




MEMORANDUM

FINAL FACULTY SENATE APPROVAL ON 1/20/2015

TO: Faculty Senate
FROM: Jack Kirby 
DATE: December 2, 2014
SUBJECT: Curriculum Proposal #14-15-11, REV #1

I recommend approval of the attached REVISION #1, Curriculum Proposal #14-15-11. This proposal requests to create a new writing intensive course, HIST 2250, specifically designed for the History B.A. and B.S. Majors. This new course will be required as part of the core history curriculum.

C: Dr. Christina Lavorata
Dr. Deanna Shields
Dr. Robin K. Payne
Ms. Leslie Lovett
Ms. Evie Brantmayer
Ms. Cheri Varkonda



CURRICULUM PROPOSAL (Submit one hard copy and an electronic copy to the Associate Provost by the second Tuesday of the month.)

Proposal Number: #14-15-11
School/Department/Program: College of Liberal Arts – Department of Social Sciences –
History Program (B.A and B.S.)
Preparer/Contact Person: Dr. Robin K. Payne
Telephone Extension: 367-4758
Date Originally Submitted: 11/3/2014
**Revision (Indicate date and label it
Revision #1, #2, etc.):** Revision #1, 11/21/14
Implementation Date Requested: Fall 2015

- I. **PROPOSAL.** Write a brief abstract, not exceeding 100 words, which describes the overall content of the proposal.

The purpose of this proposal is to create a new writing intensive course (HIST 2250) specifically designed for History B.A. and B.S. majors. Students will take the proposed course during their sophomore or junior year. It will introduce them to styles of writing that are particular to the field of history, introduce them to historical research methods, and teach them to utilize Chicago-style citations preferred by historians. The new course will be required as part of the core history curriculum and it will fulfill history majors' Writing Intensive Course requirement. It will also provide a mid-level assessment tool for the history program.

- II. **DESCRIPTION OF THE PROPOSAL.** Provide a response for each letter, A-H, and for each Roman Numeral II–V. If any section does not apply to your proposal, reply N/A.

- A. Deletion of course(s) or credit(s) from program(s)

ENGL 3322 Narrative & Descriptive Writing (3)
- OR -
ENGL 3333 Writing Non-Fiction (3)

Total hours deleted. 3

- B. Addition of course(s) or credit(s) from program(s)

HIST 2250 The Historian's Craft (3)

Total hours added. 3

- C. Provision for interchangeable use of course(s) with program(s)

N/A

- D. Revision of course content. Include, as an appendix, a revised course description, written in complete sentences, suitable for use in the university catalog.

N/A

- E. Other changes to existing courses such as changes to title, course number, and elective or required status.

N/A

- F. Creation of new course(s). For each new course

1. Designate the course number, title, units of credit, prerequisites (if any), ownership (FSU or shared) and specify its status as an elective or required course. If you are creating a shared course, attach a memo from the Deans of the affected Schools explaining the rationale for the course being shared.

HIST 2250 THE HISTORIAN'S CRAFT (3 credit hours)

- Prerequisites – ENGL 1108 and Sophomore Standing
- Ownership – FSU
- Required Course

2. Include, as an appendix, a course description, written in complete sentences, suitable for use in the college catalog.

See Appendix B.

3. Include, as an appendix, a detailed course outline consisting of at least two levels.

See Appendix C.

4. In order to meet the requirements as outlined in Goal One of the Strategic Plan, please include Outcome Competencies and Methods of Assessment as an appendix. Examples are available upon request from the Chair of the Curriculum Committee.

See Appendix D.

- G. Attach an itemized summary of the present program(s) affected, if any, and of the proposed change(s).

Describe how this proposal affects the hours needed to complete this program. Specifically, what is the net gain or loss in hours? Use the format for Current and Proposed Programs in Appendix A.

This proposal does not affect the total number of hours required for completion of the History B.A. or B.S.; however, it does eliminate a previously required course for 3 credit hours (ENGL 3322 or ENGL 3333) and replaces it with a new required course for 3 credit hours (HIST 2250). See Appendix A-1 and Appendix A-2 for details.

III. RATIONALE FOR THE PROPOSAL.

- A. **Quantitative Assessment:** Indicate the types of assessment data, i.e., surveys, interviews, capstone courses, projects, licensure exams, nationally-normed tests, locally developed measurements, accreditation reports, etc., that were collected and analyzed to determine that curricular changes were warranted. Quantitative data is preferred.

There are two primary quantitative reasons as to why the history program has deemed it necessary to develop its own writing intensive course.

1. In the past, the history program has required that history B.A. and B.S. majors take either ENGL 3322 (Narrative & Descriptive Writing) or ENGL 3333 (Writing Non-fiction) to satisfy their Writing Intensive Course requirement. At the time that program decision was made, the above mentioned courses were offered on a rotating schedule every 2-3 semesters; however, in recent years they have been offered less regularly. As a result, the history program has had to substitute other writing intensive courses, which have been less relevant to their studies, for at least six history B.A. and B.S. majors in order to enable them to graduate on schedule within the past two academic years.
2. As the history program has worked to come into greater compliance with the assessment requirements of the HLC, it has become apparent that the program needs to implement a mid-level assessment of its students' progress towards their degrees. Currently, the primary means of program assessment (aside from measured outcomes within individual courses) occurs during the students' final year within the program when they complete HIST 4499—Senior Seminar. Offering an earlier program assessment mid-way through the program will thus enable the history program to better measure how history majors are faring when they are roughly halfway through the program. As proposed, this new course (HIST 2250—The Historian's Craft) will be taken by history majors when they are at the end of their sophomore year and it will therefore fulfill our need to provide mid-level program assessment.

In addition, when the history program completed its five year program review in the spring of 2014, the implementation of a writing intensive course within the program was proposed as a measure that would greatly strengthen the program's ability to prepare its majors for careers within a wide-range of fields and for advanced graduate work. The program review was sent to four external reviewers, all at institutions of a similar size and with a similar mission to that of Fairmont State University, who unanimously and enthusiastically agreed that such a course would be of great merit to the history program. Moreover, representatives from the Board of Governors also felt that the inclusion of a writing intensive course within the program would be of great value to the history majors at the university.

- B. **Qualitative Assessment:** Based upon the assessment data above, indicate why a curricular change is justified. Indicate the expected results of the change. Be sure to include an estimate of the increased cost, or reduction in cost of implementation. FOR EXAMPLE: Will new faculty, facilities, equipment, or library materials be required?

In addition to the reasons outlined above – the history program's need to graduate majors in a timely manner and to provide mid-level program assessment – the history program faculty feel strongly that the proposed course will be of great benefit to history B.A. and B.S. majors. History, by nature, is a writing-intensive field of study and most of the program's advanced history electives require writing projects of considerable length, ranging from essays offering critical analysis of historical sources to original historical research papers.

Despite that reality, the program does not currently offer any instruction that specifically focuses on the art of historical writing. Consequently, it will be of tremendous value to offer a writing intensive course within the program that focuses specifically on introducing students to different kinds of historical writing; the methodologies of historical research; the skill of providing colleagues with constructive feedback and utilizing feedback received in kind for purposes of revision; the proper use Chicago-Style citations (the preferred method of historians); and the process of designing and completing an original research project. Taking this writing intensive course when they are approximately halfway through the program will

provide them with the tools they need to excel within their advanced history electives and it will better prepare them for a wide range of historical professions, including advanced graduate education.

- IV. Should this proposal affect any course or program in another school, a memo must be sent to the Dean of each school impacted and a copy of the memo(s) must be included with this proposal. In addition, the Deans of the affected schools must sign below to indicate their notification of this proposal.

By signing here, you are indicating your college's/school's notification of this proposal.

College/School	Dean	Signature

- V. Should this proposal affect any course to be added or deleted from the general studies requirements, a memo from the chair of the General Studies Committee indicating approval of the change must be included with this proposal.

VI. **ADDITIONAL COMMENTS.**

The History program has two degree offerings – a Bachelor of Arts and a Bachelor of Science. The proposed course will be required for both B.A. and B.S. history majors. Appendix A-1 outlines the current and proposed program requirements for the B.A. in history and Appendix A-2 outlines the current and propose program requirements for the B.S. in history. All other appendices related to the proposed course refer to both the B.A. and B.S. history curriculum.

The proposed course meets established criteria for Fairmont State University Writing Intensive Courses. It will require more than twenty pages of written work, there will be opportunities for substantial revisions to written work based on instructor feedback, more than 30% of the course grade will be determined by written assignments, enrollment will be capped at 20 students, and ENGL 1108 is listed as a pre-requisite. As such, it should be included on the list of approved Writing Intensive Courses in the academic catalog.

APPENDIX A-1
 B.A. Degree in History
 Current Program

Required Major Courses		HRS
HIST 1107	United States History I	3
HIST 1108	United States History II	3
HIST 2211	World Civilizations I	3
HIST 2212	World Civilizations II	3
HIST 2213	World Civilizations III	3
HIST 4498	Senior Seminar	3
TOTAL Required Major Courses		18
Advanced History Electives		27
HIST 3301	History of Intelligence and National Security	3
HIST 3302	West Virginia History	3
HIST 3310	Diplomatic History of the United States	3
HIST 3315	Colonial America	3
HIST 3316	The Early Republic	3
HIST 3317	Civil War and Reconstruction	3
HIST 3318	Gilded Age to the Great Crash	3
HIST 3319	Recent America	3
HIST 3333	Social History of the American Woman	3
HIST 3344	African-American History and Culture	3
HIST 3351	History of England	3
HIST 3352	History of Russia	3
HIST 4405	History of Africa	3
HIST 4410	History of Asia	3
HIST 4420	History of Latin America	3
HIST 4425	Medieval Europe	3
HIST 4428	Renaissance and Reformation	3
HIST 4429	Age of Absolutism	3
HIST 4430	19 th Century Europe	3
HIST 4431	Recent Europe	3
HIST 4455	Revolutions in History	3
HIST 4475	Philosophy of History	3
HIST 4499	Special Topics	3
Additional Requirement		3
ENGL 3322	Narrative & Descriptive Writing	3
-OR-		
ENGL 3333	Writing Non-Fiction	3
Foreign Language Requirements		12
FREN 1101, 1102, 2201, 2202		12
-OR-		
SPAN 1101, 1102, 2201, 2202		12
-OR-		
Department permission to substitute 12 hours of other language study		

TOTAL HOURS FOR MAJOR (and minor if required)**60****Required General Studies Courses**

Attribute IA – Critical Analysis		3
	ENGL 2220 or 2221	
Attribute IB – Quantitative Literacy		3
	MATH 1107 or 1112	
Attribute IC – Written Communication		3
	ENGL 1104 (required)	
Attribute ID – Teamwork		3
	COMM 2201, CRIM 2295 or 3330	
Attribute IE – Information Literacy		3
	ENGL 1108 (required)	
Attribute IF – Technology Literacy		3
	BISM 1200, 2200 or TECH 1100	
Attribute IG – Oral Communication		3
	COMM 2200	
Attribute III - Citizenship		X
	Major Course - HIST 1107 or 1108	
Attribute IV - Ethics		3
	PHIL 3325 or SOCY 1110	
Attribute V - Health		2-3
	PHED 1101 or CRIM 2212	
Attribute VI - Interdisciplinary		3
	POLI 1103	
Attribute VIIA - Arts		3
	ART 1120 or INTR 1120 or MUSI 1120 or THEA 1120	
Attribute VIIB - Humanities		3
	ENGL 2230 or 2231	
Attribute VIIC – Social Sciences		3
	PSYC 1101 or GEOG 2210	
Attribute VIID - Natural Science		4
	Choose 4 hours from: any course with the prefix SCIE in VII.D	
Attribute VIII – Cultural Awareness		X
	Major Course – HIST 2211, 2212, or 2213	
Additional General Studies hours		X

TOTAL GENERAL STUDIES HOURS**42-43****TOTAL FREE ELECTIVES****17-18****TOTAL HOURS****120**

APPENDIX A-1
 B.A. Degree in History
 Proposed Program

Required Major Courses		HRS
HIST 1107	United States History I	3
HIST 1108	United States History II	3
HIST 2211	World Civilizations I	3
HIST 2212	World Civilizations II	3
HIST 2213	World Civilizations III	3
HIST 2250	The Historian's Craft	3
HIST 4498	Senior Seminar	3
TOTAL Required Major Courses		21
Advanced History Electives		27
HIST 3301	History of Intelligence and National Security	3
HIST 3302	West Virginia History	3
HIST 3310	Diplomatic History of the United States	3
HIST 3315	Colonial America	3
HIST 3316	The Early Republic	3
HIST 3317	Civil War and Reconstruction	3
HIST 3318	Gilded Age to the Great Crash	3
HIST 3319	Recent America	3
HIST 3333	Social History of the American Woman	3
HIST 3344	African-American History and Culture	3
HIST 3351	History of England	3
HIST 3352	History of Russia	3
HIST 4405	History of Africa	3
HIST 4410	History of Asia	3
HIST 4420	History of Latin America	3
HIST 4425	Medieval Europe	3
HIST 4428	Renaissance and Reformation	3
HIST 4429	Age of Absolutism	3
HIST 4430	19 th Century Europe	3
HIST 4431	Recent Europe	3
HIST 4455	Revolutions in History	3
HIST 4475	Philosophy of History	3
HIST 4499	Special Topics	3
Foreign Language Requirements		12
FREN 1101, 1102, 2201, 2202		12
-OR-		
SPAN 1101, 1102, 2201, 2202		12
-OR-		
Department permission to substitute 12 hours of other language study		
TOTAL HOURS FOR MAJOR (and minor if required)		60

Required General Studies Courses		
Attribute IA – Critical Analysis		3
	ENGL 2220 or 2221	
Attribute IB – Quantitative Literacy		3
	MATH 1107 or 1112	
Attribute IC – Written Communication		3
	ENGL 1104 (required)	
Attribute ID – Teamwork		3
	COMM 2201, CRIM 2295 or 3330	
Attribute IE – Information Literacy		3
	ENGL 1108 (required)	
Attribute IF – Technology Literacy		3
	BISM 1200, 2200 or TECH 1100	
Attribute IG – Oral Communication		3
	COMM 2200	
Attribute III - Citizenship		X
	Major Course - HIST 1107 or 1108	
Attribute IV - Ethics		3
	PHIL 3325 or SOCY 1110	
Attribute V - Health		2-3
	PHED 1101 or CRIM 2212	
Attribute VI - Interdisciplinary		3
	POLI 1103	
Attribute VIIA - Arts		3
	ART 1120 or INTR 1120 or MUSI 1120 or THEA 1120	
Attribute VIIB - Humanities		3
	ENGL 2230 or 2231	
Attribute VIIC – Social Sciences		3
	PSYC 1101 or GEOG 2210	
Attribute VIID - Natural Science		4
	Choose 4 hours from: any course with the prefix SCIE in VII.D	
Attribute VIII – Cultural Awareness		X
	Major Course – HIST 2211, 2212, or 2213	
Additional General Studies hours		X
TOTAL GENERAL STUDIES HOURS		42-43
TOTAL FREE ELECTIVES		17-18
TOTAL HOURS		120

APPENDIX A-2
 B.S. Degree in History
 Current Program

Required Major Courses		HRS
HIST 1107	United States History I	3
HIST 1108	United States History II	3
HIST 2211	World Civilizations I	3
HIST 2212	World Civilizations II	3
HIST 2213	World Civilizations III	3
HIST 4498	Senior Seminar	3
TOTAL Required Major Courses		18
Advanced History Electives		27
HIST 3301	History of Intelligence and National Security	3
HIST 3302	West Virginia History	3
HIST 3310	Diplomatic History of the United States	3
HIST 3315	Colonial America	3
HIST 3316	The Early Republic	3
HIST 3317	Civil War and Reconstruction	3
HIST 3318	Gilded Age to the Great Crash	3
HIST 3319	Recent America	3
HIST 3333	Social History of the American Woman	3
HIST 3344	African-American History and Culture	3
HIST 3351	History of England	3
HIST 3352	History of Russia	3
HIST 4405	History of Africa	3
HIST 4410	History of Asia	3
HIST 4420	History of Latin America	3
HIST 4425	Medieval Europe	3
HIST 4428	Renaissance and Reformation	3
HIST 4429	Age of Absolutism	3
HIST 4430	19 th Century Europe	3
HIST 4431	Recent Europe	3
HIST 4455	Revolutions in History	3
HIST 4475	Philosophy of History	3
HIST 4499	Special Topics	3
Additional Requirements		12
ENGL 3322	Narrative & Descriptive Writing	3
-OR-		
ENGL 3333	Writing Non-Fiction	3
-AND-		
SOCY 2240	Nonparametric Statistics	3
-OR-		
POLI 2240	Non Parametric Statistics	3
Social/Behavioral Electives		6
(Students must choose two from the following list):		
BSBA 2200	Economics	3

ENGL 3382	The World Novel	3
INTR 2200	Race, Class, and Gender in Pop Culture	3
PHIL 2250	The Great Philosophers	3
PHIL 3325	Ethics	3
POLI 2200	Introduction to Political Science	3
POLI 3304	Amer. Constitutional Government and Law	3
PSYC 2200	History of Psychology	3
PSYC 2230	Social Psychology	3
SOCY 1111	Introduction to Anthropology	3
SOCY 3360	Methods of Social Research	3

TOTAL HOURS FOR MAJOR (and minor if required)

57

Required General Studies Courses

Attribute IA – Critical Analysis		3
	ENGL 2220 or 2221	
Attribute IB – Quantitative Literacy		3
	MATH 1107 or 1112	
Attribute IC – Written Communication		3
	ENGL 1104 (required)	
Attribute ID – Teamwork		3
	COMM 2201, CRIM 2295 or 3330	
Attribute IE – Information Literacy		3
	ENGL 1108 (required)	
Attribute IF – Technology Literacy		3
	BISM 1200, 2200 or TECH 1100	
Attribute IG – Oral Communication		3
	COMM 2200	
Attribute III - Citizenship		X
	Major Course - HIST 1107 or 1108	
Attribute IV - Ethics		3
	PHIL 3325 or SOCY 1110	
Attribute V - Health		2-3
	PHED 1101 or CRIM 2212	
Attribute VI - Interdisciplinary		3
	POLI 1103	
Attribute VIIA - Arts		3
	ART 1120 or INTR 1120 or MUSI 1120 or THEA 1120	
Attribute VIIB - Humanities		3
	ENGL 2230 or 2231	
Attribute VIIC – Social Sciences		3
	PSYC 1101 or GEOG 2210	
Attribute VIID - Natural Science		4
	Choose 4 hours from: any course with the prefix SCIE in VII.D	
Attribute VIII – Cultural Awareness		X
	Major Course – HIST 2211, 2212, or 2213	
Additional General Studies hours		X

TOTAL GENERAL STUDIES HOURS	42-43
TOTAL FREE ELECTIVES	20-21
TOTAL HOURS	120

APPENDIX A-2
B.S. Degree in History
Proposed Program

Required Major Courses		HRS
HIST 1107	United States History I	3
HIST 1108	United States History II	3
HIST 2211	World Civilizations I	3
HIST 2212	World Civilizations II	3
HIST 2213	World Civilizations III	3
HIST 2250	The Historian's Craft	3
HIST 4498	Senior Seminar	3
TOTAL Required Major Courses		21
Advanced History Electives		27
HIST 3301	History of Intelligence and National Security	3
HIST 3302	West Virginia History	3
HIST 3310	Diplomatic History of the United States	3
HIST 3315	Colonial America	3
HIST 3316	The Early Republic	3
HIST 3317	Civil War and Reconstruction	3
HIST 3318	Gilded Age to the Great Crash	3
HIST 3319	Recent America	3
HIST 3333	Social History of the American Woman	3
HIST 3344	African-American History and Culture	3
HIST 3351	History of England	3
HIST 3352	History of Russia	3
HIST 4405	History of Africa	3
HIST 4410	History of Asia	3
HIST 4420	History of Latin America	3
HIST 4425	Medieval Europe	3
HIST 4428	Renaissance and Reformation	3
HIST 4429	Age of Absolutism	3
HIST 4430	19 th Century Europe	3
HIST 4431	Recent Europe	3
HIST 4455	Revolutions in History	3
HIST 4475	Philosophy of History	3
HIST 4499	Special Topics	3
Additional Requirements		9
SOCY 2240	Nonparametric Statistics	3
-OR-		
POLI 2240	Non Parametric Statistics	3
Social/Behavioral Electives		6
(Students must choose two from the following list):		
BSBA 2200	Economics	3
ENGL 3382	The World Novel	3
INTR 2200	Race, Class, and Gender in Pop Culture	3
PHIL 2250	The Great Philosophers	3
PHIL 3325	Ethics	3

POLI 2200	Introduction to Political Science	3
POLI 3304	Amer. Constitutional Government and Law	3
PSYC 2200	History of Psychology	3
PSYC 2230	Social Psychology	3
SOCY 1111	Introduction to Anthropology	3
SOCY 3360	Methods of Social Research	3
TOTAL HOURS FOR MAJOR (and minor if required)		57

Required General Studies Courses		
Attribute IA – Critical Analysis		3
	ENGL 2220 or 2221	
Attribute IB – Quantitative Literacy		3
	MATH 1107 or 1112	
Attribute IC – Written Communication		3
	ENGL 1104 (required)	
Attribute ID – Teamwork		3
	COMM 2201, CRIM 2295 or 3330	
Attribute IE – Information Literacy		3
	ENGL 1108 (required)	
Attribute IF – Technology Literacy		3
	BISM 1200, 2200 or TECH 1100	
Attribute IG – Oral Communication		3
	COMM 2200	
Attribute III - Citizenship		X
	Major Course - HIST 1107 or 1108	
Attribute IV - Ethics		3
	PHIL 3325 or SOCY 1110	
Attribute V - Health		2-3
	PHED 1101 or CRIM 2212	
Attribute VI - Interdisciplinary		3
	POLI 1103	
Attribute VIIA - Arts		3
	ART 1120 or INTR 1120 or MUSI 1120 or THEA 1120	
Attribute VIIB - Humanities		3
	ENGL 2230 or 2231	
Attribute VIIC – Social Sciences		3
	PSYC 1101 or GEOG 2210	
Attribute VIID - Natural Science		4
	Choose 4 hours from: any course with the prefix SCIE in VII.D	
Attribute VIII – Cultural Awareness		X
	Major Course – HIST 2211, 2212, or 2213	
Additional General Studies hours		X
TOTAL GENERAL STUDIES HOURS		42-43
TOTAL FREE ELECTIVES		20-21
TOTAL HOURS		120

APPENDIX B
B.A. and B.S. Degree in History
Course Description

Course Description for Academic Catalog

HIST 2250 The Historian’s Craft.....3 hrs.
Writing Intensive

The Historian’s Craft is a writing intensive course designed to provide history majors with the skills necessary to write effectively and persuasively in the field of history, including familiarization with the Chicago-style of citation. Utilizing a workshop format, the course will introduce students to different styles of historical writing and it will give students the opportunity to practice and hone their skills in identifying and summarizing historical arguments, engaging in critical analysis and review, conducting original historical research, and writing argument-based, research-driven papers. PR: ENGL 1108 and sophomore standing.

APPENDIX C
B.A. and B.S. Degree in History
Course Outline

Course Description:

The Historian's Craft is a writing intensive course designed to provide history majors with the skills necessary to write effectively and persuasively in the field of history, including familiarization with the Chicago-style of citation. Utilizing a workshop format, the course will introduce students to different styles of historical writing and it will give students the opportunity to practice and hone their skills in identifying and summarizing historical arguments, engaging in critical analysis and review, conducting original historical research, and writing argument-based, research-driven papers.

Course Readings:

- Benjamin, Jules R. *A Student's Guide to History*. 12th Edition. Boston: Bedford/St. Martin's, 2013.
- Strunk, William, Jr. and E.B. White. *The Elements of Style*. 4th Edition. Boston: Allyn & Bacon, 2000.
- Turabian, Kate L. *A Manual for Writers of Term Papers, Theses, and Dissertations*. 8th Edition. Chicago: University of Chicago Press, 2013.

- All other required course readings will be available digitally via Blackboard.

Assessment:

Course outcomes will be assessed with a wide-range of writing-intensive exercises (see Appendix D), which will constitute more than 30% of the overall grade in the course.

Course Outline:

* note – the units outlined below will likely be interwoven throughout the semester, rather than serving as separate, stand-alone units, in ways that allow students to achieve the course outcomes on an incremental basis while working towards the completion of the capstone project of the course – a 12-15 page paper based on original historical research.

Unit One – Understanding Methods of Historical Writing

In this unit, students will be introduced to various styles of historical writing and they will practice the craft of historical writing through a series of short written assignments. In addition, they will learn to provide constructive critiques of their classmates' writing and, utilizing those critiques, they will engage in revisions of their own work. Activities and assessment will include:

- Short summary of a provided historical argument
 - Critique of classmates' summaries
 - Revision of own summary based on feedback from instructor and classmates
- Short analytical essay (based on two or three provided documents)
 - Critique of classmates' essays
 - Revision of own essay based on feedback from instructor and classmates
- Short historiographical essay (based on three to four provided documents)

- Critique of classmates' essays
- Revision of own essay based on feedback from instructor and classmates

Unit Two – Understanding Functions of Writing and Chicago-Style Citation

In this unit, students will complete various exercises designed to strengthen their writing skills and to teach them how to properly use Chicago-Style citation. Activities and assessment will include:

- Grammar exercise – focusing on use of proper grammar and precise writing styles
- Citation exercise – focusing on footnotes and bibliographic entries

Unit Three – Understanding Methods of Historical Research

In this unit, students will be introduced to different methods of historical research, focusing especially on how to identify useful secondary sources (articles and books written by scholars) and primary sources (various documents produced in historical eras). Activities and assessment will include:

- Class trip to Ruth Ann Musick Library to consult with reference librarians about available resources on the FSU campus and via interlibrary loan
- Completion of assignment designed to enhance student knowledge of how to find and identify useful sources using the library catalogue, various scholarly databases, and digital resources available on the internet

Unit Four – Research Design

In this unit, students will identify an original research topic, conduct secondary and primary research, and produce a 12-15 page paper (using proper Chicago-Style format and citations). Activities and assessment will include:

- Research proposal – identifying a research topic and outlining proposed plan of action for completion
- Annotated bibliography – providing information on secondary and primary sources utilized
- Research paper – multiple drafts/revisions required
 - The writing process will include participating in workshops with classmates, who will provide constructive feedback

APPENDIX D
B.A. and B.S. Degree in History
Outcome Competencies and Methods of Assessment

Outcome Competencies

1. Identify, analyze, and critique arguments in different kinds of historical writing

2. Utilize Chicago-Style format and citation in historical writing

3. Utilize library and web resources for the purpose of historical research

4. Design, plan, and conduct an original historical research project

Method of Assessment

This outcome will be measured through a series of short writing assignments in which students summarize and analyze historical arguments in provided documents, critique classmates' writing, and revise their own writing.

This outcome will be measured with a citation exercise and through use of Chicago-style format and citations in an original research paper.

This outcome will be measured with a library assignment that enables students to identify useful historical resources for research purposes, including resources housed on-site in the FSU library, scholarly databases, and digital web resources.

This outcome will be measured through a series of incremental assignments culminating in a 12-15 page original research paper. Assignments will include a project proposal, an annotated bibliography, a paper outline, and multiple drafts of the paper.