

Faculty Senate
January 19, 2016

Attendance: Robin Payne (Soc. Sci.), Fran Young (Nursing), Charley Hively (Library), Chris Kast (Beh. Sci.), Jessica Alsup (HHR), G. Budd Sapp (BOG), Veronica Gallo (Nursing), Mark Flood (BCG), Jim Weekley (BCG), Bob Niichel (CSMP), Bob Mild (Academic Affairs), Joe Kremer (Business), Amanda Metcalf (SoE/HHP), Julie Reneau (SoE/HHP), John McLaughlin (Soc. Sci.), Carolyn Crislip-Tacy (Academic Affairs), Jennifer Yerdon LeJeune (SoFA), Daniel Eichenbaum (SoFA), Anthony Yost (Tech), Donna Long (L&L)

Guests: Jack Kirby, Chris Lavorata, Tim Oxley, John Lympany, Alicia Kalka, Bradley Cox, Jacki Sherman, Cherri Wemlinger

- I. The meeting called to order at 3:03 p.m.
- II. The minutes of the December 2015 meeting of the Faculty Senate were approved without further revision.
- III. Announcements/Information/Discussion
 - A. President Rose
 1. President Rose was absent from the meeting because she was in Charleston attending Higher Education Day. Provost Chris Lavorata was in attendance and spoke on her behalf, explaining that the information President Rose shared at the opening breakfast during Faculty Development Week was the same information she would have shared with the Faculty Senate.
 - B. Dr. Oxley — Institutional Assessment
 1. Like President Rose, Dr. Oxley had already shared relevant information regarding assessment and strategic planning at the opening breakfast. He was happy to entertain questions, but there were none.
 - C. Dr. Lympany — IT Update
 1. Dr. Lympany had assembled members of the IT team to participate in a Skype presentation in order to help demonstrate some of the new services available as part of recent developments in IT. In addition to Lympany, who was present at the meeting, Shane Jordan, Joanie Raisovich, Andy Raisovich, and Clifton Jackson participated via Skype conference call.
 2. Lympany, with the help of Shane Jordan, provided an overview of Teaching/Learning Technology Support. They are in the process of implementing a Digital Design Lab, with an upgraded Mac lab on the second floor of the library. The goal is to create more versatility for faculty. Towards that end, they have incorporated space for small group activities as well as an ADA compliant station. Greg Kramer and Viki McVaney will be stationed in this area to provide tech support to faculty.
 - a) A new Faculty Commons, based on an idea provided by the Dean's Council, is also taking shape. The Faculty Commons will provide a space in the library for adjuncts, as well as other faculty, to utilize while on campus.
 - b) Charley Hively introduced Jacki Sherman, the newly hired Emerging Technologies Librarian. She will be providing help with library instruction as well.

3. Lympny also covered new measures that are meant to reduce costs to the university, but also improve services. For instance, the library is migrating to WorldShare Management Services. Developed by OCLC, WorldShare is the largest on-line catalog of resources in the world developed by librarians for librarians. This will replace Summit and it partners very well with LibGuides, interlibrary loan, and other pre-existing library features. The university should migrate over to WorldShare over the summer. Our existing records will migrate and we will also have access to all records already available in WorldShare. In addition to streamlining library resources, this also consists of a cost saving measure because now the library will utilize one, rather than five separate systems.
 - a) In addition, Moodle is installed and running. It is template based and offers the same kinds of plug-ins as Blackboard. In fact, Blackboard and Moodle are considered to be the top two products on the market and offer essentially the same features. The hope is that most faculty will eventually migrate over to Moodle completely, as it is seen as more cost effective; however, there is no set timeline for a full migration and faculty who wish to continue using Blackboard will continue to have that option for the foreseeable future. Moodle was extensively used for two courses taught by Jane Leary last fall and she has provided an analysis of the process for others to consult.
 - (1) Shane Jordan provided an overview of Ensemble Streaming Services, which allows you to embed video straight into Blackboard or Moodle. Any tool can be used to record video before embedding. Live streaming is also an option. Within a few weeks, the IT team will also add a new editing service that will enable faculty to record straight from the course with the option for making simple edits.
 - b) As another cost-saving measure, Print Services and Web/Media Services merged over the summer. The Copy Center will become Printing Services, which will provide more services than previously offered, including large format printing to print banners, posters, and other large materials. Printing Service will also replace some of the older machines and has obtained a new booklet maker, which was donated to the university.
4. Lympny also reported that Institutional Research is housed within the IT division. They have worked closely with Tim Oxley and other faculty in order to consolidate activities related to strategic planning, data collection, and the accreditation process. They hope that Moodle will provide a useful tool for that collaborative process and have set up Moodle space for the five criterion groups, where they can use drop boxes, chat rooms, and other features to work together.
5. Joanie Raisovich, by way of Skype, gave an update on OASIS and the eventual move to the two-week pay period. The implementation of KRONOS has been delayed, but IT is continuing to work towards its eventual implementation. They anticipate that with the state legislature back in session, there may be a narrow window of time before the roll-out is mandated. So, they continue to look at technical challenges and troubleshoot issues related to the time clocks and JAVA deployments among other issues. They are also taking steps to consider how these changes will affect faculty who supervise staff and will continue to notify faculty/staff of the potential impact of any pending changes.
 - a) Andy Raisovich, also by way of Skype, reported that with the implementation of OASIS, Banner will be retired for payroll and HR purposes. One advantage of OASIS is that there will be more centralized application support. He commended

the work of Rick Porto, who has continued to advocate for higher education issues as the process is being fine-tuned.

6. Clifton Jackson, via the Skype conference call, gave a report on Summer Network Upgrades. Between last summer and the beginning of the spring term, bandwidth coming into campus has more than doubled. Nevertheless, it was already being saturated by end of last term and is coming up against infrastructure limits. The goal is to triple what the institution currently has by the start of the Fall 2016 term to rectify this problem. Doing so will require a complete overhaul of network. In addition, the firewalls are nearing the end of their life and will be replaced. IT is about 80% of the way through with the installation of next generation firewalls, which will enhance security.
7. Following the presentation, senators were provided the opportunity to ask questions. Resultant discussion points included the following topics.
 - a) When asked if faculty will have opportunities for training on Office 365, Lympny reported that training sessions were available. Large group sessions may be offered, but faculty can also request individual or small group sessions tailored to their specific needs. When asked where sessions recorded in Office 365 are stored, Lympny reported that they are stored in the “cloud” and that they can be uploaded into Ensemble from there.
 - b) Faculty asked for clarification regarding the transition from Blackboard to Moodle. Lympny stated that faculty who use Blackboard for very minimal purposes will be targeted to transition to Moodle first, but faculty who extensively use Blackboard (such as the nursing program) will be given more time. IT will also help with initial course conversions and will provide support to faculty who want to convert material themselves. Unfortunately, the migration will eventually require a ground-up conversion for courses already in Blackboard, which is why IT will provide full support in the conversion process. Training will also be provided for students as the process is rolled out. Faculty were also reassured that there are equivalent applications and tools (such as SafeAssign) for both Moodle and Blackboard. The IT team is working to offer LibGuides and videos for faculty in order to give them a feel for the system. Faculty are also advised to consult Viki McVaney for help with the migration. IT hopes that 45% of faculty will be using Moodle by this time next year.

D. BOG — G. Budd Sapp

1. The BOG met on Dec. 17. Sapp sent out construction update following the meeting. He also reported that Priscilla Steed, who was the Staff Council representative who presented to the BOG, did a great job.
2. Sapp also commended ACF, and Harry Baxter in particular, on the legislative roundtable. At the BOG meeting, Sapp reported on the roundtable and took care to praise the remarks made by SGA President Mitch Moore and BOG Student Representative Kelly Humphreys.

E. ACF — Harry Baxter

1. Harry Baxter was not present because he was in Charleston for Higher Education Day. There was no ACF report.

F. SGA

1. The SGA were not present. There was no report from SGA.

IV. Unfinished Business

A. Curriculum Proposals -- 15-16-01, 15-16-02, 15-16-03, 15-16-04

1. The above mentioned curriculum proposal were up for second reading. A motion to consider all four as a group was seconded and approved with no further discussion.
2. Revisions to Senate By-laws
 - a) Senate President Shields asked for a motion to table this issue because the Executive Committee had not had an opportunity to discuss and draft the revisions. Such a motion was made and passed.

V. New Business

A. Major Business

1. Priority Registration for Resident Assistants
 - a) Alicia Kalka, Director of Housing and Resident Life, and senior Resident Assistant Bradley Cox were present to discuss their proposal (largely drafted by Bradley Cox) to allow priority registration for Resident Assistants. RAs have significant requirements on their time to engage in activities in the residence halls, including mandated evening shifts. When they are unable to register for classes that work well with those scheduling needs, the burden often falls on other RAs to pick up the slack. Aside from work conflicts, however, Kalka and Cox stressed the crucial services that RAs provide to FSU students and argued that their service warrants being rewarded with priority registration.
 - b) Provost Lavorata said that the request for priority registration will be processed through her office, but had asked for Kalka and Cox to bring their proposal before the Senate in order to get input from faculty advisors. She stressed that in addition to the reasons stated by Kalka and Cox, priority registration will also help with graduation and retention rates for students with tight, fixed schedules.
 - c) A motion to accept the proposal for first reading was made and seconded. The motion passed unanimously. If the second reading passes in February, there will be sufficient time to implement the change before registration begins in March.
 - d) Alicia Kalka also responded to questions regarding what her office does to facilitate advising. Housing directors are currently focusing on students who are not yet enrolled and reaching out to them to make sure they have the information they need to get their pin and get registered. Kafka also reported that Housing is holding at 93.6%

B. Minor Business

1. Reconsideration of Charge to Faculty Welfare Committee regarding hiring practices at FSU
 - a) Donna Long has reviewed Committee descriptions and found that it should be the Faculty Personnel Committee, rather than the Faculty Welfare Committee, handling the charge regarding FSU hiring practices. This has been communicated to Sam Spears, the Chair of the Faculty Welfare Committee. Senate President Shields, who is on the Faculty Personnel Committee reported that they will consider the matter.
 - b) A motion to transfer the charge from the Faculty Welfare Committee to the Faculty Personnel Committee was seconded and approved with no further

discussion.

VI. Open Forum

- A. Donna Long asked if the the previously discussed charge for regarding the Technology Committee as a standing committee of the Senate had passed second reading or just first reading. A review of the minutes reveals that further discussion was awaiting the pending revision of the by-laws.

VII. The meeting was adjourned at 4:19 p.m.