

Fairmont State Faculty Senate
Minutes
9 April 2024

Members: **Bob Niichel** (Executive Committee: President, Computer Science & Math), **Bill Harrison** (Exec Committee: Vice President, Social Sciences), **Lisa Eades** (Exec Committee: Webmaster, ASN), **Barbara MacLennan** (Exec Committee: Member at Large, Behavioral Sciences), **Raymond Alvarez** (Exec Committee: Member at Large, CoBA), **Denice Kirchoff** (Exec Committee: Member at Large, BSN), **Sophie Stuart** (SGA), **Rick Harvey** (Academic Affairs), **Donna Long** (Exec Committee: Secretary, Humanities), **Nathan Myers** (Humanities), **Todd Clark** (ACF Rep, Social Sciences), **J. Tomlin** (Social Sciences), **Chris Kast** (Academic Affairs), **Kelley Flaherty** (Natural Sciences), **Stephanie Jones** (CSM), **Tabitha Lafferre** (ET), **Ashley Dover** (Library), **Jason Frazer** (CoBA), **Kristi Kiefer** (CoEHHP), **Julie Reneau** (CoeHHP), **Gina Fantasia** (BOG)

Guests: **Brian Selmeski, Jim Matthews, Amanda Metcalf, Paul Reneau**

1.-3. Meeting called to order 3:00 p.m.; Agenda approved. 19 March 2024 minutes approved.

4. President Davis was represented by Chief of Staff Selmeski. President Davis sends his thanks for the inauguration events—from Senate Team Trivia to the Thursday evening festivities, he was moved by all. Everyone will receive a “challenge coin.”

April’s video announced unit meetings on the Strategic Plan; these are a priority so that all units meet before the semester ends. A general faculty meeting will be called before commencement [now scheduled for May 16].

An Open Mike is scheduled for the 2 2 8 Gallery.

The Career Fair was a success with employers impressed by our students. There was lots of outreach to employers.

A Compensation and Talent Management committee is soon-to-be convened. The president understands that “to be the best, we must pay the best.”

5. Old Business

a. Constitution and Bylaws. Harrison moved and MacLennan seconded passing the changes for second reading. Motion passed.

Discussion included: the language for two sections (Article III-Officers, Section 3.a and b and for Bylaws, Article X-Joint Committees) was provided on the back of the agenda. On VP term language, Harvey suggested adding to III.3.b “to the office of the president” to the eligibility language; suggestion taken. On the Bylaws, Harvey asked what role Senate should have: a representative on the Bookstore Committee? Approval of Committee action? MacLennan moved and Harrison seconded adding that the Committee will “bring the annual report to the Senate” as well as the BOG. Suggestion taken.

Tomlin moved and Harrison seconded to ask President Davis to convene a general faculty meeting to pass the changes to the Faculty Senate Constitution. Motion passed.

Selmeski noted that we may use the same meeting to also discuss the Strategic Plan with the EAB consultants.

5.b. Curriculum Proposals: 23-24-13 (Graphic Design), 23-24-14 (Biology), 23-24-15 (NSI), 23-24-16 (GIS), 23-24-17, 17a, 17b (Sociology), 23-24-18, 18a, 18b (Sociology), 23-24-19, 19a, 19b, 19c, 19d, 19e, 19f, 19g (Surveying), 23-24-20 (Surveying), 23-24-21 (Information Systems Mgmt), 23-24-22 (BSBA 4800), 23-24-23, 23a (CoLA FYS).

Harrison moved and Harvey seconded to pass all curriculum proposals for second reading as a group. With the exception of CP 22 and 23 and 23a (see below), motion passed.

Long noted that CP 22 BSBA 4800 Capstone did not include a curriculum proposal. Harrison moved and Harvey seconded to table CP 22; motion passed.

Long noted that CP 23 and 23a CoLA FYS had no consultation with Humanities faculty and appears to be mostly directed to Behavioral and Social Sciences. After discussion, Harvey moved and Harrison seconded to table CP 23 and 23a CoLA FYS; motion passed.

Long noted that CP 19 SURV did not note the change in hours (from 81 to 90); revision to be made.

6. New Business Major

a. GS 23-24-02 FORS 2201. Harrison moved and Fantasia seconded to pass for first reading; motion carried.

b. GS 23-24-04 STEM 1100. Harrison moved and Fantasia seconded to pass for first reading; motion carried.

Harrison stepped into the direct the discussion so that Niichel could speak to STEM 1100 FYS. There was discussion of the history of CoLA FYS and STEM FYS; the latter was passed by General Studies to comply with a grant which included the FYS component.

NOTE: I HAVE MORE DETAILED NOTES IF WE WANT TO INCLUDE THEM.

6. New Business Minor

a. Harrison, Kast, Fantasia, J. Reneau, and Frazer volunteered to serve on the Nominating Committee for the Senate Executive Committee. Harvey moved and Eades seconded approving by acclamation. So acclaimed.

b. P. Reneau, Chair of the Presidential Perception Committee, shared data from the recent survey. Harrison moved and Fantasia seconded that Senate accept the results and to direct the Senate president to disseminate the results to various constituencies (full results, including comments, to the President, the BOG, and to the Faculty Senate Executive Committee; just the numbers to all faculty). Motion passed.

NOTE: I HAVE MORE DETAILED NOTES IF WE WANT TO INCLUDE THEM.

Provost Report.

- Niichel noted the successful launch of Middle College and asked for Senators to recognize the Provost's work.

Dr. Phillips reported that she and the DOE, and KVC presented the Middle College plan to the Marion County Board of Education on 8 April 2024.

The governor held a press conference announcing the initiative.

The formal presentation to the BOG is forthcoming.

Town Hall meetings to be scheduled for faculty and staff as well as meetings for the community.

Student interviews are underway (the program requires application).

Middle College action teams are working and fundraising is underway.

- Master Scheduling Platform: The registrar's office and Pam Stephens are looking at vendors. They will choose two to present on campus. Platforms will also extend to catalog and curriculum???
- Series 10 Program Review: the new draft of the guidelines have been shared with Academic Affairs and with the Senate Executive Committee. Senate will hold a special meeting on 23 April.
Financial metrics were beta-tested on programs under review this year.
Professional Development on 15 May for all faculty.
- Christa Kwiatkowski is leaving for WVU position and we wish her well. A search for a new CFO will commence.
- Nursing Interim Dean is Debra Struth; Interim Chair for the BSN is Denice Kirchoff; Interim Chair for the ASN is Lisa Eades. Interim Dean of CoLA search underway. Dr. Phillips will work with department chairs to make a final choice.

8. Reports

ACF: Harrison reported for Clark that there is no report.

BOG: Fantasia reports the BOG meets next week. Committees are meeting. Bylaws Committee still working on Policy on Policies; once complete it will be out for review. Policy on Employee Assistance Program has been updated. Finance Committee agreed to limit tuition increase to 3% and no program fees will be increased.

SGA: Stuart reports that SGA is going well. Nominations and elections for next year underway. Most candidates are running unopposed, so there is need for more involvement. SGA is trying to put on one more Western-themed event, scheduled for 1 May on the quad.

Fantasia noted that having a mid-week event is good for non-residential students. Selmeski recognized SGA's inauguration events and sees good things ahead for SG. Harrison thanks SGA for its good work.

9. Miscellaneous

Special Meeting on Program Review draft guidelines. Niichel notes location TBA and reminds senators that no other items may be discussed.

11. Open Forum

Dr. Phillips recognizes those who enjoyed dancing at the inauguration reception.
Harrison reports that the Model United Nations team did well.

Meeting adjourned 4:42 pm.

Respectfully submitted,
Donna Long

Fairmont State Faculty Senate SPECIAL MEETING
Minutes

23 April 2024

Members: **Bob Niichel** (Executive Committee: President, Computer Science & Math), **Bill Harrison** (Exec Committee: Vice President, Social Sciences), **Barbara MacLennan** (Exec Committee: Member at Large, Behavioral Sciences), **Raymond Alvarez** (Exec Committee: Member at Large, CoBA), **Denice Kirchoff** (Exec Committee: Member at Large, BSN), **Rick Harvey** (Academic Affairs), **Donna Long** (Exec Committee: Secretary, Humanities), **Nathan Myers** (Humanities), **Chris Kast** (Academic Affairs), **Kelley Flaherty** (Natural Sciences), **Stephanie Jones** (CSM), **Tabitha Lafferre** (ET), **Ashley Dover** (Library), **Jason Frazer** (CoBA), **Kristi Kiefer** (CoEHHP), **Julie Reneau** (CoeHHP), **Gina Fantasia** (BOG)

Guests: **Michael Davis**, **Dianna Phillips**, **Brian Selmeski**, **Tim Oxley**, **Susan Ross**, **Amanda Metcalf**, **Heath Howard**, **Toni Poling**, **Valerie Morphew**, **Rachel Cook**, **Kurt Meade**, **Candice Moench**, **Maria Agee**, **Marcie Raol**, **Joe Riesen**, **Jan Kiger**, **Alicia Kalka**, **Christa Kwiatkowski**, **Frank LaFone**, **Steve Roof**

Meeting called to order 3:00 p.m.

Dr. Phillips explained the HEPC's Series 10 necessitated revision of program review.

Susan Ross provided additional background and reviewed the parts of the new guidelines.

- Alvarez asked if data would be provided for student outcomes; yes, it will.
- Lefferre asked if a specially-accredited program's continuous improvement plan would suffice for Future Plan; yes it will.
- Alvarez suggested data become part of program annual performance. Ross stated that providing programs with annual data is required by Series 10.
- Fantasia noted that "low" External Demand (student demand) may be due to lack of marketing. Riesen agreed, stating that Math is a good example of that. Howard noted that labor stats data doesn't match "one to one" with programs. We will soon have access to census data. Also, "low-enrollment" majors can balance with other criteria. Phillips noted reviews are "holistic."

Heath Howard reviewed how the financial data was categorized (direct, indirect) and noted that an IR/IE Dashboard would be updated and made available. He noted that he cannot answer questions about the financial infrastructure at Fairmont State. He covered how revenues are calculated and how indirect (administrative) costs are calculated and shared among programs. He said direct and indirect costs are weighted. Also IR will compare numbers across programs at Fairmont State.

- MacLennan asked how new programs would be reviewed (if there's no data because there's no data); Phillips again stated that the process is holistic and faculty will be a part of the process.
- Harvey asked if comparison to external peers is possible; no, or only on percentile. The process is specific to Fairmont State.
- Alvarez suggested data could be used to create benchmarks for poorer performing programs.
- Niichel cautioned against making the data punitive.

- Fantasia asked who gets the additional funds provided by the State for “critical” programs. Howard doesn’t yet know.
- Lafferre asked how dual majors are counted/calculated. Howard said primary major gets revenue.
- Metcalf asked if UG and GR codes should be separated; yes, that would be a good idea. Christa noted programs would still need one-to-one alignment with Finance and Student codes.
- Fantasia asked about Pell funds [I did not get notes on the response to this question].
- Niichel noted that programs have no control over Institutional overhead and excessive overhead at the administrative level could hurt programs. Davis stated that those costs are calculated as a percentile, so every credit gets same cost.
- Lafferre asked how cross-listed courses’ revenue works. Howard said this is a weak link, but IR/IE can get data for both.
- Harvey asked about course caps—courses with small caps are disadvantaged.
- Long asked about grant revenue. Howard said grants and endowments are handled differently. This would be where the qualitative portion of the review can provide explanation.

Meeting adjourned.
Respectfully submitted,
Donna Long