



MEMORANDUM

TO: Faculty Senate

FROM: Susan Ross

DATE: 1/3/2022

SUBJECT: Curriculum Proposal # 21-22-21

The history program is revising the requirements for students wishing to earn a minor in History. The changes include reducing the number of credit hours to receive the history minor from 21 to 18. In addition, students will have more flexibility in selecting which courses they can take.

cc: Dianna Phillips
Lori Schoonmaker
Stephanie Gabor
Laura Ransom
Chris Kast

CURRICULUM PROPOSAL (Submit one electronic copy to the Executive Director of Academic Programs by the second Tuesday of the month.)

Proposal Number:	#21-22-21
School/Department/Program:	COLA / Department of Social Sciences / History Program
Preparer/Contact Person:	Robin Payne
Title of Degree Program:	History Minor
Telephone Extension:	ext. 4758
Date Originally Submitted:	October 19, 2021
Revision (Indicate date and label it Revision #1, #2, etc.):	
Implementation Date Requested:	Fall 2022

I. **PROPOSAL ABSTRACT.** Write a brief abstract, not exceeding 100 words, which describes the proposed changes.

The history program is revising the requirements for students wishing to earn a minor in History. The changes include reducing the number of credit hours to receive the history minor from 21 to 18. In addition, students will have more flexibility in selecting which courses they can take.

II. **DESCRIPTION OF THE PROPOSAL.** Provide a response for each letter, A-G, and for each Roman Numeral II–V. If any section does not apply to your proposal, reply N/A.

A. Deletion of course(s) or **credit(s) from program(s)** Total hours deleted: 3

B. Addition of course(s) or credit(s) from program(s) Total hours added:

C. Provision for interchangeable use of course(s) with program(s)

D. **Course Description Revision:** Include, as an appendix, a revised course description, written in complete sentences, suitable for use in the university catalog.

NA

- E. **Course Changes:** Identify changes to existing courses such as changes to title, course number, learning outcomes, and elective or required status.

NA

- F. **Create a New Course(s)** information (if applicable): For each new course complete the following: **N/A**

- G. Attach an itemized summary of the present program(s) affected, if any, and of the proposed change(s).

Describe how this proposal affects the hours needed to complete this program. Specifically, what is the net gain or loss in hours? Use the format for Current and Proposed Programs in Appendix A. **N/A**

III. RATIONALE FOR THE PROPOSAL

- A. **Quantitative Assessment:** Indicate the types of assessment data, i.e., surveys, interviews, capstone courses, projects, licensure exams, nationally-normed tests, locally developed measurements, accreditation reports, etc., that were collected and analyzed to determine that curricular changes were warranted. Quantitative data is preferred.

NA

- B. **Qualitative Assessment:** Based upon the assessment data above, indicate why a curricular change is justified. Indicate the expected results of the change. Be sure to include an estimate of the increased cost, or reduction in cost of implementation. FOR EXAMPLE: Will new faculty, facilities, equipment, or library materials be required?

The proposed change will bring the history minor into alignment with most other minors at Fairmont State University, which typically require no more than 18 credit hours. In addition, by allowing more flexibility of course selection, this change will enable more students to pursue the minor as a complement to their major program of study.

IV. APPROVAL

Should this proposal affect any course or program in another school, a memo must be sent to the Dean of each school impacted and a copy of the memo(s) must be included with this proposal. In addition, the Deans of the affected schools must sign below to indicate their notification of this proposal.

By signing here, you are indicating your college's/school's notification of this proposal.

College/School	Dean	Signature
COLA	Chris Kast	<i>Chris Kast</i>

- V. Should this proposal affect any course to be added or deleted from the general studies requirements, a memo from the chair of the General Studies Committee indicating approval of the change must be included with this proposal.

VI. ADDITIONAL COMMENTS.

**APPENDIX A
Minor in History
Current Program**

Minor Courses (6 Credit Hours)		
Course Prefix & Number	Course Name	Credit Hours
HIST 1107	United States History I	3
HIST 1108	United States History II	3

Minor Electives (6 Credit Hours)		
Course Prefix & Number	Course Name	Credit Hours
HIST 2211	World Civilization I	3
HIST 2212	World Civilization II	3
HIST 2213	World Civilization III	3

Advanced Electives (9 Credit Hours)
Select any three upper-level courses.

Total Minor Courses	6
Total Minor Electives	6
Total Advanced Electives	9
TOTAL CREDIT HOURS	21

**APPENDIX A
Minor in History
Proposed Program**

History Survey Courses (9 credit hours)		
Students will complete at least three of the courses listed below.		
Course Prefix & Number	Course Name	Credit Hours
HIST 1107	United States History I	3
HIST 1108	United States History II	3
HIST 2211	World Civilization I	3
HIST 2212	World Civilization II	3
HIST 2213	World Civilization III	3

Advanced History Electives (9 Credit Hours)
Students will complete at least 9 additional credit hours in 3000-4000 level history classes.

Total Survey Courses	9
Total Advanced Electives	9
TOTAL CREDIT HOURS	18