



FAIRMONT STATE UNIVERSITY  
BOARD OF GOVERNORS  
**MEETING MINUTES**  
**DECEMBER 10, 2020**  
**WEBEX MEETING**

**I. CALL TO ORDER**

A. Roll Call

Chair David Goldberg convened a meeting of the Fairmont State University Board of Governors on December 10, 2020, beginning at approximately 9:00 a.m. via WebEx.

At the request of Chair Goldberg, Serena Scully, Chief of Staff, conducted a roll call of the Board of Governors. Present for the meeting were board members Wendy Adkins, Jon Dodds, David Goldberg, Dr. Gina Fantasia, Rusty Huston, Jason Pizatella, Deborah Prezioso, Kevin Rogers, John Schirripa, and Dixie Yann. Maiya Bennett was present following roll call. Jay Puccio was absent. Wendy Adkins briefly departed the meeting at 9:25 a.m. and returned at 10:04 a.m. Rusty Hutson departed the meeting at 12:03 p.m.

Others present were President Martin and President's Executive Leadership Team members Greg Bamberger, Cindy Curry, Lyndsey Dugan, Dr. Peter Gitau, Dr. Rick Stephens, Dr. Joy Hatch, Merri Incitti, Christa Kwiatkowski, and Dr. Jacqueline L. Sikora. Others present included Dr. Amanda Metcalf, Associate Dean, School of Education; Dr. Tim Oxley, Dean of the School of Business and Aviation; Dr. Chris Kast, Dean of the College of Liberal Arts; Dr. Laura Clayton, Dean of the School of Nursing; Dr. Steve Roof, Dean of the College of Science and Technology; Dr. Richard Harvey, Dean of Continuing Education and Community Engagement; Jessica Sharps, Executive Director of University Relations and Marketing; Jacob Abrams, Director of Institutional Research & Effectiveness; Katie Mallonee, Manager of Visual and Media Design; Hannah Mersing, Assistant Director of Communications; Derek Overfield, Digital Content Specialist; Jessica Kropog, Title IX Coordinator and Compliance Specialist; Janet Floyd, Faculty Athletic Representative and Faculty; Alicia Kalka, Executive Director of Resident and Student Life; Dr. Ellen Chaffee, AGB Representative; and Suttle and Stalnaker representatives, Sarah Crouse and Kelly Shafer.

B. Public Comment

Chair Goldberg advised that one public comment had been received and forwarded to all board members prior to the meeting.

C. Approval of Agenda

Rusty Hutson made a motion to approve the agenda. John Schirripa seconded. The motion passed.

**II. APPROVAL OF MINUTES OF OCTOBER 15, 2020**

Jason Pizatella made a motion to approve the minutes of October 15, 2020. Wendy Adkins seconded. The motion passed.

**III. ACADEMIC AFFAIRS COMMITTEE (Wendy Adkins, Chair)**

Mrs. Wendy Adkins, Chair of the Academic Affairs Committee, advised that the Academic Affairs Committee met on November 16<sup>th</sup> where, Merri Incitti, Dr. Richard Harvey, and Dr. Rick Stephens all presented information.

Ms. Merri Incitti advised that a set of four dates were submitted to the HLC and they have now set a date for the onsite visit, which will be October 17<sup>th</sup> and 18<sup>th</sup> of 2022.

Dr. Rick Stephens reported that 286 students are enrolled in the winter term.

**IV. ATHLETIC AFFAIRS COMMITTEE (Rusty Hutson, Chair)**

Mr. Rusty Hutson, Chair of the Athletic Affairs Committee, advised that the Athletic Affairs Committee met on November 12<sup>th</sup> and asked that Mr. Greg Bamberger provide an update.

Mr. Bamberger presented the athletic strategic plan including the associated financial data..

Kevin Rogers made a motion to accept the following:

A. Athletic Strategic Plan Draft

(Financials to be submitted to the Finance Committee for review.

Wendy Adkins seconded. The motion passed.

**V. BYLAWS COMMITTEE (Deborah Prezioso, Chair)**

Deborah Prezioso, Chair of the Bylaws Committee, advised that the Bylaws Committee met on November 10<sup>th</sup> and asked that Dr. Jacqueline L. Sikora provide an update.

Dr. Sikora advised that current Policy GA-01 has been restructured into two separate policies because of the new Title IX regulations which went into effect on August 14, 2020.

Deborah Prezioso made a motion to accept the following:

- A. Notice of Proposed Rulemaking for changes to the following Rule: Fairmont State University Board of Governors Governance Rule GA-01 – Rule Regarding Discrimination, Harassment, Sexual Harassment, Sexual Misconduct, Domestic Misconduct, Stalking, Retaliation, and Relationships; and GA-06 – Rule Regarding Title IX Sexual Harassment
- B. Emergency Rulemaking, pursuant to WVHEPC § 133-4-6 and Board of Governor’s Policy 50, for changes to the following Rule: GA-01 – Rule Regarding Discrimination, Harassment, Sexual Harassment, Sexual Misconduct, Domestic Misconduct, Stalking, Retaliation, and Relationships; and GA-06 – Rule Regarding Title IX Sexual Harassment

Dixie Yann seconded. The motion passed.

Gina Fantasia made a motion to accept the following:

- C. Approval for Public Comment – Policy GA-01: Rule Regarding Discrimination, Harassment, Sexual Harassment, Sexual Misconduct, Domestic Misconduct, Stalking, Retaliation And Relationships (Policy Update)
- D. Approval for Public Comment – Policy GA-06: Policy Regarding Title IX Sexual Harassment (New Policy)

Wendy Adkins seconded. The motion passed.

**VI. ENROLLMENT, HOUSING & STUDENT LIFE COMMITTEE (Kevin Rogers, Chair)**

Kevin Rogers, Chair of the Enrollment, Housing & Student Life Committee, advised that the Enrollment Committee met on November 24<sup>th</sup> and asked that Dr. Jacqueline L. Sikora and Dr. Peter Gitau provide updates.

Dr. Sikora shared an update on housing. Over 250 total housing students were assistaed in the COVID process during the Fall 2020 semester. This is total students and includes positive cases, symptomatic, asymptomatic who were primary exposures, and others quarantined per the Marion County Health Department.

Currently, one housing student is quarantined on campus and seven are quarantined off-campus.

Currently, 851 students have been assigned for spring 2021. – 72.4% occupied. Also, 440 students are currently assigned for fall 2021. Assignment data regarding new admits versus returning students were shared

Dr. Sikora also shared a chart of the release requests by month. This number did spike right before the fall 2020 semester. The fall 2020 occupancy melt has improved from fall 2019 despite the effects of the pandemic. However, work continues in this area.

Dr. Sikora also shared information regarding student organization participation in retention events for the fall 2020

Dr. Peter Gitau shared a PowerPoint presentation and provided information regarding the strategies that are taking place to increase enrollment for fall 2021.

Dr. Gitau also discussed some of the strategies that are taking place to increase retention, including outreach, early alert systems, targeted campaigns, etc.

## **VII. FINANCE COMMITTEE (John Schirripa, Chair)**

John Schirripa, Chair of the Finance Committee, advised that the Finance committee met on November 18<sup>th</sup> and asked that Christa Kwiatkowski, CFO, provide a brief update.

A representative from Suttle & Stalnaker presented the audit along with comments. The representative advised that the audit was submitted by the October 15<sup>th</sup> deadline. She also reported that the University received an unmodified opinion on the financial statements. The University finished the year with a \$5.2 million net positive position over the previous year. She advised that Fairmont State University was the only institution in West Virginia that had finished the year in a positive position, seen increases in tuition and fee revenues and decreases in expenses.

Mrs. Kwiatkowski advised the September and October financials have been provided in the board packet. Mrs. Kwiatkowski provided a PowerPoint presentation that compared this fiscal year to the most recent fiscal years.

Rusty Hutson made a motion to accept the following:

- A. Financial Reports for the periods ending September 30, 2020 and October 31, 2020

Jon Dodds seconded. The motion passed.

John Schirripa made a motion to accept the following:

- B. Approval of the Independent Auditor's Report For the Year Ending June 30, 2020

Dixie Yann seconded. The motion passed.

Mrs. Kwiatkowski presented the HLC composite financial indexes (CFI) that are prepared following the yearly audit. A comparison chart for all 4-year state institutions prepared by HEPC was shared. The chart indicated Fairmont State has the highest CFI for FY20 amongst the 4-year institutions at 2.08 without its Foundation. The CFI to be submitted to HLC which includes the Foundation is 2.66. For the past three years, Fairmont State has seen increases in their CFIs and remains well 'above the zone' as defined by HLC. She advised that she has requested the 2- year institution information, but has not yet received it.

Mrs. Kwiatkowski also presented comparisons of the state 4-year institutions of days cash on hand. Fairmont State University has the highest days cash on hand of all 4- year institutions at 226 days, as well as has had an increases over the last three years.

Mrs. Kwiatkowski also provided a CARES Act update.

Dr. Tim Oxley presented the Department of Aviation information that was provided in the board packet.

## **VIII. EXECUTIVE COMMITTEE**

Mr. David Goldberg, Chair of the Executive Committee, advised that the Strategic Plan was presented at the November Executive Committee meeting.

Ms. Merri Incitti advised that the most recent strategic plan, as well as the updated strategic plan, was provided in the board packet. Ms. Incitti presented a PowerPoint presentation that broke down the realignment of the strategic plan and the suggested updates, including updated target measures.

Ms. Incitti advised that her department has worked very hard on cleaning up the data and can now provide accurate data, down to the program level for each program.

Kevin Rogers made a motion to accept the following:

- A. Revised Strategic Plan

Rusty Hutson seconded. The motion passed.

## **IX. NEW BUSINESS**

Chairman Goldberg advised that a resolution from the faculty senate was included in the board packet. Dr. Gina Fantasia asked that the board members take time to review the resolution.

Chairman Goldberg thanked Dr. Fantasia for providing the resolution to the Board. Chairman Goldberg shared that a thorough review of previous data were made and the faculty's input was considered in reaching its decisions related to these programs. He also asserted that the Board will consider faculty requests through its Academic Affairs Committee..

## **X. POSSIBLE EXECUTIVE SESSION**

Deborah Prezioso made a motion to go into Executive Session to discuss confidential and deliberative matters regarding University personnel matters, including the President's evaluation and a report by General Counsel.

Jason Pizatella seconded. The motion passed.

Deborah Prezioso made a motion to rise from Executive Session. Jason Pizatella seconded. The motion passed.

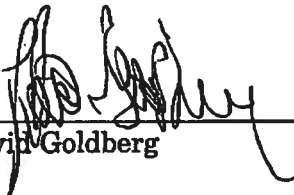
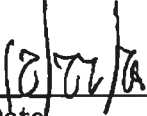
Chair Goldberg advised that no action or votes were taken in executive session.

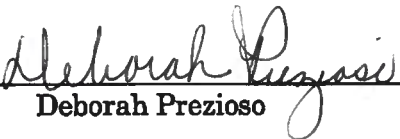
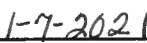
Jon Dodds, Chair of the Evaluation and Goals Committee, discussed the process per HEPC Series 5, that the *Ad Hoc* Evaluation Committee followed in completing the third year review of President Martin. Dodds also discussed the Committee's work with Dr. Ellen Chaffee, from AGB, to complete the process and review. All constituent groups were included in the review process.

Chair Goldberg advised that the board has been provided the AGB report from Dr. Ellen Chaffee. The board members will review that report and will come back together, to complete the evaluation, during a separate board meeting to be held on December 16, 2020 at 4:00 p.m..

**XI. ADJOURNMENT**

Dr. Gina Fantasia made a motion to adjourn the meeting. Deborah Prezioso seconded. The motion passed.

  FSU Board of Governors' Chair  
\_\_\_\_\_  
David Goldberg                      Date

  FSU Board of Governors' Secretary  
\_\_\_\_\_  
Deborah Prezioso                      Date