

**Fairmont State University Board of Governors – Finance Committee**  
**Wednesday May 29<sup>th</sup> at 11:00am**  
**Hardway 219 and Teams**  
**Meeting Minutes**

Present: Debbie Prezioso, Gina Fantasia, Jennifer Kinty

Present via Teams: David Goldberg, Jason Henderson

Guests: Michael Davis, Brian Selmeski, Cheryl Lewis, John Nisbet, Rhonda Kuhn, Heath Howard, Alicia Kalka, Lenora Montgomery, Stephanie DeGroot, Dianna Phillips, Jessie Sharps, Heidi Aloe, Greg Bamberger

**Call to Order**

Jennifer Kinty called the May29<sup>th</sup> Finance Committee meeting to order at 11:00 am.

- Jennifer Kinty asked John Nisbet to begin with the items on the agenda:
  - March and April Financial Report Review and Recommendation:

The January and February financial reports along with a summary of the financial position were provided in the meeting packet. John Nisbet provided an update on the financial status as of April, including revenue generation and expenses versus budgeted, net position compared to this time last year. He indicated that while only being on campus for several days, some ideas had been discussed to add to the budget reports, including a variance column, and a YTD projection. E&G Budget is on track for FY24 and will likely result in a small surplus for the University, while Auxiliary and Fund Manager budgets appear to project to be balanced for the fiscal year. Of note, in New Grants Budgets is Middle College for \$2M which will support this program in FY25. John Nisbet noted that Investment Income was budgeted low for the year. \$1.5M had been received in FY23, a projected \$1M was anticipated for FY24, and would discuss for the FY25 budget. Jennifer Kinty asked that we provide days cash on hand and a balance sheet going forward. The Committee will recommend that the financials, as presented, move forward to the Board of Governors for approval.
- FY2025 Recommendation of the Operating Budget:
  - John Nisbet provided a proposal for the FY25 Operating Budgets, and reviewed the footnotes that outlined changes from FY24 to FY25. The Committee agreed that the

University would add a FY24 projection column to better show changes to the FY25 budget from actuals in FY24, the University would revise up Investment Income to \$1.2M, further examine vacancy savings to ensure accuracy compared with history, and the University would add upcoming FLSA required changes in salaries to the FY25 Budget. The Committee discussed if Faculty Promotions were included and the University confirmed that they are included, and clarified that the surplus anticipated in the FY24 Budget was due to vacancy savings. The Committee will recommend that the amended FY25 Budget once shared with the Committee for any further feedback move forward to the Board of Governors for approval.


- Review and Recommendation for Across the Board Salary Increases:
  - John Nisbet reviewed the summary of the salary increase structure presented by the University and indicated that in total, the structure represents a 3.1% increase. Jennifer Kinty noted that this was below inflation and suggested that we continue to look at ways to increase both compensation and non-compensation benefits. President Davis noted that this is a continuing effort and that FLSA salary changes would be taking place as well. Provost Phillips noted that faculty promotions this year will also provide 10% increases to those faculty promoted. The University agreed that more opportunity will be sought when possible, to continue to add to salary increases. The Committee will recommend that the proposed FY25 salary increases, as presented, move forward to the Board of Governors for approval.
- FY25 Capital Project Appropriations:
  - Lenora Montgomery and Stephanie DeGroot reviewed FY24 capital projects in progress currently for a \$13M+ improvement to campus, noting that over 100 projects were currently being conducted. FY25 projects were reviewed, totaling over \$4M at this time. David Goldberg inquired about whether cash flow was sufficient noting the revenue slowdown over the summer, and the University confirmed it is sufficient. The Committee will recommend that the FY25 Capital Project Appropriations, as presented, move forward to the Board of Governors for approval.
- Financial Update – Program Review:
  - Dr. Heath Howard reviewed the current status of work on the financial aspects of the current Program Reviews. He shared a slide deck outlining the process for the model and rationale for calculations and criteria. Jennifer Kinty inquired for explanation of why the

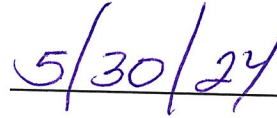
model calculated by program and not student, to which Dr. Howard clarified this was a 'delivery model' and consistent with how budgets were organized at the University and how faculty resource decision making could be allocated, and is designed as a systems model so as not to disadvantage single departments that don't operate in a self-sustaining manner. This model would also be reviewed by the Academic Affairs Committee as part of the overall Program Review.

- Financial Update – Middle College:
  - John Nisbet noted that a detailed budget had been established for the University and partner, KVC, for the Middle College. The University's financial obligation to Middle College is supported by the \$2.0M grant. Provost Phillips reviewed the status of development for the College, anticipating 50 students for the Fall term, and that financially this would be a restricted unit meaning that all financials for personnel and operating expenses would be discrete to Middle College in a 'self-sustaining' manner. Importantly, the University noted that this is 'high school students having a college experience, not creating a high school on campus.'

#### Adjournment

Jennifer Kinty adjourned the meeting at approximately 12:32pm.

  
Jennifer Kinty, Chair

  
Date