

# Fairmont State University Faculty Senate

## Minutes

November 13, 2012

303 Education Building

3:00-5:00 p.m.

**Attendance:** J. Webb-Dempsey (President), M. Abbott, J. Bolyard, C. Edwards, E. Gailey, R. Harvey, D. Hemler, M. Hokom, G. Jones, D. Kirchoff, S. Kelley, G. Kirby, D. Long, B. Mild, K. Millen-Penn, J. O'Connor, S. Rafferty, S. Roof, M. Ryan, B. Sapp, C. Shields, P. Snively, D. Tobin, C. White.

**Visitors:** M. Rose, C. Lavorata, J. Kirby, T. Rogers

- I. Reading and approval of minutes of October 2012 meetings – Long moved to accept and O'Connor seconded. Motion carried.
- II. Announcements / Information / Discussion
  - **BOG representative** – Mild reported:
    - Recent Meeting in Clarksburg successful. Normal Business activities
    - Approved the July/August financial reports.
    - Approved the revocation of the degree definition policy.
    - Closure of some obsolete education programs.
    - Shifted funding appropriations from Turley Center and Wallman Hall projects to other needs since project has been well managed and come in under budget. The savings totals almost \$1 million dollars and will be shifted to other projects.
  - **ACF representative** – Kelley reported:
    - Kelley spoke with PEIA financial board and they are planning to use \$35 million from reserves to offset costs. However there will be an increase in out of pocket from max \$1250 to \$2000. There may also be an increase in prescription costs.
    - AFT working to get \$4 million from the governor to offset costs.
    - Next meeting Tuesday, November 13, 2012 at 7:30 at Ramada in Morgantown. Kelly encourages folks to attend.
      - Concern is that if the request gets approved, it could impact the amount of future Higher Ed budget cuts.
    - Additional concern is a newly proposed funding formula that is based on the percentage of graduates that were originally enrolled in the institution. This may cause institutions to become a degree mill. Harvey reported that this formula is flawed because it does not count transfers. President Rose is communicating with other Presidents and all are in agreement that the formula is flawed. Presidents had no input on the formula which is being driven by degree completion.

- **Student Government** – Rafferty reported that a student Speak-out and Blood-Drive have been scheduled.
- **General Studies Update** – T. Oxley reported the current status of GS committee actions.
  - A status report has been prepared and will be forwarded to all Senators. (Webb-Dempsey stated that she will have the Webmaster post the report online for all Senators to access.) Report includes the following information:
    - Student completion requirements
    - General Assessment Plan – Fall 2012 assessment data will need to be maintained.
    - General Studies list of approved courses – Committee will continue to accept course requests until the catalog deadline.
  - Oxley reported that a subcommittee is working on an electronic on-line tool for students to use when selecting general studies courses.
  - Shields asked if it is appropriate to use an “Or” statement for general studies on the curriculum proposals. Oxley stated that would be up to the Curriculum Committee and that any exceptions are not handled by the General Studies Committee. Lavorata stated that exceptions have been granted on a case-by-case basis when a student is missing an attribute. An example is for transfer students and this is approved by the Registrar
  - White was concerned that a SOCY course has been approved for the Teamwork attribute but not listed. Jones said to e-mail her the information and she would expedite the handling of the concern.
  - Long expressed concern that ENGL 1104 and 1108 are required to meet the written English requirement, but ENGL 1109 is also listed. This poses a concern. Oxley indicated that this a concern handled by the Curriculum committee.
  - Long asked if ENGL 1199 could be included in GS list to encourage students to take the courses. Oxley stated that it needs to be submitted to General Studies for approval.
  - Hemler also indicated the there are some SCIE 1199 courses that cannot be listed under general studies because they use the same generic number to start up a course. Oxley said that this concern will be taken back to the committee.
  - Roof expressed concern about accepting courses until the deadline. Oxley stated that simple modifications are being made now, but the G.S. Committee has established a deadline of the end of Fall Semester.
  - Kirby suggested that this deadline be posted for faculty on the website until a firm date has been established for next academic year.
  - Oxley reported that the list of courses is a moving target and the committee will try to keep faculty updated.

- **HLC Debriefing** – Rose reported on the results of the HLC visit on October 28-30, 2012.
  - HLC Team chair reported that it was apparent that FSU went through many changes in the past couple of years, but it appears to be stabilizing and moving forward.
  - Rose stated the following strengths were identified:
    - Dedication of people
    - Concern for students
    - Complimentary of students for being helpful, sign of how students are treated
    - Meeting the needs of the state
    - Invested lots into facilities
    - Suggested that master plan move forward
    - Community support
    - Campus resources
  - The following challenges were identified:
    - How assessments were used across the board
    - Non-instruction units need to be assessed
    - Need to close the assessment loop by making changes and documenting changes
    - The Strategic Plan should come up through the units
    - Concern for the Mission – Who is FSU? FSU needs to explain they are a regional university.
  - Rose stated that FSU should receive a draft report by the end of November.
  - Next visit will follow the Pathways Plan which is different than the recent visit. It will be more of a paper review and FSU presents its case for accreditation.
  - HLC Team also suggested that FSU offer folks an opportunity to participate as a reviewer.
  - Final statement by the team – No concerns about the ability of FSU to meet its challenges
  - Kelly asked if FSU “passed” – Rose reported that the HLC Team only offers assurance and advancement suggestions
  - Millen-Penn asked when the next visit is. Rose stated 5 years.
  - Lavorata stated that faculty are going to be asked to submit documentation all along and not wait 10 like this last visit.
  - Mild reported that the BOG is pleased with the HLC discussions and suggestions and agrees to support all efforts.
  
- **Curriculum Committee** – Sapp reported that all Senate votes and comments on Curriculum were shared with Curriculum committee. Joe Reisen responded to Senate comments via e-mail and responses were shared with Senate.
  - Kirby reported that some proposals have made revisions based on Curriculum committee concerns. It is being asked that these proposals

document the committee concerns so that Senate understands the history of the proposal and any notes related to the proposal.

- Long stated that as Senate becomes more familiar with the process, less questions will arise.
  - Kirby suggests that a program representative be present at the committee meeting to help clarify any information on the proposal. He stated that it is a tedious task and the committee is doing a great job.
  - Shields asked how actions will be taken to modify the SCIE 1100 course number reference and improper reference under the health attribute. Hemler stated that it should just be a minor edit change.
  - Discussions completed with the understanding that proposals were approved for first reading electronically and can be approved for 2<sup>nd</sup> reading with edits as needed. Three proposals included the SCIE 1100 reference and will be sent back to committee and corrected.
- **Other Committees** – Webb-Dempsey asked Senate if they want to consider developing a standing committee for the Technology Committee and an Assessment Committee. Harvey supported the idea and suggested that Senate look to see if there are any committees that can be deleted. Senate approved formation of both committees.

### III. Old Business

- **Curriculum Proposals** – All curriculum proposals senate voted on electronically during the first week of November have been passed for first reading. See copy of electronic voting results. The proposals were then opened for discussion for 2<sup>nd</sup> reading.
- **Curriculum Proposal – 12-13-10, 11, 12, 13, 14, 15** (School of Business)
  - O'Connor moved to approve 2<sup>nd</sup> reading. Harvey 2<sup>nd</sup> the motion
    - Hemler asked if BISM 1200 on proposal 12-13-15 should be counted as “Major” credit requirements.
    - Sapp stated that the BISM prefix needs to be fixed to clarify it is not a major course.
    - Approved for 2<sup>nd</sup> reading.
- **Curriculum Proposal – 12-13-07, 08, 09** (Department of Language and Literature)
  - Kelley moved to approve for 2<sup>nd</sup> reading. Long 2<sup>nd</sup> the motion.
    - Hemler asked that the SCIE reference be corrected.
    - Kelley amend motion to approve with minor adjustments.
    - Approved for 2<sup>nd</sup> reading.

- **Curriculum Proposal – 12-13-03** (School of Nursing)
  - Sapp moved to approve for 2<sup>nd</sup> reading. Harvey 2<sup>nd</sup> the motion.
    - Long asked why Attribute V states “Any nursing course” when only 1 is approved?
    - Rogers stated that it was in case of exceptions. She stated the term “Any other Choice” is a result of the many proposal changes.
    - Hemler asked that it just state any “approved” course.
    - Amend motion to approve with minor adjustments stating “approved” course.
    - Approved for 2<sup>nd</sup> reading.
  
- **Curriculum Proposal – 12-13-12, 13, 17** (School of Fine Arts)
  - O’Connor moved to approve for 2<sup>nd</sup> reading. Long 2<sup>nd</sup> the motion.
    - Roof suggested that similar language be used on all proposals for deleting hours
    - Approved for 2<sup>nd</sup> reading.

#### IV. New Business

- **Admissions and Credits Committee –**
  - Long stated that the committee has been asked by E. Brantmeyer to change the requirement for international students to take the SAT before being accepted because it is hard for them to have access to the test. HEPC is changing the requirement that scores are needed, but not for admission. Registrar is just asking FSU to modify current policy to reflect this.
  - Long also reported that there has been a request from a transfer student for academic forgiveness on transferred credits. The state does not prohibit this and FSU does not have a written policy addressing this. Committee recommends action be taken to specify the policy.
  - Long moved to approve the recommendations from the Admissions/Credits Committee. Harvey 2<sup>nd</sup> the motion.
  - Approved.

#### V. Open Forum

- No discussions brought to the table.

Meeting adjourned 4:54 pm Tuesday, November 13, 2012.

Next Meeting: 11 December 2012  
Rm. 303 ED  
3:00-5:00 p.m.

*\*If you have items for the agenda please send your request to the President of the Senate by Tuesday morning, one week prior to the next Senate meeting, for consideration at the Executive Committee Meeting.*

Respectfully submitted by Mit Abbott, Faculty Senate Secretary

4 December 2012

