

**Fairmont State University Board of Governors – Executive Committee**  
**Wednesday, June 5, 2024, at 9:00am**  
**Teams**  
**Meeting Minutes**

Present: Rusty Hutson, David Goldberg; Jason Pizatella, Gina Fantasia; Jennifer Kinty; President Michael Davis; Dr. Brian Selmeski; John Nisbet; Cheryl Lewis

Absent: None

**Call to Order**

Rusty Hutson called the June 5<sup>th</sup> Executive Committee meeting to order at approximately 9:09 am.

- Personnel Updates Discussion
  - President Davis reported the search for Vice Presidents of Enrollment and Student Affairs has begun. The VP of Student Affairs position has been narrowed down to five finalists, tentatively being scheduled to visit campus the last week of June, or the first week of July. There will be an open public session streamed for the candidates.
  - Dr. Brian Selmeski reported that there will be a moderator for the open session. The streamed open format is to allow faculty and others who are not on campus to participate in the interview process.
  - President Davis reported that Dr. Heath Howard will send out a survey to receive feedback on the candidates. However, the final decision will be made by President Davis.
  - President Davis reported the VP of Enrollment candidates are finishing their virtual interviews and a recommendation for finalists will be submitted.
  - President Davis reported the Vice President for Administration and Finance position is being redefined. He is meeting with all the direct reports for this position to receive input. President Davis reported the position should be posted by September and tentatively filled by the first of the year. Jennifer Kinty requested that the Board of Governors have input, as well, on the CFO position description. President Davis confirmed that the Board of Governors will have input on this position.
  - President Davis reported the Fair Labor Standards Act was updated. The threshold for exempt employees' salaries will increase to \$43,888 on July 1, 2024, then to \$58,656 on January 1, 2025. President Davis reported that there will be discussions about which employees will stay exempt and which ones will shift to hourly. In addition, a Compensation Committee will be formed. Their first task will be to select an outside company to conduct a compensation study and recommend any corrective actions.

- Special Legislative Session Appropriation
  - President Davis reported there are 3 categories: Higher Education Grant Program (increased to \$6,000), Support for Colleges and Universities (approximately \$1.2 million to the University), and College Access Grant (roughly \$300 per student.) President Davis reported that he will give more updates after his upcoming HEPC meeting.
  
- Scheduling BOG Strategic Planning Session Discussion
  - President Davis reported that all campus Strategic Planning workshops have been completed. Community sessions, Foundation Board, Alumni Board, and Board of Governor workshops still need to be scheduled. The BOG Strategic Session will be remote and last approximately two hours. David Attis, from the educational consulting firm EAB will be the facilitator. President Davis reported that the student Strategic Session will take place sometime in August. Once all Strategic Sessions are completed, the implementation phase will begin. Dr Brian Selmeski reported the campus sessions united the different campus constituents far more than dividing them. Dr. Brian Selmeski asked for suggestions for the best time for the BOG Strategic Planning Session. Consensus was morning sessions. Dr. Brian Selmeski reported that options will be shared at the June 13, 2024, BOG meeting.
  
- Scheduling HEPC Training on Series 4, “Rules and Administrative Procedure”
  - President Davis reported the Bylaws Committee had requested HEPC conduct training on Series 4. The training will count towards the BOG members required training. Dr. Brian Selmeski reported the training is an opportunity to make sure the institution’s policy on policies addresses HEPC requirements. The BOG’s preference was to schedule the session after the August 15 board meeting. Cheryl Lewis will also provide the BOG members with the number of hours that is required for their yearly training.
  
  - Chair, Rusty Hutson, requested the election of new BOG officers for 2024-2025 be added to the June 13, 2024, BOG Agenda.

**Adjournment**

Chairman Hutson adjourned the meeting at approximately 9:37am.




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6/10/24

Rusty Hutson, Committee Chair

Date