



FINAL FACULTY SENATE APPROVAL ON MARCH 20, 2018

MEMORANDUM

TO: Faculty Senate
FROM: Jack Kirby *JRK*
DATE: April 5, 2018
SUBJECT: Curriculum Proposal #17-18-13, REV #2
Criminal Justice

On March 20, 2018, Faculty Senate approved this proposal for both first and second reading with minor revisions requested. Those revisions were submitted after the Faculty Senate meeting on March 20, 2018. This is the final proposal.

Dr. Christina Lavorata
Dr. Deanna Shields
Dr. Jeri Kirby
Mr. Brian Floyd
Ms. Laura Ransom
Ms. Cheri Gonzalez
Ms. Lori Schoonmaker



MEMORANDUM

TO: Faculty Senate
FROM: Jack Kirby *JCK*
DATE: March 12, 2018
SUBJECT: Curriculum Proposal #17-18-13 REV #1
Criminal Justice

I recommend approval of the attached Curriculum Proposal 17-18-13 REV #1. This proposal seeks to create a new Criminal Justice course: Inside-Out: Prison Exchange Program.

Dr. Christina Lavorata
Dr. Deanna Shields
Dr. Jeri Kirby
Mr. Michael Waide
Ms. Laura Ransom
Ms. Cheri Gonzalez



MEMORANDUM

TO: Curriculum Committee
FROM: Jack Kirby *JK*
DATE: November 6, 2017
SUBJECT: Curriculum Proposal #17-18-13
Criminal Justice

I recommend approval of the attached Curriculum Proposal 17-18-13. This proposal seeks to create a new Criminal Justice course: Inside-Out: Prison Exchange Program.

Dr. Christina Lavorata
Dr. Deanna Shields
Dr. Jeri Kirby
Mr. Brian Floyd
Ms. Laura Ransom
Ms. Cheri Gonzalez

PREPARING CURRICULUM PROPOSALS

INSTRUCTIONS

Draft your proposal in accordance with the guidelines below and the format shown on the following pages. Should any item under the several headings not pertain to your proposal, write N/A. **Number the second and subsequent pages of your proposal.**

Supply the preliminary information about the proposal as indicated below:

PROPOSAL NUMBER: Leave this space blank. A number will be assigned to the proposal by the Associate Provost.

SCHOOL: Enter the name of the College or School (e.g., *Liberal Arts*), Department (e.g., Language and Literature), and Program (e.g., English).

PREPARER/CONTACT PERSON: Enter the name of the person who prepared the proposal and his/her telephone extension number.

COPIES OF MEMOS SENT TO AFFECTED DEPARTMENTS: Attach these to the back of your proposal.

LETTERS OF SUPPORT FROM DEANS OF AFFECTED DEPARTMENTS: If the Curriculum Committee requests these letters, attach them to the back of your proposal.

DATE SUBMITTED: The Curriculum Committee meets on the fourth Tuesday of each month. **Proposals are due in the Office of the Associate Provost on or before the second Tuesday of the month.**

REVISION SUBMISSION DATE: If changes are required to the original proposal, enter the date the proposal was resubmitted.

IMPLEMENTATION DATE REQUESTED: Enter the first day of the semester (or summer term) and year in which the proposed curriculum change(s) would take effect.

CURRICULUM PROPOSAL (Submit one hard copy and an electronic copy to the Associate Provost by the second Tuesday of the month.)

Proposal Number: 17-18-13

School/Department/Program: Social Science – Criminal Justice

Preparer/Contact Person: Jeri Kirby

Telephone Extension: 304-367-4676

Date Originally Submitted: October 27, 2017

**Revision (Indicate date and label it
Revision #1, #2, etc.):** Revision #1

Implementation Date Requested: January 2018

- I. **PROPOSAL.** Write a brief abstract, not exceeding 100 words, which describes the overall content of the proposal.

This proposal requests that a new course in Criminal Justice, CRIM 4413: Inside-Out: Prison Exchange Program. This course explores the important issues of crime and justice in the United States. The course would be held inside a Federal or State Prison in West Virginia; students would come from both the “inside” and the “outside” of the prison. The classes are held once a week for 15 weeks and address many criminal justice topics, such as 1) what prisons are for, 2) why people get involved in crime, 3) the myths and realities of prison life, 4) victims and victimization, and 5) punishment and rehabilitation, to name just a few.

- II. **DESCRIPTION OF THE PROPOSAL.** Provide a response for each letter, A-H, and for each Roman Numeral II–V. If any section does not apply to your proposal, reply N/A.

- A. Deletion of course(s) or credit(s) from program(s)

N/A

Total hours deleted. 0

- B. Addition of course(s) or credit(s) from program(s)

Total hours added. 0

- C. Provision for interchangeable use of course(s) with program(s)

- D. Revision of course content. Include, as an appendix, a revised course description, written in complete sentences, suitable for use in the university catalog.

N/A

- E. Other changes to existing courses such as changes to title, course number, and elective or required status.

N/A

- F. Creation of new course(s). For each new course

1. Designate the course number, title, units of credit, prerequisites (if any), ownership (FSU or shared) and specify its status as an elective or required course. If you are creating a shared course, attach a memo from the Deans of the affected Schools explaining the rationale for the course being shared.

Course number: Criminal Justice 4413

Course title is Inside-Out: Prison Exchange Program.

The course would be worth three credits and would be an elective.

This would be Instructor permission only.

Pre-requisites would be CRIM 2206 Introduction to Corrections and CRIM 3320 Criminology.

The course would be modeled after a course at Temple University titled "The Inside Out Prison Exchange Program: Exploring Issues of Crime and Justice Behind the Walls." The Temple course has been offered each semester for the past ten years at two prisons in the Philadelphia area.

2. Include, as an appendix, a course description, written in complete sentences, suitable for use in the college catalog.

Appendix A: Course description

3. Include, as an appendix, a detailed course outline consisting of at least two levels.

Appendix B: Course outline

4. In order to meet the requirements as outlined in Goal One of the Strategic Plan, please include Outcome Competencies and Methods of Assessment as an appendix. Examples are available upon request from the Chair of the Curriculum Committee.

- G. Attach an itemized summary of the present program(s) affected, if any, and of the proposed change(s).

Describe how this proposal affects the hours needed to complete this program. Specifically, what is the net gain or loss in hours? Use the format for Current and Proposed Programs in Appendix A

III. RATIONALE FOR THE PROPOSAL.

A. Quantitative Assessment:

Course analysis: The Inside-Out course is a writing based class. The students will be required to write three papers of three-five pages each, six one page main points papers, and one final six-eight page paper. Attendance and participation is also a major part of this class as the discussions shared between Inside and Outside students is the basis of the topics in class.

The Inside Out course has been offered three times as a CRIM 3399 Special Topics class. The course has had enrollment averaging around 15 students each semester, which is the average amount of outside students the class is designed to carry.

B. Qualitative Assessment:

The student feedback from the course offered in Spring of 2016 was well received. Qualitative data includes an end of course survey with a sample of comments included:

The Inside-Out course offers a unique experience that is different from any other course offered at Fairmont State University. The course is held once a week for 15 weeks inside of the prison setting and addresses many criminal justice topics, such as 1) what prisons are really for, 2) why people get involved in crime, 3) the myths and realities of prison life, 4) victims and victimization, and 5) punishment and rehabilitation, to name just a few.

C. The Inside-Out course does require having an instructor certified as an Inside Out facilitator. This certification comes from a seven-day intensive training that works to teach facilitators to conduct the Inside Out course inside of prisons. There are no current costs for FSU as there are two new faculty that are certified to teach Inside Out (Dr. Jeri Kirby and Dr. Mandy Hall-Sanchez).

IV. Should this proposal affect any course or program in another school, a memo must be sent to the Dean of each school impacted and a copy of the memo(s) must be included with this proposal. In addition, the Deans of the affected schools must sign below to indicate their notification of this proposal.

By signing here, you are indicating your college's/school's notification of this proposal.

College/School	Dean	Signature

V. Should this proposal affect any course to be added or deleted from the general studies requirements, a memo from the chair of the General Studies Committee indicating approval of the change must be included with this proposal.
N/A

VI. ADDITIONAL COMMENTS.

APPENDIX A
 B.A. Degree in Criminal Justice
 Current Program

Required Major Courses	HRS
CRIM 1100	3
CRIM 1101	3
CRIM 2206	3
CRIM 2240	3
CRIM 2250	3
CRIM 2295	3
CRIM 3320	3
CRIM 3340	3
CRIM 4412	3
CRIM 4425	3
TOTAL Required Major Courses	30
Major Electives	36
<p style="text-align: center;">A Criminal Justice elective is any Criminal Justice course not listed as required for the major. Must include a minimum of 12 hours of 3300-4400 level courses.</p>	
	15
Minor Requirements/Electives (if minor is required)	XX
<p style="text-align: center;">Students must choose 21 hours of 2200-4400 courses in Geography, History, National Security and Intelligence, Political Science, Philosophy, Psychology, or Sociology. Courses must be chosen from at least three disciplines.</p>	
	21
TOTAL HOURS FOR MAJOR (and minor if required)	XX

Required General Studies Courses	
Attribute IA – Critical Analysis	
English 1102	
Attribute IB – Quantitative Literacy	3
MATH 1507, MATH 1407, or higher in IB	
Attribute IC – Written Communication	3
ENGL 1101	
Attribute ID - Teamwork	X
CRIM 2295 or any course in ID	
Attribute IE – Information Literacy	3
ENGL 1102	
Attribute IF – Technology Literacy	3
ENGL 1103	
Attribute IG – Oral Communication	3
COMM 2200 or 2201 or 2202	

Attribute III – Citizenship		3
	HIST 1107 or 1102 or POLI 1103	
Attribute IV – Ethics		3
	CRIM 2295	
Attribute V – Health		3
	PHED 1101 or SCIE 1000	
Attribute VI – Interdisciplinary		3
	POLI 1103	
Attribute VIIA – Arts		3
	HIST 1103*	
Attribute VIIB – Humanities		3
	HIST 2211*, 2212*, or 2213*	
Attribute VIIC – Social Sciences		X
	Major Course – CRJU 2202* - 2212* - 3310*	
Attribute VIID - Natural Science		3
	Any course in VIID	
Attribute VIII – Cultural Awareness		3
	HIST 2211*, 2212*, or 2213*	
Additional General Studies hours		X
	Major Course - PSYC 3390 writing intensive course	
TOTAL GENERAL STUDIES HOURS		39
TOTAL FREE ELECTIVES		24
TOTAL HOURS		120

APPENDIX B

New Course Description

CRIM 4413 Inside-Out: Prison Exchange Program.....3

Course Description:

The “Inside-Out” Prison Exchange Program is an opportunity for a small group of students from Fairmont State University and a group of residents of the Hazelton United States Correctional Complex (HCC) to exchange ideas and perceptions about the correctional system, families, communities, victimization, and prisoner re-entry. It is a chance for participants to gain a deeper assessment of the correctional system through the combining of theoretical knowledge and practical experience achieved by weekly meetings throughout the semester.

Course Objective

The course would be held inside a West Virginia state prison; students would come from both the “inside” and the “outside.” The classes are held once a week for 15 weeks and address many criminal justice topics, such as 1) what prisons are really for, 2) why people get involved in crime, 3) the myths and realities of prison life, 4) victims and victimization, and 5) punishment and rehabilitation, to name just a few.

Learning Outcomes and Methods of Assessment

Students will gain the ability to:

1. Assess and analyze the correctional system, policies, and practices.
2. Assess and analyze the challenges of living and working inside of correctional facilities and how this impacts prisoner re-entry and reintegration.
3. Assess and analyze the policies, practices, and challenges of prisoner re-entry into society.
4. Assess and analyze criminogenic thinking and its origins in offenders.

Learning Outcomes:

Learning Outcome	Method of Assessment	Satisfactory Performance Standards
Assess and analyze the correctional system, policies, and practices.	Paper format analysis, Group work, and presentation.	Satisfactory student performance will be indicated by 70% minimum on assignments. Satisfactory class performance will be indicated by 70% of the class meeting this threshold.
Assess and analyze the challenges of living and working inside of correctional facilities and how this impacts prisoner re-entry and reintegration.	Paper format analysis, Group work, and presentation.	Satisfactory student performance will be indicated by 70% minimum on assignments. Satisfactory class performance will be indicated by 70% of the class meeting this threshold.
Assess and analyze the policies, practices, and challenges of prisoner re-entry into society.	Paper format analysis, Group work, and presentation.	Satisfactory student performance will be indicated by 70% minimum on assignments. Satisfactory class performance will be indicated by 70% of the class meeting this threshold.
Assess and analyze criminogenic thinking and its origins in offenders.	Paper format analysis, Group work, and presentation.	Satisfactory student performance will be indicated by 70% minimum on assignments. Satisfactory class performance will be indicated by 70% of the class meeting this threshold.

Course Outline

1. **Outside Students Security Training & On-Campus Class Meeting**
2. **First Combined Class**
 - Review of syllabus and program parameters
 - Guidelines for dialogue and context
 - Dostoyevsky quotes.
3. **What is Inside Out?**
 - Discussion of readings
 - Creating Safe Space
 - Social Location
 - What are prisons for?
4. **Why do people commit crimes?**
 - Alligator River Story
 - Applying the theories of criminal behavior
5. **Re-entry Simulation**
 - Ending the cycle of violence.
6. **Victimization**
 - Victimization: Reflections on Harm
 - *Reflection/3 Main Points (4)*
7. **Prison Life - Changing life inside**
 - **Prison Tour**
 - Myths and Realities
8. **Establishing your community**
 - What is a community?
 - What does it mean to/for you?
 - Creating safe space in your community/family
9. **Programming**
 - Types of programming
 - Restorative Justice
10. **Final Project**
11. **Closing Ceremony**