

**Fairmont State University
Faculty Senate Minutes**

March 4, 2014
303 Education Building
3:00-5:00 p.m.

Attendance: C. Shields (President), J. Bolyard, H. Costello, C. Crislip-Tacy, C. Edwards, R. Hammonds, D. Hemler, M. Hokom, G. Jones, Chris Kast, S. Kelley, G. Kirby, D. Kirchoff, J. Kremer, D. Long, B. Michael, R. Mild, R. Moore, A. Patterson, R. Payne, M. Ransom, S. Roof, M. Ryan, G. Sapp, C. White, and J. Yerdon Lejeune

Visitors: M. Rose, J. Kirby, C. Lavorata, R. Harvey, G. Fantasia, V. Dempsey

I. **Reading and approval of minutes of February 2014 meeting** – It was moved and seconded to table the reading and approval of the Feb. 11, 2014 minutes. Motion carried.

II. **Announcements/Information/Discussion**

➤ **President Rose Updates**

- An update on the HEPC meeting Feb. 20, update is available on the HEPC website. A comprehensive audit was completed and FSU appears to be in good financial shape.
- A possible budget cut of 3.7% or more was discussed during a meeting with the state legislators.
- SB 409 mandates that state institutions accept all transfer credits from other state institutions. Students should not be required to take a class that they have already taken. Institutions that do not comply may lose 5% of total funding.
- Criminal Justice students placed 1st in their competition.
- FSU School of Nursing had a 90% passage rate on the national licensure exam (NCLEX). The average for all of the schools in the state was 81%.
- During spring break the library will be closed while needed repairs are completed.

➤ **Report from Faculty Welfare on technology issues – Steve Roof**

- Issues identified by the Problems subcommittee:
 - ✓ Restricted hours for help.
 - ✓ Frequent outages have been experienced.
 - ✓ Numerous problems with Blackboard for both students and faculty leading to the use of other platforms, which students must learn to use.
 - ✓ Email access when off-campus is often difficult or impossible.
 - ✓ Problems have increased exponentially since state schools mandated by legislature to utilize WV Net.
 - ✓ IT support is inadequate.
 - ✓ FSU is changing from *Wimba* to *Big Blue Button*.
 - ✓ Problems with outdated equipment and equipment repair which is often delayed
 - ✓ The ad hoc IT committee met a couple of times when first formed, but have not met this year.
- A formal report will be provided to the executive committee and Faculty Senate will address potential solutions.
- Dr. Rose asked S. Roof to forward all information and issues to her as well as to the Provost.

➤ **Report from Faculty Leave subcommittee – Gina Fantasia**

- Subcommittee is working on “family medical time-off” policies.
- Considering HR requirements and faculty policies and ways to combine.
- Survey of faculty members will help clarify needs and issues for Cindy Curry in order to develop a plan that faculty “*can live with*”.
- An attempt will be made to define “*work*” in context of what faculty members do and where it is done.
- Information will be forthcoming at the April meeting of Faculty Senate.

➤ **Report from Van Dempsey**

- Identified D. Hemler and J. Webb-Dempsey as members of the Critical Friends group. If an additional representative is needed, let them know.
- Critical Friends meet each Monday at 9:00 AM and Thursday at 5:00 PM.
- All of the Deans will be completing a questionnaire to help identify their program’s strengths and weaknesses. All programs to be assessed.
- Critical Friends will work with faculty as they build their programs.

- **BOG Representative – Bob Mild**
 - Nothing to report at this time.
 - Next meeting is later in the month.

- **ACF representative – Sue Kelley**
 - Outcomes-based funding will be reviewed for another year before any decision is made.
 - Each institution to “put money into the pot” and if meet outcomes will get money back.
 - There are 3-4 state institutions which will be in severe financial trouble if budget cuts are more than the planned 3.75%.
 - Contact legislators as it is Important to be vocal about concerns related to continuing higher education budget cuts.

- **Student Government – Mitch Moore**
 - Elections for Student Government officers and representatives will be held the week after spring break. The two newly elected Student Government representatives to Faculty Senate will be introduced at the April meeting.
 - Talked with a Marshall University representative, who stated that while they have started using the interactive scheduling, not all schools within the University have accepted the plan.
 - Discussion occurred regarding the possibility of providing a course description and syllabus that students can access when planning to register for classes. Faculty will be more likely to provide this information if a syllabus can be used from a course previously taught, rather than try to develop a syllabus for the next semester while in the midst of the responsibilities for the current semester.

- **Report of Ad-Hoc Committee on Adjunct Hiring Practices – Anne Patterson**
 - Met with Cindy Curry on Feb. 20 to discuss issues related to the number of hours that an adjunct can be hired for.
 - Dr. Rose stated that there is confusion at the state level related to the definition of what constitutes full-time. Stated that each institution will be given the discretion to designate what will be considered full-time and part-time.

III. **Unfinished Business**

- **Curriculum Proposal 13-14-06 REV #1 BA English BA English Ed (second reading)** – It was moved by S. Kelley and seconded by D. Hemler to accept Curriculum Proposal 13-14-06 REV #1 BA English BA English Ed. for second reading. After discussion, the motion to accept the proposal was approved.

IV. **New Business**

Major Business

- **Curriculum Proposal 13-14-07 REV #1 SoB Prefix Change (first reading)**
- **Curriculum Proposal 13-14-10 REV #1 SoB Change of existing course (first reading)**
- **Curriculum Proposal 13-14-11 REV #1 SoB Change of course number (first reading)**

It was moved by S. Kelley and seconded by C. White to consider curriculum proposal 13-14-07 rev #1, curriculum proposal 13-14-10 rev #1, and curriculum proposal 13-14-11 rev #1 together. The motion to consider all three proposals together for first reading was approved.

J. Kremer moved to waive the time requirement to bring curriculum proposals 13-14-07 rev #1, 13-14-10 rev #1, and 13-14-11 rev #1 together to floor for second reading and G. Jones seconded. All three were approved for second reading.

- **Curriculum Proposal 13-14-08 REV #2 Behavioral Science/Sociology (first reading)**
- **Curriculum Proposal 13-14-09 REV #2 Behavioral Science/Psychology (first reading)**

G. Sapp moved to bring both curriculum proposal 13-14-08 and curriculum proposal 13-14-09 to the table for first reading and G. Jones seconded. Both proposals were approved for first reading with A. Patterson abstaining.

- V. **Open Forum** – No additional topics were brought forward and the meeting was adjourned.

Next Meeting* April 8 2014
Rm. 303 ED
3:00-5:00 p.m.

*If you have items for the agenda please send your request to Chuck Shields (Charles.Shields@fairmontstate.edu) by Tuesday morning April 1, 2014 for consideration by the Executive Committee.

Respectfully submitted by:

Gale Kirby, Faculty Senate Secretary

March 4, 2014