# Office of Enrollment Services Override Form

## Student Information:

Student Name ____________________________

First                          Middle                                Last

Student ID ____________________________  Student Email ____________________________

F00….. or SS#

## Course Information:

<table>
<thead>
<tr>
<th>Term</th>
<th>Subject</th>
<th>Course Number</th>
<th>CRN</th>
<th>Hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ Spring 20____</td>
<td>(EX: PSYC)</td>
<td>(EX: 1101)</td>
<td>(0123)</td>
<td></td>
</tr>
<tr>
<td>□ Summer 20_____</td>
<td>(EX: PSYC)</td>
<td>(EX: 1101)</td>
<td>(0123)</td>
<td></td>
</tr>
<tr>
<td>□ Fall 20___</td>
<td>(EX: PSYC)</td>
<td>(EX: 1101)</td>
<td>(0123)</td>
<td></td>
</tr>
</tbody>
</table>

## Manual Overrides:

- Duplicate Course — Student taking multiple 99 courses
- Level Restriction — Student taking upper division FSU class

## Late Request:

Student must accompany form. Request will be reviewed but only extenuating circumstances will be approved. Financial Aid cannot be applied to hours added after the deadline. Please provide justification below.

- Late Override

## Signatures:

Instructor ________________________________ Date _____________

Dean ________________________________ Date _____________

## For Office Use Only:

Staff Signature ________________________________ Date _____________

Forms will not be accepted or processed without all required information.

Last Updated 2/19/2014