

**Fairmont State University
Faculty Senate Minutes**

April 8, 2014

303 Education Building

3:00-5:00 p.m.

Attendance: C. Shields (President), J. Bolyard, H. Costello, C. Crislip-Tacy, C. Edwards, B. Hall,
R. Hammonds, D. Hemler, J. Matthews for M. Hokom, J. Brown for G. Jones/G. Sapp,
S. Kelley, G. Kirby, D. Kirchoff, J. Kremer, D. Nestor for D. Long, D. Mensa, B. Michael,
R. Mild, R. Moore, A. Patterson, R. Payne, S. Roof, C. Kast for C. White, and L.
Melanson for J. Yerdon LeJeune

Visitors: M. Rose, J. Kirby, C. Lavorata, G. Fantasia, V. Dempsey

I. **Reading and approval of minutes of February 2014 meeting** – It was moved by S. Kelley and seconded by B. Michael to approve the Feb. 11, 2014 minutes as corrected. Motion carried.

II. **Announcements/Information/Discussion**

➤ **President Rose Updates**

- The proposed budget cut for this year continues to remain at 3.75% and will be voted on in May. The 1.2 million cut from the budget last year also remains for this year.
- Only half of the money needed to fund the mandated \$504.00 raise for each employee has been provided by the state. FSU will need to fund the remaining amount from its budget.
- FSU has received half of the money from the state to fund the \$200.00 per FTE required for the OASIS program and will need to fund the remainder from its budget.
- The severance plan continues to move forward slowly and will be presented to the joint legislative committee on pensions for approval. It will hopefully be in place by August 15 or September 15.
- When hiring adjuncts, FSU has received final approval to hire for 9 hours in the fall, 9 hours in the spring semester, and up to 9 hours in the summer

- The first orientation sessions are starting. Students will be on campus this Thursday, April 10 for the Honors Orientation. First Saturday orientation has 130 registered.
 - Returning student are now scheduling for classes and the number is slightly increased from last year.
 - There has been a 10% increase in applications for fall, 2014 enrollment compared with fall, 2013.
 - The FSU Concrete Canoe team won their 7th consecutive regional competition and will be participating in the National Concrete Canoe Competition.
 - Ian Williams was one of two students national to receive an award in poetry.
 - Blue lights on campus in recognition of April Autism Awareness.
- **BOG Representative - Bob Mild**
- The next BOG meeting is scheduled for April 17th. Topics of discussion will include discussions on budget issues and tuition hikes.
 - HEPC will be on campus April 25 for its quarterly meeting. The meeting will begin at 9:00 AM in the Falcon Center conference rooms.
- **ACF Representative - Sue Kelley**
- The ACF will be meeting after the HEPC meeting on April 25. Discussions will be on continuing concerns regarding medical leaves and information related to SB 330 which the ACF is continuing to monitor.
 - Assessment is a very important aspect of the HEPC 5-year plan for 2013-2018. The focus on assessment will require additional time
 - As the representative to ACF, S. Kelley encouraged faculty to make her aware of any concerns or issues that she should approach the group with
- **Student Government – R. Moore**
- R. Moore is the newly elected student government president and will be stepping down as the student representative to Faculty Senate. He thanked everyone for a good year.

- The new student government representatives, Beth Hall and Dominic Mensa, were introduced.

➤ **Report from Dr. Dempsey regarding assessment**

- Passed out several documents related to the work of the Critical Friends group. The group meets each Monday at 9:00 AM and Thursday at 4:00 PM.
- Stated that the group works well together and their work sessions are very productive. D. Hemler also commented that the group is doing great job.
- An audit of programs was completed several weeks ago. The deans of each program completed a questionnaire which has been utilized in developing a program assessment template which is still a work in progress.
- The results from the audit also identified the need for more workshops, professional meetings, etc. to assist faculty.
- Resources are beginning to be identified.
- Senate members received a copy of the draft of the framework for an assessment report template, which academic programs will utilize to put together an assessment report on program learning outcomes. This report should be brief and to the point and address/summarize relevant data.
- A mission statement will be required for all academic units.
- Adaptations in order to result in more “direct communication” between Blackboard and Task Stream
- All students will have a Task Stream account by fall, 2014. The students will pay a fee for the yearly subscription.
- FSU has received a \$5000.00 grant from HEPC for professional development on assessment.
- Stated that he is willing to talk with faculty groups to explain and support.
- All academic programs must have an infrastructure for regular meetings/discussions.
- A return visit by HLC is scheduled for May 18, 2015. The focus of the visit will be on strategic planning and assessment.
- There will be workshops available this summer for faculty development related to assessment.

III. Unfinished Business

- **Curriculum Proposal 13-14-07 REV #1 SoB Prefix Change (2nd reading)**
- **Curriculum Proposal 13-14-10 REV #1 SoB Change of existing course (2nd reading)**
- **Curriculum Proposal 13-14-11 REV #1 SoB Change of course number (2nd reading)**

B. Mild moved to accept curriculum proposal 13-14-07 rev #1, curriculum proposal 13-14-10 rev #1, and curriculum proposal 13-14-11 rev #1 together for second reading. After a second by B. Michael, all three proposals were approved for second reading.

- **Curriculum Proposal 13-14-08 REV #2 Behavioral Science/Sociology (2nd reading)** **(Note that Rev #3 is presented today. The changes between #2 and #3 involve correction of typographical errors. No substantive changes)*
- **Curriculum Proposal 13-14-09 REV #2 Behavioral Science/Psychology (2nd reading)**

S. Kelley moved to accept curriculum proposal 13-14-08 rev #3 and curriculum proposal 13-14-09 rev #2 for second reading. After a second by R. Hammonds, both proposals were approved for second reading.

IV. New Business

Major Business

- **Faculty Medical Time-off Statement of Policy (first reading)**
 - Senate members reviewed the FSU Faculty Family and Medical Time-Off Statement of Policy presented by G. Fantasia.
 - This statement of policy is meant to replace Policy 38. A person who is on short-term disability is unable to be paid if any work is done during the time covered by the leave, which is a major issue with faculty.
 - Intended to be “faculty friendly” as Deans and faculty will discuss terms of absence and where work will be done. If both are in agreement, the proposal will go to the Provost for final approval.
 - It was moved by S. Roof and seconded by D. Hemler to approve the statement of policy for first reading. During the discussion that followed, A. Patterson requested a minor wording change for clarification, which was agreed upon. The statement of policy was approved for first reading.
 - A draft will now be sent to the BOG for approval and then will be included in the Faculty Handbook.

Minor Business

➤ **Appointment of Nominating Committee (Senate By-laws Article II Section 1)**

C. Shields, as Senate president has appointed the following Senate members to the nominating committee: A. Patterson, C. White, M. Hokom, J. Bolyard, and C. Crislip-Tacy.

V. Open Forum

- S. Kelley remarked that the printing budget is very slim in all of the academic units. C. Lavarota stated that when Senate members must print large amounts related to Senate business, the printing costs can come from her office budget.
- A copy of the additional courses that have been added to the general studies list of courses was provided to each member.
- S. Kelley announced that a meeting sponsored by the AFT will be held from 6:00 to 8:00 PM at Three Ways Inn. There will be state legislators present and available for discussion. Everyone is welcome.
- As no further business was brought forward, B. Mild moved that the meeting be adjourned.

Next Meeting* May 6 2014
Rm. 303 ED
3:00-5:00 PM

*If you have items for the agenda please send your request to Chuck Shields (Charles.Shields@fairmontstate.edu) by Tuesday morning April 29, 2014 for consideration by the Executive Committee.

Respectfully submitted by:

Gale Kirby, Faculty Senate Secretary

April 8, 2014