

Fairmont State University Faculty Senate

Minutes

March 5, 2013

303 Education Building

3:00-5:00 p.m.

Attendance: J. Webb-Dempsey (President), M. Abbott, J. R. Baker (for S. Kelley), J. Boggess (for J. Yerdon LeJeune and J. O'Connor), J. Bolyard, C. Edwards, E. Gailey, R. Harvey, D. Hemler, M. Hokom, T. Hutchins, D. Kirchoff, D. Long, B. Mild, S. Roof, M. Ryan, B. Sapp, C. Shields, D. Tobin, C. White,

Visitors: C. Lavorata, J. Kirby, M. Rose,

I. Reading and approval of minutes of February 2013 meeting – Long moved to accept and Hemler seconded. Motion carried. (Long indicated slight typographical corrections needed)

II. Announcements/Information/Discussion:

- **President Rose Updates –**

- ***Budget Cuts, Legislature Outcome Based Funding:***

- ✓ Met with Senator Prezioso to discuss concerns about the proposed outcomes-based funding formula.
- ✓ Council of Presidents sent a letter detailing their concerns to key legislators.
- ✓ Presidents are not opposed to the concept of outcomes-based funding, but believe that it should only be used for new money.
- ✓ Chancellor Hill believes that budget cuts may not be as bad as originally anticipated due to:
 - Proposal that “For Profit” institutions do not receive the Promise Scholarship monies
 - Proposed \$0.02 tax on soft drinks to offset costs.
- ✓ President Rose recognized Sue Kelley and Harry Baxter for their good work on the progress of proposals to keep higher education funding intact.

- ***Other items:***

- ✓ FSU still has not received a report from the HLC. FSU was promised that a draft would be submitted to HLC 2 weeks ago and they would turn it around to FSU quickly. However, FSU still has not heard anything.
- ✓ Tamm investigation continues. Investigators are still on campus and the audit is progressing. President Rose anticipates that it will probably be in the news soon.
- ✓ Pierpont is still planning to move off campus but the extent and timing of the move are not determined. They will be moving to the Advanced Technology Center and Veterans Square. FSU is looking at the charge backs from Pierpont to help with future planning and course offerings.
- ✓ Long stated that a concern about the need for clarity about summer orientation was raised in a meeting today with advisors.

- **BOG representative** – Mild reported:
 - Approval of Phased Retirement plan
 - Budget will be discussed more when they know the bottom line from legislature.

- **ACF representative** – R. Baker reported for S. Kelley:
 - No information to report.

- **Student Government** – Rafferty reported on Student government activities.
 - Election nominations are taking place now.
 - Election campaign will begin March 18.
 - Elections will be held March 26
 - Currently there have not been any Pierpont nominations.

- **Sick Leave Policy Update** – Reported by C. White and C. Shields for the Welfare Committee.
 - Consensus of the committee is to start from scratch instead of working with the old policy.
 - Committee recommends that the Sick Policy and FMLA are kept separate.
 - A subcommittee has been formed to draft a new policy. The members include: C. Shields, G. Fantasia, S. Roof, F. Young and G. Hansen.
 - Webb-Dempsey indicated that the new HEPC Vice Chancellor for HR has agreed to review the draft policy once it is complete.
 - Harvey still suggests that the BOG policy be a 2-3 sentence policy statement with the procedures maintained as a separate document. Don't put the procedures in the policy.
 - Rose stated that Curry told her Vice Chancellor (HR) M. Torres will be willing to meet with faculty committee to discuss the policy.
 - Webb-Dempsey agreed to coordinate a meeting with the committee or subcommittee and Torres.
 - Long-Did Benefits representative offer any assistance?
 - Roof – In his opinion, short term disability has nothing to do with the sick leave policy.
 - Harvey – Committee was not sure why the representative was there.
 - Shields – suspects that the committee will say that short term disability can be a part of the procedures, but not the center of the sick leave policy.
 - Webb-Dempsey – research with other institutions is also being done to see what options are available.
 - White – suggested that we look at Appalachian State's policy as recommended by Hansen.
 - Webb-Dempsey – stated that Fantasia also suggested that FSU look at Pitt University's policy.

- **Senate and standing committee elections –**
 - Webb-Dempsey announced reminder to elect/re-elect senators and sent e-mails to committee officers as a reminder to submit year end reports.
 - Also need nominations for BOG and ACF representatives. Last time the BOG and ACF reps were elected, it was done online and a quorum was obtained. Wants senate to consider voting online again (to be decided in April meeting). Shields suggested offering a statement or discussion from the candidates.

- **By-law revisions –**
 - Webb-Dempsey has indicated that the By-laws need revision to address or clean-up a few items.
 - The way the committee process is written, senators need appointed before the appointment of the committee memberships.
 - There are areas that are vague such as the criteria for BOG Rep. and election methods.
 - Harvey stated that the constitution needs to be a more stable document. The by-laws need to be more firm and clear as a set of operating rules that are voted on by the senate, not all faculty. For example, the Center for Teaching Excellence no longer exists and references to the director as a committee member need to be removed, but the way it stands now, any changes require a vote by all faculty.
 - Webb-Dempsey is asking for committee suggestions on modifying the by-laws or any issues that may exist. Harvey suggested that these suggestions can be submitted in the committee annual reports.

V. Old Business

Curriculum Proposals –

- **Curriculum Proposal – 12-13-28** (BS Occupational Safety)
- **Curriculum Proposal – 12-13-29** (AS Safety Engineering Technology)
Sapp motion to accept both proposals for 2nd reading. Mild 2nd the motion.
 - Abbott stated the HLCA 1170/1171 requirement had been changed to PHED 2211.
 - Motion Passed.

- **Curriculum Proposal – 12-13-34** (BA Health Education)
Sapp motion to accept both proposals for 2nd reading. Hemler 2nd the motion.
 - Long – p.9 states ENGL 1108 recommended, but does not meet 6 hours of composition. Does this mean ENGL 1108 is not required?

- Representative not available to answer questions.
- Motion Denied. Not passed for 2nd reading. Need more clarification.

VI. New Business

Presidential Survey Instrument –

Webb-Dempsey – Survey instrument and timeline provided and the committee has asked senate to approve them.

- Shields motion to approve the 2013 Presidential Survey Instrument. Sapp 2nd the motion.
 - White remembers that there was some confusion about the accomplishments component of the survey. Would it be appropriate to ask the President to share a list of her accomplishments with everyone?
 - Webb-Dempsey this is a perception survey not an evaluation. The BOG does the evaluation. Haynes agrees that was the historical intent, for it to be a perception not an evaluation.
 - Webb-Dempsey stated that this in an instrument for the president and that the IDEA will be used to “evaluate” the Provost and other administrators. Harvey asked to make sure the instrument is only for the President. Shields conferred.
 - Motion passed.
 - Shields stated that the instrument needs a recommended date of completion.
 - Shields motion that the timeline of the survey should be conducted during April with the results presented to senate in May. Sapp 2nd the motion.
 - Motion Passed.
- **Curriculum Proposal – 12-13-36** (BA in Education in Oral Communication)

Shields motion to accept for 1st reading. Long 2nd the motion.

 - Long – Error on pg. 1, Journalism 2271 no longer exists, it is now 2275 Media literacy. This also needs fixed on page 5. Pg 4 – Typo on Instructional Technology. Also, be sure that students are aware of the pre-req for FOLK 3300 and ENGL 3387.
 - Motion Passed

Edwards motion to suspend rules for time before 2nd reading for proposals **12-13-36, 12-13-48, 12-13-49, 12-13-50, and 12-13-51**. Shields 2nd the motion.

 - Motion Passed.

Edwards motion to accept for 2nd reading. Sapp 2nd the motion.

 - Motion Passed.
 - **Curriculum Proposal – 12-13-40** (BS in Architecture)

Abbott motion to approve for 1st reading. Sapp 2nd the motion.

 - Long – Typos on page 3 – Behavioral Science.

- Motion passed.

Sapp motion to suspend the rules for time between readings. Baker 2nd the motion.

 - No discussion
 - Motion passed.

Sapp motion to accept for 2nd reading. Abbott 2nd the motion.

 - No discussion
 - Motion passed.

- **Curriculum Proposal – 12-13-41 (BA in Education Social Studies)**

Shields motion to approve for 1st reading. White 2nd the motion.

 - Long – Typos on page 3 – Behavioral Science.
 - Motion passed.

Sapp motion to suspend the rules for time between readings. Baker 2nd the motion.

 - Harvey asked if there was a reason why to suspend the rules.
 - Sapp stated that the only changes are typos.
 - Motion passed.

Sapp motion to accept for 2nd reading. Baker 2nd the motion.

 - No discussion
 - Motion passed.

- **Curriculum Proposal – 12-13-42 (AS - LPN)**

Hemler motion to approve for 1st reading. Sapp 2nd the motion.

 - Long – concerned that is only shows 6 hours of GS credits...
 - Motion passed.

Long motion to suspend the rules for time between readings. Sapp 2nd the motion.

 - No discussion
 - Motion passed.

Long motion to accept for 2nd reading. Sapp 2nd the motion.

 - No discussion
 - Motion passed.

- **Curriculum Proposal – 12-13-43 (BS in Biology)**

Hemler motion to approve for 1st reading. Sapp 2nd the motion.

 - Edwards – concerned that attribute 7A & 7B require INTR 1120 because this is an honors course.
 - Long – If not INTR 1120, must the student complete more hours?
 - Roof – As an advisor, yes – but it is a plan and it is possible.
 - Motion passed.

Long motion to suspend the rules for time between readings. Hemler 2nd the motion.

 - No discussion

- Motion passed.

Long motion to accept for 2nd reading. Mild 2nd the motion.

 - No discussion
 - Motion passed.

- **Curriculum Proposal – 12-13-47 (NURS 3350 Writing Intensive Course)**

Sapp motion to approve for 1st reading. Long 2nd the motion.

 - No discussion
 - Motion passed.

Long motion to suspend the rules for time between readings. Sapp 2nd the motion.

 - No discussion
 - Motion passed.

Long motion to accept for 2nd reading. Baker 2nd the motion.

 - No discussion
 - Motion passed.

- **Curriculum Proposal – 12-13-48, 12-13-49, 12-13-50, 12-13-51 (BA in Education, Physics, Biology, General Science, Chemistry)**
 - Harvey motion to accept as a group for 1st reading. Sapp 2nd the motion.
 - 6 hours of written English is required, so remove the verbage “or any other”.
 - Motion Passed.

- **Curriculum Proposal – 12-13-36, 12-13-48, 12-13-49, 12-13-50, 12-13-51**

Edwards motion to suspend rules for time before 2nd reading for proposals. Shields 2nd the motion.

 - No discussion
 - Motion Passed.

Edwards motion to accept for 2nd reading. Sapp 2nd the motion.

 - No discussion.
 - Motion Passed.

VII. Open Forum

Textbook Concerns

- Haynes (serving as proxy for Hansen) – asking if textbook committee discussing the concerns regarding textbook rental fees for all students. Lavorata suggested that Hansen talk to J. Ingram or D. Burnell.
- Harvey – Reminder there are only 3 days left for textbook orders to be submitted to the bookstore.
- Harvey also indicated that issues have been raised regarding the adoption of new textbooks. Deans are asking faculty to notify them if there are issues related

to the new textbook adoption practices. Bookstore has stated that they only adopt new textbooks in the fall semester, but this semester faculty were surprised when students in the class had a new textbook and the faculty member didn't even have the new text.

- Webb-Dempsey and Shields indicated they were aware of some textbook adoption problems that were not reported to the Deans.
- Shields stated that it appears the bookstore is not following their own policy.
- Webb-Dempsey – would we like to have the bookstore on the agenda for the next meeting? Harvey stated “No”.

VIII. Meeting adjourned 4:42 pm Tuesday, March 5, 2013.

Next Meeting: 9 April 2013

Rm. 303 ED
3:00-5:00 p.m.

**If you have items for the agenda please send your request to the President of the Senate by Tuesday morning, one week prior to the next Senate meeting, for consideration at the Executive Committee Meeting.*

Respectfully submitted by Mit Abbott, Faculty Senate Secretary

5 March 2013