Resolution Against Campus Carry

The Fairmont State University Faculty Senate Resolution Against Campus Carry

Whereas, this Faculty Senate, as the representative body for faculty at Fairmont State University, recognizes that the well-being of our students is a primary concern;

And, whereas, this Faculty Senate is aware that young Americans are experiencing significant and growing mental health issues;

And, whereas, while college is a time of change and growth for young adults, it is often a time of great stress and turmoil;

And, whereas, allowing people with minimal training, in an age group that is still developing emotionally and learning the benefit of rational behavior, to carry a weapon in stressful and volatile situations is dangerous and irresponsible;

And, whereas, college campuses are staffed by professional, trained police forces capable of handling mass shootings and other incidents of violence;

Now, therefore, be it resolved that the Faculty Senate of Fairmont State University urges the West Virginia Legislature not to pass Campus Carry legislation that allows faculty, students, staff, and/or visitors to carry firearms on campuses.

Presented this 16th day of March, in the year two thousand and twenty-one, by the Faculty Senate of Fairmont State University.

Charles A. Shields   Donna J. Long
Charles Shields, President   Donna J. Long, Vice President
Faculty Senate   Faculty Senate
Fairmont State University   Fairmont State University

Proposed Syllabus Template

Fairmont State University
Syllabus Template

The syllabus establishes the structure of the course and communicates the essential information students will need to be successful. The syllabus communicates what student will learn, how they will be assessed and evaluated, and what is required for them successful.

The Fairmont State University Board of Governors Policy 18 states:

Students have the right to receive from the instructor written descriptions of content and requirements for any course in which they are enrolled (e.g., attendance expectations, special requirements, laboratory requirements including time, fieldtrips and costs, grading standards and procedures, professional standards, etc.).

Proposed Syllabus Template Components
- Instructor Contact Information
- Course Description
- Textbook and Course Material
- Technology Requirements

- Course Learning Outcomes
- Course Structure
- Assignments/Assessments
- Evaluation and Grading Scale
- Course Map

- Course Policies and Guidelines
    - Communication with Instructor
    - Attendance Policy
    - Assignment Expectations (e.g., make-up policy, submission requirements)
- University Policies (e.g., academic integrity, Title IX, covid-19 provisions)
- Academic Support and Resources
- Course Outline

Fairmont State University

Course Designator and Number (example - EDUC 2201)
Course Title
Semester and Year of Offering

[Note: This document is formatted for ADA accessibility and includes syllabus best practices. It is recommended that you maintain the heading structure and modify the text for your individual course.]

Instructor Name and Title:
Phone:
E-mail:
Office Location:
Office Hours:
Classroom Location:

Description

[Enter the description from Fairmont State catalog.]

Course Prerequisites

[Enter any prerequisites for the course. If there are none, include a statement that says "There are no prerequisites for this course."]

Textbook and Course Materials

[Include all required texts and course materials (e.g., lab notebooks, safety equipment, calculators) and where to find these items. Include links when applicable. Also include any required fieldtrips or class event that have an additional cost. For all books, include the ISBN number and edition. Differentiate between required and optional textbooks. Materials may be organized in a variety of ways depending on the course. Include a citation for each required reading/material and a notation that all readings/materials comply with copyright/fair use policies. A few samples are below.]

McKenzie, J.F. & Pinger, R.R. (2017). *An Introduction to Community & Public Health* (9th Edition). Burlington, MA: Jones & Bartlett Publishers. ISBN: 1284108414

Lunsford, Andrea A. (2017). *The Everyday Writer*. 6th edition. Bedford/St. Martin's, ISBN-10: 1319083439

All course materials comply with copyright/fair use policies.

Technology Requirements

[Include any necessary information about technology requirements. Include specific technologies/software/programs that will be used in the course. Sample language is below.]

The PowerPoint lecture presentations, links to articles, assignments, quizzes, and rubrics are located on the Blackboard site for the course. To participate in learning activities and complete assignments, you will need:

- Access to a working computer that has a current operating system with updates installed, plus speakers or headphones to hear lecture presentations (transcripts provided);
- Reliable Internet access and an FSU email account;
- A current Internet browser that is compatible with Blackboard (Chrome is the recommended browser for Blackboard or Firefox);
- Microsoft Word as your word processing program; and
- Reliable data storage for your work, such as a USB drive or Office365 OneDrive cloud storage.

If your computer does not have Microsoft Word, Office 365 ProPlus package is available to you free of charge and allows you to install Word, Excel, PowerPoint, Outlook, OneNote, Publisher, and Access on up to 5 PCs or Macs and Office apps on other mobile devices including tablets. Office 365 also includes unlimited cloud storage on OneDrive. To download Office 365 ProPlus, log into your student (University) email through a web browser, choose Settings (top right corner), and select software. If you have further questions or need help with the software, please contact the (Help Desk link)

Course Learning Outcomes

[List Course Learning Outcome (CLOs). These may be mandated by the department and/or accrediting body. All CLO's should be measurable and generally answer the question: What should your students learn or be able to do as a result of participating successfully in your course? Identify modes of thinking and transferrable skills when possible.

- CLOs should be specific and well-defined and explain in concise terms the skills the learner will be able to demonstrate, know, or produce as a result of completing the course curriculum.
- CLOs should be realistic, taking into consideration student's initial skill set, background knowledge, abilities, and time in the course.
- CLOs should be measurable higher order thinking action verbs (e.g., create, discover, analyze, execute, implement, interpret, distinguish, critique, investigate).
- CLOs should align with the course curriculum (e.g., assessments, instructional resources, instructional methods).
- There should be enough learning outcomes to address the assessment plan.

- All learning outcomes in this course are equivalent to the face-to-face (F2F) version of this course.]

Course Structure

[Explain the structure of the course here including elements of how the work outside and inside the class should be balanced]

Example: This course has 4 live-sessions via WebEx that are mandatory. The flexible framework does not require you to be in a specific location to participate; however, you must have access to a full-screen computer or tablet for each live session. (If you use a tablet for the live session, you must be comfortable typing responses on it.) The online nature of this class will push you to take an active role in the learning process. You will do this by engaging and collaborating with other students and the instructor on a regular basis both, in live sessions, as well as through group work and activities.

[If the course is online, you may wish to add this section]

Tips for Success in an Online Course

1. **Participate.** Discussions and group work are a critical part of the course. You can learn a great deal from discussing ideas and perspectives with your peers and professor. Participation can also help you articulate your thoughts and develop critical thinking skills.
2. **Manage your time.** Make time for your online learning and participation in discussions each week. Give yourself plenty of time to complete assignments including extra time to handle any technology related problems.
3. **Login regularly.** Log in to Blackboard several times a week to view announcements, discussion posts and replies to your posts. You may need to log in multiple times a day when group submissions are due.
4. **Do not fall behind.** This class moves at a quick pace and each week builds on the previous. It will be hard to keep up with the course content if you fall behind in the pre-work or post-work.
5. **Use Blackboard notification settings.** Be sure to enable announcements in Blackboard to ensure you receive timely notifications in your email or via text.
6. **Ask for help if needed.** If you need help with Blackboard or other technology, contact IT Commons at help@fairmontstate.edu. If you are struggling with a course concept, reach out to me, and/or your classmates for support.

It is important to understand that this is not a self-paced class or an independent study. You will have assigned deadlines, and work must be submitted on time and will not be accepted late. You may not save up your assignments to complete in the last weeks or days of the semester. Each assignment sequence must be completed according to the course schedule in order to be successful.

Assignments/Assessments

[Include all graded course assignments, exams, homework, projects, etc. Describe each graded component in enough detail that students reading will have a general understanding of the amount of and type of work required. If you assess student on class participation, include clear criterion on how student participation will be assessed. Sample assignment information and descriptions are below.]

General Assignment Information

- All coursework (assignments, exams, etc.) is secured in Blackboard.
- All assignments and exams are due on the day indicated on the course schedule.
- All online quizzes and tests are secured in Blackboard.
- Complete rubrics will be provided in Blackboard.

Exams

There are three (3) in-class exams that will allow you to demonstrate your learning on each of the three course units. Exam format will be Multiple Choice Questions, Short Answer and Essay Questions and they will cover material from each respective unit. In addition, the Unit 3 exam will contain a cumulative essay portion. I will provide you with a study guide before each exam, but students who do well do not wait until getting the guide to begin studying.

Discussion Boards

Special topics will be posted on Blackboard weekly. You will read posted materials and engage in the discussion boards set up in Blackboard. You will utilize readings and information that you collect from various online sources to inform your discussion. Respect and critical thinking will guide these discussions.

Discussion board posts are a significant part of this course. Students are required to post answers to instructor-posted questions and respond to fellow classmates by the due dates listed on the course schedule. A full discussion board rubric is provided in Blackboard.

Project

A two (2) hands-on project will be completed during the semester. Hands-on projects will be based on multiple book chapters & Project Alert software will be utilized to complete the projects. You may only complete each hands-on project one time. The project will be evaluated using a rubrics available in Blackboard.

Final Exam

Each semester, faculty members shall give final examinations, including laboratory examinations, in accordance with the published schedule and shall not deviate from it without prior approval from their dean.

The final exam is comprehensive and will consist of True/False, Multiple Choice and Short Answer questions. Exam questions/answers are randomly displayed and drawn from substantial test banks.

Course Alignment Map

[List each of your course assessments. ***Indicate how each assignment aligns with the learning outcomes.*** Example assessments include quizzes, exams, homework, projects, lab reports, presentations, and work accomplished by a group of students. Include a **Course Alignment Map** that aligns your course learning outcomes, assessments and materials/technology in the course. See map item descriptions below]

Course Learning Outcomes	Assessments/ Assignments	Learning Materials & Technology

Course Learning Outcome: Already listed above, and should be linked here to "link" to the appropriate assessment/assignments

Assessment/Assignment: Assessments measure learner progress in achieving the stated learning outcomes. List the name of the assessment and the rubric you plan to use.

Course Materials/Technology: List specific materials and/or technology that support learner achievement of the learning outcomes (e.g., platforms, discussion board tools, web conferencing, software).

Evaluation and Grading Scale

[Clearly specify how a final letter grade will be determined. This should include a breakdown of all graded assessments, and a grading scale. Grading policy should also specify how students will have access to their grades throughout the semester, and how they can review their work (including final exam). Evaluation rubrics should be made available on Blackboard.]

All grades will be posted on Blackboard. You are strongly encouraged to check you scores in Blackboard regularly. A final letter grade will be assigned based on percentages.

Assignment	Points/Percent
Class Participation	10
Quizzes	60
Critical Essay	30
Response Paper	10
Midterm Exam	30
Final	50
Total Points	200

Grading Scale

90-100 = 180 – 200 points = A
80-89 = 160 – 179 points = B
70-79 = 140 – 159 points = C
60-69 = 120 – 139 points = D
Below 60 = 0 – 119 points = F

Course Policies and Guidelines

[Include any course or university policies that students need to be aware of. This is where you set expectations for student behavior as learners and as people. It is strongly suggested to include policies regarding academic integrity and late submission. Other policies may include student conduct, incomplete grades, withdrawal without penalty, confidentiality, or course communication. Sample policy categories and language are below.]

Communication with Instructor

[Establish clear expectations for student-instructor communication, including days available and response time. Sample language is below].

Email: The best way to contact me is through email and expected to use the Course Email tool on Blackboard to send and receive personal emails from me and other participants WITHIN the course. In the event Blackboard is down, email me at xxxxxx@fairmontstate.edu

Please DO NOT email me with questions that are easily found in the syllabus or on ELMS (i.e. When is this assignment due? How much is it worth? etc.) but please DO reach out about personal, academic, and intellectual concerns/questions. While I will do my best to respond to all emails within 24 hours, you will more likely receive email responses from me on Monday through Friday from 8:00am-10am EST.

Announcements: If I will be traveling and unable to answer emails, I will let you know via a blackboard announcement. You must make sure our email notifications (including

changes in assignment and/or due dates) are enabled in Blackboard so you do not miss a message.

Attendance Policy

[Describe your attendance policy and the include any penalties imposed for non-attendance. Note: an excused absence is recognized if a student misses class for institutional sanctioned event]

Face to Face attendance (example): Attendance, being punctual, and full participation in all class activities are expected and essential to succeeding in this course. Absence from class diminishes your ability to understand the course content, complete lab assignments, and perform well on exams. If you miss a class, you are responsible for determining the material you missed, including any administrative announcements made.

Online attendance (example): Success in this course is dependent on your active participation throughout the course. You are expected to log into Blackboard several times a week and complete course assignments. Even if your work is completed, you still need to login to ensure that you have seen all announcements, etc. It is your responsibility to checking updates related to the course.

Assignment Deadlines and Make-up Policy

All assignments, quizzes, and exams are due by the deadline as posted on the course schedule. Please plan accordingly, and complete these assignments in advance of their deadlines to ensure any unanticipated circumstances do not result in a missed assignment. User error does not qualify you for any kind of makeup or retake opportunity.

Completing and submitting the assignments or quizzes responses by the due date is the sole responsibility of you. If you receive an incomplete score because of failure to submit the assignment or test by the due date, then your score for that assignment will be recorded as "zero."

Late work will be accepted if the following two requirements are met:
1. You contact me in advance of the exam's deadline to make arrangements for completion.
2. You complete the exam within the week following of its due date.

Assignment Submission

All assignment noted on syllabus are to be submitted through Blackboard by the due date.

University Policies

[The standard syllabus statements or a webpage link at
https://www.fairmontstate.edu/academicaffairs/syllabus-statements may be used as an
alternative to developing your own language. You may enhance or add to the standard
statements in order to better reflect the organization of your particular course, but you
may not disregard or contradict any of these statement. See language below]

Academic Integrity

You are expected to practice the highest possible standards of academic integrity. The
instructor will enforce Fairmont States standards of academic integrity in all aspects and
assignments of this course. Any deviation from this expectation will result in a minimum
academic penalty of failing the assignment, and may result in additional disciplinary
measures. Examples of academic misconduct enforced resulting in disciplinary actions
include, but are not limited to cheating (e.g., copying on an exam, using another
student's work, giving help to another student during an exam), fabrication (e.g.,
falsifying research), assisting (e.g., doing an assignment for someone else, or vice
versa), and plagiarism (e.g. copying another person's work without appropriate
referencing) and any other form of academic misrepresentation. The University
academic integrity policy can be found at
https://www.fairmontstate.edu/academicaffairs/syllabus-statements

Copyright Notice

Many of the materials created for this course are the intellectual property of Fairmont
State University and (instructor's name). These include, but are not limited to, the
syllabus, lectures, printed handouts, and pages and files on the Blackboard course
space whose intellectual ownership is not otherwise indicated. Except to the extent not
protected by copyright law, any use, distribution, or sale of such materials in any
format—printed or electronic—requires the permission of the instructor. Please be
aware that it is a violation of University policy to reproduce, for distribution or sale, class
lectures or class notes, unless copyright has been explicitly waived by Fairmont State
University and (instructor's name).

COVID-19 Provisions

Following guidance from the CDC as well as State and Local Officials, Fairmont State
reserves the right to determine the method of delivery of class content, and modify
classroom configuration to comply with COVID-19 safety guidance. The University also
reserves the right to institute mandatory safety protocols including requiring students to
wear masks at all times while in the classrooms.

Social Justice

The university is committed to a campus environment that is inclusive, safe, and respectful for all persons. I concur with that commitment and expect to maintain a positive learning environment based upon open communication, mutual respect, and non-discrimination. This University does not discriminate on the basis of race, sex, age, disability, veteran's status, religion, sexual orientation, color, or national origin. All course activities will be conducted in an atmosphere of friendly participation and interaction among colleagues, recognizing and appreciating the unique experiences, background, and point of view each student brings. If you are a person with a disability and anticipate needing any type of accommodation in order to participate in this class, please advise let me know and make appropriate arrangements with the Office of Accessibility Services (304-367-4141).

Title IX

Title IX makes it clear that violence and harassment based on sex, gender, and gender identity are Civil Rights offenses subject to the same kinds of accountability and the same kinds of support applied to offenses against other protected categories such as race, national origin, etc. If you or someone you know has been harassed or assaulted, you can find the appropriate resources at FairmontState.edu/Title-IX, by calling 304.367.4386, or by emailing HR@fairmontstate.edu.

Academic Support and Resources

[Include resources available through the university that promote student success, such as student disability resources, academic support, and student services, provide links to the information on the Fairmont State website]

Accessibility Services
[https://www.fairmontstate.edu/studentservices/accessibility-services]

Career Services
[https://www.fairmontstate.edu/studentservices/career-services]

Counseling Services
[https://www.fairmontstate.edu/studentservices/counseling-service]

Health Services
{https://www.fairmontstate.edu/falconcenter/health-services]

International Student Services
[https://www.fairmontstate.edu/internationalstudents/office-international-student-services]

Library Resources
[https://library.fairmontstate.edu/]

Tutoring Writing Center

Technical Support
[Include any necessary information about technology support from FSU or 3rd party vendors. Sample language is below.]

If you have problems with your computer, technology, IT-related questions, support, including Blackboard, please contact the Tech Commons of Information Technology Service Desk at (304) 777-1800 or submit an online request through the Help@fairmontstate.edu The Service Desk is open Monday – Friday from 8:00 AM – 6:00 PM (Eastern Daylight Time).

Course Outline

[The format of this section will vary based on the design of your course and the semester, but our guidance is to aim for a clear and concise table that maps out all of the assignment assessments and deadlines and gives students a sense of the course's organization.]

Week #	Topic	Deliverable/Due Date
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		