion for retiree health care – See Kelley's email of February 20 for details
  - Campus safety briefing – Clayton reported:
    - Theft in offices occurring – Not forced entry; people with keys
    - Senators can help by telling peers to keep valuables out of sight
    - Problem with resolving some thefts is the time lapse between loss and reporting – encouraged to report thefts as soon as possible
    - Student-on-student theft occurring in dorm rooms and dining hall
    - Two requirements for theft to occur; motive and opportunity – help by reducing the opportunities by securing personal property
    - Long range plan includes improved lighting and surveillance cameras

- Planning to establish a central communications office 24/7 so that calls can be handled more effectively
- President Rose - Unit budget request process
  - This is a new budgetary process – We have learned some things and will improve next year
  - Committee met with everyone that manages a fund on this campus
  - Proposals were prepared and submitted to the committee
  - Dr. Rose and Dr. Lavorata plan to meet with each Dean and Chair to clarify needs
  - Proposals go to Dr. Rose and then the President's cabinet will make suggestions
  - BOG Finance committee, then BOG in June – Nothing is final until the BOG approves the budget
  - Committee; Dr. Johnston, Dave Tamm, Bill Finley (Chair), Dr. Lavorata, Rick Porto (non-voting), Debbie Stiles (non-voting), two faculty; Diana Noone, Veronica Gallo, and two Deans; Rick Harvey, Peter Latch
- Elections for Senators and committee members (53-56)
  - President Webb-Dempsey presented a list of academic units needing to elect senators and committee representatives for next year
  - The election of senators and committee representatives need to be on the next faculty meeting agenda in each unit - Names are needed by the April Senate meeting
  - Hemler mentioned that survey for faculty volunteers for committees needs to be distributed after the committees with elected members are filled
  - Webb-Dempsey agreed to state include this point in her reminder email to senators.

## II. Unfinished Business

- Presidential search – proposal for faculty participation
  - President Webb-Dempsey introduced a plan for creating a Senate committee to seek input from faculty in our units regarding the desired qualities of our next president
  - It was suggested that the proposal be revised to change to “faculty member” from “senator” per academic unit to allow the units to decide if they want their senator or another faculty member to serve on this committee – This suggestion received general support
  - The units need to identify their faculty member by February 24
  - O'Connor moved to accept the revised proposal and Reneau seconded. Motion carried.
- Update from Academic Affairs regarding registration process – Harvey reported
  - Senate approved the policy, not the process
  - Registrar opposed all suggestions for improving the process
  - The process is going back to Admissions and Credits

IV. New Business

- Curriculum proposal 11-12-05 update to four-course Music Theory Comprehensive sequence
  - Passed first reading
  - O'Connor moved to waive the rule on the time period between first and second reading and Reneau seconded - Motion carried
  - Passed second reading
- Curriculum proposal process policy
  - President Webb-Dempsey explained some of the problems that have developed in the curriculum proposal process
  - Webb-Dempsey made a motion for the Curriculum Committee to document the curriculum proposal process so that it can be posted on our website
  - It was suggested that a link to Bloom's taxonomy words should also be provided
  - O'Connor moved to accept and Shields seconded - Motion carried
  - Webb-Dempsey communicate with the Curriculum Committee in this regard

V. Open Forum

- White asked a question regarding 'teamwork' in General Studies – Jones addressed question
- Kelly asked a question about short term disability and University President Rose addressed the question, the Faculty Welfare Committee will follow-up

Next Meeting 6 March 2012\*  
Rm. 303 ED  
3:00-5:00 p.m.

\*If you have items for the agenda please send your request to the President of the Senate by Tuesday morning, one week prior to the next Senate meeting, for consideration at the Executive Committee Meeting.

Respectfully submitted by Ed Gailey, Faculty Senate Secretary

29 February 2012