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**MEMORANDUM**

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**FINAL FACULTY SENATE APPROVAL ON 01/19/2016**

TO: Faculty Senate  
FROM: Jack Kirby  
DATE: December 2, 2015  
SUBJECT: Curriculum Proposal #15-16-04, REV #3  
MUSM and FOLK Course Cross-Listing

I recommend approval of the attached REVISION #3 Curriculum Proposal 15-16-04. This proposal implements a cross-listing for FOLK 3301 Material Culture and MUSM 2150 Folk Arts – each to be listed with both prefixes.

C: Dr. Christina Lavorata  
Dr. Deanna Shields  
Ms. Patricia Musick  
Ms. Marian J Hollinger  
Ms. Leslie Lovett  
Ms. Cheri Gonzalez  
Dr. Shayne Gervais






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**MEMORANDUM**

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TO: Curriculum Committee

FROM: Jack Kirby 

DATE: November 13, 2015

SUBJECT: Curriculum Proposal #15-16-04, REV #2  
MUSM and FOLK Course Cross-Listing

I recommend approval of the attached REVISION #2 Curriculum Proposal 15-16-04. This proposal implements a cross-listing for FOLK 3301 Material Culture and MUSM 2150 Folk Arts – each to be listed with both prefixes.

C: Dr. Christina Lavorata  
Dr. Deanna Shields  
Ms. Patricia Musick  
Ms. Marian J Hollinger  
Ms. Leslie Lovett  
Ms. Cheri Gonzalez  
Dr. Shayne Gervais





*Language and Literature*

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JRobert.Baker@fairmontstate.edu

10 November 2015

Dr. Jack Kirby  
Associate Provost  
Fairmont State University  
Campus

Dear Jack:

We approve the attached curriculum proposal that is being submitted and will cross list FOLK 3301, Material Culture, and MUSM 2150, Folk Arts. The proposal was passed by the faculty of Language and Literature this week.

Yours sincerely,

A handwritten signature in blue ink that reads "J. Robert Baker".

J. Robert Baker  
Chair, Language and Literature

A handwritten signature in blue ink that reads "Deanna Shields".

Deanna Shields  
Dean, College of Liberal Arts



**CURRICULUM PROPOSAL** (Submit one hard copy and an electronic copy to the Associate Provost by the second Tuesday of the month.)

**Proposal Number:** 15-16-04  
**School/Department/Program:** College of Liberal Arts/Social Sciences; Language & Literature/Museum Studies ; Folklore Studies  
**Preparer/Contact Person:** Pat Musick; Marian Hollinger  
**Telephone Extension:** 304-333-3606  
**Date Originally Submitted:** 10 November 2015  
**Revision (Indicate date and label it Revision #1, #2, etc.):** \_\_\_\_\_  
**Implementation Date Requested:** January 19, 2016

- I. **PROPOSAL.** Write a brief abstract, not exceeding 100 words, which describes the overall content of the proposal.

We request that FOLK 3301 Material Culture and MUSM 2150 Folk Arts each be listed with both prefixes (FOLK and MUSM) in order that students in these minors, housed in the Departments of Language and Literature and of Social Sciences, and physically located at the Folklife Center, have the benefit of either course to satisfy the requirement in each minor. Each course offers components and experiences that enhance the two areas and we believe students should have the choice of course.

- II. **DESCRIPTION OF THE PROPOSAL.** Provide a response for each letter, A-H, and for each Roman Numeral II-V. If any section does not apply to your proposal, reply N/A.

- A. Deletion of course(s) or credit(s) from program(s)

N/A

Total hours deleted. \_\_\_\_\_

- B. Addition of course(s) or credit(s) from program(s)

N/A

Total hours added. \_\_\_\_\_

- C. Provision for interchangeable use of course(s) with program(s)

Although these courses are not duplicates, each offers specific material pertinent to both minors by providing content in the study of material artifacts and their relationship to culture. This interchangeable listing will aid each student in pursuing the best set of courses for his or her interest.

- D. Revision of course content. Include, as an appendix, a revised course description, written in complete sentences, suitable for use in the university catalog.

No revision of content.

Please see Appendix for course descriptions.

- E. Other changes to existing courses such as changes to title, course number, and elective or required status.

FOLK 3301 also listed as MUSM 3301

MUSM 2150 also listed as FOLK 2150

- F. Creation of new course(s). For each new course

1. Designate the course number, title, units of credit, prerequisites (if any), ownership (FSU or shared) and specify its status as an elective or required course. If you are creating a shared course, attach a memo from the Deans of the affected Schools explaining the rationale for the course being shared.

N/A

2. Include, as an appendix, a course description, written in complete sentences, suitable for use in the college catalog.

Please see appendix for current catalog descriptions of both courses.

3. Include, as an appendix, a detailed course outline consisting of at least two levels.

N/A

4. In order to meet the requirements as outlined in Goal One of the Strategic Plan, please include Outcome Competencies and Methods of Assessment as an appendix. Examples are available upon request from the Chair of the Curriculum Committee.

N/A

- G. Attach an itemized summary of the present program(s) affected, if any, and of the proposed change(s).

Describe how this proposal affects the hours needed to complete this program. Specifically, what is the net gain or loss in hours? Use the format for Current and Proposed Programs in Appendix A.

N/A

III. **RATIONALE FOR THE PROPOSAL.**

A. **Quantitative Assessment:** Indicate the types of assessment data, i.e., surveys, interviews, capstone courses, projects, licensure exams, nationally-normed tests, locally developed measurements, accreditation reports, etc., that were collected and analyzed to determine that curricular changes were warranted. Quantitative data is preferred.

1. There is precedent for cross-listed courses here at the University. It is cost-effective in that one course can benefit students in two separate programs. Programs can share the cost of offering a course.
2. It will assist in maintaining the future of the programs. Students who wish to teach will show the HLC-required 18 credit hours of courses with that minor's prefix.

B. **Qualitative Assessment:** Based upon the assessment data above, indicate why a curricular change is justified. Indicate the expected results of the change. Be sure to include an estimate of the increased cost, or reduction in cost of implementation. FOR EXAMPLE: Will new faculty, facilities, equipment, or library materials be required?

1. It will simplify the assessment process in that it will not be necessary to explain why a FOLK course is accepted for a MUSM minor and vice versa.
2. It will provide greater scheduling flexibility for students. The Folklore Minor and Museum Studies minor course rotations are coordinated in that one of these course will be offered every year (each course offered in alternate years).

No new faculty, facilities, equipment, or library materials will be required.

IV. Should this proposal affect any course or program in another school, a memo must be sent to the Dean of each school impacted and a copy of the memo(s) must be included with this proposal. In addition, the Deans of the affected schools must sign below to indicate their notification of this proposal.

By signing here, you are indicating your college's/school's notification of this proposal.

College/School	Dean	Signature

V. Should this proposal affect any course to be added or deleted from the general studies requirements, a memo from the chair of the General Studies Committee indicating approval of the change must be included with this proposal.

VI. **ADDITIONAL COMMENTS.**

Comparable programs in other institutions permit such flexibility and we believe our programs should reflect this thinking.

APPENDIX: Catalog course descriptions:

FOLK 3301 Material Culture.....3 hrs

(Same as MUSM 3301)

A study of the tangible evidence of civilization, including through the perspective of Appalachian culture. Material culture is presented within the context of folk life and traditional craftsmanship, including crafts, arts, traditional foodways, clothing, tools and technology. Students examine material folk culture from various methodological and theoretical perspectives, including artifact analysis and fieldwork.

MUSM 330 Material Culture.....3 hrs

(Same as FOLK 3301)

A study of the tangible evidence of civilization, including through the perspective of Appalachian culture. Material culture is presented within the context of folk life and traditional craftsmanship, including crafts, arts, traditional foodways, clothing, tools and technology. Students examine material folk culture from various methodological and theoretical perspectives, including artifact analysis and fieldwork.

MUSM 2150 Folk Arts.....3 hrs

(Same as FOLK 2150)

This studio course is designed to give students a hands-on learning approach to the historical understanding and making of traditional /historical folk arts. Various materials will be used including fiber, wood, metal, paper, natural materials and more to explore such traditional arts as weaving, carving, quilting, metalwork, marbling/book arts, doll making, and other folk art and craft forms. The course includes research projects on the cultural context, history, and techniques of specific folk arts. Emphasis is given to the application of folk art making skills in museum interpretation.

FOLK 2150 Folk Arts.....3 hrs

(Same as MUSM 2150)

This studio course is designed to give students a hands-on learning approach to the historical understanding and making of traditional /historical folk arts. Various materials will be used including fiber, wood, metal, paper, natural materials and more to explore such traditional arts as weaving, carving, quilting, metalwork, marbling/book arts, doll making, and other folk art and craft forms. The course includes research projects on the cultural context, history, and techniques of specific folk arts. Emphasis is given to the application of folk art making skills in museum interpretation.