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## MEMORANDUM

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TO: Curriculum Committee

FROM: Jack Kirby *JRK*

DATE: December 17, 2012

SUBJECT: Curriculum Proposal #12-13-25, REVISION #2  
Final Faculty Senate Approval 01/15/2013

I recommend approval of this updated version of attached REVISION #2 of Curriculum Proposal #12-13-25 from the College of Liberal Arts, Department of Behavioral Science.

This proposal removes GEOG 3360 and adds SOCY 2220 for the Geography Minor as well as making a few additional minor changes.

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c: Dr. Christina Lavorata  
Dr. Deanna Shields  
Dr. Clarence Rohrbaugh  
Ms. Evie Brantmayer



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## MEMORANDUM

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TO: Curriculum Committee

FROM: Jack Kirby *JK*

DATE: December 6, 2012

SUBJECT: Curriculum Proposal #12-13-25, REVISION #1 (originally dated 11/30/12, updated as of 12/06/12)

I recommend approval of this updated version of attached REVISION #1 of Curriculum Proposal #12-13-25 from the College of Liberal Arts, Department of Behavioral Science.

This proposal removes GEOG 3360 and adds SOCY 2220 for the Geography Minor as well as making a few additional minor changes.

c: Dr. Christina Lavorata  
Dr. Deanna Shields  
Dr. Clarence Rohrbaugh  
Ms. Evie Brantmayer




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## MEMORANDUM

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TO: Curriculum Committee

FROM: Jack Kirby 

DATE: November 30, 2012

SUBJECT: Curriculum Proposal #12-13-25, REVISION #1

I recommend approval of the attached REVISION #1 of Curriculum Proposal #12-13-25 from the College of Liberal Arts, Department of Behavioral Science.

This proposal removes GEOG 3360 and adds SOCY 2220 for the Geography Minor.

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c: Dr. Christina Lavorata  
Dr. Deanna Shields  
Dr. Clarence Rohrbaugh  
Ms. Evie Brantmayer



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## MEMORANDUM

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TO: Curriculum Committee

FROM: Jack Kirby *JK*

DATE: November 7, 2012

SUBJECT: Curriculum Proposal #12-13-25

I recommend approval of the attached Curriculum Proposal #12-13-25 from the College of Liberal Arts, Department of Behavioral Science.

This proposal removes GEOG 3360 and adds SOCY 2220 for the Geography Minor.

c: Dr. Christina Lavorata  
Dr. Deanna Shields  
Dr. Clarence Rohrbaugh  
Ms. Evie Brantmayer

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**Proposal Number:** 12-13-25  
**School/Department/Program:** Liberal Arts – Dept. of Behavioral Science – Geography  
**Preparer/Contact Person:** Clarence Rohrbaugh/Tulasi R Joshi  
**Telephone Extension:** 4669/4145  
**Date Originally Submitted:** 11-07-12  
**Revision (Indicate date and label it  
Revision #1, #2, etc.):** Revision #1 11/28/12 & 12/06/12, Revision #2 12/12/12  
**Implementation Date Requested:** Fall 2013

- I. **PROPOSAL.** Write a brief abstract, not exceeding 100 words, which describes the overall content of the proposal.

**Within the Department of Behavioral Sciences, we wish to remove one course from the catalog that has not been offered in well over twenty years for the Geography program and include one additional existing course as a minor elective.**

- II. **DESCRIPTION OF THE PROPOSAL.** Provide a response for each letter, A-H, and for each Roman Numeral II–V. If any section does not apply to your proposal, reply N/A.

- A. Deletion of course(s) or credit(s) from program(s) Minor

**GEOG 3360 Geography of Africa**

**This course has not been offered in well over twenty years, and there is lack of faculty members to teach this course since there has been recently a fifty percent reduction of the geography faculty to teach geography courses.**

Total hours 03 non-core hrs deleted.

- B. Addition of course(s) or credit(s) from program(s) An addition to the electives for the Minor

**SOCY 2220 Introduction to Population Studies**

**This course is very closely related to the geography subfield of population geography and is very appropriate as an elective course for the Geography Minor.**

Total hours 03 hrs elective option added.

- C. Provision for interchangeable use of course(s) with program(s)

NA

- D. Revision of course content. Include, as an appendix, a revised course description, written in complete sentences, suitable for use in the university catalog.

**NA**

- E. Other changes to existing courses such as changes to title, course number, and elective or required status.

**NA**

- F. Creation of new course(s). For each new course

1. Designate the course number, title, units of credit, prerequisites (if any), ownership (FSU, PC&TC, or shared) and specify its status as an elective or required course. If you are creating a shared course, attach a memo from the Deans of the affected Schools explaining the rationale for the course being shared.

**NA**

2. Include, as an appendix, a course description, written in complete sentences, suitable for use in the college catalog. **NA**
3. Include, as an appendix, a detailed course outline consisting of at least two levels. **NA**
4. In order to meet the requirements as outlined in Goal One of the Strategic Plan, please include Outcome Competencies and Methods of Assessment as an appendix. Examples are available upon request from the Chair of the Curriculum Committee.

**NA**

- G. Attach an itemized summary of the present program(s) affected, if any, and of the proposed change(s).

1. Describe how this proposal affects the hours needed to complete this program. Specifically, what is the net gain or loss in hours? Use the format for Current and Proposed Programs in Appendix A. **NA**
2. Include proof that this proposal meets the degree definition policy (Board of Governor's Policy #52) as part of the Proposed Program in Appendix A. **NA**
3. Exceptions to the degree definition policy: As per policy #52, programs seeking exceptions to any of the maximum credit hour limits must submit formal requests to the Board of Governors for approval. Explain the rationale for the exception by documenting the existence of one or more of the criteria in paragraph 4.2. **NA**

### III. **RATIONALE FOR THE PROPOSAL.**

- A. **Quantitative Assessment:** Indicate the types of assessment data, i.e., surveys, interviews, capstone courses, projects, licensure exams, nationally-normed tests, locally developed

measurements, accreditation reports, etc., that were collected and analyzed to determine that curricular changes were warranted. Quantitative data is preferred.

**Deletion of GEOG 3360 Geography of Africa:**

**This course has not been offered well over twenty years, and there is lack of faculty members to teach this course since there has been a fifty percent reduction of the geography faculty to teach geography courses.**

Total hours 03 non-core hrs deleted.

**Addition of SOCY 2220 Introduction to Population Studies for Geography Minor electives: This course is very closely related to the geography subfield of population geography and is very appropriate as an elective course for the Geography Minor.**

Total hours 03 hrs elective option added.

**B. Qualitative Assessment:** Based upon the assessment data above, indicate why a curricular change is justified. Indicate the expected results of the change. Be sure to include an estimate of the increased cost, or reduction in cost of implementation. FOR EXAMPLE: Will new faculty, facilities, equipment, or library materials be required?  
**none**

IV. Should this proposal affect any course or program in another school, a memo must be sent to the Dean of each school impacted and a copy of the memo(s) must be included with this proposal. In addition, the Deans of the affected schools must sign below to indicate their notification of this proposal.

By signing here, you are indicating your college's/school's notification of this proposal.

College/School	Dean	Signature

V. Should this proposal affect any course to be added or deleted from the general studies requirements, a memo from the chair of the General Studies Committee indicating approval of the change must be included with this proposal.

**NA**

VI. **ADDITIONAL COMMENTS.**

**Appendix A**  
**Minor in Geography**  
**Current Program**

<b>Required Courses</b>	<b>HRS</b>
GEOG 2210 Introduction to Geography	3
GEOG 3305 Economic Geography	3
GEOG 3315 Urban Geography	3
<b>TOTAL REQUIRED COURSES</b>	<b>9</b>
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<b>Elective (9 Hrs)</b>	
Select any other courses in geography or geology	
<b>TOTAL ELECTIVE HOURS</b>	<b>9</b>
<b>TOTAL HOURS FOR MINOR</b>	<b>18</b>

**Proposed Program**

<b>Required Courses</b>	<b>HRS</b>
GEOG 2210 Introduction to Geography	3
GEOG 3305 Economic Geography	3
GEOG 3315 Urban Geography	3
<b>TOTAL REQUIRED HOURS</b>	<b>9</b>
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<b>Elective Courses (9-10 hrs)</b>	
Select any three courses from the following list	
GEOG 1199 Special Topics in Geography	3
GEOG 3330 Geography of North America	3
GEOG 3340 Geography of Europe	3
GEOG 3370 Geography of Asia	3
GEOG 3390 Maps and Diagrams	3
GEOL 1101 Physical Geology	4
SOCY 2220 Introduction to Population Studies	3
<b>TOTAL ELECTIVE HOURS</b>	<b>9-10</b>
<b>TOTAL HOURS FOR MINOR</b>	<b>18-19</b>