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## **MEMORANDUM**

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TO: Faculty Senate

FROM: Jack Kirby *JRK*

DATE: March 28, 2017

SUBJECT: Curriculum Proposal #16-17-18  
General Studies

I recommend approval of the attached Curriculum Proposal 16-17-18. This proposal reflects proposed changes in the application of major program requirements to General Studies. This proposal is intended to clearly delineate whether a specific course(s) identified in any general studies outcome, other than the major-prefixed courses, is required (either by the institution or the program major) or is recommended.

Dr. Christina Lavorata  
Dr. Sharon Boni  
Dr. Carolyn Crislip-Tacy  
Dr. Richard Harvey  
Dr. Robert Mild  
Dr. Deanna Shields  
Dr. Donald Trisel  
Ms. Leslie Lovett  
Ms. Laura Ransom  
Dr. Shayne Gervais




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## **MEMORANDUM**

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TO: Curriculum Committee

FROM: Jack Kirby 

DATE: March 24, 2017

SUBJECT: Curriculum Proposal #16-17-18  
General Studies

I recommend approval of the attached Curriculum Proposal 16-17-18. This proposal reflects proposed changes in the application of major program requirements to General Studies. This proposal is intended to clearly delineate whether a specific course(s) identified in any general studies outcome, other than the major-prefixed courses, is required (either by the institution or the program major) or is recommended.

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**CURRICULUM PROPOSAL** (Submit one hard copy and an electronic copy to the Associate Provost by the second Tuesday of the month.)

**Proposal Number:** 16-17-18  
**School/Department/Program:** Academic Affairs – All Program Majors (General Studies)  
**Preparer/Contact Person:** Jack Kirby  
**Telephone Extension:** 4832  
**Date Originally Submitted:** March 24, 2017  
**Revision (Indicate date and label it Revision #1, #2, etc.):** \_\_\_\_\_  
**Implementation Date Requested:** Fall 2017

- I. **PROPOSAL.** Write a brief abstract, not exceeding 100 words, which describes the overall content of the proposal. Please include a brief notation for each substantive matter or issue included in the proposal. A numbered or bulleted list can help assure each curricular matter or issue is identified and help the reviewers carefully consider each one.

This proposal reflects proposed changes in the application of major program requirements to General Studies as follows:

This proposal is intended to clearly delineate whether a specific course(s) identified in any general studies outcome, other than the major-prefixed courses, is **required** (either by the institution or the program major) or is **recommended**. Working with the Office of the Registrar and the General Studies Committee, this proposal makes all specific course(s) identified in any general studies outcome as recommended unless it is either an institutional or program major requirement (other than the already approved major prefixed courses). In order to do this, each school or college dean was asked to identify any **required** courses listed in general studies for a specific program major (other than the approved major-prefixed courses) and the reason the course is **required** (i.e., prerequisite to a major course requirement, major course requirement outside of the major-prefixed courses [i.e., mathematics], etc.). All courses identified as **required** are listed in this proposal along with the reason.

- II. **DESCRIPTION OF THE PROPOSAL.** Provide a response for each letter, A-G. If any section does not apply to your proposal, reply N/A.

A. Course(s) and/or Credit(s) to be deleted from the program(s): N/A

Total hours deleted \_\_\_\_\_

1. Please indicate which course(s) will continue to be offered and the reason(s) why (free electives, service courses, etc.).

N/A

2. Please indicate which course(s) will no longer be offered and the reason(s) why. This(These) course(s) will be deleted from the catalog and Banner unless a specific request is made to continue to include the course(s) and the reason(s) why.

N/A

B. Existing Course(s) and/or Credit(s) to be added to the program(s): N/A

Total hours added. \_\_\_\_\_

C. Creation of new course(s). For each new course

1. Designate the course prefix and number, title, units of credit, prerequisites (if any), ownership (FSU or shared) and specify its status as an elective or required course. If you are creating a shared course, attach a memo from the Deans of the affected Schools explaining the rationale for the course being shared.

N/A

2. Include, as an appendix, a course description, written in complete sentences, exactly as you want it to read in the college catalog. Include any pre-requisites or co-requisites.

N/A

3. Include, as an appendix, a detailed course outline consisting of at least two levels.

N/A

4. In order to meet the requirements as outlined in Goal One of the Strategic Plan, please include, as an appendix, Outcome Competencies and Methods & Measures of Assessment. Examples are available upon request from the Chair of the Curriculum Committee.

N/A

D. Provision for interchangeable use of course(s) with program(s)

N/A

E. Revision of course content. Include, as an appendix, a revised course description, written in complete sentences, suitable for use in the university catalog.

N/A

F. Other changes to existing courses such as changes to title, course number, and elective or required status. Include any changes to pre-requisites or co-requisites.

N/A

G. Attach an itemized summary of the present program(s) affected, if any, and of the proposed change(s).

Describe how this proposal affects the hours needed to complete this program. Specifically, what is the net gain or loss in hours? Use the format for Current and Proposed Programs in Appendix A.

### III. RATIONALE FOR THE PROPOSAL.

- A. **Quantitative Assessment:** Indicate the types of assessment data, i.e., surveys, interviews, capstone courses, projects, licensure exams, nationally-normed tests, locally developed measurements, accreditation reports, etc., that were collected and analyzed to determine that curricular changes were warranted. Quantitative data is preferred.

When the new general studies was adopted in academic year 2013-14, it was premised on the fact that any successfully completed course within a specific general studies outcome satisfied that specific general studies outcome. This proposal addresses general studies issues that arise whenever a program identifies one or more specific courses for students to select from within a given general studies outcome. In some instances, the course(s) is identified as recommended or preferred and this practice is acceptable. However, in numerous instances, there is no such disclaimer and the course(s) is interpreted as being required in order to satisfy the specific general studies outcome. In some of these instances, the course **IS** required, either as an institutional requirement or a program requirement, but the basic general studies premise remains that any course successfully completed within a specific general studies outcome satisfies that specific outcome. Therefore, taking the specifically identified course satisfies both the general studies requirement for that specific outcome **AND** the institutional or program requirement.

When implementing the new general studies curriculum, we allowed program major requirements to also satisfy general studies requirements whereby a major-prefixed course (i.e., CHEM XXXX for the Chemistry major), also found in one or more of the general studies outcomes, could be specifically identified for one or two general studies outcomes as required, since taking the course would satisfy both the major and general studies requirements. Limitations were placed on this provision, stating that at least thirty (30) hours of general studies must be outside of the major-prefixed courses. The disclaimer here is that the general studies premise that any courses within an outcome satisfies the general studies component still applies. What this implies is that, if the student completed a course other than the one required, the student, while having satisfied the general studies component, must still take the identified course because it is a program major requirement.

In addition to the major-prefixed courses, other specific courses have been identified in many program majors. Unless the course has a "recommended" disclaimer, it is currently being interpreted as a required course to satisfy the general studies outcome. Since many, if not most, of these specifically identified courses were really intended to be recommended courses, the deans and chairs have had to submit numerous course substitution requests when students have completed another course in the general studies outcome. This has placed an undue hardship on the deans and chairs. Consequently, this proposal intends to make all specific courses identified in any general studies outcome as **recommended** unless the course is identified in this proposal as required, along with the reason why it is required (not including the previously approved major-prefixed course requirements).

- B. **Qualitative Assessment:** Based upon the assessment data above, indicate why a curricular change is justified. Indicate the expected results of the change. Be sure to include an estimate of the increased cost, or reduction in cost of implementation. FOR EXAMPLE: Will new faculty, facilities, equipment, or library materials be required?

This proposal will make the general studies requirements, along with institutional and program major requirements, much clearer to students and substantially reduce the number of course substitution requests that must be submitted by the deans and chairs.

There is no requirement for additional resources.

- IV. Should this proposal affect any course or program in another school, a memo must be sent to the Dean of each school impacted and a copy of the memo(s) must be included with this proposal. In addition, the Deans of the affected schools must sign below to indicate their notification of this proposal.

By signing here, you are indicating your college's/school's notification of this proposal.

<b>College/School</b>	<b>Dean</b>	<b>Signature</b>
<b>FINE ARTS</b>	<b>Robert E. Mild, Jr.</b>	<i>Robert E. Mild, Jr.</i>
<b>School of Nursing</b>	<b>Mary Sharon Boni</b>	<i>Mary Sharon Boni</i>

- V. Should this proposal affect any course to be added or deleted from the general studies requirements, a memo from the chair of the General Studies Committee indicating approval of the change must be included with this proposal.

- VI. ADDITIONAL COMMENTS.

IV. Should this proposal affect any course or program in another school, a memo must be sent to the Dean of each school impacted and a copy of the memo(s) must be included with this proposal. In addition, the Deans of the affected schools must sign below to indicate their notification of this proposal.

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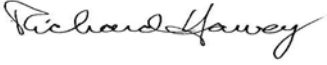
College/School	Dean	Signature
School of Education -HHP	Carolyn Crislip-Tacy	<i>Carolyn Crislip-Tacy</i>

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College/School	Dean	Signature
School of Business	Richard Harvey	

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College/School	Dean	Signature
<i>Liberal Arts</i>	<i>Deanna Shields</i>	<i>Deanna Shields</i>

- V. Should this proposal affect any course to be added or deleted from the general studies requirements, a memo from the chair of the General Studies Committee indicating approval of the change must be included with this proposal.

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College/School	Dean	Signature
SciTech	Donald Trisel	

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VI. ADDITIONAL COMMENTS.

## APPENDIX A

### GENERAL STUDIES REQUIRED COURSES (Other than major prefixed courses)

#### Outcome 1 Critical Analysis

##### Institutional

ENGL 1102 Satisfied in Outcome 5

##### BA English & BA Education: Teaching Specialization in English 5-Adult

ENGL 2220 PR for upper-division literature courses

##### BS Architecture

MECH 1100 Satisfied in Major

##### BS Civil Engineering Technology

MECH 1100 Satisfied in Major

##### BS Accounting

BISM 2200 Satisfied in Major

##### BS Business Administration

BISM 2200 Satisfied in Major

##### BS Allied Health Administration (Healthcare Management)

BISM 2200 Satisfied in Major

#### Outcome 2 Quantitative Literacy

##### Default Math Requirement (any program not listed below)

MATH 1507 or 1407 or higher Required by Major

##### BS Nursing Program

MATH 1507 or 1407 or higher PR for PSYC 2240, BSBA 3310, SOCY 2240 or MATH 1113

**BS Chemistry**

MATH 1585/2501 Calculus I

Satisfied in Major

**BS Occupational Safety**

MATH 1510

PR for MATH 1102

**BS Graphic Design Technology**

MATH 1510, MATH 1507 or MATH 1530

PR for COMP 1101

**BS Computer Science**

MATH 2501

Satisfied in Major

**BS Computer Security**

MATH 2501

Satisfied in Major

**BA Education: Elementary Education**

MATH 1530

Required by Major

**BS Electronics Engineering Technology**

MATH 1510 or MATH 1585 or MATH 2501

Required by Major

**BS Mechanical Engineering Technology**

MATH 1510 or Higher

PR for MATH 1520

**BS Civil Engineering Technology**

MATH 1510 or Higher

Required by Major

**BS Aviation Technology**

MATH 1510, 1530 or Higher

PR for PHYS 1101

**BA Education: Specialization in Biology 9 Adult**

MATH 1540 or 1510

Satisfied in Major or PR for MATH 1520

**BA Education: Specialization in Chemistry 9 Adult**

MATH 1585 or 2501

Satisfied in Major

**BA Education: Specialization in Physics 9 Adult**

MATH 1585 or 2501

PR for MATH 1586 or MATH 3315 or TECH 3300

**BA Education: Specialization in General Science 5 Adult**

MATH 1540 or 1530

Satisfied in Major or PR for MATH 1540

**BA Education: School Health Education 5 - Adult**

MATH 1507 or 1530

Required by Major

**BS Forensics**

MATH 1585 or MATH 2501

Required for accreditation

**BS Biology**

MATH 1585 or 2501

PR for BIOL 3390

**BS Psychology**

MATH 1507 or 1407 or higher

PR for PSYC 2240

**BS Sociology**

MATH 1507 or 1407 or higher

PR for SOCY 2240

**BS Sociology (Population Studies concentration)**

MATH 1507 or 1407 or higher

PR for SOCY 2240

**BS Allied Health Administration (Healthcare Management)**

MATH 1530 or 1430 or higher

PR for MATH 1550

**BS Accounting**

MATH 1530 or 1430 or higher

Satisfied in Major

**BS Business Administration**

MATH 1530 or 1430 or higher

Satisfied in Major

**BS Information Systems Management**

MATH 1530 or 1430 or higher

Satisfied in Major

**Outcome 3 Written Communication**

**Institutional**

ENGL 1101 Written English I

Institutional Requirement

**Outcome 4 Teamwork**

**BS Electronics Engineering Technology**

ELEC 3300

Satisfied in Major

**BS Forensics**

CRIM 2295

Required for accreditation

**BS Exercise Science**

COMM 2200 or 2201 or 2203 or RECR 1141

Required by Major. Provide foundation for communicating with clients/patients

**BS Community Health Education**

COMM 2200 or 2201 or 2203

Required by Major. Provide foundation for communicating with clients/patients

**BS Accounting**

BSBA 2209

Satisfied in Major

**BS Information Systems Management**

BSBA 2209

Satisfied in Major

**BS Allied Health Administration (Healthcare Management)**

BSBA 2209

Satisfied in Major

**Outcome 5 Information Literacy**

**Institutional**

ENGL 1102

Institutional Requirement

**Outcome 6 Technology Literacy**

**BS Graphic Design Technology**

ART 2245

Required by Major

**BS Computer Security**

CRIM 2250

Satisfied in Major

**BS Electronics Engineering Technology**

ELEC 4402

Satisfied in Major

**BA Education: Specialization in Mathematics 5 Adult**

EDUC 2201

Satisfied in Major

**BA Education: Specialization in Biology 9 Adult**

EDUC 2201

Satisfied in Major

**BA Education: Specialization in Chemistry 9 Adult**

EDUC 2201

Satisfied in Major



**BA Education: Specialization in Physics 9 Adult**

EDUC 2201

Satisfied in Major

**BA Education: Specialization in General Science 5 Adult**

EDUC 2201

Satisfied in Major

**BS Accounting**

BISM 1200

PR for BISM 2200

**BS Business Administration**

BISM 1200

PR for BISM 2200

**BS Allied Health Administration (Healthcare Management)**

BISM 1200

Satisfied in Major

**Outcome 7 Oral Communication**

**BS Nursing Program**

COMM 2200, 2201 or 2202

Therapeutic communication is a major thread in nursing and integral to patient care.

**BS Exercise Science**

Any course on list

If took COMM 2200 or 2201 or 2203, then satisfied in Outcome 4 above

**BS Allied Health Administration (Healthcare Management)**

COMM 2200 or 2201 or 2202

Required by Major

**Outcome 8 Citizenship**

**BA Education: Elementary Education**

POLI 1103

Required by Major

**Outcome 9 Ethics**

**BA English & BA Education: Teaching Specialization in English 5-Adult**

ENGL 2220 Satisfied in Outcome 1

**BS Occupational Safety**

MANF 2250 Satisfied in Major

**BA Education: Elementary Education**

ENGL 2220/21 or 2230/31 Required by Major

**BS Forensics**

CRIM 2295 Required for accreditation. Met in Outcome 4

**BS Exercise Science**

SOCY 1110 PR of PHED 3318

**BS Accounting**

BSBA 4420 Satisfied in Major

**BS Information Systems Management**

BSBA 4420 Satisfied in Major

**BS Allied Health Administration (Healthcare Management)**

COMM 2202 or 2201 or 2202 Required by Major. Met in Outcome 7

**Outcome 10 Health and Well-Being**

**BS Occupational Safety**

SCIE 1100 Satisfied in Major

**BA Education: Specialization in Mathematics 5 Adult**

EDUC 2203

Satisfied in Major

**BA Education: Specialization in Biology 9 Adult**

EDUC 2203

Satisfied in Major

**BA Education: Specialization in Chemistry 9 Adult**

EDUC 2203

Satisfied in Major

**BA Education: Specialization in Physics 9 Adult**

EDUC 2203

Satisfied in Major

**BA Education: Specialization in General Science 5 Adult**

EDUC 2203

Satisfied in Major

**BS Exercise Science**

PHED 1100

Required by Major

**BS Community Health Education**

PHED 1100

Required by Major

**Outcome 11 Interdisciplinary and Lifelong Learning**

**BA Education: Elementary Education**

GEOG 2210

Required by Major

**Outcome 12 Fine Arts (Minimum 3 hours)**

**BS Graphic Design Technology**

ART 3378

Graduate programs typically look for three art history courses for GDT students

**BA Education: Elementary Education**

ART/MUSI/THEA/INTR 1120

Required by Major

**Outcome 13 Humanities**

**BA English & BA Education: Teaching Specialization in English 5-Adult**

ENGL 2221

PR for upper-division literature courses

**BA Education: Elementary Education**

HIST 1107

Required by Major

**Outcome 14 Social Science**

**BS Exercise Science**

PSYC 1101

PR for PHED 3318

**BS Accounting**

BSBA 2211

Satisfied in Major

**BS Information Systems Management**

BSBA 2211

Satisfied in Major

**Outcome 15 Natural Science**

**BS Occupational Safety**

CHEM 1101

PR for CHEM 1102

**BS Architecture**

PHYS 1101

Required by Major

**BS Computer Science**

BIOL 1105 or 1106, CHEM 1105 or PHYS 1102  
or 1105

Required by Major

**BS Computer Security**

BIOL 1105 or 1106, CHEM 1105 or PHYS 1102  
or 1105

Required by Major

**BA Education: Elementary Education**

BIOL 1104

Required by Major

**BS Electronics Engineering Technology**

PHYS 1101

Satisfied in Major

**BS Mechanical Engineering Technology**

PHYS 1101

PR for PHYS 1102

**BS Civil Engineering Technology**

CHEM 1101 or 1105

Satisfied in Major

**BS Aviation Technology**

PHYS 1101 or 1105

Physics required to meet certain FAA guidelines for ATP reduction in flight hours

**BS Mathematics**

PHYS 1101 or 1105 or CHEM 1101 or 1105

Satisfied in Major

**BA Education: Specialization in Mathematics 5 Adult**

PHYS 1101 or 1105 or CHEM 1101 or 1105

Satisfied in Major

**BA Education: Specialization in Biology 9 Adult**

CHEM 1105

Satisfied in Major

**BA Education: Specialization in Chemistry 9 Adult**

CHEM 1105 Satisfied in Major

**BA Education: Specialization in Physics 9 Adult**

CHEM 1105 Satisfied in Major

**BA Education: Specialization in General Science 5 Adult**

CHEM 1105 Satisfied in Major

**BS Forensics**

PHYS 1101 or 1105 Required for accreditation

**BS Biology**

CHEM 1105 PR for CHEM 1106

**BS Exercise Science**

CHEM 1101 or CHEM 1105 Required by Major

**Outcome 16 Cultural Awareness and Human Dignity**

**BA English & BA Education: Teaching Specialization in English 5-Adult**

ENGL 2220 Satisfied in Outcome 13

**BA Education: Elementary Education**

HIST 2211 or 2213 Required by Major

**BS Accounting**

BSBA 3320 Satisfied in Major

**BS Information Systems Management**

BSBA 3320 Satisfied in Major

**Additional General Studies**

**BS Forensics**

Phys 1102 or 1106

Required for accreditation

**BS Accounting**

BISM 2800

WIC: Satisfied in Major

**BS Business Administration**

BISM 2800

WIC: Satisfied in Major

**BS Allied Health Administration (Healthcare Management)**

ALLH 4401

WIC; Satisfied in Major