

Faculty Senate Committee Report

Committee: Academic Appeals Board
Chair: Donna Long
Academic Year: 2022-2023
Date: 4 May 2023

Committee Members:

Matt Scanlon (Natural Sciences, 2024)
Tabitha Laffere (Engineering Technology, 2024)
Matt Hokom (Humanities, 2024)
Aaron Saas (Computer Science and Mathematics, 2024)
James Vassil (Engineering Technology, 2024)
Donna Long (Humanities, 2023)
Ginger DeLawder (Education, 2023)
James Matthews (Humanities, 2023)
Janet Floyd (COBA, 2023)
Pam Huggins (Natural Sciences, 2023)
Tina Reed (ASN, 2023)
Robin Payne (Social Sciences, 2023)
Adam Podlaskowski (Social Sciences, 2023)
Amanda Smith (Computer Science and Mathematics, 2024)
Cecelia Cotton Elam (BSN, 2024)
Raymond Alvarez (Marketing and Management Studies, 2024)
Bill Harrison (Social Sciences, 2024)
Todd Clark (Social Sciences, 2024)
Denise Kirchoff (BSN, 2024)
Toni Poling (Education, 2024)
Paul Reneau (Health and Human Performance, 2024)
Theresa Hefferin (Engineering Technology, 2024)
Rachel Cook (Natural Sciences, 2024)

The Academic Appeals Board met on 4 October 2022 to select a chair, and I agreed to serve.

As chair, I met with Susan Ross on 2 November 2022 and 31 January 2023 to discuss revisions to the process of the Board, but no final decisions were (or have been) made.

On 11 January 2023, Susan Ross forwarded a potential appeal for a Nursing student, but the student did not pursue it.

On 10 February 2023, Susan Ross forwarded a potential appeal for a CJ student, but the student did not pursue it.

On 13 February 2023, Tim Oxley forwarded a potential appeal for a Psyc student, but the student did not pursue it.

Respectfully submitted,
Donna J Long, Chair

Committee – Athletics Committee

Members: Jim Davis – Chair Randy Baker
 William Harrison Greg Noone
 Debra Hemler Jason Bolyard
 Paul Reneau Jamie Toland
 Brianna Locante Toni Poling
 Jim Weekley

Ex-Officio: Director of Athletics Greg Bamberger
Ex-Officio: Director of NCAA Compliance Brian Spitzer
Ex-Officio: Faculty Athletics Representative Janet Floyd

ATHLETICS COMMITTEE. The Athletics Committee shall:

- a. Review and recommend policies;
- b. Advise the President and the Athletic Director in the determination and maintenance of high standards of performance by the institution in this specialized area;
- c. Act as a liaison between faculty, students and administration;
- d. Monitor the athletic budget allocations and inter-collegiate schedules; and
- e. Periodically review compliance with MEC, NCAA, and Title IX policies and regulations.
- f. Review and make judgement on all athletic transfer appeals

The Athletics Committee shall consist of interested faculty from the Academic Units. The Director of Athletics and the University NCAA Academic Representative shall be ex-officio members.

Meeting: September 20, 2022

- Committee met with Greg Bamberger, Brian Spitzer, and Janet Floyd.
- Discussed purpose of committee.
- Discussed excused absence process and how it might become better.
- Suggestion was made that at the beginning of each Semester each sports schedule should be distributed to faculty.
- Academic schedule moving back to normal schedule will help with year-end sports playoffs and tournaments.
- Suggested that Provost send out faculty expectations for sports that may have activities during finals weeks (MEC Tournaments).
- Grade check request by football players should not happen in the future since 4 week grades and midterm grades can be seen by coaches to determine possible grade issues.
- Plan is to meet again, *if necessary*, at the end of the Spring semester (April-May).
- As per the Constitution bylaws a student representative will be selected for all future meetings.

Please let me know if you have any questions or concerns,

Sincerely,

James B. Davis, MBA
Associate Professor, College of Business & Aviation
206-G Jaynes Hall
304-367-4188
James.davis@fairmontstate.edu



MEMORANDUM

TO: Faculty Senate

FROM: J Robert Baker *JRB*
Chair, Faculty Common Book Committee

DATE: 30 August 2023

RE: Common Book Committee Report

The Common Book Committee hosted two lunchtime talks by colleagues as part of our discussion of *The Ten Thousand Doors of January* by Alix Harrow, the common book in 2022-23. Galen Hansen gave a spirited talk on the multiverse; his description of the hypothetical set of universes provided the audience with a deeper understanding of the portals between various worlds in Harrow's narrative. Kellie Cole talked about doors as an architectural feature, using a museum, chapel, and basilica as examples of doors into specific spaces.

The Committee reviewed a number of books for the 2023-24:

Another Appalachia: Coming Up Queer and Indian in a Mountain Place by Neema Akashia.
The Harlan Renaissance: Stories of Black Life in Appalachian Coal Towns by William H. Turner.
Five Days at Memorial, Sheri Fink.
The Fifth Border State: Slavery, Emancipation, and the Formation of West Virginia, 1829–1872 by Scott A. MacKenzie.
Dopesick and Combating the Syndemic in West Virginia and Appalachia by Beth Macy.
The Radium Girls: The Dark Story of America's Shining Women by Kate Moore.
The Art of Racing in the Rain by Garth Stein.
Unbroken: A World War II Story of Survival, Resilience, and Redemption by Laura Hillenbrand.
Educated by Tara Westover
The Ministry for the Future by Kim Stanley Robinson.
Grit: The Power of Passion and Perseverance by Angela Duckworth.

In the end, the Committee chose More's *Radium Girls* as a book that would appeal to students and be usable across the disciplines, perhaps even math.

The Committee also arranged for a four-week faculty discussion of *Radium Girls* in June at Joe's in downtown Fairmont.

Respectfully submitted.



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MEMORANDUM

TO: Faculty Senate

FROM: J Robert Baker *JRB*
Co-chair, Faculty Handbook Committee

DATE: 30 August 2023

RE: Faculty Handbook Committee Report

The Faculty Handbook Committee met regularly every other Friday afternoon as it continued to clarify and update the Handbook with the University's current policies and practices, which can be seen in the 2023-24 Handbook, including those involving promotion and tenure, emeriti faculty, and benefits, among other areas. In an effort to ensure continuity of this work, we elected a co-chair. With the agreement of colleagues in the Colleges of Liberal Arts and Science and Technology, we had the terms of their representatives changed so that membership on the Committee would be staggered.

As Dianna Philips noted in her first year as Provost, the Handbook is not a one-and-done publication; each year it requires an ongoing collaboration of faculty and administrators. We have a record of four years of this piece of shared governance.

Respectfully submitted.

Faculty Welfare Committee

Fall 2022-Spring 2023

Faculty Welfare Committee members: Kristi Kiefer (chair), Julie Reneau, Erica Harvey, Adam Podlaskowski, Jeff Hindal, Liz Urse, Amanda Smith, Lisa Eades, Lindsey Cutright, Deborah Nestor.

Meetings were held the third Thursday of the month: Sept. 29, Oct. 27, Nov. 30, Jan. 26, Feb.23, March 23, Apr. 27.

Committee Goals include: Academic Integrity Policy, Parental Leave Policy, First Friday Faculty Gatherings.

The committee met with interim Provost Tim Oxley, Faculty Senate Charles Shields, and Dr. Susan Ross on November 30 in 219 Hardway to discuss the Academic Integrity Policy. Procedures in moving forward were addressed. Once concerns (the form, housing the forms and timeline) have been addressed, the committee will be informed. Dr. Susan Ross and Alicia Kalka met with the FWC on February 23 with an update on the process. Following the discussion, Ross and Kalka will make modifications on the general policy and the procedural process.

The committee researched and discussed parental leave policies of other institutions and believe that this is a policy that needs to be included at our institution.

The First Friday Gathering was held February 3, 2023. Due to Spring break and Easter, and Finals, the next gathering will be held during Fall 2023 semester.

Respectfully submitted,

Kristi A. Kiefer

Chair

Faculty Welfare Committee

Report to the Faculty Senate 2022-2023 Year-End Report

Committee Name: General Studies Committee

Goals:

To utilize the application and rubric approved by 20-21 committee to evaluate courses for the core curriculum and make changes as needed.

Utilize and improve the approved course portfolio assessment rubric and calendar for assessing each core curriculum course.

Continue to develop policy and procedure for the committee to create standardized processes.

Chair: Jan Kiger

Meeting Schedule:

- August 18, 2022
- September 15, 2022
- October 22, 2022
- November, 2022 (Virtual Training)
- January 19, 2023
- February 16, 2023
- March 16, 2023
- April 27, 2023

Membership

Name	Department or Administrative unit affiliation	Term End (if applicable)
Charlie Hively	Library	2024
Jan Kiger, Chair	HHP	2023
Dennine LaRue, Secretary	Math	2024
Kylie Ford	Architecture, Art & Design	2023
Tad Kato	Behavioral Sciences	2024
Leisa Muto	Business & Aviation	2023
Barbara Wierzbicki	Education	2024
Donna Long	Humanities	2023
Galen Hansen	Natural Sciences	2023
Frances Young	Nursing BSN	2023
Robert Papp	Social Sciences	2024 (Leaving)
Tia Como	Engineering Tech	2023
Deb Struth	Nursing ASN	2023
James Matthews	General Education Director ex officio	N/A
Susan Ross	Academic Affairs ex officio	N/A

Accomplishments (Items reviewed and submitted for approval to the Faculty Senate)

- I. A repository of General Studies files and information is maintained in Microsoft Teams.
- II. No changes were made to the current application and rubric for core curriculum course acceptance, however the committee has added that a master syllabus must accompany all applications. There was one new course that went through the application process and was approved to be added to the Core Curriculum. The application needs review. See Aug. 18, 2022 minutes.
- III. The following changes were proposed and approved by Senate.
 - A. Course applications approved for inclusion in the core curriculum:
 1. PHYS 1001
 2. HLTA 1150
 - B. No courses were removed by request from the core curriculum:
 - C. Core outcome was revised.
 1. First Year Seminar: Students will apply foundational academic success tools, demonstrate knowledge and understanding of campus academic and student services resources, and develop a sense of belonging through active participation in individual and group activities in order to successfully transition into and through the first year of college.
 - D. Credit Hours for outcomes were corrected to align with the courses offered in the outcome.
 1. Fine Arts required hours from 3 to 2-3 credits.
 2. First Year Seminar hours from 1 to 1-3 credits.
- IV. Core Curriculum Policy was clarified.
 - A. Associate Degree general education outcomes established and forwarded to curriculum committee.
 1. One course from each basic skill category - *Able to communicate their ideas clearly and effectively or use appropriate symbolic manipulation skills and problem-solving.*
 2. Courses related to their field of study - *Able to apply concepts from and demonstrate basic proficiency with the content of academic disciplines related to their own field of study.*
 3. Apply techniques in the entry level faculty designate for their field. - *Able to demonstrate and apply the basic techniques and theories of their field of study.*
 - B. Any changes in Core Course descriptions, pre-requisites, outcomes, etc. needs to be approved by the General Studies Committee.
 1. Minor revision (wording that does not affect outcomes or the overall intent of the course) only requires one reading.
 2. Major revisions and applications require two readings.

V. Assessment of the Core Curriculum

1. Used the calendar for assessment of Core Curriculum provided by the Director of General Education to review courses.

School Year Outcomes assessed in 2022-2023

2022-2023 3. Oral Communication

2022-2023 4. Mathematics

Future Assessment Calendar

2023-2024 5. Humanities with Critical Thinking

2023-2024 6. Fine Arts with Critical Thinking

2024-2025 7. Natural Science with Critical Thinking

2024-2025 8. Social Science with Critical Thinking

2025-2026 9. Citizenship

2025-2026 10. Global Awareness, Fitness & Wellbeing, Technology

New Assessment Cycle Begins 2026-2027

2026-2027 1. First Year Seminar

2026-2027 2. Written Communication

2. Created Course Portfolio Assessment training presentation to assist members with applying rubric to submitted course portfolios. Will need revision due to update in rubric.

3. Used the Course Review Portfolio and Assessment Rubric process to assess the courses in the Mathematics and Oral Communication.

4. Made minor changes to the Core Curriculum Course Portfolio Assessment Rubric for the next assessment cycle.

5. Chair of General Studies Committee and General Education Director met with Core Curriculum coordinators and faculty to discuss core course assessment and review related to each course in their area under the reviewed core curriculum outcomes (Mathematics and Oral Communication).

Ongoing and Future Projects:

Assessment

Policy development

Review of the Core Curriculum Application – See August 18, 2022 minutes

Adding the Core Curriculum Approved Applications to the Senate Website (similar to Curriculum Proposals)

Common course transfer system (Address any issues and review courses on the General Studies and Course Equivalency Transfer Agreement)

Communication Plan – Getting the word out on the Core Curriculum process



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MEMORANDUM

TO: Faculty Senate

FROM: J Robert Baker *JRB*
Chair, Honorary Degree and Awards Committee

DATE: 30 August 2023

RE: Honorary Degree and Awards Committee Report

Because the Committee was not completely constituted until January, 2023, we solicited nominations for honorary degrees only for the spring semester. We received one nomination, for which we were grateful, given that this Committee has not been seated in a number of years. In evaluating the nomination, we decided that the nominee did not meet the criteria spelled out in the Faculty Handbook and so notified the interim president of the University.

We hope that with the support of the Faculty Senate, the Committee's work will be a regular and expected part of shared governance at Fairmont State.

Respectfully submitted.

**Institutional Review Board
2022-23
Year-End Report**

I – Members:

- Chair: Joshua Smallridge (Social Sciences, 2024)
- Michael Ransom (Behavioral Sciences, 2024)
- Zach Moore (Behavioral Sciences, 2024)
- Deborah Struth (ASN, 2024)
- Mahmood Hossain (Computer Science and Mathematics, 2024)
- Jamie Miller (Natural Sciences, 2023)
- Kelley Flaherty (Natural Sciences, 2023)
- Kristy Henson (Natural Sciences, 2023)
- Amy Godfrey (Accounting, Economics, and Finance, 2023)
- Raymond Alvarez (Marketing and Management, 2023)
- Tyler Singer (Health and Human Performance, 2023)
- Laura Clayton (ASN, 2023)

II – Activities:

- A. The committee reviewed applications for approval to conduct research involving human subjects from individuals planning projects for school courses, and faculty working on individual or departmental research projects. For class wide student research projects, the students' proposals were reviewed, and comments and approval were sent to the instructor for the class. Of note, we have seen the number of proposals reviewed in a year approximately double in the last two years.

a. The Following Proposals Were Reviewed and Approved During the Fall of 2022:

1. Minimal risk approval given on 9/03/2022 for Zsofi Becardi research project – 22-23-001
2. Minimal risk approval given on 9/09/2022 for Dr. Janie Leary's CHEP 1100 Class research project – 22-23-002
3. Minimal risk approval given on 9/09/2022 for Janie Leary's CHEP 3345 Class research project – 22-23-003
4. Minimal risk approval given on 9/13/2022 for Susan McManus research project – 22-23-004
5. Minimal risk approval given on 9/13/2022 for Hannah Bonham research project – 22-23-005
6. Minimal risk approval given on 9/21/2022 for Taylynn Varney research project – 22-23-006
7. Minimal risk approval given on 9/21/2022 for Jeanette Shannon research project – 22-23-007

8. Minimal risk approval given on 9/21/2022 for Madison Beverlin research project – 22-23-008
9. Minimal risk approval given on 9/21/2022 for Sarah Scott – research project 22-23-009
10. Minimal risk approval given on 9/21/2022 for Stacy Reel research project – 22-23-010
11. Minimal risk approval given on 9/21/2022 for Taylor Tresten research project – 22-23-011
12. Minimal risk approval given on 9/24/2022 for Tad Kato’s 3390 course group 1 research project– 22-23-012
13. Minimal risk approval given on 9/24/2022 for Tad Kato’s 3390 course group 2 research project – 22-23-013
14. Minimal risk approval given on 9/24/2022 for Tad Kato’s 3390 course group 3 research project – 22-23-014
15. Minimal risk approval given on 9/24/2022 for Tad Kato’s 3390 course group 4 research project – 22-23-015
16. Minimal risk approval given on 9/24/2022 for Tad Kato’s 3390 course group 5 research project – 22-23-016
17. Minimal risk approval given on 9/24/2022 for Tad Kato’s 3390 course group 6 research project – 22-23-017
18. Minimal risk approval given on 9/24/2022 for Danelle Conaway research project – 22-23-018
19. Minimal risk approval given on 10/06/2022 for Tad Kato research project – 22-23-019
20. Minimal risk approval given on 10/06/2022 for Jaden Savage research project – 22-23-020
21. Minimal risk approval given on 10/12/2022 for Sandra Martin research project – 22-23-021
22. Minimal risk approval given on 10/20/2022 for Zachary Moore and Julia Miller research project – 22-23-022
23. Minimal risk approval given on 11/15/2022 for Moshe Machlev research project – 22-23-023
24. Minimal risk approval given on 12/12/2022 for Deb Hemler research project – 22-23-024

b. The Following Proposals Were Reviewed and Approved During the Spring of 2023:

25. Minimal risk approval given on 2/14/2023 to Howard Lafone for a research project. 22-23—25
26. Minimal risk approval given on 2/14/2023 to Janie Leary for a CHEM 3345 research project. 22-23—26
27. Minimal risk approval given on 3/1/2023 to Avery Williams for research project. 22-23—27
28. Minimal risk approval given on 3/1/2023 to Brayden Carpenter for research project. 22-23—28

29. Minimal risk approval given on 3/1/2023 to Joshua Smallridge, Diana Noone, Carissa Russell and Taylor Williamson for research project. 22-23—29
30. Minimal risk approval given on 3/1/2023 to Mackenzie Chapman for research project. 22-23—30
31. Minimal risk approval given on 3/1/2023 to Jessica Schneider for research project. 22-23—31
32. Minimal risk approval given on 3/24/2023 to Rebecca Baughhan for research project. 22-23—32
33. Minimal risk approval given on 3/24/2023 to Cierra Parker for research project. 22-23—33
34. Minimal risk approval given on 3/24/2023 to Emily Brock for research project. 22-23—34
35. Minimal risk approval given on 3/24/2023 to Reghan Mollohan for research project. 22-23—35
36. Minimal risk approval given on 3/24/2023 to Elizabeth Williams for research project. 22-23—36
37. Minimal risk approval given on 3/24/2023 to Emily Shaw for research project. 22-23—37
38. Minimal risk approval given on 3/24/2023 to Taya Davis, Jericho Adkins, Gracey Bagley and Riley Lemley for research project. 22-23—38
39. Minimal risk approval given on 3/24/2023 to Rosemary Valazquez, Hayley Cutrone, Johnathon Jackson, and Logan Gregory for research project. 22-23—39
40. Minimal risk approval given on 3/24/2023 to Savanna Overstreet, Isaiah Fluelling, Natalie Harper, Asia-Lynn Cooper, Montanna Hoke, and Amy Moore for research project. 22-23—40
41. Minimal risk approval given on 3/24/2023 to Brittany Iamm, Kennedy Mills, Sierra Stingo, Kady Hayes and Avonlea Freeman for research project . 22-23—41
42. Minimal risk approval given on 3/27/2023 to Loryn Wotring, Sarah Campbell, Rebecca Turner, Lacey Scheuvront, and Matt Pruitte for research project. 22-23—42
43. Minimal risk approval given on 4/3/2023 to Elizabeth Jones for research project. 22-23—43
44. Minimal risk approval given on 4/7/2023 to Alesha Holloway and Julia Miller for research project. 22-23—44
45. Minimal risk approval given on 4/7/2023 to Katlyn Cunningham for research project. 22-23—45
46. Minimal risk approval given on 4/7/2023 to Trisha Strother for research project. 22-23—46
47. Minimal risk approval given on 4/7/2023 to Alesha Holloway and Julia Miller for research project. 22-23—47

48. Minimal risk approval given on 4/11/2023 to Moshe Machlev for research project. 22-23—48
49. Minimal risk approval given on 4/12/2023 to Wezley Williams for research project. 22-23—49
50. Minimal risk approval given on 4/12/2023 to Jesse Tallman for research project. 22-23—50
51. Minimal risk approval given on 4/12/2023 to Lillian Rhoads for research project. 22-23—51

- B. All IRB members must keep their CITI training current. The training is longer than the basic training required to conduct research and takes approximately 5-8 hours to complete. It must be renewed every 3 years to be able to serve on the IRB.

Meetings:

Most IRB submissions for this academic year were submitted under the exempt or expedited review category. Due to the nature of the committee most of the work could be completed asynchronously.

Meetings were held on the following dates to review proposals that required full reviews.

- 3/17/2023 - Meeting to review proposal requiring full review. The proposal was approved with pending the completion of suggested changes.
- 4/12/2023 – Meeting to review proposal requiring full review. The proposal was approved with changes requested. We also discussed some changes to the committee. Including a change to how proposals will be distributed for review. Starting in the 2023-24 term they will be posted in Teams. Which will allow easier record keeping.

International Education Committee Report 2022-2023

Chair: Laura Guglani

Secretary: Matthew Scanlon

Committee members:

Guglani, Laura; Surendran, Sunil; Bamberger, Bernadette; Weekley, Jim; Spitznogle, Dailinn; Scanlon, Matthew; MacLennan, Barbara; Hossain, Mahmood; Miller, Courtney; Freeman, Philip; Cutright, Lindsey; Joseph, Jojo; Hansen, Galen; Teter, Donald; Hokom, Matthew; Sakaguchi, Sarah; Tucker, Abbey; Fettig, Kenneth; Sevilla Gutierrez, Candela

Meeting dates:

Second Tuesday of each month at 12:30pm

Accomplishments, issues:

We met as a whole and in subcommittees to address our three primary areas of focus:

1. Study Abroad
2. International Partnerships
3. International students on campus (Recruitment/support/ESOL classes/programming)

This year we added student representatives. EPICS Coordinator, Sarah Sakaguchi, joined us each meeting to give an update. The International Student Organization met regularly and celebrated International Education Week in November with various activities. Barb MacLennan led related Geographical Awareness events during the months of October and November and created an accompanying Lib Guide.

Laura Guglani partnered with the Humanities Department and EPICS Office to create a new ENL (English as a New Language) Program and conduct a search to hire a new Program Coordinator and Instructor, Amanda Stinemetz. The program will be community-based and offered through synchronous online delivery to local students and community members primarily.

Study Abroad restarted this Spring. We will partner with the KEI and IBS organizations, as well as seek out additional partner institutions abroad, particularly in Spain. Faculty-led travel restarted, as well, with several trips planned over Spring Break. We partnered with the EPICS office to draft a new travel form to facilitate the approval and planning process.

Dr. Guglani secured a Fulbright FLTA in Spanish for next academic year.

The International student committee brainstormed a list of goals for next year, including programming ideas and a plan to provide additional support to international students.

Recommendations:

With the lifting of the statewide travel ban, we have just begun to truly reinstate international education at Fairmont State this year. For next year, there are many opportunities available and much work to be done to fully recover from the setbacks created by the pandemic. Our committee hopes to follow up on action steps to carry out the plans and goals we have set forth this year in each of our three strategic areas and to seek out the resources needed to support these efforts.

Faculty Senate Legislative Committee Fall 2023-Spring 2022

The Faculty Senate Legislative Committee was re-organized for the fall semester. Faculty members included Raymond Alvarez, chair; M.E. Yancosek-Gamble, Galen Hansen, Rebecca Cepek and Courtney Miller. The committee met in person as well as sharing periodic updates provided to the members from the chair.

Meetings:	<ol style="list-style-type: none"> 1. September 8, 2022 committee meeting to discuss priorities. 2. Chair attended the annual ACF retreat 11/4-5/22 at Pipestem 3. January 23, 2023 committee meeting reviewed summary of HLC priority legislation 4. March 1, 2023 information on bill tracking shared with all faculty and deans/chairs as requested on relevant bills
Summary of ACF goals for academic year:	<ol style="list-style-type: none"> 1. Student health and safety 2. Student success 3. Economic benefits to workforce/international students as market
ACF areas of interest for academic year:	<ol style="list-style-type: none"> 1. Mental health 2. Campus safety 3. Broadband access 4. Dual credit & alternative credit options 5. Critical race theory & academic freedoms
Legislative challenges discussed at committees and in Faculty Senate reports:	<ol style="list-style-type: none"> 1. Supermajority rule allows suspension of rules for 3 readings in the same day 2. Locus of control (e.g., new Marion County representatives) 3. Introducing new legislation/supporting/writing a bill 4. Getting to key committees 4. Bills getting out of committee timely
Need for Campus Collaboration on Legislative Advocacy	<p>The example of “Fairmont State Day at the Legislature” was illustrated. Students went to Charleston in the morning but were back on campus in the early afternoon. Faculty Senate and committee raised questions about purpose, who accompanies students, what they did, etc., was unknown to the group. Discussion revolved around whether “Fairmont State Day” was meant to talk to legislatures about Fairmont State topics, or just take students on a field trip while Legislature is in session. Offer of collaboration discussed with Interim President Phillips.</p>
Defining “Shared Advocacy/Collaboration”	<p>The committee reviewed its role and identified areas that may be put forth to the Faculty Senate for action or endorsement. These included:</p>

	<ol style="list-style-type: none"> 1. Faculty Senate, University leadership and student governance working effectively as a unified voice for shared vision for the institution’s advocacy. 2. Early coordination aligns all constituent groups with institutional governance. This can include joint campus functions such as a local legislative breakfast with Chamber of Commerce, etc. 3. In promoting ‘shared advocacy/collaboration,’ how can Faculty Senate assure a faculty member’s right to ask questions over relevant university concerns? Faculty Senate could introduce protocol or standards for faculty meeting with state leaders individually or as a group (e.g., Legislative Committee of Faculty Senate). 4. Faculty Senate may define how members of the legislative committee advocate as consensus regardless of who is a member of the delegation. <p>This was presented at the last Faculty Senate as recommendations for future.</p>
NEW ACF Representative	Alvarez had served the last of an unexpired term through end of May. Todd Clark agreed to serve as Legislative Chair and ACF representative for Fall 2023 term.



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Professor Charles Shields
Faculty Senate President

Dear Professor Shields and our colleagues on the Faculty Senate,

As chair of the Library Committee, I submit the following report for the 2022-2023 academic year. Two committee meetings were held over the course of the past year, with the information collected in those meetings informing this report.

As you all know, the Library continues to face a dire budgetary situation: the Library cannot keep up with the costs of maintaining essential online resources (such as databases), given that those resources' costs increase annually by 5% to 10% (while their assigned budget is not being increased to match). To illustrate this, for the 2014-2015 fiscal year, the total cost of databases was \$486,882. As of this academic year, the cost is \$539,330—after already having canceled eighteen databases since 2014. Furthermore, the Library's budget is actually \$100,000 smaller than it once was, owing to the separation from Pierpont. The situation has been gotten so bad that only 70% of the way through this academic year, the Library had already spent 96% of (the relevant portion of) its budget. As such, the Library staff have been forced to reallocate funds originally devoted to i) acquiring books, ii) staff training/development, and iii) student activities in order to help maintain these online resources. But these efforts are still insufficient. Last academic year, for example, the Library was forced to cut four more databases (and, again, eighteen total since 2014). In short, there is no more fat to trim—any further cuts will inevitably be made to muscle (as it were).

These databases are *essential* to our work as a University, as they help students make critical decisions and learn to rigorously vet information. By failing to move on this budgetary crisis, there is a very real risk of i) undermining students' academic success, ii) jeopardizing some programs' accreditation efforts, and iii) simply failing to have a fully functioning Library. As this budgetary situation is clearly *unsustainable*, we recommend that the Faculty Senate strongly urge the Executive Leadership Team to address this matter.

The physical state of the Library also has problems that must be addressed. There are three concerns worth bringing to your attention:

- The elevator in the Library has not been functioning since February 15, a matter that disrupts workflow and makes the Library much less accessible to certain portions of the campus population.

- The Library continues to require more study spaces for students. They are regularly all booked. Adding four or five additional study rooms would be a good start to address students' needs.
- Proper light switches are *still* required on the second and third floors—a matter that has been raised in the past four annual reports. The lighting for the second and third floors of the Library are currently controlled directly by the associated circuit breakers, as in the breakers are being used as though they were light switches. But most circuit breakers are *not* designed to be used in this way. While this can lead to their early demise, there is also some controversy as to whether circuit breakers being used as such meets the relevant regulations.

Despite these challenges, our Library remains a vital part of Fairmont State; its staff continue to make it a worthwhile addition to campus life, even with such limited resources. For example, the EBSCO databases had 92,600 searches last fiscal year, while the JSTOR database had 9,806 searches last fiscal year. The staff have regularly organized in-person events (with good turnout) for students. They have hosted writing contests, which have been well-received. And they have been working to become a CARE unit through *Navigate*, so that students can arrange a private session with a librarian for research help. But this good news continues to be overshadowed by the budgetary crisis at hand. Because many libraries across the state face similar crises, Fairmont State is presented with the opportunity to provide leadership state-wide in this respect. But since no movement has been made on the issue, this opportunity will soon pass us by.

If the Faculty Senate has any questions, please don't hesitate to contact us.

Sincerely,



Dr. Adam C. Podlaskowski
Professor of Philosophy, Fairmont State University
Chair, Library Committee

To: Dr. Charles Shields, President
Fairmont State University Faculty Senate

From: Dr. Matthew Hokom, Chair, Faculty Senate Personnel Committee

Date: May 1, 2023

Subject: Faculty Senate Personnel Committee Report, 2022-2023 academic year

SENATE PERSONNEL COMMITTEE REPORT

ACADEMIC YEAR 2022-2023

Members: Dr. Matthew Hokom, Chair, Dr. Macgornie Cassell, Dr. Galen Hansen, Dr. Julie Reneau, Dr. Fran Young.

Committee Business:

The committee considered five candidates. Three applied for promotion to Associate Professor and for tenure. Two candidates applied for promotion to Professor. All candidates who applied for promotion were recommended for promotion and all candidates who applied for tenure were recommended for tenure.

The committee recommended that one sabbatical be granted this year.

The committee recommended four former faculty for emeriti status.

The committee also makes the following recommendations and observations.

1. In the past applicants were allowed to view model portfolios of past successful candidates. An equivalent practice with electronic portfolios would likely be very helpful to future candidates.
2. The committee urges the Senate to continue calling attention to sabbaticals. Sabbaticals are still recognized in BOG Policy 3 and are part of our charge.
3. Applicants for promotion and for tenure must be able to see the committee's comments in Watermark Faculty Success. Past candidates have reported that they don't have access to these comments.
4. The Personnel Committee should have access to the applicants' AFRs in Watermark/Faculty Success and, if possible, to all course evaluations.
5. The Personnel Committee considered the applications of two candidates for promotion to full Professor whose primary duties were not teaching but administrative. If the University promotes Assistant and Associate Professor into primarily administrative roles (e.g. Dean, V.P.) granting them promotion may be problematic as they will not (though no fault of their own) be able to document the qualities required for promotion and tenure, which primarily revolve around teaching and scholarship. Those who are not given significant opportunities to teach and publish (and this would include most upper level administrators) should either A) be

evaluated by different criteria, or B) not expect to receive promotion and tenure. This issue should probably be taken up by the Handbook Committee, whom I will advise of the Personnel Committee's concerns.

The committee will also share this report with the Provost.

Year end report – Presidential Perceptions Survey Comm. (PPSC) 2022-23 Academic Year

The PPSC met during the year in response to a request by the faculty senate to investigate performing a Presidential Perceptions Survey during the 22-23 academic year in reference to the Interim president. The comm. recommended that a survey not be done on the interim president during this year, but that if the interim president became the permanent president then a survey would be done in the Fall of 2023.

In the previous year the PPSC also performed a campus climate survey, during the 22-23 year the interim president requested that a campus climate survey be done, however she wanted it to include staff and that a guiding comm. be formed to perform the survey that included staff and faculty. As this new joint comm. was formed the PPSC determined that the campus climate survey did not fall under the PPSC's guidance.

This completes the report for the PPSC for academic year 2022-23.

Respectfully submitted,

Paul Reneau

PPSC Comm. Chair 22-23

**Technology Committee
2022-23
Year-End Report**

I – Members:

- Steven Roof (Natural Sciences, 2024)
- Valerie Morphew (Education, 2024)
- Robert Kelly (Architecture, Art, and Design, 2024)
- Zach Moore (Behavioral Sciences, 2024)
- Jenny Wilson (ASN, 2024)
- Katie Sickman (Architecture, Art, and Design, 2024)
- Tom Cuchta (Computer Science and Mathematics, 2024)
- Joshua Smallridge (Social Sciences, 2023)
- Toru Chiba (Library, 2024)
- Kristy Henson (Natural Sciences, 2023)
- Joshua Smallridge (Social Sciences, 2023)
- Cliff Jackson (Marketing and Management, 2023)
- Hugh Costello (Engineering Technology, 2023)
- Tori Valentine (Health and Human Performance, 2023)
- Deborah Nestor (Humanities, 2023)
- Tina Reed (ASN, 2023)

II – Activities:

1. Developed and administered a survey to examine faculty technology needs and to gather information. Most of the work to develop the survey was done anachronously over email. The survey was administered using Qualtrics during the Spring 2023 Spring Term. The committee will meet early in the Fall 2023 term to discuss the results and disseminate them to the faculty senate.
2. The committee also met to provide feedback on a survey relating to collaboration software on campus designed to assess student, faculty, and staff preferences. Feedback was provided to the ad-hoc focus group examining the topic.

Meetings:

Due to the nature of the committee much of the work could be completed asynchronously.

Meetings were held on the following dates.

- 9/8/2023 – Opening meeting to set agenda for the term.
- 3/3/2023 – Meeting to discuss and provide feedback collaboration software survey. The committee felt that this was a good move on the part of the University to involve the faculty more in decision-making regarding software used on campus.

- 4/11/2023 – After reviewing the survey asynchronously to update it the committee met to finalize the survey and plan the data collection. The data was collected from April 17th to 30th 2023. The committee also discussed working closer with IT in the future and the possibility of adding a representative from IT as a non-voting member of the committee. This recommendation was agreed upon.

Faculty Senate Committee Report

Committee: Academic Appeals Board
Chair: Donna Long
Academic Year: 2022-2023
Date: 4 May 2023

Committee Members:

Matt Scanlon (Natural Sciences, 2024)
Tabitha Laffere (Engineering Technology, 2024)
Matt Hokom (Humanities, 2024)
Aaron Saas (Computer Science and Mathematics, 2024)
James Vassil (Engineering Technology, 2024)
Donna Long (Humanities, 2023)
Ginger DeLawder (Education, 2023)
James Matthews (Humanities, 2023)
Janet Floyd (COBA, 2023)
Pam Huggins (Natural Sciences, 2023)
Tina Reed (ASN, 2023)
Robin Payne (Social Sciences, 2023)
Adam Podlaskowski (Social Sciences, 2023)
Amanda Smith (Computer Science and Mathematics, 2024)
Cecelia Cotton Elam (BSN, 2024)
Raymond Alvarez (Marketing and Management Studies, 2024)
Bill Harrison (Social Sciences, 2024)
Todd Clark (Social Sciences, 2024)
Denise Kirchoff (BSN, 2024)
Toni Poling (Education, 2024)
Paul Reneau (Health and Human Performance, 2024)
Theresa Hefferin (Engineering Technology, 2024)
Rachel Cook (Natural Sciences, 2024)

The Academic Appeals Board met on 4 October 2022 to select a chair, and I agreed to serve.

As chair, I met with Susan Ross on 2 November 2022 and 31 January 2023 to discuss revisions to the process of the Board, but no final decisions were (or have been) made.

On 11 January 2023, Susan Ross forwarded a potential appeal for a Nursing student, but the student did not pursue it.

On 10 February 2023, Susan Ross forwarded a potential appeal for a CJ student, but the student did not pursue it.

On 13 February 2023, Tim Oxley forwarded a potential appeal for a Psyc student, but the student did not pursue it.

Respectfully submitted,
Donna J Long, Chair

Committee – Athletics Committee

Members: Jim Davis – Chair Randy Baker
 William Harrison Greg Noone
 Debra Hemler Jason Bolyard
 Paul Reneau Jamie Toland
 Brianna Locante Toni Poling
 Jim Weekley

Ex-Officio: Director of Athletics Greg Bamberger
Ex-Officio: Director of NCAA Compliance Brian Spitzer
Ex-Officio: Faculty Athletics Representative Janet Floyd

ATHLETICS COMMITTEE. The Athletics Committee shall:

- a. Review and recommend policies;
- b. Advise the President and the Athletic Director in the determination and maintenance of high standards of performance by the institution in this specialized area;
- c. Act as a liaison between faculty, students and administration;
- d. Monitor the athletic budget allocations and inter-collegiate schedules; and
- e. Periodically review compliance with MEC, NCAA, and Title IX policies and regulations.
- f. Review and make judgement on all athletic transfer appeals

The Athletics Committee shall consist of interested faculty from the Academic Units. The Director of Athletics and the University NCAA Academic Representative shall be ex-officio members.

Meeting: September 20, 2022

- Committee met with Greg Bamberger, Brian Spitzer, and Janet Floyd.
- Discussed purpose of committee.
- Discussed excused absence process and how it might become better.
- Suggestion was made that at the beginning of each Semester each sports schedule should be distributed to faculty.
- Academic schedule moving back to normal schedule will help with year-end sports playoffs and tournaments.
- Suggested that Provost send out faculty expectations for sports that may have activities during finals weeks (MEC Tournaments).
- Grade check request by football players should not happen in the future since 4 week grades and midterm grades can be seen by coaches to determine possible grade issues.
- Plan is to meet again, *if necessary*, at the end of the Spring semester (April-May).
- As per the Constitution bylaws a student representative will be selected for all future meetings.

Please let me know if you have any questions or concerns,

Sincerely,

James B. Davis, MBA
Associate Professor, College of Business & Aviation
206-G Jaynes Hall
304-367-4188
James.davis@fairmontstate.edu



MEMORANDUM

TO: Faculty Senate

FROM: J Robert Baker *JRB*
Chair, Faculty Common Book Committee

DATE: 30 August 2023

RE: Common Book Committee Report

The Common Book Committee hosted two lunchtime talks by colleagues as part of our discussion of *The Ten Thousand Doors of January* by Alix Harrow, the common book in 2022-23. Galen Hansen gave a spirited talk on the multiverse; his description of the hypothetical set of universes provided the audience with a deeper understanding of the portals between various worlds in Harrow's narrative. Kellie Cole talked about doors as an architectural feature, using a museum, chapel, and basilica as examples of doors into specific spaces.

The Committee reviewed a number of books for the 2023-24:

Another Appalachia: Coming Up Queer and Indian in a Mountain Place by Neema Akashia.
The Harlan Renaissance: Stories of Black Life in Appalachian Coal Towns by William H. Turner.
Five Days at Memorial, Sheri Fink.
The Fifth Border State: Slavery, Emancipation, and the Formation of West Virginia, 1829–1872 by Scott A. MacKenzie.
Dopesick and Combating the Syndemic in West Virginia and Appalachia by Beth Macy.
The Radium Girls: The Dark Story of America's Shining Women by Kate Moore.
The Art of Racing in the Rain by Garth Stein.
Unbroken: A World War II Story of Survival, Resilience, and Redemption by Laura Hillenbrand.
Educated by Tara Westover
The Ministry for the Future by Kim Stanley Robinson.
Grit: The Power of Passion and Perseverance by Angela Duckworth.

In the end, the Committee chose More's *Radium Girls* as a book that would appeal to students and be usable across the disciplines, perhaps even math.

The Committee also arranged for a four-week faculty discussion of *Radium Girls* in June at Joe's in downtown Fairmont.

Respectfully submitted.

Faculty Development Committee
Annual Report to the Senate
2022-2023

2022-2023 Members:

Chair: Brian Blackwood (Computer Science and Mathematics, 2024)

Secretary: Sharon Mazure (Library, 2024)

Michael Ransom (Behavioral Sciences, 2024)

Kristy Kiefer (Health and Human Performance, 2023)

Abby Chapman (Engineering Technology, 2023)

Amy Godfrey (Accounting, Economics, and Finance, 2024)

Jim Davis (Marketing and Management, 2023)

Jeff Hindal (Architecture, Art, and Design, 2023)

Jojo Joseph (Natural Sciences, 2023)

Elizabeth Savage (Humanities, 2023)

Courtney Miller (Education, 2024)

Malisa Eades (ASN, 2023)

Tim Oxley - Interim Provost and VP for Academic Affairs – ex-officio

During the current academic year, the committee met monthly in the fall and spring. We focused on the following:

- 1) Worked with the Provost, Dr. Oxley, to solicit nominations for awards.
- 2) Reviewed nominations for annual awards to ensure eligibility in conjunction with Dr. Oxley.
- 3) Collected and reviewed award application materials, conducted teaching observations, and determined award recipients as follows:
 - a. Boram Award for Teaching Excellence: Robin Payne
 - b. Innovation in Teaching Award: Kellie Cole
 - c. Faculty Recognition Award – M.E. Gamble
 - d. Excellence in Online Teaching Award: Valerie Morphew
 - e. Outstanding Adjunct – Eric Pulice
- 4) Collected and reviewed proposals for the University Faculty Fellowship Grant, in conjunction with the Grant's Office, to determine the recipient as follows:
 - a. University Faculty Fellowship Grant: Donna Long

Respectfully submitted,

Brian Blackwood, PhD

Professor of Mathematics

Chair, Faculty Development Committee



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MEMORANDUM

TO: Faculty Senate

FROM: J Robert Baker *JRB*
Co-chair, Faculty Handbook Committee

DATE: 30 August 2023

RE: Faculty Handbook Committee Report

The Faculty Handbook Committee met regularly every other Friday afternoon as it continued to clarify and update the Handbook with the University's current policies and practices, which can be seen in the 2023-24 Handbook, including those involving promotion and tenure, emeriti faculty, and benefits, among other areas. In an effort to ensure continuity of this work, we elected a co-chair. With the agreement of colleagues in the Colleges of Liberal Arts and Science and Technology, we had the terms of their representatives changed so that membership on the Committee would be staggered.

As Dianna Philips noted in her first year as Provost, the Handbook is not a one-and-done publication; each year it requires an ongoing collaboration of faculty and administrators. We have a record of four years of this piece of shared governance.

Respectfully submitted.

Faculty Welfare Committee

Fall 2022-Spring 2023

Faculty Welfare Committee members: Kristi Kiefer (chair), Julie Reneau, Erica Harvey, Adam Podlaskowski, Jeff Hindal, Liz Urse, Amanda Smith, Lisa Eades, Lindsey Cutright, Deborah Nestor.

Meetings were held the third Thursday of the month: Sept. 29, Oct. 27, Nov. 30, Jan. 26, Feb.23, March 23, Apr. 27.

Committee Goals include: Academic Integrity Policy, Parental Leave Policy, First Friday Faculty Gatherings.

The committee met with interim Provost Tim Oxley, Faculty Senate Charles Shields, and Dr. Susan Ross on November 30 in 219 Hardway to discuss the Academic Integrity Policy. Procedures in moving forward were addressed. Once concerns (the form, housing the forms and timeline) have been addressed, the committee will be informed. Dr. Susan Ross and Alicia Kalka met with the FWC on February 23 with an update on the process. Following the discussion, Ross and Kalka will make modifications on the general policy and the procedural process.

The committee researched and discussed parental leave policies of other institutions and believe that this is a policy that needs to be included at our institution.

The First Friday Gathering was held February 3, 2023. Due to Spring break and Easter, and Finals, the next gathering will be held during Fall 2023 semester.

Respectfully submitted,

Kristi A. Kiefer

Chair

Faculty Welfare Committee

Report to the Faculty Senate 2022-2023 Year-End Report

Committee Name: General Studies Committee

Goals:

To utilize the application and rubric approved by 20-21 committee to evaluate courses for the core curriculum and make changes as needed.

Utilize and improve the approved course portfolio assessment rubric and calendar for assessing each core curriculum course.

Continue to develop policy and procedure for the committee to create standardized processes.

Chair: Jan Kiger

Meeting Schedule:

- August 18, 2022
- September 15, 2022
- October 22, 2022
- November, 2022 (Virtual Training)
- January 19, 2023
- February 16, 2023
- March 16, 2023
- April 27, 2023

Membership

Name	Department or Administrative unit affiliation	Term End (if applicable)
Charlie Hively	Library	2024
Jan Kiger, Chair	HHP	2023
Dennine LaRue, Secretary	Math	2024
Kylie Ford	Architecture, Art & Design	2023
Tad Kato	Behavioral Sciences	2024
Leisa Muto	Business & Aviation	2023
Barbara Wierzbicki	Education	2024
Donna Long	Humanities	2023
Galen Hansen	Natural Sciences	2023
Frances Young	Nursing BSN	2023
Robert Papp	Social Sciences	2024 (Leaving)
Tia Como	Engineering Tech	2023
Deb Struth	Nursing ASN	2023
James Matthews	General Education Director ex officio	N/A
Susan Ross	Academic Affairs ex officio	N/A

Accomplishments (Items reviewed and submitted for approval to the Faculty Senate)

- I. A repository of General Studies files and information is maintained in Microsoft Teams.
- II. No changes were made to the current application and rubric for core curriculum course acceptance, however the committee has added that a master syllabus must accompany all applications. There was one new course that went through the application process and was approved to be added to the Core Curriculum. The application needs review. See Aug. 18, 2022 minutes.
- III. The following changes were proposed and approved by Senate.
 - A. Course applications approved for inclusion in the core curriculum:
 1. PHYS 1001
 2. HLTA 1150
 - B. No courses were removed by request from the core curriculum:
 - C. Core outcome was revised.
 1. First Year Seminar: Students will apply foundational academic success tools, demonstrate knowledge and understanding of campus academic and student services resources, and develop a sense of belonging through active participation in individual and group activities in order to successfully transition into and through the first year of college.
 - D. Credit Hours for outcomes were corrected to align with the courses offered in the outcome.
 1. Fine Arts required hours from 3 to 2-3 credits.
 2. First Year Seminar hours from 1 to 1-3 credits.
- IV. Core Curriculum Policy was clarified.
 - A. Associate Degree general education outcomes established and forwarded to curriculum committee.
 1. One course from each basic skill category - *Able to communicate their ideas clearly and effectively or use appropriate symbolic manipulation skills and problem-solving.*
 2. Courses related to their field of study - *Able to apply concepts from and demonstrate basic proficiency with the content of academic disciplines related to their own field of study.*
 3. Apply techniques in the entry level faculty designate for their field. - *Able to demonstrate and apply the basic techniques and theories of their field of study.*
 - B. Any changes in Core Course descriptions, pre-requisites, outcomes, etc. needs to be approved by the General Studies Committee.
 1. Minor revision (wording that does not affect outcomes or the overall intent of the course) only requires one reading.
 2. Major revisions and applications require two readings.

V. Assessment of the Core Curriculum

1. Used the calendar for assessment of Core Curriculum provided by the Director of General Education to review courses.

School Year Outcomes assessed in 2022-2023

2022-2023 3. Oral Communication

2022-2023 4. Mathematics

Future Assessment Calendar

2023-2024 5. Humanities with Critical Thinking

2023-2024 6. Fine Arts with Critical Thinking

2024-2025 7. Natural Science with Critical Thinking

2024-2025 8. Social Science with Critical Thinking

2025-2026 9. Citizenship

2025-2026 10. Global Awareness, Fitness & Wellbeing, Technology

New Assessment Cycle Begins 2026-2027

2026-2027 1. First Year Seminar

2026-2027 2. Written Communication

2. Created Course Portfolio Assessment training presentation to assist members with applying rubric to submitted course portfolios. Will need revision due to update in rubric.

3. Used the Course Review Portfolio and Assessment Rubric process to assess the courses in the Mathematics and Oral Communication.

4. Made minor changes to the Core Curriculum Course Portfolio Assessment Rubric for the next assessment cycle.

5. Chair of General Studies Committee and General Education Director met with Core Curriculum coordinators and faculty to discuss core course assessment and review related to each course in their area under the reviewed core curriculum outcomes (Mathematics and Oral Communication).

Ongoing and Future Projects:

Assessment

Policy development

Review of the Core Curriculum Application – See August 18, 2022 minutes

Adding the Core Curriculum Approved Applications to the Senate Website (similar to Curriculum Proposals)

Common course transfer system (Address any issues and review courses on the General Studies and Course Equivalency Transfer Agreement)

Communication Plan – Getting the word out on the Core Curriculum process



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JRobert.Baker@fairmontstate.edu

MEMORANDUM

TO: Faculty Senate

FROM: J Robert Baker *JRB*
Chair, Honorary Degree and Awards Committee

DATE: 30 August 2023

RE: Honorary Degree and Awards Committee Report

Because the Committee was not completely constituted until January, 2023, we solicited nominations for honorary degrees only for the spring semester. We received one nomination, for which we were grateful, given that this Committee has not been seated in a number of years. In evaluating the nomination, we decided that the nominee did not meet the criteria spelled out in the Faculty Handbook and so notified the interim president of the University.

We hope that with the support of the Faculty Senate, the Committee's work will be a regular and expected part of shared governance at Fairmont State.

Respectfully submitted.

**Institutional Review Board
2022-23
Year-End Report**

I – Members:

- Chair: Joshua Smallridge (Social Sciences, 2024)
- Michael Ransom (Behavioral Sciences, 2024)
- Zach Moore (Behavioral Sciences, 2024)
- Deborah Struth (ASN, 2024)
- Mahmood Hossain (Computer Science and Mathematics, 2024)
- Jamie Miller (Natural Sciences, 2023)
- Kelley Flaherty (Natural Sciences, 2023)
- Kristy Henson (Natural Sciences, 2023)
- Amy Godfrey (Accounting, Economics, and Finance, 2023)
- Raymond Alvarez (Marketing and Management, 2023)
- Tyler Singer (Health and Human Performance, 2023)
- Laura Clayton (ASN, 2023)

II – Activities:

A. The committee reviewed applications for approval to conduct research involving human subjects from individuals planning projects for school courses, and faculty working on individual or departmental research projects. For class wide student research projects, the students' proposals were reviewed, and comments and approval were sent to the instructor for the class. Of note, we have seen the number of proposals reviewed in a year approximately double in the last two years.

a. The Following Proposals Were Reviewed and Approved During the Fall of 2022:

1. Minimal risk approval given on 9/03/2022 for Zsofi Becardi research project – 22-23-001
2. Minimal risk approval given on 9/09/2022 for Dr. Janie Leary's CHEP 1100 Class research project – 22-23-002
3. Minimal risk approval given on 9/09/2022 for Janie Leary's CHEP 3345 Class research project – 22-23-003
4. Minimal risk approval given on 9/13/2022 for Susan McManus research project – 22-23-004
5. Minimal risk approval given on 9/13/2022 for Hannah Bonham research project – 22-23-005
6. Minimal risk approval given on 9/21/2022 for Taylynn Varney research project – 22-23-006
7. Minimal risk approval given on 9/21/2022 for Jeanette Shannon research project – 22-23-007

8. Minimal risk approval given on 9/21/2022 for Madison Beverlin research project – 22-23-008
9. Minimal risk approval given on 9/21/2022 for Sarah Scott – research project 22-23-009
10. Minimal risk approval given on 9/21/2022 for Stacy Reel research project – 22-23-010
11. Minimal risk approval given on 9/21/2022 for Taylor Tresten research project – 22-23-011
12. Minimal risk approval given on 9/24/2022 for Tad Kato’s 3390 course group 1 research project– 22-23-012
13. Minimal risk approval given on 9/24/2022 for Tad Kato’s 3390 course group 2 research project – 22-23-013
14. Minimal risk approval given on 9/24/2022 for Tad Kato’s 3390 course group 3 research project – 22-23-014
15. Minimal risk approval given on 9/24/2022 for Tad Kato’s 3390 course group 4 research project – 22-23-015
16. Minimal risk approval given on 9/24/2022 for Tad Kato’s 3390 course group 5 research project – 22-23-016
17. Minimal risk approval given on 9/24/2022 for Tad Kato’s 3390 course group 6 research project – 22-23-017
18. Minimal risk approval given on 9/24/2022 for Danelle Conaway research project – 22-23-018
19. Minimal risk approval given on 10/06/2022 for Tad Kato research project – 22-23-019
20. Minimal risk approval given on 10/06/2022 for Jaden Savage research project – 22-23-020
21. Minimal risk approval given on 10/12/2022 for Sandra Martin research project – 22-23-021
22. Minimal risk approval given on 10/20/2022 for Zachary Moore and Julia Miller research project – 22-23-022
23. Minimal risk approval given on 11/15/2022 for Moshe Machlev research project – 22-23-023
24. Minimal risk approval given on 12/12/2022 for Deb Hemler research project – 22-23-024

b. The Following Proposals Were Reviewed and Approved During the Spring of 2023:

25. Minimal risk approval given on 2/14/2023 to Howard Lafone for a research project. 22-23—25
26. Minimal risk approval given on 2/14/2023 to Janie Leary for a CHEM 3345 research project. 22-23—26
27. Minimal risk approval given on 3/1/2023 to Avery Williams for research project. 22-23—27
28. Minimal risk approval given on 3/1/2023 to Brayden Carpenter for research project. 22-23—28

29. Minimal risk approval given on 3/1/2023 to Joshua Smallridge, Diana Noone, Carissa Russell and Taylor Williamson for research project. 22-23—29
30. Minimal risk approval given on 3/1/2023 to Mackenzie Chapman for research project. 22-23—30
31. Minimal risk approval given on 3/1/2023 to Jessica Schneider for research project. 22-23—31
32. Minimal risk approval given on 3/24/2023 to Rebecca Baughan for research project. 22-23—32
33. Minimal risk approval given on 3/24/2023 to Cierra Parker for research project. 22-23—33
34. Minimal risk approval given on 3/24/2023 to Emily Brock for research project. 22-23—34
35. Minimal risk approval given on 3/24/2023 to Reghan Mollohan for research project. 22-23—35
36. Minimal risk approval given on 3/24/2023 to Elizabeth Williams for research project. 22-23—36
37. Minimal risk approval given on 3/24/2023 to Emily Shaw for research project. 22-23—37
38. Minimal risk approval given on 3/24/2023 to Taya Davis, Jericho Adkins, Gracey Bagley and Riley Lemley for research project. 22-23—38
39. Minimal risk approval given on 3/24/2023 to Rosemary Valazquez, Hayley Cutrone, Johnathon Jackson, and Logan Gregory for research project. 22-23—39
40. Minimal risk approval given on 3/24/2023 to Savanna Overstreet, Isaiah Fluelling, Natalie Harper, Asia-Lynn Cooper, Montanna Hoke, and Amy Moore for research project. 22-23—40
41. Minimal risk approval given on 3/24/2023 to Brittany Iamm, Kennedy Mills, Sierra Stingo, Kady Hayes and Avonlea Freeman for research project . 22-23—41
42. Minimal risk approval given on 3/27/2023 to Loryn Wotring, Sarah Campbell, Rebecca Turner, Lacey Scheuvront, and Matt Pruitte for research project. 22-23—42
43. Minimal risk approval given on 4/3/2023 to Elizabeth Jones for research project. 22-23—43
44. Minimal risk approval given on 4/7/2023 to Alesha Holloway and Julia Miller for research project. 22-23—44
45. Minimal risk approval given on 4/7/2023 to Katlyn Cunningham for research project. 22-23—45
46. Minimal risk approval given on 4/7/2023 to Trisha Strother for research project. 22-23—46
47. Minimal risk approval given on 4/7/2023 to Alesha Holloway and Julia Miller for research project. 22-23—47

48. Minimal risk approval given on 4/11/2023 to Moshe Machlev for research project. 22-23—48
49. Minimal risk approval given on 4/12/2023 to Wezley Williams for research project. 22-23—49
50. Minimal risk approval given on 4/12/2023 to Jesse Tallman for research project. 22-23—50
51. Minimal risk approval given on 4/12/2023 to Lillian Rhoads for research project. 22-23—51

- B. All IRB members must keep their CITI training current. The training is longer than the basic training required to conduct research and takes approximately 5-8 hours to complete. It must be renewed every 3 years to be able to serve on the IRB.

Meetings:

Most IRB submissions for this academic year were submitted under the exempt or expedited review category. Due to the nature of the committee most of the work could be completed asynchronously.

Meetings were held on the following dates to review proposals that required full reviews.

- 3/17/2023 - Meeting to review proposal requiring full review. The proposal was approved with pending the completion of suggested changes.
- 4/12/2023 – Meeting to review proposal requiring full review. The proposal was approved with changes requested. We also discussed some changes to the committee. Including a change to how proposals will be distributed for review. Starting in the 2023-24 term they will be posted in Teams. Which will allow easier record keeping.

International Education Committee Report 2022-2023

Chair: Laura Guglani

Secretary: Matthew Scanlon

Committee members:

Guglani, Laura; Surendran, Sunil; Bamberger, Bernadette; Weekley, Jim; Spitznogle, Dailinn; Scanlon, Matthew; MacLennan, Barbara; Hossain, Mahmood; Miller, Courtney; Freeman, Philip; Cutright, Lindsey; Joseph, Jojo; Hansen, Galen; Teter, Donald; Hokom, Matthew; Sakaguchi, Sarah; Tucker, Abbey; Fettig, Kenneth; Sevilla Gutierrez, Candela

Meeting dates:

Second Tuesday of each month at 12:30pm

Accomplishments, issues:

We met as a whole and in subcommittees to address our three primary areas of focus:

1. Study Abroad
2. International Partnerships
3. International students on campus (Recruitment/support/ESOL classes/programming)

This year we added student representatives. EPICS Coordinator, Sarah Sakaguchi, joined us each meeting to give an update. The International Student Organization met regularly and celebrated International Education Week in November with various activities. Barb MacLennan led related Geographical Awareness events during the months of October and November and created an accompanying Lib Guide.

Laura Guglani partnered with the Humanities Department and EPICS Office to create a new ENL (English as a New Language) Program and conduct a search to hire a new Program Coordinator and Instructor, Amanda Stinemetz. The program will be community-based and offered through synchronous online delivery to local students and community members primarily.

Study Abroad restarted this Spring. We will partner with the KEI and IBS organizations, as well as seek out additional partner institutions abroad, particularly in Spain. Faculty-led travel restarted, as well, with several trips planned over Spring Break. We partnered with the EPICS office to draft a new travel form to facilitate the approval and planning process.

Dr. Guglani secured a Fulbright FLTA in Spanish for next academic year.

The International student committee brainstormed a list of goals for next year, including programming ideas and a plan to provide additional support to international students.

Recommendations:

With the lifting of the statewide travel ban, we have just begun to truly reinstate international education at Fairmont State this year. For next year, there are many opportunities available and much work to be done to fully recover from the setbacks created by the pandemic. Our committee hopes to follow up on action steps to carry out the plans and goals we have set forth this year in each of our three strategic areas and to seek out the resources needed to support these efforts.

Faculty Senate Legislative Committee Fall 2023-Spring 2022

The Faculty Senate Legislative Committee was re-organized for the fall semester. Faculty members included Raymond Alvarez, chair; M.E. Yancosek-Gamble, Galen Hansen, Rebecca Cepek and Courtney Miller. The committee met in person as well as sharing periodic updates provided to the members from the chair.

Meetings:	<ol style="list-style-type: none"> 1. September 8, 2022 committee meeting to discuss priorities. 2. Chair attended the annual ACF retreat 11/4-5/22 at Pipestem 3. January 23, 2023 committee meeting reviewed summary of HLC priority legislation 4. March 1, 2023 information on bill tracking shared with all faculty and deans/chairs as requested on relevant bills
Summary of ACF goals for academic year:	<ol style="list-style-type: none"> 1. Student health and safety 2. Student success 3. Economic benefits to workforce/international students as market
ACF areas of interest for academic year:	<ol style="list-style-type: none"> 1. Mental health 2. Campus safety 3. Broadband access 4. Dual credit & alternative credit options 5. Critical race theory & academic freedoms
Legislative challenges discussed at committees and in Faculty Senate reports:	<ol style="list-style-type: none"> 1. Supermajority rule allows suspension of rules for 3 readings in the same day 2. Locus of control (e.g., new Marion County representatives) 3. Introducing new legislation/supporting/writing a bill 4. Getting to key committees 4. Bills getting out of committee timely
Need for Campus Collaboration on Legislative Advocacy	<p>The example of “Fairmont State Day at the Legislature” was illustrated. Students went to Charleston in the morning but were back on campus in the early afternoon. Faculty Senate and committee raised questions about purpose, who accompanies students, what they did, etc., was unknown to the group. Discussion revolved around whether “Fairmont State Day” was meant to talk to legislatures about Fairmont State topics, or just take students on a field trip while Legislature is in session. Offer of collaboration discussed with Interim President Phillips.</p>
Defining “Shared Advocacy/Collaboration”	<p>The committee reviewed its role and identified areas that may be put forth to the Faculty Senate for action or endorsement. These included:</p>

	<ol style="list-style-type: none"> 1. Faculty Senate, University leadership and student governance working effectively as a unified voice for shared vision for the institution’s advocacy. 2. Early coordination aligns all constituent groups with institutional governance. This can include joint campus functions such as a local legislative breakfast with Chamber of Commerce, etc. 3. In promoting ‘shared advocacy/collaboration,’ how can Faculty Senate assure a faculty member’s right to ask questions over relevant university concerns? Faculty Senate could introduce protocol or standards for faculty meeting with state leaders individually or as a group (e.g., Legislative Committee of Faculty Senate). 4. Faculty Senate may define how members of the legislative committee advocate as consensus regardless of who is a member of the delegation. <p>This was presented at the last Faculty Senate as recommendations for future.</p>
NEW ACF Representative	Alvarez had served the last of an unexpired term through end of May. Todd Clark agreed to serve as Legislative Chair and ACF representative for Fall 2023 term.



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Professor Charles Shields
Faculty Senate President

Dear Professor Shields and our colleagues on the Faculty Senate,

As chair of the Library Committee, I submit the following report for the 2022-2023 academic year. Two committee meetings were held over the course of the past year, with the information collected in those meetings informing this report.

As you all know, the Library continues to face a dire budgetary situation: the Library cannot keep up with the costs of maintaining essential online resources (such as databases), given that those resources' costs increase annually by 5% to 10% (while their assigned budget is not being increased to match). To illustrate this, for the 2014-2015 fiscal year, the total cost of databases was \$486,882. As of this academic year, the cost is \$539,330—after already having canceled eighteen databases since 2014. Furthermore, the Library's budget is actually \$100,000 smaller than it once was, owing to the separation from Pierpont. The situation has been gotten so bad that only 70% of the way through this academic year, the Library had already spent 96% of (the relevant portion of) its budget. As such, the Library staff have been forced to reallocate funds originally devoted to i) acquiring books, ii) staff training/development, and iii) student activities in order to help maintain these online resources. But these efforts are still insufficient. Last academic year, for example, the Library was forced to cut four more databases (and, again, eighteen total since 2014). In short, there is no more fat to trim—any further cuts will inevitably be made to muscle (as it were).

These databases are *essential* to our work as a University, as they help students make critical decisions and learn to rigorously vet information. By failing to move on this budgetary crisis, there is a very real risk of i) undermining students' academic success, ii) jeopardizing some programs' accreditation efforts, and iii) simply failing to have a fully functioning Library. As this budgetary situation is clearly *unsustainable*, we recommend that the Faculty Senate strongly urge the Executive Leadership Team to address this matter.

The physical state of the Library also has problems that must be addressed. There are three concerns worth bringing to your attention:

- The elevator in the Library has not been functioning since February 15, a matter that disrupts workflow and makes the Library much less accessible to certain portions of the campus population.

- The Library continues to require more study spaces for students. They are regularly all booked. Adding four or five additional study rooms would be a good start to address students' needs.
- Proper light switches are *still* required on the second and third floors—a matter that has been raised in the past four annual reports. The lighting for the second and third floors of the Library are currently controlled directly by the associated circuit breakers, as in the breakers are being used as though they were light switches. But most circuit breakers are *not* designed to be used in this way. While this can lead to their early demise, there is also some controversy as to whether circuit breakers being used as such meets the relevant regulations.

Despite these challenges, our Library remains a vital part of Fairmont State; its staff continue to make it a worthwhile addition to campus life, even with such limited resources. For example, the EBSCO databases had 92,600 searches last fiscal year, while the JSTOR database had 9,806 searches last fiscal year. The staff have regularly organized in-person events (with good turnout) for students. They have hosted writing contests, which have been well-received. And they have been working to become a CARE unit through *Navigate*, so that students can arrange a private session with a librarian for research help. But this good news continues to be overshadowed by the budgetary crisis at hand. Because many libraries across the state face similar crises, Fairmont State is presented with the opportunity to provide leadership state-wide in this respect. But since no movement has been made on the issue, this opportunity will soon pass us by.

If the Faculty Senate has any questions, please don't hesitate to contact us.

Sincerely,



Dr. Adam C. Podlaskowski
Professor of Philosophy, Fairmont State University
Chair, Library Committee

To: Dr. Charles Shields, President
Fairmont State University Faculty Senate

From: Dr. Matthew Hokom, Chair, Faculty Senate Personnel Committee

Date: May 1, 2023

Subject: Faculty Senate Personnel Committee Report, 2022-2023 academic year

SENATE PERSONNEL COMMITTEE REPORT

ACADEMIC YEAR 2022-2023

Members: Dr. Matthew Hokom, Chair, Dr. Macgornie Cassell, Dr. Galen Hansen, Dr. Julie Reneau, Dr. Fran Young.

Committee Business:

The committee considered five candidates. Three applied for promotion to Associate Professor and for tenure. Two candidates applied for promotion to Professor. All candidates who applied for promotion were recommended for promotion and all candidates who applied for tenure were recommended for tenure.

The committee recommended that one sabbatical be granted this year.

The committee recommended four former faculty for emeriti status.

The committee also makes the following recommendations and observations.

1. In the past applicants were allowed to view model portfolios of past successful candidates. An equivalent practice with electronic portfolios would likely be very helpful to future candidates.
2. The committee urges the Senate to continue calling attention to sabbaticals. Sabbaticals are still recognized in BOG Policy 3 and are part of our charge.
3. Applicants for promotion and for tenure must be able to see the committee's comments in Watermark Faculty Success. Past candidates have reported that they don't have access to these comments.
4. The Personnel Committee should have access to the applicants' AFRs in Watermark/Faculty Success and, if possible, to all course evaluations.
5. The Personnel Committee considered the applications of two candidates for promotion to full Professor whose primary duties were not teaching but administrative. If the University promotes Assistant and Associate Professor into primarily administrative roles (e.g. Dean, V.P.) granting them promotion may be problematic as they will not (though no fault of their own) be able to document the qualities required for promotion and tenure, which primarily revolve around teaching and scholarship. Those who are not given significant opportunities to teach and publish (and this would include most upper level administrators) should either A) be

evaluated by different criteria, or B) not expect to receive promotion and tenure. This issue should probably be taken up by the Handbook Committee, whom I will advise of the Personnel Committee's concerns.

The committee will also share this report with the Provost.

Year end report – Presidential Perceptions Survey Comm. (PPSC) 2022-23 Academic Year

The PPSC met during the year in response to a request by the faculty senate to investigate performing a Presidential Perceptions Survey during the 22-23 academic year in reference to the Interim president. The comm. recommended that a survey not be done on the interim president during this year, but that if the interim president became the permanent president then a survey would be done in the Fall of 2023.

In the previous year the PPSC also performed a campus climate survey, during the 22-23 year the interim president requested that a campus climate survey be done, however she wanted it to include staff and that a guiding comm. be formed to perform the survey that included staff and faculty. As this new joint comm. was formed the PPSC determined that the campus climate survey did not fall under the PPSC's guidance.

This completes the report for the PPSC for academic year 2022-23.

Respectfully submitted,

Paul Reneau

PPSC Comm. Chair 22-23

Student Financial Aid Appeals Committee

2022-2023 Annual Report

2022-2023 Members:

Chair: Brian Blackwood Computer Science & Mathematics 2024

Angela Schwer (Humanities, 2023)

Jenny Wilson (ASN, 2024)

April Bostic (BSN, 2024)

Cara Snyder (Architecture, Art, and Design, 2024)

Robin Payne (Social Sciences, 2023)

Kayla Lantz (Natural Sciences, 2024)

Joel Dugan (Architecture, Art, and Design, 2024)

Rebecca Giorcelli (Marketing and Management, 2023)

Keisha Kibler (Education, 2023)

Robert Baker (Humanities, 2023)

Tresa Weimer - Executive Director of Student Support Services – ex-officio

Statement of Activities:

The Student Financial Aid Appeals Committee meets on an as-needed basis as directed by The Director of Financial Aid or their appointee. The Student Financial Aid Appeals Committee met and heard two appeals this year.

Respectfully submitted,

Brian Blackwood, PhD

Professor of Mathematics

Chair, Student Financial Aid Appeals Committee

Student Publications Board

2022-2023 Report

Members of the Student Publications Board met in the fall semester to appoint the student managing editors of *Columns* (newspaper), *Tracts* (academic journal), and *Whetstone* (art/literary journal). All student editors were approved. Nathan Myers was elected chair. One member raised the issue of restoring the yearbook, which has not been published in recent years, if we could garner any student interest; at this time, no students have shown interest in serving as editors for a yearbook, so it remains inactive.

Student publications have been functioning productively during this academic year. The Board will meet again in the fall to appoint student editors and elect a chair.

**Technology Committee
2022-23
Year-End Report**

I – Members:

- Steven Roof (Natural Sciences, 2024)
- Valerie Morphew (Education, 2024)
- Robert Kelly (Architecture, Art, and Design, 2024)
- Zach Moore (Behavioral Sciences, 2024)
- Jenny Wilson (ASN, 2024)
- Katie Sickman (Architecture, Art, and Design, 2024)
- Tom Cuchta (Computer Science and Mathematics, 2024)
- Joshua Smallridge (Social Sciences, 2023)
- Toru Chiba (Library, 2024)
- Kristy Henson (Natural Sciences, 2023)
- Joshua Smallridge (Social Sciences, 2023)
- Cliff Jackson (Marketing and Management, 2023)
- Hugh Costello (Engineering Technology, 2023)
- Tori Valentine (Health and Human Performance, 2023)
- Deborah Nestor (Humanities, 2023)
- Tina Reed (ASN, 2023)

II – Activities:

1. Developed and administered a survey to examine faculty technology needs and to gather information. Most of the work to develop the survey was done asynchronously over email. The survey was administered using Qualtrics during the Spring 2023 Spring Term. The committee will meet early in the Fall 2023 term to discuss the results and disseminate them to the faculty senate.
2. The committee also met to provide feedback on a survey relating to collaboration software on campus designed to assess student, faculty, and staff preferences. Feedback was provided to the ad-hoc focus group examining the topic.

Meetings:

Due to the nature of the committee much of the work could be completed asynchronously.

Meetings were held on the following dates.

- 9/8/2023 – Opening meeting to set agenda for the term.
- 3/3/2023 – Meeting to discuss and provide feedback collaboration software survey. The committee felt that this was a good move on the part of the University to involve the faculty more in decision-making regarding software used on campus.

- 4/11/2023 – After reviewing the survey asynchronously to update it the committee met to finalize the survey and plan the data collection. The data was collected from April 17th to 30th 2023. The committee also discussed working closer with IT in the future and the possibility of adding a representative from IT as a non-voting member of the committee. This recommendation was agreed upon.