O-Team stands for Orientation Team. It is comprised of a group of students dedicated to the institutions and to helping others. O-Team members facilitate numerous freshmen, transfer and adult sessions. O-Teamers also assist students and parents with advising and registration and help them discover on-campus resources by acting as a group leader/tour guide. O-Teamers participate in the creation and production of Orientation skits and assist other speakers during their presentations. O-Teamers also assist with assembling Orientation materials and work check-in/out.

O-Team is a very prestigious and influential group here at FSU and Pierpont. O-Team is a paid position that requires students to work some in the spring and at different times throughout the summer during Orientation sessions. O-Teamers are recruited, interviewed and hired in the spring semester.

**What You GIVE**

- A handful of your summer days (and a few evenings)
- Advice on being a student at FSU or Pierpont
- Knowledge about the surrounding area
- Tours of the Fairmont campus
- Encouragement to anxious students
- Guidance to students as they schedule classes
- Support students’ transition into FSU & Pierpont family

**What You GET**

- Hourly pay - $10 per hour!
- FREE T-shirts, FREE meals, & other freebies
- A GREAT addition to your resume
- Chance to network with faculty/administrators
- Opportunity to build self-confidence
- To make friends and build people skills
- Schedule that allows you to pursue other jobs and interests
How Do You Become a Candidate?

We are excited about your interest in becoming a member of O-Team 2012! The Orientation Office is seeking dedicated and fun candidates who exemplify the Orientation mission! O-Teamers serve as peer educators, leaders, advisors, performers, role models and ambassadors for the institutions.

Therefore, there are several stages to the selection process:

1) **THE APPLICATION**: Review the job description thoroughly. Then, complete & submit app. by March 19, 2012 (either online at [www.fairmontstate.edu/OTeam](http://www.fairmontstate.edu/OTeam) or [www.pierpont.edu/OTeam](http://www.pierpont.edu/OTeam) or on paper to Hardway Hall Room 218).

2) **RECOMMENDATIONS**: Have one FSU and/or Pierpont faculty/staff member complete a letter of reference for you. Bring this recommendation along with you to one of the group interviews.

3) **GROUP INTERVIEW**: You'll be asked to schedule a ‘Round 1 Group Interview’ (Two options exist: one in during lunch March 28; the other in the evening on March 29). Round 2 Interviews may or may not be required, based on the selection committee’s decision.

4) **O-TEAM ’11 ANNOUNCED**: on March 30, 2012 via e-mail.

5) **MEET & GREET**: for O-Team 2012 selectees (tentatively scheduled for April 13th)
Do You Have What it Takes?

To be eligible a student must:

- Be in good academic and disciplinary standing with at least a 2.5 cumulative GPA
- Understand and believe in the Orientation mission statement
- Relate well with students, parents, faculty and administration
- Be outgoing, fun, creative, friendly, reliable, responsible, confident, mature, motivated and flexible. Must also display a willingness to help and must be a good team player.
- Demonstrate strong oral communication skills and charisma
- Not take summer classes, participate in any summer employment, productions, etc. that conflict with Orientation sessions or trainings.
- MUST be able to work each and every Orientation session and must be present at all paid trainings and meetings.
- Must conduct tours and remain outdoors in heat at times.

**On-the-Job Daytime Training Dates:**
April 28, May 5 and May 15-18

**On-the-Job Evening Training Date:**
May 3

**Orientation Daytime Sessions (approx. 7:00 am – 3:00 pm):**
June 12, 13, & 19; July 11, 12 & 18; August 7, 8, & 16

**Orientation Evening Sessions (approx. 3:30 pm – 8:30 pm):**
June 14, July 19, & August 9

$ What’s the Benefit to You? $

Basic benefits for O-Team members are:

- O-Teamers will be paid $10 per hour. **A full pay amount is determined and then divided evenly amongst pay periods from April – August.**
- Opportunity to enhance your human relation skills, knowledge, confidence, and service to others
- Opportunity to serve as a role model while assisting in the transition and retention of new students
- Networking with faculty and administration
- Summer Orientation shirts and other free-bees
- A great addition to your resume
- Orientation Leaders will have lunch/dinner provided during summer employment
- Possible opportunities for work during the semester (just after school begins, and during the two or three Winter Orientations – typically held Nov. – Jan.)
O-Team 2012 APPLICATION

Please submit no later than 4:00 PM MARCH 19, 2012 to the Admissions & Recruitment Office, Hardway Hall 218

Please read the attached job description carefully and then fill out the application completely. Please remember to attach a page for your short answers and please also remember to secure a letter of recommendation to bring with you to a group interview. Remember, you must be able to work ALL training and program dates listed below to qualify for this esteemed position:

**On-the-Job Daytime Training Dates:**
April 28, May 5 and May 15-18

**On-the-Job Evening Training Date:**
May 3

**Orientation Daytime Sessions (approx. 7:00 am – 3:00 pm):**
June 12, 13, & 19; July 11, 12 & 18; August 7, 8, & 16

**Orientation Evening Sessions (approx. 3:30 pm – 8:30 pm):**
June 14, July 19, & August 9

Name: ___________________________________________ Student ID (F) No.____________________________

Local Address: ____________________________________________________________________________

Permanent Address: _______________________________________________________________________

Cell Phone: __________________________ Local Phone: ________________________________

Email (that you check most often): _________________________________________________________

Major: __________________________________________ Cumulative GPA: _______________________

Entering FSU and Pierpont, you were a: Traditional Freshman ____ Adult ____ Transfer _____

Classification for the Upcoming Fall Term: FR ____ SO ____ JR ____ SR ____ GR ____

Will you be enrolled at FSU or Pierpont for the Fall 2012 semester? Yes______ No ________

If referred by a past O-Team Member, who: _______________________________________________

Campus Activities and Organizations: _______________________________________________________

_____________________________________________________________________________________

Honors and Awards: _______________________________________________________________________

_____________________________________________________________________________________
Previous work experience on and off campus: _____________________________________________
_____________________________________________________________________________________

Career interests/goals: ________________________________________________________________
_____________________________________________________________________________________

Short Answer Questions

On this sheet of paper (or an extra sheet, if you prefer), please neatly write out your short answers to the following questions (a few sentences would be best):

1. Why are you interested in becoming a member of the O-Team in 2012?

2. Identify personal skills and strengths that will contribute to your effectiveness as an O-Team member?

3. How could you benefit from being a part of O-Team 2012?

4. In looking at your own Orientation to college, what were the most and least beneficial experiences? What year did you enter college here?

Applications WILL NOT be reviewed without answers to these questions!