



MEMORANDUM

TO: Faculty Senate

FROM: Susan Ross

DATE: 1/3/2022

SUBJECT: Curriculum Proposal # 21-22-27

The Honors Program created a track for Elementary Education majors that was effective for the 2021/2022 academic year. This proposal will create a revised Honors-Education track in response to West Virginia Board of Education changes to Policy 5100 and the implementation of a year-long residency for student teaching.

cc: Dianna Phillips
Lori Schoonmaker
Stephanie Gabor
Laura Ransom
Robin Payne
Amanda Metcalf

CURRICULUM PROPOSAL (Submit one electronic copy to the Executive Director of Academic Programs by the second Tuesday of the month.)

Proposal Number: #21-22-27
School/Department/Program: Honors Program
Preparer/Contact Person: Robin K. Payne
Title of Degree Program
Telephone Extension: Ext. 4197
Date Originally Submitted: November 11, 2021
**Revision (Indicate date and label it
Revision #1, #2, etc.):**
Implementation Date Requested: Fall 2022

- I. **PROPOSAL ABSTRACT.** Write a brief abstract, not exceeding 100 words, which describes the proposed changes.

The Honors Program created a track for Elementary Education majors that was effective for the 2021/2022 academic year. This proposal will create a revised Honors-Education track in response to West Virginia Board of Education changes to Policy 5100 and the implementation of a year-long residency for student teaching.

- II. **DESCRIPTION OF THE PROPOSAL.** Provide a response for each letter, A-G, and for each Roman Numeral II–V. If any section does not apply to your proposal, reply N/A.

- A. **Deletion of course(s) or credit(s) from program(s)** Total hours deleted: 6-11
- EDUC 4485: Action Research 1 credit hour
 - With Honors designation
 - EDUC 4491: Elementary Education Student Teaching 5-10 credit hours
 - With Honors designation
- B. **Addition of course(s) or credit(s) from program(s)** Total hours added: 8
- EDUC 3340: Instructional Design II 3 credit hours
 - With Honors designation
 - EDUC 3341 Residency 1: Teaching Practice and Assessment 5 credit hours
 - With Honors designation

C. Will the courses deleted be taught out? Or will alternatives be offered for those under the previous catalog?

Education students in previous academic catalogs will have the option to continue with having EDUC 4485 and EDUC 4491 satisfy their Honors Senior Thesis requirement until the Education Department ceases to offer those courses. Substitutions and/or accommodations will be provided for any affected students thereafter in consultation with the Honors Director and the Education Department.

D. Provision for interchangeable use of course(s) with program(s): **N/A**

E. **Course Description Revision:** Include, as an appendix, a revised course description, written in complete sentences, suitable for use in the university catalog. **N/A**

F. **Course Changes:** Identify changes to existing courses such as changes to title, course number, learning outcomes, and elective or required status. **N/A**

G. **Create a New Course(s)** information (if applicable): For each new course complete the following:

N/A

2. **New Course Supplemental/Supporting Documentation:** **N/A**

3. **Shared Course:** If this is a shared course, attach a memo from the Deans of the affected Schools explaining the rationale for course being shared.

H. Attach an itemized summary of the present program(s) affected, if any, and of the proposed change(s). **N/A**

Describe how this proposal affects the hours needed to complete this program. Specifically, what is the net gain or loss in hours? Use the format for Current and Proposed Programs in Appendix A.

III. RATIONALE FOR THE PROPOSAL

A. **Quantitative Assessment:** Indicate the types of assessment data, i.e., surveys, interviews, capstone courses, projects, licensure exams, nationally-normed tests, locally developed measurements, accreditation reports, etc., that were collected and analyzed to determine that curricular changes were warranted. Quantitative data is preferred.

B. **Qualitative Assessment:** Based upon the assessment data above, indicate why a curricular change is justified. Indicate the expected results of the change. Be sure to include an estimate of the increased cost, or reduction in cost of implementation. FOR EXAMPLE: Will new faculty, facilities, equipment, or library materials be required?

In the 2021-2022 academic catalog, the Honors Program implemented a distinct track for Honors students in Elementary Education, which Secondary Education majors could opt to take in lieu of the traditional Honors track as well. The goal was to enable Honors students in Education to complete the Honors Program in light of the special accreditation that is particular to this program of study and the limited flexibility education students have in taking classes


outside of their major field. Developments within that past year, however, have made a minor revision to the Honors-Education track necessary as outlined below.

As a result of WVBOE Policy 5100, the Education program is shifting to a year long residency for student teachers in both secondary and elementary education. In addition, the course that had been designated as appropriate for fulfilling the Honors Senior Thesis requirement alongside of student teaching, EDUC 4485 (Action Research), is being eliminated. In response to these changes, the Honors Program and the Department of Education have determined that EDUC 3340 (Instructional Design II) and EDUC 3341(Residency 1: Teaching Practice and Assessment), when set-up with the Honors designation, will satisfy the Honors Program's requirement for the Honors Senior Thesis (typically satisfied with HONR 4400 and three credits of independent study in the student's major field) for Elementary Education majors. ***Students majoring in Secondary Education will have the option to fulfill their Honors Senior Thesis requirement with EDUC 3340 and EDUC 3341 or in HONR 4400 and three credits of independent study in their secondary field.***

IV. APPROVAL

Should this proposal affect any course or program in another school, a memo must be sent to the Dean of each school impacted and a copy of the memo(s) must be included with this proposal. In addition, the Deans of the affected schools must sign below to indicate their notification of this proposal.

By signing here, you are indicating your college's/school's notification of this proposal.

College/School	Dean	Signature
College of Education, Health, and Human Performance	Dr. Amanda Metcalf	

V. Should this proposal affect any course to be added or deleted from the general studies requirements, a memo from the chair of the General Studies Committee indicating approval of the change must be included with this proposal.

VI. ADDITIONAL COMMENTS.

APPENDIX A
Honors Program
Current Honors-Education Track

Students must complete the Honors Program Curriculum requirements outlined below with a total of 25-30 credit hours in courses with an Honors designation. Students majoring in programs with special accreditation will have slightly different requirements as outlined below. All Honors students must maintain a GPA of 3.4 or higher in order to graduate from the Honors Program.

Honors Requirements for Education Students

Students completing the Elementary Education degree will undertake the following program of study for their core Honors requirements:

- | | |
|---|--------------------|
| • HONR 1100 Honors Seminar | 1 credit hour |
| • HONR 3350 Honors Seminar in Special Topics | 3 credit hours |
| • HONR 4400 Honors Thesis Design | 2 credit hours |
| • EDUC 4485 Action Research | 1 credit hour |
| ○ With Honors designation | |
| • EDUC 4491 Elementary Education Student Teaching | 5-10 credit hours |
| ○ With Honors designation | |
| • Honors Core Curriculum / Electives | 15-20 credit hours |

* Students completing Secondary Education degrees will determine in consultation with the Director of Honors and their academic advisor the best course of action for satisfying their senior thesis requirement.

APPENDIX A
Honors Program
Proposed Honors-Education Track

Students must complete the Honors Program Curriculum requirements outlined below with a total of 25-30 credit hours in courses with an Honors designation. Students majoring in programs with special accreditation will have slightly different requirements as outlined below. All Honors students must maintain a GPA of 3.4 or higher in order to graduate from the Honors Program.

Honors Requirements for Education Students

Students completing the Elementary Education degree will undertake the following program of study for their core Honors requirements:

- HONR 1100 Honors Seminar 1 credit hour
- HONR 3350 Honors Seminar in Special Topics 3 credit hours
- EDUC 3340 Instructional Design II 3 credit hours
 - With Honors designation
- EDUC 3341 Residency 1: Teaching Practice and Assessment 5 credit hours
 - With Honors designation

- Honors Core Curriculum / Electives 15-20 credit hours
 - Information regarding Honors course availability and rotation is available here:
<https://www.fairmontstate.edu/honors/courses>

Students completing Secondary Education degrees will determine in consultation with the Director of Honors and their academic advisor the best course of action for satisfying their senior thesis requirement.