FAIRMONT STATE UNIVERSITY

FINAL FACULTY SENATE APPROVAL ON 03/08/2016

TO: Faculty Senate

FROM: Jack Kirby

DATE: February 4, 2016

SUBJECT: Curriculum Proposal #15-16-08, REV #1

New Courses for Sociology

I recommend approval of the attached REVISION #1 Curriculum Proposal 15-16-08. This proposal seeks to delete one course SOCY 1111 Introduction to Anthropology, and proposes the creation of three other courses SOCY 4487 Directed Study in Sociology, SOCY 4488 Practicum in Sociology, and SOCY 4489 Directed Research in Sociology.

C: Dr. Christina Lavorata
Dr. Deanna Shields
Dr. Clarence Rohrbaugh
Dr. Chris Kast
Ms. Leslie Lovett
Ms. Cheri Gonzalez
Dr. Shayne Gervais

be First

MEMORANDUM

TO: Curriculum Committee

FROM: Jack Kirby

DATE: November 20, 2015

SUBJECT: Curriculum Proposal #15-16-08

New Courses for Sociology

I recommend approval of the attached Curriculum Proposal 15-16-08. This proposal seeks to delete one course SOCY 1111 Introduction to Anthropology, and proposes the creation of three other courses SOCY 4487 Directed Study in Sociology, SOCY 4488 Practicum in Sociology, and SOCY 4489 Directed Research in Sociology.

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              Dr. Deanna Shields
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              Ms. Cheri Gonzalez
              Dr. Shayne Gervais

CURRICULUM PROPOSAL (Submit one hard copy and an electronic copy to the Associate Provost by the second Tuesday of the month.)

Proposal Number:	15-16-08
School/Department/Program:	Liberal Arts/ Behavioral Sciences/Sociology
Preparer/Contact Person:	Chris Kast
Telephone Extension:	4236
Date Originally Submitted:	11/16/15
Revision (Indicate date and label it Revision #1, #2, etc.):	Revision 1 (2/3/16)
Implementation Date Requested:	August, 2016

I. **PROPOSAL**. Write a brief abstract, not exceeding 100 words, which describes the overall content of the proposal.

The current proposal seeks to delete one course SOCY 1111 Introduction to Anthropology, and propose the creation of three other courses SOCY 4487 Directed Study in Sociology, SOCY 4488 Practicum in Sociology, and SOCY 4489 Directed Research in Sociology. The deleted course SOCY 1111 is an elective course that is no longer being taught due to another course covering that content. Alternatively, SOCY 4487, SOCY 4488, and SOCY 4489 will be designated solely for their described purpose to provide greater clarity for students' transcripts and institutional assessment. Finally, some changes to identify which courses are suggested versus required in general studies; with natural sciences moving from any course to a suggestion of SCIE 1107.

II. **DESCRIPTION OF THE PROPOSAL**. Provide a response for each letter, A-H, and for each Roman Numeral II–V. If any section does not apply to your proposal, reply N/A.

A. Deletion of course(s) or credit(s) from program(s)
SOCY 1111 Introduction to Anthropology

Total hours deleted.	No change to program hours

B. Addition of course(s) or credit(s) from program(s)

SOCY 4487 Directed Study in Sociology
SOCY 4488 Practicum in Sociology
SOCY 4489 Directed Research in Sociology

C. Provision for interchangeable use of course(s) with program(s)
    N/A

D. Revision of course content. Include, as an appendix, a revised course description, written in complete
    sentences, suitable for use in the university catalog.

    N/A

E. Other changes to existing courses such as changes to title, course number, and elective or required
    status.

    N/A

F. Creation of new course(s). For each new course

    1. Designate the course number, title, units of credit, prerequisites (if any), ownership (FSU or shared)
        and specify its status as an elective or required course. If you are creating a shared course, attach a
        memo from the Deans of the affected Schools explaining the rationale for the course being shared.

        SOCY 4487 Directed Study in Sociology 1-6 hrs.
        Repeatable Instructor approval
        FSU
        Elective

        SOCY 4488 Practicum in Sociology 1-6 hrs.
        Repeatable Instructor approval
        FSU
        Elective

        SOCY 4489 Directed Research in Sociology 1-6 hrs.
        Repeatable Instructor approval
        FSU
        Elective

    2. Include, as an appendix, a course description, written in complete sentences, suitable for use in the
        college catalog.

        See Appendix B

    3. Include, as an appendix, a detailed course outline consisting of at least two levels.

        See Appendix C

    4. In order to meet the requirements as outlined in Goal One of the Strategic Plan, please include
        Outcome Competencies and Methods of Assessment as an appendix. Examples are available upon
        request from the Chair of the Curriculum Committee.

        See Appendix D

G. Attach an itemized summary of the present program(s) affected, if any, and of the proposed change(s).

Describe how this proposal affects the hours needed to complete this program. Specifically, what is the net gain or loss in hours? Use the format for Current and Proposed Programs in Appendix A.

No changes to program See Appendix A for current program

III.   **RATIONALE FOR THE PROPOSAL**.
A. **Quantitative Assessment**: Indicate the types of assessment data, i.e., surveys, interviews, capstone courses, projects, licensure exams, nationally-normed tests, locally developed measurements, accreditation reports, etc., that were collected and analyzed to determine that curricular changes were warranted. Quantitative data is preferred.

Deletion of SOCY 1111

This course is no longer taught as the material has been incorporated into SOCY 3301 Cultural Anthropology.

Creation of SOCY 4487, SOCY 4488, and SOCY 4489

Logistical and assessment concerns have motivated us to create more narrowly focused courses for situations that fall outside of traditional classroom instruction. The current course that is used encompasses directed study, practicum, and directed research, which undermines attempts at valid assessment. Each of these experiences are important to providing students with opportunities beyond the traditional curriculum, and splitting them into separate courses will help us to more clearly evaluate their individual effectives.

B. **Qualitative Assessment**: Based upon the assessment data above, indicate why a curricular change is justified. Indicate the expected results of the change. Be sure to include an estimate of the increased cost, or reduction in cost of implementation. FOR EXAMPLE: Will new faculty, facilities, equipment, or library materials be required?

As this is a logistical change only no additional costs are projected.

IV.   Should this proposal affect any course or program in another school, a memo must be sent to the Dean of each school impacted and a copy of the memo(s) must be included with this proposal. In addition, the Deans of the affected schools must sign below to indicate their notification of this proposal.

N/A

V.   Should this proposal affect any course to be added or deleted from the general studies requirements, a memo from the chair of the General Studies Committee indicating approval of the change must be included with this proposal.

N/A

VI.   ADDITIONAL COMMENTS.

B.S. Degree in Sociology general emphasis
Current Program

Required Major Courses	HRS
SOCY 1110 Introductory Sociology	3
SOCY 2200 Social Problems	3
SOCY 2205 Principles of Race, Class, and Gender	3
SOCY 2240 Behavioral Statistics	3
SOCY 3301 Cultural Anthropology	3
SOCY 3360 Methods of Social Research	3
SOCY 3370 Concepts of Survey Design	3
SOCY 3395 Sociological Theory	3
SOCY 4480 Senior Capstone	3
TOTAL Required Major Courses	27
Major Electives _____	15
Minor Requirements/Electives (if minor is required)	18
TOTAL HOURS FOR MAJOR (and minor if required)	**60**

Required General Studies Courses (example text highlighted)	
Attribute IA – Critical Analysis	3
ENGL 3332 OR PHIL 2275	
Attribute IB – Quantitative Literacy	3
MATH 1107 or higher in IB	
Attribute IC – Written Communication	3
ENGL 1104	
Attribute ID - Teamwork	3
COMM 2201	
Attribute IE – Information Literacy	3
ENGL 1108	
Attribute IF – Technology Literacy	3
BISM 1200	
Attribute IG – Oral Communication	X
COMM 2201 (Satisfied in Attribute 1D)	
Attribute III - Citizenship	3
HIST 1107 or 1108 or POLI 1103	
Attribute IV - Ethics	X

	SOCY 2200 (Satisfied in Major)	
Attribute V - Health		2
	PHED 1100	
Attribute VI - Interdisciplinary		X
	SOCY 2200 (Satisfied in Major)	
Attribute VIIA - Arts		3
	Any course in VIIA	
Attribute VIIB - Humanities		3
	Any course in VIIB	
Attribute VIIC – Social Sciences		X
	SOCY 1110 (Satisfied in Major)	
Attribute VIID - Natural Science		4
	Any course in VIID	
Attribute VIII – Cultural Awareness		X
	SOCY 3301 (Satisfied in Major)	
Additional General Studies hours		X
	SOCY 3395 (writing intensive course)	

TOTAL GENERAL STUDIES HOURS	**33**

TOTAL FREE ELECTIVES	**27**

TOTAL HOURS	**120**

B.S. Degree in Sociology general emphasis
Proposed Program

Required Major Courses	HRS
SOCY 1110 Introductory Sociology	3
SOCY 2200 Social Problems	3
SOCY 2205 Principles of Race, Class, and Gender	3
SOCY 2240 Behavioral Statistics	3
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Required General Studies Courses (example text highlighted)	
Attribute IA – Critical Analysis	3
ENGL 3332 OR PHIL 2275 (Suggested)	
Attribute IB – Quantitative Literacy	3
MATH 1107 or higher in IB (Required)	
Attribute IC – Written Communication	3
ENGL 1104 (Required)	
Attribute ID - Teamwork	3
COMM 2201 (Suggested)	
Attribute IE – Information Literacy	3
ENGL 1108 (Required)	
Attribute IF – Technology Literacy	3
BISM 1200 (Suggested)	
Attribute IG – Oral Communication	X
COMM 2201 (Satisfied in Attribute 1D) (Suggested)	
Attribute III - Citizenship	3

	HIST 1107 or 1108 or POLI 1103 (Suggested)	
Attribute IV - Ethics		X
	SOCY 2200 (Satisfied in Major)	
Attribute V - Health		2
	PHED 1100 (Suggested)	
Attribute VI - Interdisciplinary		X
	SOCY 2200 (Satisfied in Major)	
Attribute VIIA - Arts		3
	Any course in VIIA	
Attribute VIIB - Humanities		3
	Any course in VIIB	
Attribute VIIC – Social Sciences		X
	SOCY 1110 (Satisfied in Major)	
Attribute VIID - Natural Science		4
	SCIE 1107 (Suggested)	
Attribute VIII – Cultural Awareness		X
	SOCY 3301 (Satisfied in Major)	
Additional General Studies hours		X
	SOCY 3395 (writing intensive course)	

TOTAL GENERAL STUDIES HOURS	**33**

TOTAL FREE ELECTIVES	**27**

TOTAL HOURS	**120**

Appendix B
Catalog course description

SOCY 4487 Directed Study in Sociology 1-6 hrs.
    Intensive study and reading on a topic selected by the student and instructor. Requirements and credit must be decided before registration through instructor-student consultation. Up to 3 credit hours may be applied to the sociology major elective requirements Repeatable PR: Instructor approval required.

SOCY 4488 Practicum in Sociology 1-6 hrs.
    A specially arranged course designed to give the student practical experience in work settings related to sociology. Students will work with the course supervisor to develop contacts at an agency of interest before registering for the course, and their work will be supervised by an identified field supervisor as well as the course supervisor. A minimum of 120 hours in the position is necessary for 3 credit hours. Up to 3 credit hours may be applied to the sociology major elective requirements Repeatable PR: Instructor approval required.

SOCY 4489 Directed Research in Sociology 1-6 hrs.
    This course is an experiential learning activity that provides the student an opportunity to engage in original research under the guidance of a faculty mentor. The student in collaboration with a faculty mentor will identify a project topic and outline the requirements for said project before registering for the course. Up to 3 credit hours may be applied to the sociology major elective requirements Repeatable PR: Instructor approval required.

SOCY 4487 Directed Study in Sociology

1. Step one
    1.1. Topic review
    1.2. Topic Approval
2. Step Two
    2.1. Literature review
    2.2. Manuscript completion

SOCY 4488 Practicum in Sociology

1. Step One
    1.1. Site search
    1.2. Site approval
2. Step Two
    2.1. Site Supervisor Selection
    2.2. Role negotiation
3. Step Three
    3.1. Practicum journaling
    3.2. Manuscript Completion

SOCY 4489 Directed Research in Sociology

1. Step one
    1.1. Topic review
    1.2. Topic Approval
2. Step Two
    2.1. Literature review
    2.2. Proposal Completion
3. Step Three
    3.1. Data Collection
    3.2. Data Analysis
4. Step Four
    4.1. Results Discussion
    4.2. Manuscript Completion

SOCY 4487 Directed Study in Sociology

Course Outcomes	Direct Assessment Measures	Satisfactory Performance Standards
Upon successful completion of this course, students will be able to	Student performance with respect to this outcome will be measured by	Satisfactory student performance on the direct assessment measure will consist of
1. Students will compile the existing literature on a given topic within the discipline.	An annotated bibliography	Completion of the assignment
2. Students will analyze and critique this literature in relation to the given topic	The completion of a manuscript reviewing the literature	A grade of C or better on this assignment.

SOCY 4488 Practicum in Sociology
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Course Outcomes	Direct Assessment Measures	Satisfactory Performance Standards
Upon successful completion of this course, students will be able to	Student performance with respect to this outcome will be measured by	Satisfactory student performance on the direct assessment measure will consist of
1. Students will track their applied experiences	Maintaining a daily journal or activity log describing their experiences at the practicum site. This journal will be signed by the student's practicum site supervisor confirming completion of the practicum hours.	Completion of this assignment
2. Students will be able to evaluate and report on their applied experiences	Students will write an analysis on some aspect of the services rendered by the practicum site. The paper may consist of profiling clientele served, critiquing operational policies, etc.	A grade of C or better on this assignment.

SOCY 4489 Directed Research in Sociology

Course Outcomes	Direct Assessment Measures	Satisfactory Performance Standards
Upon successful completion of this course, students will be able to	Student performance with respect to this outcome will be measured by	Satisfactory student performance on the direct assessment measure will consist of
1. Students will compile the existing literature on a given topic within the discipline.	An annotated bibliography	Completion of the assignment
2. Students will create a research proposal discussing the	The completion of a research proposal	A grade of C or better on this assignment.

existing literature and a plan to carry out original data collection.		
3. Students will create a completed research manuscript describing their results and discussing its implications.	The completion of an original research manuscript reporting an independent research project.	A grade of C or better on this assignment.

From: Gervais, Shayne
Sent: Tuesday, November 17, 2015 12:19 PM
To: Kast, Christopher
Cc: Kirby, Jack
Subject: RE: Sociology Curriculum Proposal

Hey Chris,

I can confirm that these numbers are available for use. If there are any other questions please let me know.

Shayne Gervais, PhD
University Registrar
Fairmont State University
231 Turley Center
304-367-4658
sgervais@fairmontstate.edu

From: Kast, Christopher
Sent: Tuesday, November 17, 2015 12:12 PM
To: Gervais, Shayne
Subject: Sociology Curriculum Proposal

Hello,

We spoke yesterday about confirming some numbers for new courses in sociology. You approved them, but Dr. Kirby later asked that the registrar provide confirmation to include with the proposal. If you could email myself or Dr. Kirby a memo confirming the approval of these course numbers I would very much appreciate it.

SOCY 4487
SOCY 4488
SOCY 4489

Thank you,

Chris Kast Ph.D.
Temporary Assistant Professor of Sociology
Department of Behavioral Sciences
Fairmont State University