

Faculty Senate Meeting Minutes for Tuesday May 7, 2019 meeting

Members in Attendance:

Mark Flood (President), Joe Kremer (Vice President), Amy Godfrey (Secretary), Jacki Sherman (Webmaster), Tom Cuchta (Ex. Committee Member at Large), Matt Hokom (Ex. Committee Member at Large), Robyn Payne (Ex. Committee Member at Large), Tim Oxley (Academic Affairs), Steve Roof (Academic Affairs), Michael Ransom (Behavioral Sciences), Budd Sapp (BOG), Pam Pittman (for Jason Noland - Education), Dan Eichenbaum (Fine Arts), Paul Reneau (Health & Human Performance), Theresa Jones (Nursing), Denice Kirchoff (Nursing), James Weekley (Natural Sciences), Joni Gray (Fine Arts), Donna Long (L&L), Todd Clark (Social Sciences), Harry Baxter (ACF), Mark Wolf (Tech)

Guests:

Richard Harvey (Provost), Kim Derico (Nursing/Curriculum Committee), Carol Tannous (SOE HHP), Sarah Rude (L & L), Spence Tyce (Social Sciences), Macgorine Cassell (Business), Charles Shields, Joel Dugan, Janie Leary, Jacqueline Sikora (General Council), Joy Hatch (IT), Amanda Metcalf (SOE HHP), Robert Baker (Honors), Cedar James (student), Bailey McInturff (student), Deb Hemler (Natural Sciences)

Meeting to order at 3:00pm in 303 ED.

I. April 9, 2019 minutes read and approved Announcements

Opening Announcements

I. Provost Harvey

- President Martin: in meeting regarding separating from HEPC
- HLC
 - i. Approved additional location of Charles Pointe: students can now get financial aid for classes located there
- Faculty Handbook
 - i. Had a meeting to determine next steps and timeline
 - ii. Robert Baker has volunteered to chair
 - iii. Will do some work over the summer but most will be started in the Fall
- Tutoring Center Update
 - i. 1st 3 months: 569 tutoring sessions, 655 hours of tutoring, word of mouth is helping
- ASN – nursing accredited thru 2026
- Mon Health - \$200,000 support to our nursing program which will include a faculty member, clinical rotations
- Commencement is Saturday
 - i. 10am faculty to line up in Pence
 - ii. 4pm faculty to line up in Pence
- Question:
 - i. Can we get an extension on the Dean and Chair evaluations to next Friday?
 - a) Yes, we can extend it

- b) Can deliver directly to the Provost's office if you would like
- II. BOG representative, Dr. Sapp
 - BOG policy 25 relating to salary is up for comment
 - i. Note: WVU – Provost office; Marshall – Chief Academic Officer and Dean/chair; West Liberty – Provost, HR, and CFO
 - ii. Tried to extend comment period
 - iii. All information in agenda now instead of a separate document
 - iv. Email with all topics has been relayed to the BOG
 - v. Next meeting is Thursday, May 9th at 9am
- III. ACF representative, Dr. Baxter
 - HEPC: April 26th
 - i. Interim chancellor named: Dr. Sara Tucker who is also over the community and technical colleges
 - PEIA: Open Enrollment ends May 15
 - Legislative Interims: May 20-21st, will have Education Special Session
 - i. Had public meeting across the state
 - a) Biggest issues: opid problem, want more flexibility with education but not for charter schools or education savings accounts, teacher pay
- IV. Student Government – no representatives
- V. Meeting Schedule
 - Faculty Senate meetings for 2019-2020 academic year
 - i. Meeting location: 303 Education Building
 - ii. Meeting time: 3:00-5:00 pm
 - iii. All meetings held on 2nd Tuesday of the month except where noted:
 - a) August 20, 2019 (3rd Tuesday)
 - b) September 10, 2019
 - c) October 8, 2019
 - d) November 12, 2019
 - e) December 10, 2019
 - f) January 14, 2020
 - g) February 11, 2020
 - h) March 17, 2020 (3rd Tuesday)
 - i) April 14, 2020
 - j) May 5, 2020 (1st Tuesday)

Unfinished Business

- I. Faculty Handbook committee report
 - Met and will get started
 - Identified that the Senate By Law will need revision
- II. Committee on Committees
 - Reports sent out this morning (May 7)
 - Send revisions to Paul Reneau
- III. Presidential Survey Committee

- Committee is gathering the data and will report to the executive committee of the Faculty Senate
 - Question: Was the end of the year report sent in?
 - i. Yes, but no data from the survey was included
 - Question: Will the committee be writing a report with the survey data in it?
 - i. Yes and will be shared with the executive committee
- IV. Ad hoc committee on bylaws and constitution
- Has been on hold due to the restructuring and will start in the Fall
 - Will require a 2/3rds of all faculty vote
- V. Campus climate survey ad hoc committee
- Chair: Mike Ransom
 - Question: Faculty Welfare would like to collaborate on this project, is that ok?
 - i. Yes, would like to share ideas

Old Business

- I. Motion: Bring both curriculum proposals, #18-19-11 and #18-19-13, to the table as a group
 - a. Approved
- II. Motion: To approve both curriculum proposals for second reading
 - a. Approved

New Business

- I. Tenure and Promotion Decisions
 - a. Todd Clark: tenure process is confusion at any institution and I would like light to be shed on what happened this year
 - i. Questions to Chuck Shields (Chair of Personnel committee):
 1. What is the process of vetting tenure and promotion applications?
 - a. Provided a list of applications in December, portfolios are housed in the Provost office to review starting in January, each member reviews the portfolios individually, the committee meets and votes
 2. When did you submit the committee's recommendations/report to the Provost office?
 - a. Sent to the President and the Provost on March 26th
 3. How many applications for tenure?
 - a. 8 portfolios
 4. How many did you forward with tenure recommendations?
 - a. Not sure if I can answer that but we had answers for all 8 portfolios
 5. Recommendations went to whom?
 - a. President and the Provost
 6. Did the administration send receipt of the recommendations?
 - a. Yes
 7. Did the administration contact committee members?
 - a. No

- ii. Questions to Richard Harvey (Provost) from Todd Clark and Matt Hokom
 - 1. What is the process for Administration vetting tenure?
 - a. Review on criteria found in the faculty handbook and series 9
 - 2. Is it the ultimate decision of the President?
 - a. Ultimate decision of the Provost who recommends to the President
 - 3. In the past administration has made a decision by the faculty awards, why the delay this year?
 - a. Waited till the decision was ready; wasn't ready to make a recommendation to the President in time for the faculty awards
 - 4. What was the interaction with the personnel committee after their recommendations were sent?
 - a. None
 - b. Draft of committee report had to remove potential identifiers
 - 5. How many denials of tenure this year?
 - a. Zero; the Provost recommended that 2 be deferred and 1 would be granted a 3 year non-tenure contract
 - 6. Was there a difference of opinion between you and the President on these?
 - a. Not that I am aware of
 - 7. What is the definition of defer?
 - a. No decision at this time
 - 8. Does the faculty handbook refer to the term defer?
 - a. Cannot answer that without looking first
 - 9. Does series 9?
 - a. Don't think so
 - 10. Who sent the letters to faculty?
 - a. The Provost sent and signed them
 - 11. Did you know the contents of the letters?
 - a. Yes
 - 12. Did you and the President agree?
 - a. Need to talk to the President to verify
 - 13. Why recommend the personnel committee to take out information from this year's report that is historically in the report? (Note: reports can be found in Faculty Senate meeting minutes)
 - a. Take out potential identifiers
 - 14. Where there any "no's" in last year's report?
 - a. Yes
 - 15. Was anyone informed that they had been denied tenure?
 - a. No one received such a contract - which is a one year terminal contract when tenure is denied
 - 16. Did not grant tenure this year?
 - a. Yes
 - 17. What does deferral mean?

- a. Decision will be made but not at this time – more information was provided to those individuals with a timeline
 - 18. When were they informed?
 - a. May 1st
 - 19. Has the university done deferrals in the past?
 - a. Cannot answer
 - iii. Additional questions to Chuck Shields, Richard Harvey, and Jacqueline Sikora
 - 1. Did all 8 get recommendations from the personnel committee?
 - a. Specific recommendations were sent to the Provost
 - 2. Can we be sued from past year's personnel committee reports?
 - a. Individuals from past years could
 - 3. Can an individual share their own letter?
 - a. That is inappropriate but can be done; don't recommend
 - 4. As a faculty member on campus, who is looking out for my best interest?
 - a. Representing the institution
 - b. American Fed. Of Teacher's Union
 - 5. Zero were denied but moved to a non-tenure contract?
 - a. Offered a 3 year non tenure track contract
 - 6. Is there a process related to budget as it relates to tenure?
 - a. Yes; portfolios arrive December 1st; list goes to the CFO to adjust budget
- II. Motion: bring all three curriculum proposals, #18-19-06, #18-19-14, and #18-19-15, to the table as a group for first reading.
 - a. Approved
 - b. Motion: to approved all three curriculum proposals for first reading
 - i. Approved
 - c. Question: can these be implemented in the Fall?
 - i. Yes
 - d. Motion: to waive the time period between first and second reading
 - i. Approved
 - e. Motion: to approved all three curriculum proposals for second reading
 - i. Approved
- III. Committee Reports
 - a. Comment: Student Financial Appeals report said reviewed but no further information – may need more information as long as there are no identifiers
 - b. We received all committee reports
- IV. Officer Elections
 - a. Reminder the President term is a one year term this time; all other are also for a one year term
 - b. Any further nominations?
 - i. Matt Hokom for President
 - 1. Accepted the nomination
 - c. Results of the President voting between Joe Kremer and Matt Hokom

i. Matt won

Open Forum

- I. Thank Mark Flood for his work as President
- II. Joe Kremer - BOG compensation policy that is in comment period - the School of Business went on record that salaries/compensation should be housed in the Provost's office and not in HR
- III. Matt Hokom - University is rapidly being destroyed
 - a. Plea to speak up and speak out
- IV. Mark Flood - Parting words
 - a. Focus and recreate a climate where everyone is included

Adjourned 4:25pm