

CURRICULUM PROPOSAL (Submit one hard copy and an electronic copy to the Associate Provost by the second Tuesday of the month.)

Proposal Number:	<u>11-12-04</u>
School/Department/Program:	<u>School of Fine Arts – Department of Music</u>
Preparer/Contact Person:	<u>Anne L. Patterson, Ph.D.</u>
Telephone Extension:	<u>4897</u>
Date Originally Submitted:	<u>October 6, 2011</u>
Revision (Indicate date and label it Revision #1, #2, etc.):	<u>November 29, 2011 – Revision #1</u>
Implementation Date Requested:	<u>Fall Semester, 2012 (August 20), pre-registration for which begins on March 26.</u>

- I. **PROPOSAL.** Write a brief abstract, not exceeding 100 words, which describes the overall content of the proposal.

The content of this proposal is (1) to raise the course number of Music in the Elementary Classroom, a required course for Elementary Education Majors, from 2230 to a 3000-level number (3330), consistent with its content and purpose and in line with other methods courses; and (2) to add the prerequisite that students should be admitted to the School of Education before enrolling in the class.

The proposal includes strong written support from Dr. Sharon Smith, School of Education, and approval from Dr. Van Dempsey, Dean of the School of Education, and Dean Peter Lach, School of Fine Arts.

- II. **DESCRIPTION OF THE PROPOSAL.** Provide a response for each letter, A-H, and for each Roman Numeral II–V. If any section does not apply to your proposal, reply N/A.

- A. Deletion of course(s) or credit(s) from program(s)

No hours are to be deleted from any program.

Total hours deleted. None

- B. Addition of course(s) or credit(s) from program(s)

This course already exists. No hours will be added to any program.

Total hours added. None

- C. Provision for interchangeable use of course(s) with program(s)

Not applicable. This course is already included in the curriculum for Elementary Education majors.

- D. Revision of course content. Include, as an appendix, a revised course description, written in complete sentences, suitable for use in the university catalog.

The existing course description, with minor edits for clarity, will still be accurate. Please see Appendix B for the course description.

- E. Other changes to existing courses such as changes to title, course number, and elective or required status.

This proposal is to request that Music in the Elementary Classroom, currently listed as MUSI 2230, be assigned course number MUSI 3330, in keeping with its content and in consonance with the model schedule for Elementary Education majors. This class is required for Elementary Education majors.

This is also a proposal to add a prerequisite to the course: Students should have been admitted to the School of Education before attempting the class.

- F. Creation of new course(s). **No new courses are being created. Items F1-4 do not pertain here.**

For each new course

1. Designate the course number, title, units of credit, prerequisites (if any), ownership (FSU, PC&TC, or shared) and specify its status as an elective or required course. If you are creating a shared course, attach a memo from the Deans of the affected Schools explaining the rationale for the course being shared.
2. Include, as an appendix, a course description, written in complete sentences, suitable for use in the college catalog.
3. Include, as an appendix, a detailed course outline consisting of at least two levels.
4. In order to meet the requirements as outlined in Goal One of the Strategic Plan, please include Outcome Competencies and Methods of Assessment as an appendix. Examples are available upon request from the Chair of the Curriculum Committee.

- G. Attach an itemized summary of the present program(s) affected, if any, and of the proposed change(s).

The course in question is a required course for Elementary Education majors, and it is already being taught. The requested change from MUSI 2230 to MUSI 3330 will correspond to its placement in the model schedule for Elementary Education majors. Please see Appendix C for a copy of the revised model schedule. Taken in the junior year, and numbered accordingly, this class will be more effective, since students will have had a formal introduction to the profession of Education before enrolling in the class, in which they learn how to enhance other courses through the use of musical content.

The addition of the prerequisite, admission to Teacher Education, will further enhance students' preparedness for the course.

Items G1-3 do not pertain here.

1. Describe how this proposal affects the hours needed to complete this program. Specifically, what is the net gain or loss in hours? Use the format for Current and Proposed Programs in Appendix A.

2. Include proof that this proposal meets the degree definition policy (Board of Governor's Policy #52) as part of the Proposed Program in Appendix A.
3. Exceptions to the degree definition policy: As per policy #52, programs seeking exceptions to any of the maximum credit hour limits must submit formal requests to the Board of Governors for approval. Explain the rationale for the exception by documenting the existence of one or more of the criteria in paragraph 4.2.

III. RATIONALE FOR THE PROPOSAL.

- A. **Quantitative Assessment:** Indicate the types of assessment data, i.e., surveys, interviews, capstone courses, projects, licensure exams, nationally-normed tests, locally developed measurements, accreditation reports, etc., that were collected and analyzed to determine that curricular changes were warranted. Quantitative data is preferred.

The data available to support the appropriateness of raising the number of this course from 2230 to 3330 consist in the observations of my predecessor, Dr. Penny Saeler, and Dr. Sharon Smith (School of Education), with whom I have worked every semester that I have taught this course, beginning in the Spring Semester 2008—as well as my own experience in working with the students. Additionally, it is pertinent that the course numbers for methods courses in Mathematics, Physical Science, and Art are all in the 3000 and 4000 range.

Students are simply not prepared to take this methods class. The lower course number in this class is misleading, and it has consistently caused problems for both the students and for me, in that students enrolled in this class have insufficient background to maximize the benefits of this class. Dr. Sharon Smith and I have worked together to try to ameliorate the problems—a good practice, but not a solution.

In rare instances (consistently no more than one or two students per semester—often none), I have in MUSI 2230 a student or students who are enrolled concurrently in Dr. Smith's Elementary Social Studies class in the School of Education, in which she emphasizes lesson planning and working with West Virginia Content Standards and Objectives. In even rarer instances, I have a student who has already taken that class. It is not uncommon to have in MUSI 2230 *first semester freshmen* and others who have not taken even the Introduction to Education (EDUC 2200).

The great majority of students, then, have never written a lesson plan, have no idea what curriculum standards and objectives are, don't know what pedagogy is, and have not even observed in an elementary classroom. They are at a disadvantage, never having been introduced to Bloom's Taxonomy of the Cognitive Domain or Gardner's Theory of Multiple Intelligences, never having had to think sequentially about a single plan or a unit of plans.

The addition of the prerequisite that students should have been admitted to the School of Education prior to attempting the class will ensure that students with no formal introduction to the profession of Education will be unable to enroll in the class.

- B. **Qualitative Assessment:** Based upon the assessment data above, indicate why a curricular change is justified. Indicate the expected results of the change. Be sure to include an estimate of the increased cost, or reduction in cost of implementation. FOR EXAMPLE: Will new faculty, facilities, equipment, or library materials be required?

The recently revised model schedule for Education majors now includes this course in the junior year (see Appendix C). The value of teaching this class to students who are better prepared to make the most of it is considerable. Note Dr. Smith's email in support of this change (Appendix D).

Now that the sequence of courses in the model schedule for Elementary Education majors places the Music methods class in the junior year, this is an ideal time to make this change. It will result in no inconvenience to, or disruption in, the School of Education's course plan for its Elementary

Education majors. Dean Dempsey has confirmed that, per Certification Officer Diana Dunn, the addition of admission to Teacher Education as a prerequisite will cause no problem in the sequence of courses. (See 11/29/2011 email in Appendix D.)

The change in course number will result in no increase in the cost of implementing this course. Nothing new, outside of normal, on-going acquisitions for the enhancement of an existing course, will be required as a result of raising the course number from MUSI 2230 to MUSI 3330.

- IV. Should this proposal affect any course or program in another school, a memo must be sent to the Dean of each school impacted and a copy of the memo(s) must be included with this proposal. In addition, the Deans of the affected schools must sign below to indicate their notification of this proposal.

By signing here, you are indicating your college's/school's notification of this proposal.

College/School	Dean	Signature

- V. Should this proposal affect any course to be added or deleted from the general studies requirements, a memo from the chair of the General Studies Committee indicating approval of the change must be included with this proposal.

The adjustment of the course number here will not affect general studies requirements. This is a required course for Elementary Education majors.

- VI. ADDITIONAL COMMENTS.

APPENDIX B
Item II D, course description

Text in **green highlighting** is added to the existing course description in the Fairmont State University course catalogue for 2010-2011.

Music in the Elementary Classroom

This course investigates the pertinent fundamentals of music which can be incorporated by the non-music teacher. The goal is to present pedagogical techniques that develop singing, listening, rhythm, movement, and **other** musical skills. The course will ultimately equip future elementary teachers with the skills to apply a variety of musical techniques in the classroom, **both to teach musical content and to enhance other subject matter**. Required for all Elementary Education majors. **PR: Admission to Teacher Education.**

APPENDIX C
Item II G, Model Schedule for Elementary Education Majors

Note: This model schedule was provided by Dr. Sharon Smith, Professor, School of Education, via Dr. Carolyn Crislip-Tacy, Associate Dean for the School of Education, for use in this proposal.

Suggested Sequence of Education Courses

Freshman:	
Fall 1 – EDUC 2200	Spring 2 – EDUC 2201
Sophomore:	
Fall 3 – EDUC 2202	Spring 4 – EDUC 2240
Junior:	
Fall 5 – EDUC 2260 EDUC 2265	Spring 6 – EDUC 3331
Senior:	
Fall 7 – EDUC 3340 EDUC 3365 EDUC 3351 Methods 4431	Spring 8 – EDUC 4496 (Student Teaching) EDUC 4485 EDUC 4486

**PROPOSED FOUR YEAR 2010
MODEL SCHEDULE FOR
ELEMENTARY EDUCATION, K-6 PROGRAM**

Fall		Spring	
ENGL 1104	3	ENGL 1108	3
HIST 1107	3	MATH 1112	3
Appreciation Course	3	EDUC 2201	3
POLI 1103	3	HIST 2211-12 or-13	3
EDUC 2200	3	BIOL 1104	4
GEOG 2210	3		16 hours
	18 hours		
MATH 2251	3	MATH 2252	3
PHSC 2201	4	PHSC 2202	4
ENGL 2220 or 2230	3	ENGL 2221 or 2231	3
EDUC 2202	3	EDUC 3330	3
COMM 2200	3	EDUC 2240	3
	16 hours		16 hours

MUSI 2230	3	MATH 3353	3
EDUC 2260	3	EDUC 3332	3
ENGL 3354	3	EDUC 3350	3
EDUC 3331 (WI)	3	PHED 3326	3
EDUC 2265	1	ART 3350	3
HIST 1108	3	Elective	2-3
	16 hours		17-18 hours

PHSC 4412	3	EDUC 4485	1
EDUC 3340	3	EDUC 4486	1
HLTA 4400	3	EDUC 4491	10
EDUC 3365	2	Total:	12 hours
HIST 3302	3		
EDUC 3351	3		
	17 hours		

Total: 128-129 hours

Writing intensive (WI) course will be taken as a required course.

APPENDIX D Item IV, Communication with the School of Education

Copies of the emails bulleted in items 3 and 5 are attached.

1. Before initiating a request for change, and on multiple occasions, I spoke with Dr. Sharon Smith, Professor of Education, who has consistently been supportive of the change in level for this class.
2. Telephone conversation with Dr. Carolyn Crislip-Tacy, Associate Dean for the School of Education, who took the suggested change to Dean Van Dempsey.
3. Emails to and from the School of Education:
 - To me, from Carolyn Crislip-Tacy on Wednesday, 10/5/2011, 4:50 P.M., "Checked with Van"
 - Copied by Carolyn Crislip-Tacy on Wednesday, 10/5/2011, 5:01 P.M., "Request for your input" to Sharon Smith, Phil Berryhill, and Claudia Nickolson
 - Copied by Sharon Smith on Wednesday, 10/5/2011, 5:58 P.M., "Re: Request for your input" to Carolyn Crislip-Tacy, Phil Berryhill, and Claudia Nickolson
 - From me, to Dean Van Dempsey on Friday, 10/7/2011, 11:05 A.M., "Curriculum Proposal – MUSI 2230 to MUSI 3XXX"
 - To me, from Dean Van Dempsey on Friday, 10/7/2011, 1:49 P.M., "Re: Curriculum Proposal – MUSI 2230 to MUSI 3XXX"
4. Telephone conversation with Dr. Carolyn Crislip-Tacy, 10/6/2011, 10:30 A.M. Her advice is to proceed, having received strong written support from Sharon Smith, with whom I work, and no objection (per email message) from Professors Berryhill or Nickolson.
5. Emails regarding the addition of a prerequisite:
 - From me, to Dean Van Dempsey and Carolyn Crislip-Tacy, on Tuesday, 11/29/2011, 1:26 P.M.: "Curriculum Proposal – MUSI 2230 to 3000 level"
 - To me, from Dean Dempsey on Tuesday, 11/29/2011, 2:04 P.M., "Re: Curriculum Proposal – MUSI 2230 to 3000 level"

From: Crislip-Tacy, Carolyn

Sent: Wednesday, October 05, 2011 4:50 PM

To: Patterson, Anne

Subject: Checked with Van

Van didn't think changing the level of your music class would be an issue.

He asked me to send a message out to make sure that the people who teach in the elementary program don't see some issue or problem with the request. (Just touch base with them)

So I will do that and copy you.

Carolyn

From: Crislip-Tacy, Carolyn

Sent: Wednesday, October 05, 2011 5:01 PM

To: Smith, Sharon; Berryhill, Philip; Nickolson, Claudia

Cc: Patterson, Anne

Subject: Request for your input

Anne Patterson has requested to change the MUSI 2230..to a 3000 level course. (elementary ed program requirement)

I've run this by Van...he doesn't see any problems with this request provided that you do not see any problems with the change.

The course already is taken in the 3rd year of the elementary program in the new model schedule. So 3000 level would seem appropriate.

If you have concerns get back to me ASAP ...if I do not hear from you I will assume you do not see this change causing any problems.

Ann would like to write the curriculum proposal right away...so she would appreciate a speedy answer from us so she can move this forward.

Thanks, Carolyn

From: Smith, Sharon

Sent: Wednesday, October 05, 2011 5:58 PM

To: Crislip-Tacy, Carolyn; Berryhill, Philip; Nickolson, Claudia

Cc: Patterson, Anne

Subject: RE: Request for your input

Carolyn,

Anne has discussed this with me at length, and I think she has a valid point. Methods courses need to come in a point of the curriculum where candidates have adequate knowledge about lesson planning, unit planning, assessment, etc. Right now, freshmen are taking the music methods course and have no idea what they are doing. I've been going into her classes every semester to give them a very condensed version of how to develop a lesson plan and a unit plan. It's something, but not nearly enough. If we guide/direct/cajole students into following the model schedule, it would make sense to maybe make "lateral" (one semester to another in a year) changes, but not "vertical" (taking junior level courses in their freshman year) changes. My vote is to change the number.

Sharon

Sharon L. Smith, Ed. D.
Professor, School of Education
Fairmont State University
1201 Locust Avenue
Fairmont, WV 26554

Phone: 304-367-4665

From: Patterson, Anne
Sent: Friday, October 07, 2011 11:05 AM
To: Dempsey, Van
Subject: Curriculum Proposal - MUSI 2230 to MUSI 3XXX

Dear Van,

Here is the curriculum proposal to raise the number of Music in the Elementary Classroom from 2230 to a 3000-level number which Carolyn called to your attention earlier in the week.

I will very much appreciate your reading this and, if it meets with your approval, sending me an email to that effect which I can attach to the proposal. The deadline for this cycle is this coming Tuesday, October 11, and I'd like to have it to Peter Lach well before then for submission.

Sharon Smith has supported this proposal, and I'll be happy to share her comments with you if you'd like to see them.

Someone from the Fine Arts office can bring you a hard copy to sign later.

Thanks so much for your assistance.

Anne

Anne L. Patterson, Ph.D.
Professor of Music
Fairmont State University
1201 Locust Avenue
Fairmont, WV 26554
304-367-4897

From: Dempsey, Van
Sent: Friday, October 07, 2011 1:49 PM
To: Patterson, Anne
Cc: Crislip-Tacy, Carolyn
Subject: RE: Curriculum Proposal - MUSI 2230 to MUSI 3XXX

Anne,

Thanks for sending me the proposal and the background information. I have talked to Carolyn, who has also communicated with Sharon, Claudia Nickolson, and Phil Berryhill.

The School of Education, Health and Human Performance supports the proposed change.

Van

CONCERNING THE ADDITION OF A PREREQUISITE:

From: Patterson, Anne
Sent: Tuesday, November 29, 2011 1:26 PM
To: Crislip-Tacy, Carolyn; Dempsey, Van
Cc: Lach, Peter; Patterson, Anne
Subject: Curriculum Proposal - MUSI 2230 to 3000 level

Carolyn and Van:

The Curriculum Committee has approved for second reading the proposal to raise the current MUSI 2230 to a 3000-level course, *contingent upon* my adding as a pre-requisite that students enrolling in that class be already admitted to the School of Education. I share this information with you as a courtesy.

In your new sequence of courses, the music class for prospective elementary classroom teachers is scheduled for the first semester of the third year. By the fifth semester, I believe that students will have to have been admitted to the School of Education anyway, in order to take courses in their major. I think, therefore, that adding the pre-requisite stipulated by the Curriculum Committee will not affect Elementary Education majors who are on track. It will, however, make it impossible for students who are registering themselves to register for the class before they should be attempting it—as some do, even as early as the first semester of the freshman year.

Thank you for your support of this proposal. —Just wanted to keep you in the loop.

Best wishes,

Anne

From: Dempsey, Van
Sent: Tuesday, November 29, 2011 2:04 PM
To: Patterson, Anne; Crislip-Tacy, Carolyn
Cc: Lach, Peter
Subject: RE: Curriculum Proposal - MUSI 2230 to 3000 level

Thanks Anne for letting us know. I had Diana Dunn look it over as well and she says there should be no problems.

Van