

**Fairmont State University Faculty**

**August 9, 2022  
Meeting Minutes  
3:00-5:00 p.m.  
303 ED**

**Called to order: 3:05 PM**

**Members Present:**

**Members Present** Charles Shields (President), Donna Long (Humanities), Todd Clark (Social Sciences), Jennifer Satterfield (executive committee Secretary) Bob Niichel (Exec Committee: Vice President, Computer Science & Math), Jim Davis (Exec Committee: Member-at-Large, Business), Tom Cuchta (Executive Committee Webmaster, Computer Science & Math), Ashley Dover (Library), Steven Roof (Academic Affairs), Julie Reneau (Education), Tyler Singer (Exercise Science), Janet Floyd (School of Business & Aviation), Gina Fantasia (Faculty Rep to BOG), Rachel Cook (Natural Sciences), Nathan Myers (Humanities), Denice Kirchoff (Nursing), Galen Hansen (Dept. of Natural Sciences), James Vassil (Engineering Technology), Tabitha Lafferre (Engineering Tech)

Guests: President Phillips, Laura Clayton, Lisa Eades

**I. Reading & Approval of the minutes from the April 12, 2022, meeting and May 4, 2022, meeting.**

**Motion to approve the minutes. Motion passed.**

**II. Interim President Phillips-**

- i. Enrollment is up for first time freshman for fall 19%.
- ii. Recruitment team went to 90 % of WV high school last year
- iii. Total numbers are 2.3 % but hard data is being gathered.
- iv. Two town hall meetings were held over the summer. There will be small group discussions which include deans' representatives from the departments and will address answers to the questions asked at Faculty Opening Session.
- v. The president will attend the faculty senate meetings regularly.

**III. Dual enrollment numbers are not included in 19 % of the first-time freshman.**

- i. How does this impact faculty workloads? Core courses are already overcrowded.
- ii. Rick Harvey stated that matriculation rate from dual enrollment is 34% President Phillips that estimate is probably high.
- iii. Question: how much have we gained from it?

Answer: Very little but its not easy to measure and we have only done it twice, difficult to even compare those numbers.

- iv. Question is there a plan to address load for dual enrollment instructors?

Answer: No answer. Dianna says this is not something she had been asked about before.

- v. Rick Harvey will present a report about dual enrollment to the senate in September.

#### **IV. Interim Provost Oxley-**

- i. Thanked faculty for involvement in welcome week. Discussion covered above in the notes for the President.
- ii. A new representative from academic affairs to replace Tim Oxley is forthcoming.

#### **V. Reports of Officers, Boards and Standing Committees**

- i. Presidential Search Committee Report, Charles Shields-
  - a. RFP for search firm has been posted since 20 July Search committee will formed.
  - b. Co-chairs of the committee are Chuck Shields and two BoG members Kevin Rogers and Jennifer Kinty. Faculty may send in recommendations for committee members.
  - c. The committee met at 1:30 on Thursday on August 11 in the Falcon Center board room.
  - d. Possible committee members may be made up of our stakeholders outside the institution and students' representatives.
  - e. Goal is to have a president hired by July 30, 2023.
- ii. BoG Representative, Gina Fantasia- committee has not met yet and no new information to report.
  - a. BoG meets this month on August 18.
  - b. There is a new representative on the committee Rusty Hudson was appointed as the chair.
  - c. David Goldberg was appointed the vice chair
- iii. ACF Representative, Dr. Raymond Alvarez- Nothing new to report

#### **VI. Student Government Report-** new representative is Makenzie Holloway, a Senior C.J. major nothing new to report

#### **VII. Unfinished Business Major Items**

- i. **Acceptance of Committee on Committees Report (second reading)-**
  - a. Accepted
  - b. Chair (Niichel) arranged for one representative from each of the colleges to be on the personnel committee
  - c. Discussions about whether personnel committee should be selected by the committee on Committee on Committees or not (due to its importance).

Discussion about whether there is going to be a committee about Campus Climate this year?

- d. Last year's senate chair of the committee must meet to elect a new chair for the year.
- e. Suggestion that maybe colleges should elect representatives for Personnel Committee (will require a bylaws revision)
- i. Course Revision Proposal (second reading)- passed**
- ii. Curriculum Change Proposal (second reading)- passed**
- iii. New Course Proposal Form (second reading)- passed**

## **VIII. New Business**

### **Major Items**

### **Minor Items**

- i. **Meeting format for 23-24 (Proposal that meetings be in person with possible WebEx option)** We will meet in person with a WebEx option. A motion was passed saying voice votes/hand votes acceptable via WebEx. The motion said secret ballots may not be voted on unless in person (or unless you send a proxy). Motion passed

## **XII. Announcements/Information/Discussion**

- i. 2023 Academic Calendar-
  - a. Discussion about how the changing format will impact students and faculty.
  - b. This change needs to be made so that Fairmont State University can align with other institutions for internships and clinical. Discussion with different departments.
  - c. Questions raised about how this will impact the summer and winter terms.
  - d. Discussion about when this should occur. Calendar has already been made public.
- ii. Number of commencement ceremonies (requested feedback to commencement committee)
  - a. Discussion about the number of commencement ceremonies we are having.
  - b. Each college this past semester had their own ceremony and the student athletes.
  - c. There is a capacity issue with having one large ceremony in that they cannot fit into the Feaster Center.
- iii. Broadcasting/Recording classes-

This was determined that classes do not have to be livestreamed by university policy this semester.
- iv. Pay raises? -

Dr. Phillips suggested there will be pay raises this semester as well as other compensation packages.
- v. Senate meeting dates for academic year (second Tuesday of each month of the academic year). Will not meet in December.
- vi. Nominees for vacant Executive Committee position. One nominee was received.

## **XIII. Open Forum- nothing to discuss**

**Meeting adjourned at 4:57.**

**Next Meeting: September 12, 2022 3-5pm  
303 Education Building**

