

Faculty Senate Minutes
May 10, 2016

Attendance: Robin Payne (Soc. Sci.), John McLaughlin (Soc. Sci.), Bob Mild (Academic Affairs), Joe Kremer (Business), Amanda Metcalf (SOE/HHP), Crystal Smith (SOE/HHP), Fran Young (Nursing), Anthony Yost (Tech.), Daniel Eichenbaum (SOFA), Jennifer Yeadon LeJeune (SOFA), Charley Hively (Library), Tony Gilberti (Tech.), Donna Long (L&L), Chris Kast (Beh. Sci.), Charles Shields (President), Budd App (BOG), Mark Flood (BCG), Harry Baxter (ACF), Julie Reneau (SOE/HHP), Robert Niichel (CSMP)

Guests: Maria Rose, Chris Lavorata, Jack Kirby, Tim Oxley, Debra Hoag, Mike Ransom

- I. Faculty Senate President Charles Shields called the meeting to order.
- II. The Senate approved the minutes from the April 2016 meeting pending the correction of misspelled names in the attendance.
- III. Announcements
 - A. President Maria Rose
 1. President Rose reported that enrollment as of May 8 is trending upwards with full time enrollments up by almost six percent. Graduate numbers are also up (6.76% from last year.
 2. The WV legislature has still not approved a state budget. Governor Tomblin has called special session starting on Monday. Legislators are likely awaiting the results from today's primary before putting forward more proposals.
 3. OASIS and KRONOS go live on May 14 with first payroll out of the system on June 10. People can go into the OASIS system to see biweekly pay estimator.
 4. The Education Building is scheduled for a new HVAC system They will be off-line starting on Monday, but installation should only take three days. The building will be closed for a week. Jaynes Hall is also scheduled to begin renovations next week. Faculty with offices in the Education Building and Jaynes Hall can get in over weekend to get their regalia for commencement, but they won't have access beginning on Monday. Jaynes Hall should be done by the start of the fall semester.
 5. The housing project still ahead of schedule. The siding and dry wall are being installed in Building Two. Buildings One and Two will be turned over to the university in mid-July. The goal is to keep some of the College Park apartments open until all students can be moved into University Terrace.
 6. President Rose concluded her remarks by wishing everyone a great summer of rest before the fall semester begins.
 7. Senators asked for clarification regarding the installation of the new HVAC system in the Education Building. One of the contractors had said that they were only installing a cooling unit, but according to faculty housed in the Education Building, the heating does not work. President Rose responded that she would check with Tom Tucker and Stephanie Slaubaugh for confirmation that the heating situation would also be resolved.
 - B. Tim Oxley

1. Oxley thanked everyone who has participated with Critical Friends and the campus collaborative effort. Much work has been done on assessment and this couldn't have been achieved without faculty involvement.
2. Assessment is a continuous process. Oxley noted that while the university continues to "plug along," "we've come a long way, baby!"
3. The Critical Friends met last week to audit programs that had "absent" or "emergent" scores according to the rubric. They will share the results of the audits with the Dean's Council this week. Many programs have made progress getting these components in, but some programs still need to do considerable work to mainstream their assessment with TaskStream. This is necessary for compliance with HLC's call for transparency.
4. September 1 is the established deadline for all assessment findings to be entered into TaskStream. August 11 is established as "Assessment Day" during Professional Development Week. The Critical Friends will begin to make preparations to complete the peer evaluations then. September 12 will be the "lockdown" date and the university is on target to meet that deadline.
5. The Critical Friends are also working to correct some weaknesses in the peer review system as well. They are hoping to have at least two people review each program and then collaborate on their findings.
6. The HLC visit is scheduled for October 10-11. They have assembled a six member team.
7. The university is in position to receive a small grant from HEPC to assist with General Studies assessment. Faculty should keep an eye out for communication with further details.
8. Oxley concluded his remarks by thanking faculty for participation in the FSSE. There were 116 responses from 166 faculty surveyed for a 70.7% response rate. Coupled with the 25% response rate from students, this will give us good data to work with for next year.

C. Harry Baxter -- ACF Report

1. Baxter sent out documents via email this afternoon regarding recently held meetings and reports. Budgetary problems continue to loom. It is anticipated that the budget shortfall may be \$100 million beyond the originally projected \$350 million, but we won't know for sure until legislature reconvenes.
2. The U.S. Department of Education will take much larger role in the accreditation process, partly because of the failure of Corinthian College and other privately owned institutions. There is growing concern that regional accrediting agencies are not doing their jobs.
3. Faculty Senators followed up with questions regarding the changes to PEIA. It is still unclear how deductibles and out-of-pocket maximums will increase. Baxter reported that the numbers are still likely to change since the state has not yet approved its budget. Senator Chris Kast said that he had put together a spreadsheet comparing some of the insurance plans and he is happy to share it with interested parties.
4. Baxter reminded faculty that the Healthy Tomorrow forms MUST be received by May 15 in order to avoid \$500 penalty for anyone on the PEIA A, B, C, D plans (but not Health Plan).

D. Budd Sapp -- BOG Report

1. The 30 day commenting period on Policy 16, which is related to the refundable amount on tuition and fees after the acceptable add/drop period, is open with the new policy available for review.
2. Joey Simmons (a Chemistry major) was the student speaker at last BOG meeting. He shared positive comments regarding the Chemistry professors specifically and the university in general.
3. Sapp circulated construction updates as well as information on housing/enrollment numbers via e-mail.
4. 547 students have applied for graduation with 350 expected to attend.
 - a) 40-50 graduating seniors attended an event at Pres. Rose's house.
5. The BOG approved early enrollment/dual enrollment for high school students and the teacher cadet program. They also approved a new fee structure based on HEPC guidelines, a tuition hike of 5%, a room-and-board hike of 4.1%, and a meal plan hike of 3%. Despite this, FSU is still the "best price on the market" for what we offer to students.
 - a) Pres. Rose added that FSU is one of last institutions to implement a program fee, so we are now on point with other institutions.

E. Student Government

1. The student government representatives were not present, likely due to their finals week schedules.

F. 2016/2017 Senate Meeting Dates

1. Senate meetings will be held on the second Tuesday of each month, with the exceptions of January and March, when meetings will be held on the third week of the month to accommodate Professional Development Week and Spring Break respectively.

IV. Unfinished Business

A. Major Business

1. Senate By-Law Revisions (second reading)
 - a) The Senate By-Law Revisions were accepted without further discussion.

V. New Business

A. Major Business

1. Curriculum Proposal 15-16-17 (Information Systems Management) and 15-16-17 (Women's Studies) – First Reading
 - a) The Senate accepted the proposals for consideration as a group. There was no discussion and both proposals based for first reading.
 - b) The Senate then moved to waive the waiting period for the second reading. Both proposals were accepted for the second reading without further discussion.

B. Minor Business

1. Revisions to Probation/Suspension Policy recommended by Admissions & Credits Committee
 - a) The revisions were accepted for consideration. There was no further discussion and the revisions were passed.
2. Revision to Curriculum Committee -- Adding Registrar as Ex-Officio Member
 - a) The revision was accepted for consideration.

- b) In a brief discussion, members of the senate asked for the source of the revision. It was mutually sought by the curriculum committee and registrar.
- c) The revision passed.
- 3. Committee Reports
 - a) Admissions and Credits
 - b) Athletic Committee
 - c) Committee on Committees
 - d) Curriculum Committee (this report was not sent via e-mail, but was handed out during meeting)
 - e) IRB (submitted after reports had already been sent to the Senate)
 - f) Legislative Advocacy Committee (submitted after reports had already been sent to the Senate)
- g) A motion to accept the above mentioned reports as a group was made and seconded.
 - (1) During the discussion Chris Kast was asked to comment on the Committee on Committees Report that was circulated. Kast, who chairs the committee, explained that the list includes newly identified members as well as existing members. Some faculty may be misidentified by unit, but this will be corrected. He will also send a digital version of the list to the Senate. Kast noted that the circulated list draws attention to the lingering issue of committee size and membership and whether or not parameters should be set (i.e. limiting how many members per unit can serve on each committee, etc.)
- h) The Senate accepted the reports.

VI. Election of Officers

A. Nominating Committee Slate

1. Bob Mild, chair of the Nominating Committee, presented the slate of nominated officers. He explained that their goal was to incorporate "younger" members of the Senate. Four of the nominees are already members of the Executive Committee, but the remaining three will assume leadership positions for first time. They sought to nominate people who have demonstrated leadership in the past. The nominees are as follows:
 - a) President — Joseph Kremer
 - b) Vice-President — Christopher Kast
 - c) Secretary — Robin Payne
 - d) Webmaster — Daniel Eichenbaum
 - e) At-Large members — Donna Long, Amanda Metcalf, and Mark Flood
2. Mild thanked the nominees for willingness to serve and he thanked the out-going Executive Committee members for their service.
3. Mild asked if there were any nominations from the floor. There were none.
4. The Senate approved the Nominating Committees slate.
5. Out-going Senate President Charles Shields handed the gavel and Robert's Rules of Order over to new president, Joseph Kremer.

VII. Open Forum

- A. There were no further announcements or points of discussion.
- B. President Shields thanked the Senate and said it had been a pleasure to serve.

1. A round of applause from the Senate followed with thanks extended to Shields for his leadership.

VIII. The meeting was adjourned at 3:44 p.m.