

Fairmont State University Board of Governors - Bylaws Committee
Monday, August 12, 2024, at 9:00am
Hardway 219 and Teams
Meeting Minutes

Physically Present:

Board: Gina Fantasia, Jennifer Kinty, Lance Puccio, Jon Dodds,

Administration: Michael Davis, Brian Selmeski, Janna Bredeson, Dianna Phillips, Cheryl Lewis

Present on Teams:

Board: Drew Paton, Jason Pizatella

Administration: George Wolf, Alicia Kalka, Jessie Sharps

Absent: None

Call to Order

Gina Fantasia called the August 12, 2024, Bylaws Committee meeting to order at approximately 9:01am.

- Gina Fantasia welcomed new Vice Presidents George Wolf (VP of Enrollment Management) and Dr. Janna Bredeson (VP of Student Affairs), as well as newly appointed Board of Governor members Lance Puccio and Drew Paton.
- For the benefit of new members, Gina Fantasia provided an overview of the Bylaws Committee's role in developing and overseeing Board policies and discussed HEPC Series 4 rule which outlines and implements statutory rulemaking policies and procedures in keeping with the Board's oversight responsibility.
- Gina Fantasia provided an overview of the activity of the Bylaws Committee during the 2023-2024 academic year, including its recognition that many of the existing policies need to be reviewed, reconsidered and revised; vacating a number of out-of-date policies that are no longer relevant since the formal separation from Pierpont Community and Technical College; and the Committee's agreement with the administrative suggestion that revision of Policy 50 "Policy on Policies" was the logical starting point for a robust policy review since Policy 50 sets out the process by which we adopt, change, or vacate policies.
- Gina Fantasia also reported that, to better inform the Committee's and the Board's work on policy revision, the Committee had asked that arrangements be made to have Kristin Boggs, General Counsel at West Virginia Higher Education Policy Council, provide

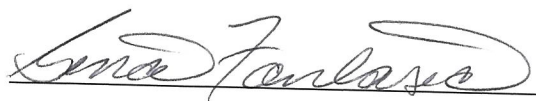
training on "Roles and Rulemaking." That training is scheduled to occur immediately after the August 28th Board of Governors meeting.

- Brian Selmeski noted that attendance in the Boggs training will count towards Board members' annual training requirement.
- Committee discussion ensued related to the Series 4 guidance that Board policies should encompass university-wide matters and administrative policies should address day-to-day operations. The Committee discussed the need for a collaborative process, and to work with the administration to prioritize policy revision.
- President Davis reported the University of Policy Committee has been established; however, he cannot issue any administrative policies until the Board revises Policy 50. Dr. Davis indicated he plans to update the Committee regularly on that campus committee's activity.
- Given the number of policies in need of review, the Committee discussed and reached the consensus that the Bylaws Committee will meet monthly. Gina Fantasia discussed with the Committee the plan that any draft policies will be shared with the Committee in advance to allow discussions and the exchange of comments, concerns and suggested revisions as the Committee finalizes drafts to be presented to the Board for consideration.
- Brian Selmeski indicated that, per the May 28, 2024, Bylaws Committee meeting, Legal Counsel had drafted recommended revisions to Policy 50 for discussion. Gina Fantasia asked that the draft be sent to her so she could share it with the Committee for review.
- Brian Selmeski reported the Board has sixty policies, plus the resolution on delegation of authority. The oldest of these was published in 2001, the newest was published this year, and two are not dated.
- President Davis recommended that while the Committee works on Policy 50, the Administration categorize the remaining policies into those that are (1) good-to-go, (2) those that should be updated, (3) those that should be vacated and become Administrative Policies, because they deal with day-to-day operations, and (4) those that will require both a Board and an Administrative policy. The Committee agreed that would facilitate its prioritization of its policy revisions.
- Gina Fantasia discussed Policy GA-07, "Rule Regarding Alcohol and Other Drugs." She reported that the Committee had previously accepted a revised policy, and recommended it to the Board, which put it out for public comment. Gina Fantasia reported that no public comments were submitted. The Committee reached consensus

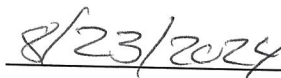
that Policy GA-07 will be added to the BOG agenda for action on the August 28, 2024, BOG Meeting.

Adjournment

Gina Fantasia adjourned the meeting at approximately 9:38am.



Gina Fantasia, Committee Chair



Date