

Fairmont State University
Faculty Senate Minutes
May 6, 2014
303 Education Building
3:00-5:00 p.m.

Attendance: C. Shields (President), J. Bolyard, H. Costello, C. Edwards, B. Hall, R. Hammonds, D. Hemler, M. Hokom, G. Jones, S. Kelley, G. Kirby, D. Kirchoff, J. Kremer, D. Long, B. Michael, R. Mild, A. Patterson, R. Payne, S. Roof, M. Ryan, G. Sapp, C. White, and J. Yerdon LeJeune

Visitors: M. Rose, C. Lavorata, J. Kirby, G. Hines, J. Baker, M. Ransom, A. Raizovich, J. Raizovich, C. Kast, and V. Dempsey

I. Reading and approval of minutes of March 2014 and April 2014 meetings –
The reading of the March 2014 and April 2014 minutes was deferred until the September 9, 2014 meeting.

II. Announcements/Information/Discussion

➤ **President Rose Updates**

- Severance plan moving forward. Dr. Rose will be meeting with Cindy Curry this month
- The Board of Governors will meet next week to approve the general university budget.
- HEPC meeting last week went well and the Retton Arena Project was approved. This project. No university funds will be utilized as this project is to be paid for by money obtained from fund raising.
- Summer activities on FSU campus:
 - Most summer school classes are online
 - Governor's Honor Academy
 - Girl Scouts Stem Conference
 - Miss West Virginia Pageant
 - Paws for Prison Conference – focus on service dogs trained to assist veterans
 - Aladdin Food Service Conference
 - FSU will partner with Marion County Schools for Think Fast event
 - Prevention Day – approximately 500 8th graders on campus
 - Two band camps
- FSU graduating veterans will wear red, white, and blue cords during the graduation.

➤ **Report from Dr. Dempsey regarding assessment**

- Committee members received a list with the names of the 36 members of the Critical Friends group.
- Information re: Summer 2014 Faculty Academy for Critical Friends group:
 - The 3-day workshops, focusing on assessment, will be offered several times during the summer.
 - All Critical Friends are to contact V. Dempsey and provide dates that they will be available throughout the summer. V. Dempsey will then determine specific dates for workshops.
 - Some information from the summer workshops may be repeated in the fall.

➤ **BOG Representative - Bob Mild**

- Feaster Center updates reviewed.
- The budget contingent on approval of proposed 5% increase in tuition/fees for FSU students
- Specific numbers are available from B. Mild upon request.
- FSU is in “sound financial shape” due to wise financial investment by the university.

➤ **ACF representative – Sue Kelley**

- June 16-19 at North Bend – Great Teachers workshop:
 - At present, there are not any attendees from FSU registered.
 - FSU pays expenses for those attending from the university, therefore faculty attending are not responsible for paying fees/expenses
 - Interested faculty can still apply until June 1, 2014.
- Mark Tour has resigned.
- Cathy Butler has provided a matrix for the Smarter Balance Evaluation System. The common core attributes will focus on math and English skills and will apply to FSU.
- ACF retreat this summer will be July 20 - 21 at Canaan Valley Resort.

➤ **Student Government – Beth Hall**

- The FSU student government met and voted on Pierpont Faculty Senate.
- The “Falcon Now Falcon Forever Club” will work closely with the FSU Alumni Committee.

➤ **Technology Issues Follow-up – Joanie Raisovich**

- Communication problems/issues – ConnectYard mentioned as possibility for IT to utilize in order to ensure that all faculty/staff receive needed information.
 - General information re: possible ideas/solutions
 - Difficult to get word out in a timely manner to everyone
 - What is the best way to communicate with faculty and staff?
 - What is affecting communication the most?
 - Emails to deans one possible way to disseminate information.
- Blackboard and/or WV Net problems:
 - Problems when an entire class is attempting to connect to campus user at the same time
 - Underreporting of problems/issues seems to be a problem
 - Send information regarding issues/problems to J. Raisovich in order to ensure that problems are addressed as soon as possible
- IT representative will attend the Technical Committee meetings as an ex: officio member to help address problems in a timely manner.
- Faculty should provide information regarding previous or current issues and/or concerns to the Technology Committee representative from their school.

III. Unfinished Business

➤ **Faculty Medical Time-Off Statement (Second Reading)**

- S. Kelley moved and S. Roof seconded a proposal to accept the Faculty Medical Time-Off Statement. It was noted that no substantial changes were suggested since the statement was approved for the first reading.
- The proposal was approved after no further discussion. The Faculty Medical Time-Off statement will be sent to President Rose as a recommendation from Faculty Senate.

IV. New Business

➤ Major business

- **Curriculum Proposal 13-14-12 Rev #1 ESL Course Numbers (First Reading)**
 - ❖ It was moved by G. Sapp and seconded by D. Hemler to approve curriculum proposal 13-14-12 Rev #1 for first reading. After a discussion about necessity for full-time temporary positions vs adjuncts, the proposal was approved as read.
 - ❖ It was moved by G. Sapp and seconded by S. Kelley to suspend the rules and waive the time between 1st and 2nd readings for the proposal. The proposal to waive the time was approved.
 - ❖ It was moved by G. Sapp and seconded by B. Mild to accept curriculum proposal 13-14-12 Rev #1 for second reading. After no further discussion, the proposal was approved for second reading.

- **Curriculum Proposal 13-14-13 Rev #1 Math General Studies (First Reading)**
 - ❖ It was moved by G. Sapp and seconded by G. Jones to approve curriculum proposal 13-14-13 Rev #1 for first reading. After no further discussion, the proposal was approved for first reading.
 - ❖ It was moved by G. Sapp and seconded by B. Michael to suspend the rules and waive the time between 1st and 2nd readings for the proposal. The proposal to waive the time was approved.
 - ❖ It was moved by G. Sapp and seconded by B. Mild to accept curriculum proposal 13-14-13 Rev #1 for second reading. After no further discussion, the proposal was approved for second reading.

- **Curriculum Proposal 13-14-14 Rev #1 Museum Studies (First Reading)**
 - ❖ It was moved by G. Sapp and seconded by B. Michael to approve curriculum proposal 13-14-14 Rev #1 for first reading. After no further discussion, the proposal was approved for first reading.
 - ❖ It was moved by G. Sapp and seconded by G. Jones to suspend the rules and waive the time between 1st and 2nd readings for the proposal. The proposal to waive the time was approved.
 - ❖ It was moved by G. Sapp and seconded by B. Michael to accept curriculum proposal 13-14-14 Rev #1 for second reading. After no further discussion, the proposal was approved for second reading.

➤ **Minor Business**

• **Acceptance of Committee Reports:**

- ❖ 2014 Committee on Committees
- ❖ Admissions & Credits
- ❖ Athletic Committee
- ❖ Common Book Committee
- ❖ Faculty Development Committee
- ❖ Faculty Welfare Committee
- ❖ General Studies Committee
- ❖ IRB Committee
- ❖ Personnel Committee
- ❖ Presidential Perception Survey Committee
- ❖ Technology Committee

A. Patterson moved to group all of the committee reports together for approval and S. Kelley seconded the motion. The motion to vote on all committee reports as a group was passed without further discussion. It was moved by S. Kelley and seconded by D. Long to accept all of the committee reports presented. The motion was approved and all committee reports were approved as read.

• **Faculty Senate meeting dates**

- The meeting dates for the 2014-2015 school year proposed by the Faculty Senate Executive Committee were presented.
- There were no movements from the floor to change any of the proposed dates, therefore they will be submitted for approval.

➤ **Other**

• **Common Book Committee** (*Ad hoc or standing committee of the Faculty Senate?*)

- C. Kast asked if this decision could be tabled until next fall.
- It was moved by D. Hemler and seconded by G. Jones to resume consideration at the September meeting of Faculty Senate.
- J. Baker stated that the original intent was for all campus members to be included in the common book reading, rather than only students.

- S. Kelley stated that having a common book for all students to read can be an important unifying and intellectual experience for freshmen. Indicated that this may be a viable choice use in the freshman seminar.
- After no further discussion, the movement was approved and the decision will be tabled until the next Faculty Senate meeting.
- **Vaping Recommendation (*use of electronic cigarettes*)**
 - Use in the classroom should not be permitted.
 - B. Hall (student rep) stated that most students don't realize that they should not be utilized during class.
 - Designated smoking areas on campus might be a solution, but are very expensive.
 - Several members indicated that a large number of students would like to see FSU become a tobacco-free campus.
 - S. Kelley moved to adopt recommendations about smoking (including electronic cigarettes) to send to the Board of Governors. The motion was approved by Faculty Senate.

V. Election of Officers and Executive Committee Members-at-Large

➤ **Nominating Committee Slate for 2014/2015 Academic Year**

- President – Chuck Shields
- Vice-President – Budd Sapp
- Secretary – Gale Kirby
- Webmaster – Steve Roof
- Executive Committee Member-at-large – Deb Hemler
- Executive Committee Member-at-large – Matt Hokum
- Executive Committee Member-at-large – Robyn Payne

➤ **Nominations from the floor**

- There were not any nominations from the floor.
- It was moved by S. Kelley and seconded by D. Long to accept the slate presented by the nominating committee. After no further discussion the Executive Committee slate for 2014/2015 was approved.

VI. Open Forum

- Members were informed that the Presidential Perception Survey will be sent out soon. The Presidential Perception Survey Committee requested that everyone complete the survey.
- As no further business was brought forward, it was moved by B. Mild to adjourn the meeting.

Next Meeting *September 9, 2014
Rm. 303 ED
3:00-5:00 p.m.

*If you have items for the agenda please send your request to Chuck Shields by Tuesday morning September 2, 2014 for consideration by the Executive Committee.

Respectfully submitted by:
Gale Kirby, Faculty Senate Secretary

May 6, 2014