



FAIRMONT STATE UNIVERSITY  
BOARD OF GOVERNORS  
**MEETING MINUTES**  
**JUNE 23, 2016**  
**BOARD ROOM, 3<sup>RD</sup> FLOOR FALCON CENTER**  
**1201 LOCUST AVENUE, FAIRMONT, WV**

**I. CALL TO ORDER**

**A. Roll Call**

Chairman Mark Pallotta convened a meeting of the Fairmont State University (FSU) Board of Governors on June 23, 2016, beginning at approximately 9:00 a.m. in the Board Room, 3<sup>rd</sup> Floor Falcon Center, and 1201 Locust Avenue, Fairmont, West Virginia. The May 12, 2016, meeting was cancelled and the June 16, 2016, was rescheduled for this date of June 23, 2016, due to the lack of a budget from the State.

At the request of Chairman Pallotta, Judy Biafore conducted a roll call of the Board of Governors. Present for the meeting were board members Holly Fluharty, Kelly Humphreys, Mark Pallotta, Budd Sapp, John Schirripa, Bryan Towns Frank Washenitz, and Dixie Yann. Chris Courtney, Aaron Hawkins, John Myers, and Ron Tucker were absent.

Others present were President Rose and President's Council members Christina Lavorata, John Lympany, Ann Mazza, Tim Oxley, Kaye Widney, and Debbie Stiles. Tom Tucker, Assistant Vice President for Facilities; Stephanie Slaubaugh, Construction Manager; Tim McNeely, Athletic Director; and RJ Gimbl, President of the Fairmont State Foundation, also attended.

**B. Public Comment**

Frank Washenitz reported that no one had signed up for public comment.

**C. Approval of Agenda**

John Schirripa made a motion to approve the agenda. Bryan Towns seconded. The motion passed.

**D. Approval of 2016-2017 Meeting Dates**

Budd Sapp made a motion to approve the 2016-2017 Meeting Dates. Bryan Towns seconded. The motion passed.

**II. APPROVAL OF MINUTES OF APRIL 14, 2016**

Budd Sapp made a motion to approve the minutes of February 18, 2016, and Kelly Humphreys seconded. The motion passed.

**III. CHAIRMAN'S REPORT**

- A. Chairman Pallotta commented that we finally had direction from the State on our budget and that the University can now move forward.
- B. Chairman Pallotta presented Kelly Humphreys, Student Representative for the Board of Governors, with a plaque and thanked her for her hard work on the Board and wished her much success for her future.
- C. The Chairman stated that there will be another walk through of the new residence hall and hoped those who did not attend the last time will have a chance to see how nice it is going to be for students to live, learn, and socialize there. He said the University should be proud to have the facility as part of the campus community.
- D. He also reminded everyone of the BOG Summit that will be held by the HEPC August 12<sup>th</sup> and 13<sup>th</sup>. He stated that it is a great way to accomplish training hours that are required of all BOG members.

**IV. PRESIDENT'S REPORT**

- A. President Rose thanked those who sent her best wishes as she recovers from a fall and hip replacement surgery.
- B. She also commented on the Budget recently passed by the State, the new Oasis System for payroll and benefits processing that is successfully in place, the end of the first summer school term, enrollment for the fall and the various yearly summer activities that are taking place.

**V. REPORTS AND PRESENTATIONS**

- A. Foundation (RJ Gimbl)

RJ Gimbl, President and CEO, of the Fairmont State Foundation, reported that were "just shy" of 2.5 million dollars in gifts and pledges this fiscal year.

He said that they are in the process of revitalizing the Annual Fund and they have recently put 27,000 mailings out to alumni and hope to get a total of 29,000 out. The result of that mailing so far has brought in \$10,000.

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Mr. Gimbl stated that on the major gifts side they have received two \$25,000 gifts and have applied for \$25,000 for the Title III Grant, and students raised \$9,000 for the class gift campaign.

He also said that the Legislature passed the NIP (Neighborhood Investment Program) for the next five years. The FS Foundation has participated in that program for the past eleven years.

B. Construction Project Updates (Tom Tucker and Stephanie Slaubaugh)

Stephanie Slaubaugh, Construction Manager, and Tom Tucker, Assistant Vice President for Facilities, gave an update on the various projects that are currently underway on campus. Weekly updates are available online at: <http://www.fairmontstate.edu/adminfiscalaffairs/physical-plant/construction>.

VI. CONSENT AGENDA

Dixie Yann moved to accept the following Consent Agenda:

A. Financial Reports for Periods ending March 31, 2016, and April 30, 2016.

Budd Sapp seconded. The motion passed.

VII. ACADEMIC AFFAIRS COMMITTEE (John Myers, Chair)

Mr. John Myers, Chair of the Academic Affairs Committee was absent. Dr. Christina, Provost and Vice President for Academic Affairs, gave a brief update of summer activities including the recent approval by the West Virginia Board of Nursing for FSU to have a weekend program for students seeking an Associate of Science Degree in Nursing.

VIII. ATHLETIC AFFAIRS COMMITTEE (Frank Washenitz, Chair)

Frank Washenitz, Chair of the Athletic Affairs Committee, asked that Tim McNeely, Athletic Director, give an update for the Athletic Affairs Committee.

Mr. McNeely said the wine tasting and fund raising event last week at the Carriage House was successful.

He also said that the final \$30,000 payment for the Duvall-Rosier scoreboard had been made and that the year two payment for the Feaster Center renovations had been made in the amount of \$110,000.

Mr. McNeely reported that they recently transferred \$125,000 into the Operating Reserves Account which totals about \$400,000 right now and that \$25,000 was

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transferred into the Special Equity Reserves, and there is about \$500,000 total in that account now.

He also said that in 2 1/2 years they have raised \$365,000 for the \$1,000 Club. He thanked Chad Fowler for his efforts in this initiative.

Mr. McNeely also stated that 51 student athletes achieved Mountain East Conference Academic Honors. He said there were also Academic All Americans on the men's and women's swim teams, baseball team, softball team, and men's basketball team.

Mr. McNeely said that WV Radio Corporation will cover FSU football games this fall and basketball games after that. They will be carried on Magic 106.5. He also said that football ticket packages will be available in two weeks.

**IX. ENROLLMENT/HOUSING-STUDENT LIFE COMMITTEE (Dixie Yann, Chair)**

Dixie Yann, Chair of the Enrollment/Housing-Student Life Committee, asked Vice President of Student Services, Kaye Widney, for a summary of the following written report that was provided to the Board.

FSU BOARD OF GOVERNORS  
ENROLLMENT/HOUSING/STUDENT LIFE COMMITTEE SUMMARY REPORT  
June 23, 2016

- *Admissions/ Recruitment Activities:*
  - Scholarship presentations were made in 39 high schools; 483 certificates were presented
  - Admissions Office staff are holding Orientation events held throughout the summer. To date, there have been 12 sessions; 10 remain before the start of fall term
  - Recruitment and Alumni receptions will be held during fall semester this coming year rather than in the spring with intent of having more impact on decision to attend
  - Communication pieces are being reviewed/ revised to reflect updates to campus information in preparation for the 2017-18 recruiting cycle
  
- *Enrollment/ Retention Activity:*
  - To date, 634 entering freshmen have registered for fall (11% increase over same time last year)
  - 2408 Returning students have registered for fall 2016 (6.4% increase over same time last year)
  - 869 undergraduate and graduate students are registered in summer school

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- *Financial Aid/Scholarship Activity:*
  - Planning meetings are taking place with other offices regarding the changes in the federal application process for 2017-18-this involves "prior prior year" income reporting
  - 2854 students (both entering and returning) have received notification about eligibility for financial aid in 2016-17
  - PROMISE numbers are not yet final for entering students; state budget issues caused delays in notifications
  
- *Residence Life Update:*
  - Fall 2016 Occupancy rate is currently 89%; 1062 students have been assigned
  - Increase of 81 students compared to same time last year
  - Carpet has been replaced in Pence Hall and other residential buildings are being refreshed/cleaned for fall move-in
  
- *Other Student Services related activities:*
  - All Student Service units completed Council for the Advancement of Standards in Higher Education (CAS) self-assessments with final reports submitted in April; the findings have been used to help set goals for 2016-17 academic year
  - Counseling Center is offering "College Transition" group sessions for students in foster care
  - 362 students participated in spring commencement; 598 actually applied for graduation

Ms. Yann thanked Enrollment/Housing-Student Life Committee members Kelly Humphreys and Budd Sapp for their hard work on the Committee. She also thanked the staff in the Student Services' area for their hard work which resulted in positive results for this past year.

**X. FINANCE COMMITTEE (Mark Pallotta and John Schirripa, Co-Chairs)**

Mark Pallotta, Co-Chair of the Finance Committee, summarized the following items presented by the Finance Committee.

John Schirripa made a motion to approve the following:

- A. Approval of Board of Governors' Policy #16 Tuition and Fee Policy (30-Day Comment Period Over)

Frank Washenitz seconded. The motion passed.

Bryan Towns made a motion to approve the following:

- B. Approval of Capital Projects FY 2017

Budd Sapp seconded. The motion passed.

Dixie Yann made a motion to approve the following:

- C. Approval of Chargeback Agreement FY 2017

Bryan Towns seconded. The motion passed.

Frank Washenitz made a motion to approve the following:

- D. Approval of Athletic Department FY 2017 Budget and the 20-year Athletic Master Plan Update

John Schirripa seconded. The motion passed.

- E. EADA Reporting and Supplemental Data (Information Only)

Clark Riley, Assistant Athletic Director, gave a brief overview of the report.

Budd Sapp made a motion to approve the following:

- F. Approval of Facilities FY 2017 Budget Plan

Dixie Yann seconded. The motion passed.

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Bryan Towns made a motion to approve the following:

G. Approval of Falcon Center FY 2017 Budget Plan

John Schirripa seconded. The motion passed.

Dixie Yann made a motion to approve the following:

H. Approval of Housing FY 2017 Budget Plan

Budd Sapp seconded. The motion passed.

Holly Fluharty made a motion to approve the following:

I. Approval of 2017 Education and General (E&G) Budget

Bryan Towns seconded. The motion passed.

**XI. STUDENT HOUSING COMMITTEE (Aaron Hawkins, Chair)**

Aaron Hawkins, Chair of the Student Housing Committee, was absent, and there were no items brought forth by that Committee.

**XII. EXECUTIVE COMMITTEE (Mark Pallotta, Chair)**

Chairman Pallotta stated the Executive Committee had not met. He said that he had spoken to Mr. Tucker (Chair of the By-Laws Committee) about the bylaws (or BOG Operating Procedures) and he said a draft of proposed changes would be emailed to them soon.

**XIII. NOMINATING COMMITTEE (John Myers, Chair)**

A. Election of FSU Board of Governors' Officers  
(Effective July 1, 2016, through June 30, 2017)

On behalf of the Nominating Committee, Holly Fluharty presented the slate of officers for 2016-17 as follows: Dixie Yann, Chair; John Schirripa, Vice-Chair; and Aaron Hawkins, Secretary.

Budd Sapp made a motion to accept the slate of officers for 2016-2017. Bryan Towns seconded. The motion passed.

**XIV. POSSIBLE EXECUTIVE SESSION**

Dixie Yann made a motion to go into Executive Session "Under the Authority of West Virginia Code §6-9A-4 to discuss property issues".

Budd Sapp seconded. The motion passed.


John Schirripa made a motion to rise from Executive Session. Budd Sapp seconded. The motion passed.

After reconvening from Executive Session, Budd Sapp made a motion to approve the Finance Committee Item for a University Terrace Sewer Project Change Order.

John Schirripa seconded. The motion passed.

**XIV. ADJOURNMENT**

Bryan Towns made a motion to adjourn the meeting. Dixie Yann seconded. The motion passed.

 8-18-2016 FSU Board of Governors' Chair  
Mark Pallotta Date

**Absent**  
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Ron Tucker Date FSU Board of Governors' Secretary