

Faculty Senate Committee Report

Committee: Academic Appeals Board

Chair: Donna Long

Academic Year: 2023-2024

Date: 30 April 2024

Committee Members:

- Matt Scanlon (Natural Sciences, 2024)
- Tabitha Laffere (Engineering Technology, 2024)
- Matt Hokom (Humanities, 2024)
- Aaron Saas (Computer Science and Mathematics, 2024)
- James Vassil (Engineering Technology, 2024)
- Donna Long (Humanities, 2023)
- Ginger DeLawder (Education, 2023)
- James Matthews (Humanities, 2023)
- Janet Floyd (Humanities, 2023)
- Pam Huggins (Natural Sciences, 2023)
- Robin Payne (Social Sciences, 2023)
- Adam Podlaskowski (Social Sciences, 2023)
- Amanda Smith (Computer Science and Mathematics, 2024)
- Cecelia Cotton Elam (BSN, 2024)
- Raymond Alvarez (Marketing and Management Studies, 2024)
- Bill Harrison (Social Sciences, 2024)
- Todd Clark (Social Sciences, 2024)
- Denise Kirchoff (BSN, 2024)
- Toni Poling (Education, 2024)
- Paul Reneau (Health and Human Performance, 2024)
- Theresa Hefferin (Engineering Technology, 2024)
- Rachel Cook (Natural Sciences, 2024)

The Academic Appeals Board had no meetings or business this academic year.

Respectfully submitted,

Donna J Long, Chair



Faculty Senate
Fairmont State University
1201 Locust Avenue
Fairmont, WV 26554

Faculty Senate:

Please accept this year end report from the Admissions and Credits Committee for the 2023-2024 academic year. Documented below are the month by month notes of the work completed by the committee. Please note that the committee coordinates the efforts below with various constituents from the Provost Office, the Registrar, Student Success, and the LEAD Center. Throughout the year the committee heard suspension appeals from five individuals, program removal appeals from two individuals, a course substitution appeal, and provided guidance with the university admission/credit process. The specific procedures for the appeals mentioned were followed as listed in the Fairmont State University Student Life Handbook.

Please accept this report as submitted,

Dr. Richard (Rick) West
Admissions and Credits Committee, Chair

September:

- Introduction to the committee and expectations.

October:

- Committee did not meet due to lack of action items.

November:

- No meeting during finals week.

December:

- Committee Chair was notified that Academic Suspensions and Program Dismissals were sent to students. The students who were suspended notified the Chair that they wished to appeal to the Admissions and Credits Committee.
- Students notified of appeals process and information collected and uploaded into TEAMS
- Chair worked with FSU legal counsel and Provost office on program dismissal case.

January:

- 1/17-Committee met to hear appeals of five individuals for suspensions from the Fall of 2023. Three appeals were granted and two denied. A retroactive withdraw was approved for a student and a program removal was approved.
- No regularly scheduled January meeting in lieu of appeals.

February:

- Committee did not meet as action items were brought to the group.

March:

- 3/19-Committee met to hear an appeal a course substitution for a 3 hour science course which included a lab to count for FSU's requirement of a 4 hour course inclusive of a lab. The committee requested more information and the student withdrew the appeal. The committee

provided support and direction for admissions and transfer information in the Enrollment Services area.

April:

- No meeting as no action items were presented

May: (To come after submission of report)

- Committee Chair will be notified that Academic Suspensions were sent to students. The students who are suspended will notify the Chair that they wish to appeal to the Admissions and Credits Committee.
- Students will be notified of appeals process and information collected and uploaded into TEAMS

June:

- TBD Appeal Meeting

Athletics Committee Meeting
September 26, 2023
117 Jaynes Hall

Members: **Jim Davis – Chair**
~~Randy Baker~~ - Retired
Andrea Haney
William Harrison
Deb Hemler
Brianna Locante
Greg Noone
Toni Poling
Jamie Toland
Jim Weekley

Ex-Officio Members: **Greg Bamberger**
Bryan Spitzer
Janet Floyd

Agenda: 1. Brief Member Introductions
2. Review Purpose of Committee
3. Brief summary of the state of Athletics – Bamberger
4. NCAA update – Spitzer
5. Review of FAR – Floyd
6. Open issues regarding athletics from constituents – Committee
7. Open Forum

Meeting Notes:

- Meeting took place in 117 Jaynes Hall on 9/26/23
- Brief member introductions occurred
- All present are highlighted above
- Bamberger gave brief overview of Athletic teams
- Spitzer gave update and explained that transfer appeals are no longer needed because of the new NCAA portal. (item F of the duties of the committee)
- Floyd gave update on issues regarding the difficulty athletes have when professors do not update BB with grades.
- Discussion occurred on possible new sports that are always being researched.
- Discussion occurred on the duties of the committee and which ones had really not been active over the last several years. (Chair will meet with Faculty Senate Exec Comm. regarding matter)
- Suggested changes to the duties of the committee are highlighted below.

According to the Fairmont State University Constitution and By-Laws

ATHLETICS COMMITTEE. The Athletics Committee shall consist of interested faculty from the Academic Units. The Director of Athletics, University NCAA Academic Representative, and the Faculty Athletic Representative shall act as ex-officio members.

The Athletics Committee shall:

- a. Review and recommend policies that involve athletics **in their relation to students and academics.**
- b. Advise the President and the Athletic Director in the determination and maintenance of high standards of performance by the Institution in this specialized area.
- c. Act as a liaison between faculty, students and administration.
- d. **Monitor Review** the athletic budget allocations and inter-collegiate schedules **at the beginning of and ending of each academic year.**
- e. Periodically review compliance with **WVAC, MEC**, NCAA, and Title IX policies and regulations.
- f. **Review and make judgement on all athletic transfer appeals.**
- g. Meet at the end of each academic year and as needed during the academic year as determined by the Committee Chair.



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BOOKSTORE/TEXTBOOK COMMITTEE REPORT TO FACULTY SENATE 2023-24 Academic Year

Current members of the Committee: Richard Harvey, Chair; James Mathews; Michael Ransom; Jon Dodds, BOG; Cara Snyder; Bookstore Manager. The membership of the committee was impacted by faculty/staff departures and retirements.

The Bookstore/Textbook committee did not meet this academic year but members did participate in the development of the Bookstore RFP and assist with the vendor bid evaluations.

Richard Harvey
Associate Provost, Academic Operations
Director, Falcon FastTrack Programming
Fairmont State University

Curriculum Committee

2023-24 Annual Faculty Senate Report

Members (2023-24):

Chair: Stephanie Jones (2024), Computer Science & Math
Susan Ross, ex-officio representative for Academic Affairs
Jim Matthews, ex-officio Director of General Education
Lori Schoonmaker, ex-officio FSU Registrar
Stephanie Gabor, ex-officio Degree Works Coordinator
Laura Ransom, ex-officio Academic Records Coordinator
Heather Lute (2025), ASN - Nursing
Denice Kirchoff (2024), BSN - Nursing
Keisha Kibler (2024), Education
Richard West (2025), HHP
Eric Pulice (2025), Marketing & Management Studies
Jean Engebretson (2024), Accounting, Economics, & Finance
Rebecca Cepek (2025), Humanities
Julia Miller (2024), Behavioral Sciences
Robert Bolton (2024), Social Sciences
Rachel Cook (2025), Natural Sciences
Teresa Hefferin (2025), Engineering and Technology
Jacki Sherman (2025), Library
Kathleen Sickman (2025), Architecture, Art, and Design
Kemo Summers (2024), Student Representative

Activities:

The Curriculum Committee met 8 times during the 2023-2024 academic year.

We reviewed and passed 38 Curriculum Proposals:

1. #23-24-01 Curriculum Revision – Health Care Management
2. #23-24-02 Curriculum Revision – BSET Mechanical Engineering Technology
3. #23-24-03 Curriculum Revision – Community Health Promotion
 - a. #23-24-03a New Course – CHEP 1101
 - b. #23-24-03b New Course – CHEP 2210
 - c. #23-24-23c New Course – CHEP 3365
4. #23-24-04 Curriculum Revision – Psychology
5. #23-24-05 New Change of Delivery Proposal – Online Criminal Justice
6. #23-24-06 Associate of Arts in Interdisciplinary Studies
7. #23-24-07 Curriculum Revision – Communications Minor
8. #23-24-08 New Course – FORS 1199 – Special Topics (Special topics course did not need to be reviewed and approved by the Committee.)
9. #23-24-09 New Course – FORS 4495

10. #23-24-10 New Course – FORS 4998
11. #23-24-11 New Course STEM 1100
12. #23-24-12 Curriculum Revision – History
 - a. #23-24-12a New Course – HIST 4480
13. #23-24-13 Curriculum Revision – Graphic Design
14. #23-24-14 Curriculum Revision - Biology
15. #23-24-15 Curriculum Revision – NSIS
16. #23-24-16 Curriculum Revision – GIS Minor
17. #23-24-17 Curriculum Revision – Sociology
 - a. #23-24-17a New Course – SOCY 4481
 - b. #23-24-17b New Course – SOCY 4482
18. #23-24-18 Curriculum Revision – Sociology with Behavioral Analytics Concentration
 - a. #23-24-18a New Course – SOCY 3315
 - b. #23-24-18b New Course – SOCY 3396
19. #23-24-19 Curriculum Revision – Surveying and Geomatics
 - a. #23-24-19a New Course – SURV 1160
 - b. #23-24-19b New Course – SURV 3310
 - c. #23-24-19c New Course – SURV 3360
 - d. #23-24-19d New Course – SURV 3390
 - e. #23-24-19e New Course – SURV 4480 (WIC)
 - f. #23-24-19f Course Discontinuation – SURV 2260
 - g. #23-24-19g Course Discontinuation – SURV 3320
20. #23-24-20 WIC Proposal – SURV 4480
21. #23-24-21 ISM Minor
22. #23-24-22 New Course – BSBA 4800 (Did not receive final Senate approval. A curriculum proposal to accompany course proposal should be submitted in Fall 2024.)
23. #23-24-23 New Course – COLA 1100

The following academic prerequisite and restriction changes were shared:

1. BIOL 2224
2. CHEP 3315
3. CHEP 3320
4. CHEP 3345
5. CHEP 3350
6. CHEP 4000
7. CHEP 4001
8. CHEP 4420
9. EDUC 3332
10. FORS 2225

11. FORS 3215
12. FORS 3225
13. HLTA 1150
14. NURS 1118
15. NURS 1200
16. PHED 2243
17. PHED 2244
18. PHED 2246
19. SPED 3520
20. SURV 2200
21. THEA 1140
22. THEA 2240
23. THEA 2244
24. THEA 2262
25. THEA 3336
26. THEA 4462

The following program discontinuation was shared:

1. Journalism Education (Did not receive final approval from BOG)

Additional/Ongoing Work:

The committee gathered information from programs across campus related to the number of credit hours awarded for field experiences. The eventual goal is to provide some guidance for new (or changing) field experience requirements relative to the number of credit hours to be earned.

Respectfully submitted,

Dr. Stephanie Jones, Chair

**Report to the Faculty Senate
2023-2024 Year-End Report**

Committee Name: Faculty Harassment Complaint

Chair or Co-Chairs: Dr. Denice Kirchoff

Meeting Schedule: We did not meet as we were not called upon to discuss any cases.

Membership and Attendance (year-to date attendance record)

Name	Department or Administrative unit affiliation	Term End (if applicable)	Meetings Attended	Meetings Absent
Ashley Dover	Library	2024		
Ginger Delawder	HHP	2023		
Aaron Sass	Math	2024		
Matt Hokom	Humanities	2023		
Barbara Wierzbicki	Education	2024		
Denice Kirchoff/Jamie Toland	Nursing	2023		
Galen Hansen	Natural Sciences	2023		
Tia Como	Engineering Tech	2023		
Joe Kremer	Accounting, Economics and Finance	2024		
Jeri Kirby	Social Sciences	2024		
No representation	Behavioral Sciences			
No representation	Aviation			

Accomplishments (Items reviewed and submitted for approval to the Faculty Senate)

Ongoing and Future Projects: None

Faculty Welfare Committee

Fall 2023-Spring 2024

Faculty Welfare Committee members: Jeff Hindal (chair), Kristi Kiefer, Julie Reneau, Adam Podlaskowski, Liz Urse, Amanda Smith, Lisa Eades, Lindsey Cutright, Sunil Surendran, Angela Schwer, Alyssa Schwartz and Jojo Joseph

Meetings were held the last Thursday of the month: Sept. 26, Oct. 27, Nov. 30, Jan. 25, Feb.29, March 28, (April meeting was cancelled due to significant schedule conflicts).

Committee Goals include: Academic Integrity Policy, Parental Leave Policy, Faculty Remote Working Policy, First Friday Faculty Gatherings.

The committee met with Dr. Susan Ross on November 30 in 303 EDUC to discuss the status of the Academic Integrity Policy. Procedures in moving forward were addressed. The Academic Integrity policy passed the Faculty Senate at the March meeting and subsequently received BOG approval.

The committee researched and discussed parental leave policies of other institutions and believe that this is a policy that needs to be included at our institution.

The committee discussed issues with hybrid faculty not keeping their scheduled office hours on campus and feel a Faculty Remote Working Policy may need implemented in the future for clarity.

The First Friday Gathering was held November 3, 2023 in the Falcon Center. Due to Spring break, Easter, the Presidential Inauguration and Finals, the next gathering will be held during Fall 2023 semester.

Respectfully submitted,

Jeff Hindal

Chair

Faculty Welfare Committee

**Report to the Faculty Senate
2023-2024 End of Year Report
General Studies Committee**

Goals:

Use the approved application and rubric to evaluate courses for Core inclusion.

Use the approved rubric to review those course in this year's assessment rotation.

Revise and update procedural documents

Chair(s):

Jan Kiger and Jim Matthews (Chair *pro temp* for regular April meeting)

Meeting Schedule:

- September 21, 2023
- October 19, 2023
- November 16, 2023
- January 18, 2024
- February 15, 2024
- March 21, 2024
- April 5, 2024 (special meeting)
- April 18, 2024

Membership:

Name	Unit affiliation	Term End
Jan Kiger (Chair)	Health/Human Performance	2025
Dennine Larue (Secretary)	Comp Science/Mathematics	2024
Kylie Ford (Vice-Secretary)	Architecture/Art/Design	2025
Charley Hively	Library	2024
Leisa Muto	Business/Aviation	2025
Tad Kato	Behavioral Sciences	2024
Laura Guglani	Humanities	2025

Barb Wierzbicki	Education	2024
Jamie Miller	Natural Sciences	2025
Tia Como	Engineering Tech	2025
Deb Struth	Nursing BSN	2025
Stephanie Winner	Nursing ASN	2025
Chris Moss	Social Sciences	2024
Pam Stephens (ex officio)	Academic Affairs	N/A
Jim Matthews (ex officio)	Director of General Education	N/A

Accomplishments:

- I. Course applications approved for inclusion in the Core Curriculum:
 1. CHEP 2210: Foundations in Health Promotion (Outcome 8: Social Science)
 2. FORS 2201: Introduction to Forensic Science (Outcome 7: Natural Sciences)
 3. STEM 1100: First Year Seminar for STEM Majors (Outcome 1: First Year Seminar)
- II. Courses removed (by request) from the Core Curriculum:
 1. MUSI 1106
 2. MUSI 1167
 3. MUSI 1168
 4. MUSI 1169
 5. MUSI 2247
 6. MUSI 2277
 7. MUSI 2279
 8. CHEP 1100 [replaced by CHEP 1101]
- III. Courses reviewed for assessment:
 1. Outcome 5: Humanities
 - a. ENGL 2220
 - b. ENGL 2221
 - c. ENGL 2240
 - d. FOLK 2200
 - e. HIST 2211
 - f. HIST 2212
 - g. HIST 2213

- h. PHIL 2200
- i. PHIL 2250
- j. PHIL 2275
- 2. Outcome 6: Fine Arts
 - a. ART 1120
 - b. ART 1141
 - c. MUSI 1120
 - d. THEA 1120
- IV. Documents revised
 - 1. Core Curriculum Transfer Credit Request Form
 - 2. Core Curriculum New Course Proposal Form
 - 3. SOAR Exemption Form

Ongoing and Future Projects:

Assessment (two more years in the program cycle)

Revision of Core Curriculum program

Year-end Report 2023-2024

International Education Committee

Chair: Laura Guglani, Recorder/Secretary: Andrea Haney

1. Met as a full committee or with subcommittees monthly.

Subcommittees: Study Abroad (Chair: Laura Guglani), International Student Committee (Chair: Andrea Haney), and International Agreement and Partnerships (Chair: Sarah Sakaguchi).

2. Jason McCoy, Director of Admissions, attended to discuss our needs and relationship with admissions.
3. Fulbright FLTA (Foreign Language Teaching Assistant) Sofía Alva Rija from Argentina joined our committee and worked on campus this year, providing tutoring in the LEAD center in English, English (ENL/ESL) and Spanish. She also led weekly Spanish Club meetings and events and worked in the EPICS office. Sarah Sakaguchi is working to promote/recruit for Fulbright on our campus for the future.

4. EPICS: Organizational change with EPICS office now reporting directly to the President. Sarah Sakaguchi is still in charge of campus internationalization, international student services, recruitments, and study abroad partnerships. She is also DRO and ARO. EPICS hosted a wide variety of events, including Fairmont Fiesta, International Event Week, International Trivia, International Movie Screening

EPICS website and Study Abroad page have been updated:

<https://www.fairmontstate.edu/epics/default.aspx>

<https://www.fairmontstate.edu/epics/study-abroad/default.aspx>

Sarah has begun tracking data to get a better sense for needs on campus and how they are being met.

Six graduate students on campus from the University of Calabria and 2 from Woosong University.

5. World Languages:

Spanish Club was approved as an official SGO Club (student organization).

Sigma Delta Pi, the National Collegiate Hispanic Honor Society, new chapter established on campus with first initiation ceremony in May.

Working on plans for next year to host a summer Chinese language camp through a WV grant and a World Language Trivia Bowl.

Laura Guglani was elected VP of the WVFLTA and hosted virtual PD workshops for World Language teachers throughout the state.

6. Barbara MacLennan offered her Geographic Touch Table for anyone who wants to look at mapping or planning events in other countries.

7. Subcommittee Work:

Study abroad:

Trips this year: Honors Trip to Berlin, Germany (\$2500/weeklong trip) through Contemporary Tours, Architecture trip to Spain (Contemporary Tours). ~15 students per trip, successful. Both planning trips

again for next year. Two students from Fairmont State accepted to Tokyo Denki Computer Science competition

Recruited and brainstormed for future faculty-led travel. Proposed trips: A Maymester course in Greece and Italy (Hokom). International College of Seville (ICS) in Spain to discuss establishing a new partnership agreement (Guglani).

President Davis's goals: exploring connections in Rwanda and interested in growing study abroad in general, Fairmont State housing our own programs (not through 3rd party organizations), additional funding and staffing for EPICS office. Establishing partnerships with similar demographic/size universities throughout the world.

Sarah Sakaguchi will hold a faculty interest, preparation session during Professional Development next Fall.

Brainstormed and developed ideas for growing/promoting study abroad on our campus: Publicity-with students and faculty, Scholarships (Midge Teahan Family Scholarship, Manchin Family Scholarship (Calabria priority)), Interest sessions with KEI, IBS, Tables at recruitment events, AIMS student program.

Courses with Study Abroad built in, Global leadership certificate with study abroad plus other experiences. Hybrid Programs between departments to jointly plan trips. Global West Virginia: Establish new partnerships.

International Student:

Discussed getting the International Student Organization back up and running. Moshe and Andrea talked about co-advising this student organization.

Moshe suggested talking to international students at Fall orientation. We are going to put together Welcome Baskets and give these out during orientation. Items include food and restaurant coupons, Lyft coupons, laundry items, cooking utensils, and any giveaways collected by the committee, magnets with essential phone numbers that might make it easier for the international students to find additional resources.

An updated list of current international students was shared with the committee by Andrea Haney

International student needs are not currently being met adequately on campus. This subcommittee created a survey to request feedback from international students regarding this issue and administered it to them. Lack of transportation was identified as a significant problem, in particular. The International tuition waiver will now be assessed and awarded by this subcommittee working jointly with the EPICS Office.

International Partnerships and Agreements

Working on growing number of students on campus from current partnerships and outreach with President Davis to more potential partners/countries

Working on compiling a cohesive list of previous partnerships.

Exploring which sources of grant funding can be accessed to expand partnerships and programs.

Discussed the need for graduate programs on-campus and what can be done to identify or adapt programs.

Reviewed procedures/formatting on how to set up partnerships.

Sarah Sakaguchi provided updates and maintained existing and active mobility agreements through Fairmont State and Woosong University, a 2+2 program with South Korea (largely nursing department), the University of Tokyo, Japan, the University of Calabria in Rende, Italy, and Florence University of the Arts (Italy). She is continuously working to explore and establish new partnerships, while promoting Fairmont State abroad, most recently a trip to cities in Colombia.



**Institutional Review Board
2023-24
Year-End Report**

I – Members:

- Chair: Joshua Smallridge (Social Sciences, 2024)
- Michael Ransom (Behavioral Sciences, 2024)
- Zach Moore (Behavioral Sciences, 2024)
- Erika Williams (Behavioral Sciences, 2025)
- Deborah Struth (ASN, 2024)
- Derek Dewig (Heath and Human Performance, 2025)
- Mahmood Hossain (Computer Science & Mathematics, 2024)
- Kristy Henson (Natural Sciences, 2025)
- Jamie L. Miller (Natural Sciences, 2025)
- Andrea Haney (Behavioral Sciences, 2025)

II – Activities:

A. The committee reviewed applications for approval to conduct research involving human subjects for faculty and student research and class projects. We completed 96 reviews over the course of the Fall and Spring terms as of 4/30/24. We anticipate having a few proposals over the summer. Including a possible proposal that will need a full review. In our fall meetings we discussed the need of an Animal Care and Use Committee on campus. This need was brought to the faculty senate which established the committee for the coming 2024-25 academic year.

Fall 2023 Approvals

1. Minimal Risk Approval given on 08/01/2023 to Deb Hemler, Bridget Brown, and Mary Ellen Sullivan after the review of a proposal under the exempt category.
2. Minimal Risk Approval given on 08/06/2023 to Candice Moench after the review of a proposal under the exempt category.
3. Minimal Risk Approval given on 10/05/2023 to Janie Leary after the review of a proposal under the exempt category. For a CHEP 3360 class project.
4. Minimal Risk Approval given on 09/26/2023 to Moshe Machlev, Alex Jaramillo Goicoechea, Mattie Davis, Joseph Morpew, Gabrielle Jackson, and Kandence Riggle after the review of a proposal under the exempt category.
5. Minimal Risk Approval given on 09/26/2023 to Taya Davis after the review of a proposal under the exempt category.
6. Minimal Risk Approval given on 09/29/2023 to Cassie Channell after the review of a proposal under the exempt category.
7. Minimal Risk Approval given on 09/29/2023 to Frankie Delapas after the review of a proposal under the exempt category.
8. Minimal Risk Approval given on 09/29/2023 to Stephanie Hilling after the review of a proposal under the exempt category.



9. Minimal Risk Approval given on 09/29/2023 to Courtney Pifer after the review of a proposal under the exempt category.
10. Minimal Risk Approval given on 09/29/2023 to Lexi Clelland after the review of a proposal under the exempt category.
11. Minimal Risk Approval given on 09/29/2023 to Elizabeth Skoff after the review of a proposal under the exempt category.
12. Minimal Risk Approval given on 10/05/2023 to Frankie Delapas, Courtney Pifer, Lexi Clelland, Elizabeth Skoff and Bayley Watson after the review of a proposal under the exempt category.
13. Minimal Risk Approval given on 10/02/2023 to Bayley Watson after the review of a proposal under the expediated category.
14. Minimal Risk Approval given on 10/5/2023 to Sierra Andrews after the review of a proposal under the exempt category.
15. Minimal Risk Approval given on 10/05/2023 to Haley Brown after the review of a proposal under the exempt category.
16. Minimal Risk Approval given on 10/05/2023 to Caitlin Buckanan after the review of a proposal under the exempt category.
17. Minimal Risk Approval given on 10/05/2023 to Mia Chambers after the review of a proposal under the exempt category.
18. Minimal Risk Approval given on 10/05/2023 to Morgan Cloud after the review of a proposal under the exempt category.
19. Minimal Risk Approval given on 10/05/2023 to Grace Counts after the review of a proposal under the exempt category.
20. Minimal Risk Approval given on 10/05/2023 to Gabrielle Fortney after the review of a proposal under the exempt category.
21. Minimal Risk Approval given on 10/05/2023 to Jalen Gibbs after the review of a proposal under the exempt category.
22. Minimal Risk Approval given on 10/05/2023 to Abriann Hartzell after the review of a proposal under the exempt category.
23. Minimal Risk Approval given on 10/05/2023 to Rowan Heitzman after the review of a proposal under the exempt category.
24. Minimal Risk Approval given on 10/05/2023 to Haley Messenger after the review of a proposal under the exempt category.
25. Minimal Risk Approval given on 10/05/2023 to Mikayla Poole after the review of a proposal under the exempt category.
26. Minimal Risk Approval given on 10/05/2023 to Morgan Richardson after the review of a proposal under the exempt category.
27. Minimal Risk Approval given on 10/05/2023 to Molly Simpson after the review of a proposal under the exempt category.
28. Minimal Risk Approval given on 10/05/2023 to Wyatt Starkey after the review of a proposal under the exempt category.
29. Minimal Risk Approval given on 10/05/2023 to Samantha Sullivan after the review of a proposal under the exempt category.
30. Minimal Risk Approval given on 10/05/2023 to Britney Vallierre after the review of a proposal under the exempt category.

31. Minimal Risk Approval given on 10/05/2023 to Alexis Weekly after the review of a proposal under the exempt category.
32. Minimal Risk Approval given on 10/05/2023 to Timber Wilson after the review of a proposal under the exempt category.
33. Minimal Risk Approval given on 10/05/2023 to Maryann Wolfe after the review of a proposal under the exempt category.
34. Minimal Risk Approval given on 10/05/2023 to Charley Parks after the review of a proposal under the expediated category.
35. Minimal Risk Approval given on 10/05/2023 to Kristy Henson after the review of a proposal under the exempt category.
36. Minimal Risk Approval given on 10/05/2023 to Ganga Sharma after the review of a proposal under the exempt category.
37. Minimal Risk Approval given on 10/11/2023 to Stephanie Ann Hilling after the review of a proposal under the expediated category.
38. Minimal Risk Approval given on 10/29/2023 to Vance Kern after the review of a proposal under the expediated category.
39. Minimal Risk Approval given on 10/29/2023 to Summer Harris after the review of a proposal under the expediated category.
40. Minimal Risk Approval given on 10/29/2023 to Sheena Mancino after the review of a proposal under the expediated category.
41. Minimal Risk Approval given on 10/29/2023 to Karen Hippolyte after the review of a proposal under the expediated category.
42. Approval given on 11/30/2023 to Joshua Smallridge, Diana Noone, and Taylor Williamson, Carissa Russel following a full review of the proposal.
43. Minimal Risk Approval given on 12/07/2023 to Collins Chelsea, Aaron Vedock, Sylvia Heston after the review of a proposal under the expediated category.

Spring 2024 Approvals

44. Confirmation provided to Frank Lafone and Chelsea Collins on 2/2/2024 that the project titled "ACHA-NCHA Data Collection" did not meet the federal definition of research and could thus proceed without IRB review.
45. Minimal Risk Approval given on 02/02/2024 to Taylor Cava, Janie Leary, Sierra Andrews, Katarina Curry, Sarah Elizabeth Davis, Alexandra Nicole Guzzi, Karen Hippolyte, Audra Holt, Rachel Loudermilk, Emme Caroline McKnight, Isabella Swiger, and Emily Whitescarver after the review of a proposal under the expediated category. For a project titled Adult Perceptions About: Coping Mechanisms for College Students.
46. Minimal Risk Approval given on 02/02/2024 to Karen Hippolyte, Janie Leary, Sierra Andrews, Taylor Cava, Katrina Curry, Sara Elizabeth Davis, Alexandra Nicole Guzzi, Karen Hippolyte, Audra Holt, Rachel Loudermilk, Emme Caroline McKnight, Isabella Swiger, and Emily Whitescarver after the review of a proposal under the expediated category. For a project called Heart Disease and Related Issues.
47. Minimal Risk Approval given on 02/08/2024 to Taylor Williamson after the review of a proposal under the expediated category.

48. Minimal Risk Approval given on 02/13/2024 to Andrea Haney, and CHEP 3345 class after the review of a proposal under the exempt category.
49. Minimal Risk Approval given on 02/16/2024 to Cody Barnes after the review of a proposal under the expediated category.
50. Minimal Risk Approval given on 02/16/2024 to Mckenzie Lamm after the review of a proposal under the expediated category.
51. Minimal Risk Approval given on 02/16/2024 to Katie Long after the review of a proposal under the expediated category.
52. Minimal Risk Approval given on 02/20/2024 to Abbie Vincent after the review of a proposal under the expediated category.
53. Minimal Risk Approval given on 02/20/2024 to Conor MCSparran after the review of a proposal under the expediated category.
54. Minimal Risk Approval given on 02/20/2024 to Collin Moneypenny after the review of a proposal under the expediated category.
55. Minimal Risk Approval given on 02/20/2024 to Cory Reed after the review of a proposal under the expediated category.
56. Minimal Risk Approval given on 02/20/2024 to Caleb Vernon after the review of a proposal under the expediated category.
57. Minimal Risk Approval given on 02/20/2024 to Dwayne K. Johnson Jr. after the review of a proposal under the expediated category.
58. Minimal Risk Approval given on 02/20/2024 to Dakota Lough after the review of a proposal under the expediated category.
59. Minimal Risk Approval given on 02/20/2024 to Emily Knotts after the review of a proposal under the expediated category.
60. Minimal Risk Approval given on 02/20/2024 to Gavin Asterino after the review of a proposal under the expediated category.
61. Minimal Risk Approval given on 02/20/2024 to Jordan Dray after the review of a proposal under the expediated category.
62. Minimal Risk Approval given on 02/20/2024 to Jacob Moore after the review of a proposal under the expediated category.
63. Minimal Risk Approval given on 02/20/2024 to Kiley Shriver after the review of a proposal under the expediated category.
64. Minimal Risk Approval given on 02/20/2024 to Lexi Thomas after the review of a proposal under the expediated category.
65. Minimal Risk Approval given on 02/20/2024 to Lindsey Uling after the review of a proposal under the expediated category.
66. Minimal Risk Approval given on 02/20/2024 to Thomas Williams after the review of a proposal under the expediated category.
67. Minimal Risk Approval given on 02/20/2024 to Roisin Mathews after the review of a proposal under the expediated category.
68. Minimal Risk Approval given on 02/20/2024 to Riley Miara after the review of a proposal under the expediated category.
69. Minimal Risk Approval given on 02/22/2024 to Mallory Drennen after the review of a proposal under the expediated category.
70. Minimal Risk Approval given on 02/28/2024 to Hunter Taylor after the review of a proposal under the expediated category.

71. Minimal Risk Approval given on 02/28/2024 to Joseph Morphey after the review of a proposal under the exempt category.
72. Minimal Risk Approval given on 02/28/2024 to Raymond Alvarez, Autumm Durr, Claire Hawthorne Leutz, Emanuele Muraca, Melania Pellegrino, Angela Villari, and Annalisa Marzo after the review of a proposal under the exempt category.
73. Minimal Risk Approval given on 03/05/2024 to Hunter Weekley after the review of a proposal under the expediated category.
74. Minimal Risk Approval given on 04/01/2024 to Mikayla Poole after the review of a proposal under the exempt category.
75. Minimal Risk Approval given on 04/08/2024 to Anna Conrad after the review of a proposal under the exempt category.
76. Minimal Risk Approval given on 04/08/2024 to Ariel Roberts after the review of a proposal under the exempt category.
77. Minimal Risk Approval given on 04/08/2024 to Charley Parks after the review of a proposal under the exempt category.
78. Minimal Risk Approval given on 04/08/2024 to Chloe Campbell after the review of a proposal under the exempt category.
79. Minimal Risk Approval given on 04/08/2024 to Ella Morris after the review of a proposal under the exempt category.
80. Minimal Risk Approval given on 04/08/2024 to Emma McKnight after the review of a proposal under the exempt category.
81. Minimal Risk Approval given on 04/08/2024 to Hannah Sprout after the review of a proposal under the exempt category.
82. Minimal Risk Approval given on 04/08/2024 to Ganga Sharma after the review of a proposal under the exempt category.
83. Minimal Risk Approval given on 04/08/2024 to Isabella Tennant after the review of a proposal under the exempt category.
84. Minimal Risk Approval given on 04/08/2024 to Johnathan Richards after the review of a proposal under the exempt category.
85. Minimal Risk Approval given on 04/08/2024 to Kenedy Anderson after the review of a proposal under the exempt category.
86. Minimal Risk Approval given on 04/08/2024 to Sarah Davis after the review of a proposal under the exempt category.
87. Minimal Risk Approval given on 04/08/2024 to Setarh Gump after the review of a proposal under the exempt category.
88. Minimal Risk Approval given on 04/08/2024 to Taylor Smith after the review of a proposal under the exempt category.
89. Minimal Risk Approval given on 04/10/2024 to Arthur Osborne after the review of a proposal under the exempt category.
90. Minimal Risk Approval given on 04/15/2024 to Taylor Cava after the review of a proposal under the exempt category.
91. Minimal Risk Approval given on 04/16/2024 to Lauren Chidester after the review of a proposal under the expediated category.
92. Minimal Risk Approval given on 04/17/2024 to Sierra Andrews after the review of a proposal under the exempt category.



93. Minimal Risk Approval given on 04/17/2024 to Sarah Merritt after the review of a proposal under the exempt category.
94. Minimal Risk Approval given on 04/19/2024 to Gabrielle Jackson after the review of a proposal under the exempt category.
95. Minimal Risk Approval given on 04/22/2024 to Lance Scott after the review of a proposal under the expediated category.
96. Minimal Risk Approval given on 04/24/2024 to Megan Strange after the review of a proposal under the exempt category.

III – Meetings

The IRB mostly meets at the beginning and end of the year as most of the work is conducted asynchronously. Additional meetings are called when needed. Such as when a proposals calls for a full review by the board.

1. 09/05/2023
2. 10/03/2023
3. 11/15/2023
4. Final Meeting Scheduled for 5/9/2024.
5. Possible additional meetings may be needed over the summer.



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Professor Robert Niichel
Faculty Senate President

Dear Professor Niichel and our colleagues on the Faculty Senate,

As chair of the Library Committee, I submit the following report for the 2023-2024 academic year. Two committee meetings were held over the course of the past year, and some members of the committee appeared before Faculty Senate on multiple occasions over the course of the Fall Semester. This report has been informed by those meetings.

The Library continues to face a dire budgetary situation, as the Library cannot keep up with the costs required to maintain essential online resources. To illustrate this, while the total cost of database resources was \$486,882 for the 2014-2015 fiscal year, the cost was \$539,330 as of last academic year (after having canceled eighteen databases); and the Library has just been forced to cut yet another database. As such, the Library staff have been forced to reallocate funds originally devoted to acquiring books, staff training/development, and student activities in order to help maintain these online resources. But, as has been the case for the last several years, these efforts are still insufficient. The gruesome details have been shared in the last several reports to Faculty Senate.

On October 10, representatives of the committee appeared before Faculty Senate to discuss this budgetary crisis. Faculty Senate voted to forward the last several years worth of reports from this committee to the President, to ensure he was made aware of the crisis. The committee was subsequently tasked with proposing funding solutions to Faculty Senate. On November 14, the committee offered a variety of options, with the most straightforward one being the introduction of a modest library fee for each student. During the Spring semester, a follow-up report was compiled by Sharon Mazure for the President's benefit, including an overview of database usage. While we have seen no further movement on the matter, this is the first time since the beginning of the budgetary crisis that it has grabbed the attention of anyone in the administration. So, we are cautiously optimistic.

The physical state of the Library has improved in several respects since the most recent report to Faculty Senate. However, there are two concerns worth bringing to your attention. First, two doors with disability access (on the ground floor) need to be replaced. Second, proper light switches are *still* required on the second and third floors—a matter that has been raised in the past five annual reports. The lighting for the second and third floors of the Library are currently controlled directly by the associated circuit breakers, as in the breakers are being used as though they were light switches. But most circuit breakers are *not* designed to be used in this way.

While this can lead to their early demise, there is also some controversy as to whether circuit breakers being used as such meets the relevant regulations.

Despite these problems, the Library staff continue to contribute to student life in a variety of respects. In addition to regular student use of the Library's physical and digital resources, the Library has finally been able to provide 24-hour access to computers. Their study rooms are constantly in use. And they have hosted successful game nights. But the lack of proper funding has resulted in fewer hosted events than in the past. Ultimately, the staff aspire to make the Library a social hub on campus. But this good news continues to be overshadowed by the budgetary crisis at hand.

If the Faculty Senate has any questions, please do not hesitate to contact us.

Sincerely,

A handwritten signature in blue ink, appearing to read "Adam C. Podlaskowski". The signature is fluid and cursive, with the first name "Adam" being the most prominent.

Dr. Adam C. Podlaskowski
Professor of Philosophy, Fairmont State University
Chair, Library Committee

To: Dr. Robert Niichel, President
Fairmont State University Faculty Senate

From: Dr. Matthew Hokom, Chair, Faculty Senate Personnel Committee

Date: April 29, 2024

Subject: Faculty Senate Personnel Committee Report, 2022-2023 academic year

SENATE PERSONNEL COMMITTEE REPORT
ACADEMIC YEAR 2023-2024

Members: Dr. Matthew Hokom, Chair, Dr. Macgorine Cassell, Dr. Denice Kirchoff, Dr. Julie Reneau, Dr. Matt Scanlon.

Committee Business:

The committee considered 16 candidates. Eight applied for both tenure and promotion to Associate Professor. Eight applied for promotion to Professor. The committee recommended seven candidates be granted both tenure and promotion to Associate Professor. The committee recommended eight candidates be granted promotion to Professor.

The committee recommended that two sabbaticals be granted this year.

The committee recommended eleven former faculty for emeriti status.

The committee also makes the following recommendations and observations.

1. In the past, applicants were allowed to view model portfolios of past successful candidates. An equivalent practice with electronic portfolios would likely be very helpful to future candidates.
2. The committee urges the Senate to continue calling attention to sabbaticals. Sabbaticals are still recognized in BOG Policy 3 and are part of our charge.
3. The committee should have access to the applicants' AFRs in Watermark/Faculty Success and, if possible, to all course evaluations.
4. The *Faculty Handbook* still charges the Personnel Committee with evaluating applications for Senior Level Professorships. We recommend that FSU either begin considering applications for these positions or remove them from the *Handbook*.

The committee will also share this report with the Provost's office.

Year end report – Presidential Perceptions Survey Comm. (PPSC) 2023-24 Academic Year

The PPSC met multiple times during the year. In response to the charge of this committee from Faculty Senate it was recommended, and implemented, that the Presidential Perceptions survey be administered during the second semester of President Mike Davis's tenure. This resulted in the survey being administered during the Spring semester of 2024.

The survey was administered via Qualtrix and was available to all fulltime faculty from February 19th until March 4th. The results and comments of the survey were then tabulated. The results and comments were submitted to the Faculty Senate executive committee. The tabulated results only were submitted to the entire Faculty Senate for their review and acceptance of the results from the PPSC.

This completes the report for the PPSC for academic year 2023-24.

Respectfully submitted,

Paul Reneau

PPSC Comm. Chair 23 - 24

Student Publications Board

2023-2024 Report

Members of the Student Publications Board voted in the fall semester to appoint the student managing editors of *The Columns* (newspaper) and *Whetstone* (art/literary journal). All student editors were approved. Nathan Myers was re-elected chair.

Student publications (*The Columns* and *Whetstone*) have been functioning productively during this academic year. The Board will meet again in the fall to appoint student editors and elect a chair. Additionally, due to a lack of student interest, the yearbook (*The Mound*) and the academic journal (*Tracts*) have not been in production for a few years; the SPB will revisit this issue and assess whether there is any/enough student interest to support them for the 2024-2025 academic year.



**Technology Committee
2023-24
Year-End Report**

I – Members:

- Chair: Joshua Smallridge (Social Sciences, 2025)
- Zach Moore (Behavioral Sciences, 2024)
- Kristy Henson (Natural Sciences, 2025)
- Steven Roof (Natural Science, 2024)
- Valerie Morphew (Education, 2025)
- Robert Kelley (Architecture, Art, Design, 2024)
- Jenny Wilson (ASN, 2024)
- Katie Sickman (Architecture, Art, Design, 2024)
- Toru Chiba (Library, 2024)
- Barbara MacLennan (Behavioral Science, 2025)
- Tori Valentine (Health and Human Performance, 2025)
- Joseph Riesen (Computer Science and Mathematics, 2025)

II – Activities:

- A. The committee updated our yearly faculty survey that focuses on technology needs and perceptions. The survey will be posted from May 1st to 15th. The data will then be analyzed over the summer. The committee plans to present the results to Faculty Senate in the Fall of 2025. Some of the updates to the survey include the following:
- a. The committee worked to determine what software is currently being used across campus. So that the survey would reflect the current availability of resources.
 - b. A section was added asking faculty what types of technology related training they would like to see provided by the Center for Teaching and Learning Innovation.
 - c. A new section was included to collect information related to generative AI.

III - Meetings

Much of the work was completed asynchronously. Work in ongoing and at least one more meeting will be scheduled at the very end of the Spring term to review the results of the survey.

1. 09/20/2023
2. 11/09/2023
3. 04/23/2024