

Fairmont State University Faculty Senate

Minutes

February 12, 2013

303 Education Building

3:00-5:00 p.m.

Attendance: J. Webb-Dempsey (President), M. Abbott, J. Bolyard, C. Edwards, E. Gailey, R. Harvey, D. Hemler, M. Hokom, T. Hutchins, S. Kelley, G. Kirby, D. Kirchoff, D. Long, B. Mild, K. Millen-Penn, J. O'Connor, S. Roof, M. Ryan, B. Sapp, C. Shields, D. Tobin, C. White, J. Yerdon LeJeune.

Visitors: C. Lavorata, J. Kirby, M. Rose, A. Sidwell.

I. Reading and approval of minutes of January 2013 meeting – O'Connor moved to accept and Shields seconded. Motion carried. (Edwards indicated slight typographical corrections needed)

II. Announcements/Information/Discussion:

- **President Rose Updates –**

- ***Campus Investigations:***

- ✓ Informed Senate that employees came forth with a reporting of misuse of funds which is now being investigated by the State Auditor's Office and other agencies were called in to be involved in the investigations.
- ✓ The University is doing what is needed and is trying to be good stewards to taxpayers.
- ✓ There will be some changes in inventory and procurement practices.
- ✓ She will keep the campus community informed as the process continues.

- ***Water problems on campus:***

- ✓ President Rose also discussed the cancellation of classes on Monday, February 11, 2013 due to a water line rupture. External contractors were called to assist with the problem. Contractors were required to dig 25 feet to find the leak in the water line. Then the old lines were so deteriorated that they began to collapse. The campus was shut down because these lines were also located in close proximity to some fiber optic lines.
- ✓ The water lines in the ET building and the Wallman hall were shut down the rest of the week for repairs.

- ***Sick Leave Policy Update:***

- ✓ Sick Leave Policy has been removed from the BOG agenda until a new policy is developed.
- ✓ Cindy Currey is working with the Faculty Welfare Committee.
- ✓ The new HEPC Vice Chancellor is also assisting by researching Faculty Sick leave Policy at other state institutions.

Pierpont/FSU Separation:

- ✓ Pierpont will be moving most programs to the new Technology Center at the High Tech Consortium in the next year or so. A limited number of Pierpont programs will remain on campus.
- ✓ This move will result in 1/3 less funding and FSU is working on these budget adjustments.
- ✓ When this is all complete, FSU will not offer Gen Ed courses for Pierpont students.
- ✓ FSU will need to revamp the Developmental Skills program.
- ✓ The state wants the institutions to maintain two separate databases by July 2015. Therefore FSU will need to have the database in place by Sept. '14 – Jan. '15 to ensure a clear move to full system operation by July '15.
- ✓ President Rose has strongly expressed that FSU “will help Pierpont” getting their database established.

Budget Cuts:

- ✓ The state was proposing budget cuts to student financial aid packages, but has not modified it to take the cuts out of higher education. So now the cuts are expected to be 8.4% for higher education. That means that FSU's budget cuts will now be approximately \$1.6 million instead of \$1.3 million.
- ✓ These budget cuts will mean an increase in tuition for students, but trying to keep them as low as possible.
- ✓ Right now the tuition increase is only going to be 3% in two years. That is equal to approximately \$220-\$240 per semester. FSU is trying to keep the impact as minimal as possible. Most institutions are raising 6-9%, except WVU.
- ✓ Budgets cuts will not result in broad cuts across the institution, just no flexibility for new initiatives.
- ✓ Other proposals are on the table to assist in these budget cuts for example a 4% tax on soda.
- ✓ Outcomes based funding is still moving forward by state. All of the Presidents are contesting the plan.
- ✓ Prezioso stated that he does not believe the Outcomes based funding will happen.

Long – Where will the Pierpont students be housed?

Rose – Pierpont still has financial obligations to the Bond on the dorms. So the students will stay on campus and be bused to the new facility. This may have a negative impact on Pierpont because the students will not be able to attend classes on campus.

Webb-Dempsey – Asked if a Faculty writing campaign would help with the concerns for outcomes based funding.

Rose – It could help. Legislators need all the pressure they can get. Faculty can send letters to the Governor or the Local legislative representatives.

- **BOG representative** – Mild reported:
 - Next regularly scheduled BOG Meeting is scheduled for February 21, 2013
 - Looking at Phased Retirement Actions
 - Reviewing the HEPC Meeting '12 Higher Ed Report Card – Compares institutions across the state including fees, salaries, etc. BOG uses this to help make decisions.

- **ACF representative** – Kelley reported:
 - The third page of the ACF report recently sent to faculty includes a link to the Report Card the BOG references.
 - ACF was trying to get a representative on the Outcomes Based Funding Committee, but the committee was formed quickly and did not get a chance to offer a representative. ACF is still working to get someone on the committee.
 - The report on international education wants to bring more international students in by offering \$1,000 grants for international students. This is a part of the Outcomes Based Funding. This may not take effect for 2 years because of the complexity of it.
 - ACF has expressed concern with the wording in Bill 330 that prevents an increase in faculty pay without staff pay increases first.
 - Asked ACF about Short Term or Sick Leave Policies at other institutions. No other institutions seem to indicate that they have one, nor are they concerned about it.
 - Any letters communicating the concern for outcomes based funding would help. This is being used in 35 states, but is reported as “No success yet, but doesn’t mean it can’t”.
 - Concerned that the Outcomes based Funding will encourage institutions to “Dummy down classes” to pass students. Value and quality of education may be impacted.
 - Long expressed that we may be able to use other Accrediting bodies (i.e. ABET) to make sure we are more stringent.

- **Student Government** – No student representation available because of class schedule. Rhafferty emailed Webb-Dempsey an update to be shared to the Senate.
 - Student government nominations on 2/12 and 2/28.
 - Blood Drive planned for March
 - Student Government Treasure has stepped down due to some controversy. President Nardo and Rafferty are currently assisting in this role.

- **Sick Leave Policy Update –**
 - Webb-Dempsey stated that the BOG Executive Committee has pulled the proposed policy. Cindy Currey is planning to meet with the Faculty Welfare Committee.
 - Roof - Committee discussions have just continued with the same concerns.
 - Webb-Dempsey – Wants to see the insurance agreement for the Committee to review
 - Suggests that the Committee also meet with the new HEPC person (VP of HR) whom may have some interest in this policy issue. She will contact that person for the committee.
 - Shields – the committee meeting showed a progression for faculty’s proactive interest. Believe this opens up opportunities for discussion.
 - Kelley – the intent is to protect the faculty.
 - Roof – But if short term disability is a protection, being removed from payroll is “Not So Much” protection.

- **Administrator Evaluations –**
 - Presidential Survey Committee met last week to discuss the instrument and procedures.
 - Working on standardizing the instruction so that it can be used in the fall for all administrators including the President. Then hopefully it can be put into Survey Monkey. This will eliminate the cost incurred by the paper surveys in the past. Then it can be an ongoing process without the cost.
 - Webb-Dempsey requests that Faculty Senate formalize the process to protect the ground gained for evaluations. This will also help set precedence for faculty to be involved in the deliberations.

V. Old Business

Curriculum Proposals –

- **Curriculum Proposal – 12-13-18 (BA in Studio Art)**
O’Connor motion to accept for 2nd reading. Harvey 2nd the motion.
 - O’Connor asked if changes were made to pottery course as stated in email from Kirby. Kirby was not sure why changes were not made, but it doesn’t impact the curriculum.
 - Unidentified – stated that there was concern regarding the term “Major Electives”, so the word “Major” was deleted.
 - Motion Passed.

VI. New Business

Committee on Committees –

Proposed Committee: J. Bolyard, D. Hemler, J. Yeardon, D. Long, M. Ryan
(Sharon Smith will provide support and C. Hively will post survey)

Motion to affirm the Committee on Committees, O'Connor. 2nd Harvey.

- Passed

Curriculum Proposals –

Motion to accept all of the following proposals for first reading by M. Ryan. Kelley 2nd the motion. Passed

12-13-22 Political Science

12-13-27 Mathematics

12-13-28 BS Occupational Safety

12-13-29 AS Safety Engineering Technology

12-13-30 Prefix Change CRJU to CRIM

12-13-31 BS Exercise Science

12-13-32 Sports Management Concentration

12-13-33 BS Health Science to Community Health

12-13-34 BA Health Education to School Health Education

12-13-35 BA Theatre Education

12-13-37 BA Art Education

12-13-38 BA Music Education

Motion to suspend the rules and consider for 2nd Reading by Long. 2nd Kelley.
Passed.

- **Curriculum Proposal – 12-13-22 (Political Science)**
 - Shields motion to accept for 2nd reading. O'Connor 2nd the motion.
 - Motion Passed.
- **Curriculum Proposal – 12-13-27 (Mathematics)**
 - O'Connor motion to approve for 2nd reading. Jones 2nd the motion.
 - O'Connor asked if all signatures had been collected. Kirby stated no signatures available. D. Shields stated OK for Liberal Arts, Harvey stated no need for Business to sign. Satisfied without signatures.
 - Long asked about total hours in current program. Kirby stated committee focused more on proposed than current.
 - Motion passed. (satisfied without signatures)
- **Curriculum Proposal – 12-13-28 (BS Occupational Safety)**
 - O'Connor motion to approve for 2nd reading. Harvey 2nd the motion.
 - Long asked if all signatures had been collected. Kirby stated yes.

- Yeardon asked how graduate survey is conducted. Abbott stated by survey monkey and maintaining close contacts with graduates.
 - Long – is MATH 1101 a general studies course. Sapp, Yes.
 - Hemler asked if a current list of general studies courses is posted. Kirby said the Curriculum committee has received the list from General Studies and will send the list to Senate.
 - Yeardon concerned that HLCA 1170 is a Pierpont course and we can't require Pierpont courses in curriculum. Abbott indicated this was a transition in place from the current program and will search for an FSU owned Anatomy and Physiology course instead.
 - Motion voted, 3 yes, majority no. Motion denied.
- **Curriculum Proposal – 12-13-29** (AS Safety Engineering Technology)
 - Tabled by Abbott to fix the HLCA 1170 requirement.
 - **Curriculum Proposal – 12-13-30** (Prefix change to CRJU to CRIM)
 - Shields motion to accept for 2nd reading. Roof 2nd the motion.
 - No Discussion.
 - Motion Passed.
 - **Curriculum Proposal – 12-13-31** (BS Exercise Science)
 - Sapp motion to accept for 2nd reading. O'Connor 2nd the motion.
 - No Discussion.
 - Motion Passed.
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 - **Curriculum Proposal – 12-13-31** (BS Exercise Science)
 - Sapp motion to accept for 2nd reading. O'Connor 2nd the motion.
 - No Discussion.
 - Motion Passed.
 - **Curriculum Proposal – 12-13-32** (Sports Management Concentration)
 - Sapp motion to accept for 2nd reading. O'Connor 2nd the motion.
 - Long – Very well written. Harvey gave credit to T. Oxley.
 - Motion Passed.
 - **Curriculum Proposal – 12-13-33** (Health Science to Community Health)
 - O'Connor motion to accept for 2nd reading. Hemler 2nd the motion.
 - Long – concerned that the general studies hours are 42 hours but the concentration hours are only 9 hours. Sidwell indicated this is to align with national standards and students complete more directed courses
 - Long – referenced two typos in appendix D, course description to be used for the catalog.
 - Motion Passed.

- **Curriculum Proposal – 12-13-34** (Health Education to School Health Education)
 - Sapp motion to accept for 2nd reading. O'Connor 2nd the motion.
 - Long – Concerned about tracking graduates and the registrar's office should be able to track dual majors. Tobin asked if this can be corrected. Lavorata stated she will investigate the issue.
 - Kirby indicated this is where degree works software would be helpful.
 - Long concerned about who gets credit for the majors with dual majors in the outcomes based approach.
 - Webb-Dempsey – Tracking is a concern.
 - Long – Why is ENGL 3332 course required? 3332 is usually an honors course and should be switched to be ENGL 1109.
 - Edwards – Why use INTR 1120 for fine arts. This is an interdisciplinary course and at this time FSU does not own the INTR courses.
 - Sidwell – Not sure why ENGL 3332 was listed, can return the questions to Bev for clarification.
 - Motion Denied. Sent back to answer why ENGL 3332 was specified.

- **Curriculum Proposal – 12-13-35** (BA Theatre Education)
 - Sapp motion to accept for 2nd reading. Harvey 2nd the motion.
 - Long – What is WIC. O'Connor, Writing Intensive Course
 - Long – Why not state MATH 1107 or higher. Hemler indicated that sometimes a higher MATH does not meet the needs of the program.
 - Motion Passed.

- **Curriculum Proposal – 12-13-37** (BA Art Education)
 - O'Connor motion to accept for 2nd reading. Mild 2nd the motion.
 - No Discussion.
 - Motion Passed.

- **Curriculum Proposal – 12-13-38** (BA Music Education)
 - O'Connor motion to accept for 2nd reading. Harvey 2nd the motion.
 - No Discussion.
 - Motion Passed.

- **Curriculum Proposal – 12-13-39** (Allied Health)
 - O'Connor motion to accept for 2nd reading. Hemler 2nd the motion.
 - No Discussion.
 - Motion Passed.

VII. Open Forum

Sick Policy Discussion – Follow up to Proactive Spirit of Contributions

White asked if employees are not satisfied with the FMLA would it be possible to engage in a collegial waiver from these efforts.

Webb-Dempsey stated that White had been accidentally excluded from the Faculty Welfare Committee emails and he should be on the committee. She encouraged him to bring his comments to the committee for discussion at the next meeting.

VIII. Meeting adjourned 4:40 pm Tuesday, February 12, 2013.

Next Meeting: 5 February 2013

Rm. 303 ED
3:00-5:00 p.m.

**If you have items for the agenda please send your request to the President of the Senate by Tuesday morning, one week prior to the next Senate meeting, for consideration at the Executive Committee Meeting.*

Respectfully submitted by Mit Abbott, Faculty Senate Secretary

5 March 2013