




MEMORANDUM

FINAL FACULTY SENATE APPROVAL ON MAY 12, 2015.

TO: Faculty Senate

FROM: Jack Kirby 

DATE: May 1, 2015

SUBJECT: Curriculum Proposal #14-15-30 Rev. #1

College of Liberal Arts, Department of Behavioral Science, Geography
Minor

I recommend approval of the attached Curriculum Proposal #14-15-30 Rev. #1. This proposal eliminates the minor in Geography. GEOG 2210 (Intro to Geography) and GEOG 3315 (Urban Geography) will continue to be offered every semester with all other geography classes offered on a reduced rotation.


C: Dr. Christina Lavorata
Dr. Deanna Shields
Dr. Clarence Rohrbaugh
Ms. Cheri Varkonda
Ms. Leslie Lovett





MEMORANDUM

TO: Curriculum Committee

FROM: Jack Kirby 

DATE: April 22, 2015

SUBJECT: Curriculum Proposal #14-15-30
College of Liberal Arts, Department of Behavioral Science, Geography
Minor

I recommend approval of the attached Curriculum Proposal #14-15-30. This proposal eliminates the minor in Geography. GEOG 2210 (Intro to Geography) and GEOG 3315 (Urban Geography) will continue to be offered every semester with all other geography classes offered on a reduced rotation.

C: Dr. Christina Lavorata
Dr. Deanna Shields
Dr. Clarence Rohrbaugh
Ms. Cheri Varkonda
Ms. Leslie Lovett



CURRICULUM PROPOSAL (Submit one hard copy and an electronic copy to the Associate Provost by the second Tuesday of the month.)

Proposal Number: _____
School/Department/Program: College of Liberal Arts, Dept. of Behavioral Science,
Geography Minor
Preparer/Contact Person: Clarence Rohrbaugh
Telephone Extension: 4669
Date Originally Submitted: March 23, 2015
**Revision (Indicate date and label it
Revision #1, #2, etc.):** #14-15-30 REV 1
Implementation Date Requested: August 10, 2015

- I. **PROPOSAL.** Write a brief abstract, not exceeding 100 words, which describes the overall content of the proposal.

We propose eliminating the minor in Geography. GEOG 2210 Intro to Geography and GEOG 3315 Urban Geography will continue to be offered every semester with all other geography classes offered on a reduce rotation.

- II. **DESCRIPTION OF THE PROPOSAL.** Provide a response for each letter, A-H, and for each Roman Numeral II–V. If any section does not apply to your proposal, reply **N/A**.

A. Deletion of course(s) or credit(s) from program(s) **N/A**

Total hours deleted. _____

B. Addition of course(s) or credit(s) from program(s) **N/A**

Total hours added. _____

C. Provision for interchangeable use of course(s) with program(s) **N/A**

D. Revision of course content. Include, as an appendix, a revised course description, written in complete sentences, suitable for use in the university catalog. **N/A**

E. Other changes to existing courses such as changes to title, course number, and elective or required status.

With no minor, no courses would be required. Geography courses listed in General Studies attribute VI (Interdisciplinary and Lifelong Learning), attribute VIIC (Social Science) and attribute VIII (Cultural Awareness) will still be offered on a

reduced rotation. Prior to this change GEOG 2210 Introduction to Geography and GEOG 3315 Urban Geography were available every semester. These two will still be offered every Semester. Prior to this change two additional courses were offered every semester with a four semester rotation of different Geography courses that varied but resulted in all Geography courses being offered within a two year period. With the proposed change instead of offering four Geography courses each semester only three Geography courses will be offered each semester with one course rotating each semester until all courses have been offered within a five semester period. The net impact on General studies is one less Geography course available each semester.

F. Creation of new course(s). For each new course **N/A**

1. Designate the course number, title, units of credit, prerequisites (if any), ownership (FSU or shared) and specify its status as an elective or required course. If you are creating a shared course, attach a memo from the Deans of the affected Schools explaining the rationale for the course being shared.
2. Include, as an appendix, a course description, written in complete sentences, suitable for use in the college catalog.
3. Include, as an appendix, a detailed course outline consisting of at least two levels.
4. In order to meet the requirements as outlined in Goal One of the Strategic Plan, please include Outcome Competencies and Methods of Assessment as an appendix. Examples are available upon request from the Chair of the Curriculum Committee.

G. Attach an itemized summary of the present program(s) affected, if any, and of the proposed change(s).

Describe how this proposal affects the hours needed to complete this program. Specifically, what is the net gain or loss in hours? Use the format for Current and Proposed Programs in Appendix A.

No programs other than the Geography Minor would be affected.

III. **RATIONALE FOR THE PROPOSAL.**

A. **Quantitative Assessment:** Indicate the types of assessment data, i.e., surveys, interviews, capstone courses, projects, licensure exams, nationally-normed tests, locally developed measurements, accreditation reports, etc., that were collected and analyzed to determine that curricular changes were warranted. Quantitative data is preferred.

Geography has been a declared minor for no more than one or two students each year over the last five years.

B. **Qualitative Assessment:** Based upon the assessment data above, indicate why a curricular change is justified. Indicate the expected results of the change. Be sure to include an estimate of the increased cost, or reduction in cost of implementation. FOR EXAMPLE: Will new faculty, facilities, equipment, or library materials be required?

Removal of the minor will allow for a reduction in the frequency of course offerings while still offering all courses. This reduction is necessary because the Department no longer has a Faculty member with a PhD in Geography and the position held by the last fulltime faculty will not be replaced. There have been fewer than 3 students enrolled in this minor over the last five years with only one student currently listed in the Geography Minor. The current student is scheduled to graduate this May 2015.

IV. Should this proposal affect any course or program in another school, a memo must be sent to the Dean of each school impacted and a copy of the memo(s) must be included with this proposal. In addition, the Deans of the affected schools must sign below to indicate their notification of this proposal.

By signing here, you are indicating your college's/school's notification of this proposal.

College/School	Dean	Signature
Liberal Arts	Deanna Shields	Deanna Shields

Attribute IA – Critical Analysis

Attribute IB – Quantitative Literacy

Attribute IC – Written Communication

Attribute ID - Teamwork

Attribute IE – Information Literacy

Attribute IF – Technology Literacy

Attribute IG – Oral Communication

Attribute III - Citizenship

Attribute IV - Ethics

Attribute V - Health

Attribute VI - Interdisciplinary

Attribute VIIA - Arts

Attribute VIIB - Humanities

Attribute VIIC – Social Sciences

Attribute VIID - Natural Science

Attribute VIII – Cultural Awareness

Additional General Studies hours

TOTAL GENERAL STUDIES HOURS

TOTAL FREE ELECTIVES

XX

TOTAL HOURS

Attribute VIIA - Arts

Attribute VIIB - Humanities

Attribute VIIC – Social Sciences

Attribute VIID - Natural Science

Attribute VIII – Cultural Awareness

Additional General Studies hours

TOTAL GENERAL STUDIES HOURS	39
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TOTAL FREE ELECTIVES	XX
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TOTAL HOURS	120
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