

April 18, 2013

BOARD
OF
GOVERNORS



AGENDA
FSU BOARD OF GOVERNORS' MEETING
APRIL 18, 2013, 9:00 A.M.
LOCATION: BOARD ROOM, FALCON CENTER
1201 LOCUST AVENUE, FAIRMONT, WV



- I. **CALL TO ORDER**
 - A. Roll Call
 - B. Public Comment
 - C. Approve Agenda*Action Item*

- II. **APPROVAL OF MINUTES OF FEBRUARY 21, 2013***Tab 1 Action Item*

- III. **CHAIRMAN'S REPORT**

- IV. **PRESIDENT'S REPORT**

- V. **REPORTS AND PRESENTATIONS**
 - A. Foundation (Will Armistead)
 - B. Construction Project Updates (Tom Tucker)

- VI. **CONSENT AGENDA**..... *Tab 2 Action Item*
 - A. Financial Reports (Ending 1/31/13 and 2/28/13)
 - B. Capital Projects 2013

- VII. **ACADEMIC AFFAIRS/ADMISSIONS COMMITTEE** (John Myers, Chair)
 - A. Approval of the Following Bachelor of Science Program Reviews: Biology, Chemistry, Computer Science, and Forensic Science..... *Tab 3 Action Item*

- VIII. **ATHLETIC AFFAIRS COMMITTEE** (Frank Washenitz, Chair)

- IX. **BOG OPERATING PROCEDURES COMMITTEE** (Ron Tucker, Chair)

- X. **ENROLLMENT COMMITTEE** (Bob White, Chair)

- XI. **FINANCE COMMITTEE** (Mark Pallotta, Chair)
 - A. Tuition and Fee Request for FY 2014.....*Tab 4 Action Item*
 - B. Press Box Heating, Ventilating, and Air Conditioning (HVAC) Replacement.....*Tab 5 Action Item*

- XII. **EXECUTIVE COMMITTEE** (Ron Tucker, Chair)

- XIII. **POSSIBLE EXECUTIVE SESSION**
 - A. Under the Authority of West Virginia Code §6-9A-4 to discuss the purchase, sale or lease of property, advance construction planning, the investment of public funds, or other matters involving commercial competition.

- XIV. **ADJOURNMENT** (Immediately following the meeting, there will be a tour of the Turley Center.)

NEXT MEETING: MAY 16, 2013, 9:00 A.M., LOCATION: BOARD ROOM, 3RD FLOOR, FALCON CENTER, 1201 LOCUST AVENUE, FAIRMONT, WV

Tab 1



FAIRMONT STATE UNIVERSITY
BOARD OF GOVERNORS
MEETING MINUTES
FEBRUARY 21, 2013, 9:00 A.M.
BOARD ROOM, FALCON CENTER
1201 LOCUST AVE., FAIRMONT, WV

I. CALL TO ORDER

A. Roll Call

Chairman Ron Tucker convened a meeting of the Fairmont State University (FSU) Board of Governors on February 21, 2013, beginning at approximately 9:00 a.m. in the Board Room at the Falcon Center, 1201 Locust Avenue, Fairmont, West Virginia.

At the request of Chairman Tucker, Judy Biafore conducted a roll call of the Board of Governors. Present for the meeting were board members John Myers, Matt Jacques, Mark Pallotta, Chris Courtney, Bryan Towns, Ron Tucker, Bob White, Bryan Foley, and Dixie Yann. Secretary Robert Mild was present after the roll call and board members Shirley Stanton and Frank Washenitz were absent. Also in attendance were President Rose and President's Council members Ann Booth, Fred Fidura, Rick Porto, and Kaye Widney. Athletic Director Rusty Elliott and FSU Classified Staff Council Chair Chris Daniels.

B. Public Comment

Chris Courtney reported that no one signed up for public comment.

C. Approval of Agenda

Matt Jacques made a motion to approve the agenda. Bryan Towns seconded. The motion passed.

II. APPROVAL OF MINUTES OF DECEMBER 13, 2012

Dixie Yann moved to approve the minutes of the meeting held on December 13, 2012, with one typo correction (should be the word were instead of where) on page 6, section G. Bob White seconded. The motion passed.

III. CHAIRMAN'S REPORT

A. Chairman Tucker announced that Cary Holladay will be the Artist in Residence for this year and that there will be a reception to honor the Artist in Residence on Monday, February 25th from 6:00-8:00 p.m. at the Shaw House.

- B. Chairman Tucker also gave an update on the basketball playoffs and the WVIAC Tournament that begins on February 26th. There will be an Alumni Reception at the Embassy Suites in Charleston on February 28th beginning at 5:30 p.m.
- C. Chairman Tucker reported that Dr. Greg Noone from the College of Liberal Arts is a finalist for the West Virginia Professor of the Year Award. The winner of this award will be announced on March 12th in Charleston.
- D. He also stated that Spring Break is the week of March 11th this year and that over Spring Break, Honors, French, Business, and Architecture students will travel to Paris.
- E. Chairman Tucker also thanked the Board of Governors' Committees who have met since the last BOG meeting and he also thanked them for the important work that they do.

IV. PRESIDENT'S REPORT

- A. President Rose reported that Fairmont State's Nursing licensure passage rates are the highest of the Associate Degree nursing students in the State and that the passage rate is 96.88%.
- B. She also reported that John Thompson, who is FSU's consultant for the IBM initiative, will be on campus in the next couple of weeks. In addition to the good progress on this project, the Open Source Intelligence Exchange (OSIX) Program recently received a monetary contribution from Lockheed Martin. The grant received for this program is now within \$2,000 of the \$100,000 match. Lockheed Martin has interviewed several FSU students and has hired some students as full-time employees and interns.
- C. President Rose stated that the West Virginia Legislature began its session on February 13 and because of the allocations to financial aid, FSU's budget cuts have increased from 7.5% to 8.94%, making our budget reduction increase from 1.4 to almost 1.6 million dollars for the upcoming year. She also stated that the outcomes-based funding legislation is progressing and anticipates that it will be introduced to the full Legislature soon. Also, Fairmont State University will participate in the Higher Education Day at the Legislature on March 21, 2013.

V. REPORTS AND PRESENTATIONS

- A. Foundation (Gary Bennett)

Mr. Will Armistead reported for the Fairmont State Foundation. He stated the financial position of the FS Foundation through January 31, 2013 is as follows:

Total Assets of \$14,252,952
Total Gifts \$1,122,000
Total Revenue \$1,600,000
Total Gifts in Revenue \$2,128,418
Scholarships Awarded \$750,584,
Operating Expenses \$201,893
Fund expenses \$692,268
Net Assets Increase for the Period \$155,423

Mr. Armistead also invited all in attendance to the Sergeant Todd May gift dedication ceremony on March 5, 2013, in the Falcon Center Board Room at 5:00 p.m. when the Monongalia Co. Sheriff's Association will make an endowed gift in honor of Todd May.

B. Construction Updates (Tom Tucker)

Mr. Tom Tucker, Assistant Vice President of Facilities, presented each board member a construction update sheet on the Wallman Hall Mechanical & Electrical upgrades, the Turley Center Renovation, and the Hardway Hall Renovations. This information and weekly updates may be also be found on the website at <http://www.fairmontstate.edu/adminfiscalaffairs/physical-plant>. He also stated that they have begun working on compiling an updated capital projects list.

VI. CONSENT AGENDA

Dr. Bob Mild moved to accept the following Consent Agenda as presented.

A. Financial Reports (ending 11/30/12 and 12/31/12)

Mr. Mark Pallotta seconded. The motion passed.

VII. ACADEMIC AFFAIRS/ADMISSIONS (John Myers, Chair)

John Myers, Chair of the Academic Affairs/Admissions Committee, stated there were no items to bring forth by the Academic Affairs/Admissions Committee.

VIII. ATHLETIC AFFAIRS COMMITTEE (Frank Washenitz, Chair)

President Maria Rose reported for Frank Washenitz, Chair of the Athletic Affairs Committee.

A. She stated that the men's basketball team was ranked #3 in the Atlantic Region Poll for Men's College Basketball. This ranking helps make up the Division II, NCAA Basketball Tournament.

- B. President Rose reported that men's basketball player Isaac Thornton was named Co-WVIAC Player of the Week and swimmers Kathryn Saurborn and David Dent have advanced to the NCAA swim finals.

The men's locker room will be dedicated soon. Meetings are being held concerning the renovation of the women's locker room and construction will begin soon. She also stated that basketball playoff games will be held on campus this Monday and Tuesday.

President Rose stated that this is the last year for the West Virginia Intercollegiate Athletic Conference (WVIAC) and that the new conference has been approved by the membership committee and is called the Mountain East Conference.

IX. BOG OPERATING PROCEDURES COMMITTEE (Ron Tucker, Chair)

Chairman Tucker stated there were no items to bring forth by the BOG Operating Procedures Committee.

X. ENROLLMENT COMMITTEE (Bob White, Chair)

- A. Mr. Bob White, Chair of the Enrollment Committee, reported that the Enrollment Committee has been reviewing areas causing enrollment to decline. He then introduced Kaye Widney, Vice President for Student Services, to explain the federal regulations and the impact the standards have on student completion rates.

XI. FINANCE COMMITTEE (Mark Pallotta, Chair)

Mr. Mark Pallotta, Chair of the Finance Committee, reported that the Finance Committee met January 25, 2013. The staff in Vice President Porto's office presented financial comparisons with several other institutions in the State and Fairmont State is very sound financially. Also discussed was the one room schoolhouse and the possibility of obtaining a grant from the Bowers Trust to help with renovations. Mr. Pallotta also reported that plans for the Housing Master Plan are moving forward.

- A. Mr. Pallotta introduced Cindy Curry, Assistant Vice President for Human Resources to discuss the revision of Policy #12 Phased Retirement.

Ms. Curry stated that the Public Comment Period ended January 28, 2013, and one comment was incorporated into the revised policy. John Myers made a motion to approve the revision of Board of Governors' Policy #12 Phased Retirement and Mark Pallotta seconded. The motion passed.

XII. EXECUTIVE COMMITTEE (Ron, Tucker, Chair)

Chairman Tucker stated there were no items to bring forth by the Executive Committee.

XIII. POSSIBLE EXECUTIVE SESSION

Bob Mild made a motion to go into Executive Session "Under the Authority of West Virginia Code §6-9A-4 to Discuss Personnel Issues". Mark Pallotta seconded. The motion passed.

Bob Mild made a motion to reconvene in open session. Mark Pallotta seconded. The motion passed.

XIV. ADJOURNMENT

Mark Pallotta made a motion to adjourn the meeting. Chris Courtney seconded. The motion passed.

Ron Tucker

FSU Board of Governors' Chairman

Robert Mild

FSU Board of Governors' Secretary

Tab 2

**Fairmont State University
Board of Governors
Financial Report
for the period ending January 31, 2013**

Unrestricted Fund:

The budget deficit planned for 2013 at the end of January increased from \$-51,483 to \$-58,637 primarily due to PEIA Benefit Budget update.

Tuition and Fee revenue through the end of January is at 88.86% and we received 78.80% of budgeted revenue through the end of January. Non-operating revenue is at 64.33% of budget. Operating expenses through January is at 51.67% of budget. The actual surplus condition at the end of January is \$10,097,056 with 5 months left to go in this fiscal year.

Auxiliary Fund:

The Auxiliary Budget Planned Transfer to Reserve decreased by \$9,709 to \$1,234,800. Benefit changes impacted this decrease.

Auxiliary Enterprise revenue achieved 85.96% of budget and we received 83.52% of the overall operating revenue plan. Operating expenses through the end of January is at 59.20% of budget. The actual surplus condition through the end of January is \$4,133,503.

Note: The adjusted projected deficit condition for Athletics for the 2013 FY is currently \$-112,044. This is compared to a planned deficit of a negative \$-113,000 approved in June by the Board of Governors.

Restricted Fund:

New grant was awarded to the University as follows:

- WV State Science Fair - \$1,000

Existing grant increase/decrease is as follows:

- OSIX - \$35,000
- Azimuth - \$17,230
- NOSEMA (Bee Research) - \$9,765 reduction
- Educators Resource Center - \$72,500

The Restricted Fund revenue achieved 81.71% of budget and the operating expense achieved 83.84% of budget. The actual surplus at the end of January is at \$2,811,967. This large balance is due to Promise Scholarship Funds and West Virginia Higher Education Grant Funds not being disbursed until early February.

Please find the attached financial reports for the period ending January 31, 2012.

FAIRMONT STATE UNIVERSITY
Actual vs Budget Statement of Revenues and Expenses
Current Restricted
As of January 31, 2013

		Approved Budget	Current Budget	YTD Actual	YTD Actual to Current Budget
OPERATING REVENUE	Federal Grants and Contracts	24,619,917	25,202,195	20,592,424	81.71
	State/Local Grants and Contracts	6,026,584	6,236,308	5,749,783	92.20
	Private Grants and Contracts	1,990,683	2,063,028	1,743,635	84.52
	Other Operating Revenue	0	0	2,063	
	Total:	32,637,183	33,501,531	28,087,906	83.84
OPERATING EXPENSE	Salaries	410,402	752,709	225,921	30.01
	Benefits	74,177	124,441	34,010	27.33
	Student financial aid - scholarships	40,674,450	40,697,394	33,169,516	81.50
	Utilities	3,257	3,166	3,166	100.00
	Supplies and Other Services	878,084	1,463,467	247,486	16.91
	Equipment Expense	220,271	29,490	23,630	80.13
	Total:	42,260,641	43,070,668	33,703,729	78.25
OPERATING INCOME / (LOSS)		(9,623,458)	(9,669,137)	(5,616,823)	58.69
NONOPERATING REVENUE (EXPENSE)	Federal Pell Grant Revenues	9,500,000	9,500,000	8,381,117	88.22
	Gifts	0	0	2,307	
	Investment Income	0	0	10	
	Total:	9,500,000	9,500,000	8,383,435	88.25
TRANSFERS & OTHER	Capital Expenditures	(10,662)	(10,662)	(10,662)	100.00
	Transfers for Fin Aid Match	84,926	88,162	84,509	95.86
	Indirect Cost Recoveries	(18,132)	(75,689)	(29,492)	38.96
	Transfers - Other	0	0	0	
	Total:	56,132	1,811	44,355	2449.28
BUDGET BALANCE		(67,326)	(67,326)	2,811,967	(4,176.66)
* Add: RESTRICTED NET ASSETS - Beginning of Year		90,583	90,583		
** Equals: PROJECTED RESTRICTED NET ASSETS - End of Year		<u>23,257</u>	<u>23,257</u>		

Fairmont State University
Actual vs Budget Statement of Revenues and Expenses
Current Unrestricted
As of January 31, 2013

		Approved Budget	Current Budget	YTD Actual	YTD Actual to Current Budget
OPERATING REVENUE	Tuition and Fees	22,934,490	23,088,144	20,515,602	88.86
	Student Activity Support Revenue	580,820	580,820	475,277	81.83
	Faculty Services Revenue	1,272,439	1,272,439	683,279	53.70
	Operating Costs Revenue	2,319,839	2,220,216	1,136,969	51.21
	Support Services Revenue	3,502,054	3,503,277	1,613,559	46.06
	Other Operating Revenues	374,947	419,857	70,280	16.74
	Total:	30,984,588	31,084,752	24,495,966	78.80
OPERATING EXPENSE	Salaries	24,764,324	24,782,173	11,971,383	48.31
	Benefits	6,397,961	6,347,898	2,988,358	47.08
	Student financial aid-scholarships	1,894,339	1,919,089	1,707,565	88.98
	Utilities	1,749,920	1,747,900	744,266	42.58
	Supplies and Other Services	7,840,268	7,697,955	3,910,811	50.80
	Equipment Expense	1,029,576	1,058,043	1,043,903	98.66
	Fees retained by the Commission	185,560	185,560	142,445	76.76
	Assessment for Faculty Services	1,302,589	1,302,589	670,172	51.45
	Assessment for Support Services	290,965	279,899	120,713	43.13
	Assessment for Student Activity Costs	401,409	401,409	324,100	80.74
	Assessment for Operating Costs	124,691	135,289	71,462	52.82
	Total:	45,981,602	45,857,804	23,595,178	61.67
OPERATING INCOME / (LOSS)		(14,997,013)	(14,773,052)	800,787	(5.42)
NONOPERATING REVENUE (EXPENSE)	State Appropriations	17,880,671	17,880,671	11,980,050	67.00
	Gifts	12,500	40,269	2,181	5.42
	Investment Income	266,166	266,166	14,648	5.50
	Assessment for E&G Capital & Debt Service Costs	(2,545,328)	(2,558,111)	(1,943,459)	75.97
	Total:	15,614,009	15,628,995	10,053,420	64.33
TRANSFERS & OTHER	Capital Expenditures	(298,301)	(337,389)	(124,216)	36.82
	Construction Expenditures	(1,047,000)	(74,399)	(69,000)	92.74
	Transfers for Debt Service	(77,585)	(54,802)	0	0.00
	Transfers for Financial Aid Match	(84,926)	(88,162)	(81,084)	91.97
	Indirect Cost Recoveries	36,500	67,515	29,492	43.68
	Transfers for Capital Projects	0	(304,239)	(304,239)	100.00
	Transfers for Scholarships	0	(113,104)	(113,104)	100.00
	Transfers - Other	0	0	(95,000)	
	Total:	(1,471,312)	(914,580)	(757,151)	82.79
BUDGET BALANCE		(854,316)	(58,637)	10,097,056	
Add: PROJECTED UNRESTRICTED NET ASSETS - Beginning of Year		13,980,018	13,980,018		
Less: USE OF RESERVE		0	0		
Equals: PROJECTED UNRESTRICTED NET ASSETS - End of Year		<u>13,125,702</u>	<u>13,921,381</u>		

* Projected Unrestricted Net Assets - Beginning of Year is after adding back the projected OPEB liability at June 30, 2012 in the amount of \$7,843,321

Unrestricted Net Asset Balance is 30.49% of the current budget total operating expense.

Auxiliary
Actual vs Budget Statement of Revenues and Expenses
Board of Governors

As of January 31, 2013

		Approved Budget	Current Budget	YTD Actual	YTD Actual to Current Budget
OPERATING REVENUE	Auxiliary Enterprise Revenue	6,356,953	6,469,463	5,561,277	85.96
	Athletic Sponsorship	0	13,100	3,500	26.72
	Auxiliary Fees & Debt Service Support Revenue	4,869,880	4,869,880	4,013,897	82.42
	Other Operating Revenues	312,438	312,438	164,382	52.61
	Total:	11,539,271	11,664,881	9,743,057	83.52
OPERATING EXPENSE	Salaries	2,424,398	2,411,851	1,363,630	56.54
	Benefits	590,920	625,294	274,961	43.97
	Student financial aid-scholarships	549,780	545,530	395,182	72.44
	Utilities	855,914	841,341	386,585	45.95
	Supplies and Other Services	2,308,971	2,483,158	1,614,654	65.02
	Equipment Expense	67,506	73,306	97,863	133.50
	Loan cancellations and write-offs	1,131	1,131	0	0.00
	Total:	6,798,520	6,981,511	4,132,875	59.20
OPERATING INCOME / (LOSS)		4,740,652	4,683,271	5,610,181	119.79
NONOPERATING REVENUE (EXPENSE)	Gifts	0	166,525	170,520	102.40
	Interest on capital asset related debt	(100,473)	(100,473)	(60,438)	60.15
	Total:	(100,473)	66,052	110,082	166.66
TRANSFERS & OTHER	Capital Expenditures	(212,712)	(463,376)	(260,513)	56.22
	Transfers for Debt Service	(3,160,827)	(3,160,827)	(1,530,926)	48.43
	Transfers for Financial Aid Match	(3,425)	(3,425)	(3,425)	100.00
	Transfers for Scholarships	0	113,104	113,104	100.00
	Transfers - Other	0	0	95,000	#DIV/0!
	Total:	(3,375,953)	(3,514,523)	(1,585,750)	45.15
** BUDGET BALANCE - Projected Transfer to Reserves		1,253,216	1,234,800	4,133,503	
* Add: PROJECTED NET ASSETS - Beginning of Year		<u>7,873,002</u>	<u>7,873,002</u>		
Equals: PROJECTED NET ASSETS - End of Year		<u>9,136,218</u>	<u>9,107,802</u>		

* Projected Net Assets - Beginning of Year is after adding back the projected OPEB liability at June 30, 2012 in the amount of \$904,619

* Auxiliary Net Assets are required to support future repair and replacement costs. Planning activities are in progress to document a 20 year plan to support each auxiliary enterprise capital repair/replacement need.

** Athletics will be using reserves from their Foundation Scholarship Fund, E&G Scholarship Fund, and Athletic Operating Fund for 2013 to cover the negative budget balance. This is planned for a one time condition until the Athletic Master Plan is complete

**Fairmont State University
Board of Governors
Financial Report
for the period ending February 28, 2013**

Unrestricted Fund:

The budget deficit planned for 2013 at the end of February increased from \$-58,637 to \$69,666 primarily due to PEIA Benefit Budget update.

Tuition and Fee revenue through the end of February is at 88.78% and we received 82.92% of budgeted revenue through the end of February. Non-operating revenue is at 61.82% of budget. Operating expenses through February is at 60.39% of budget. The actual surplus condition at the end of February is \$6,903,911 with 4 months left to go in this fiscal year.

Auxiliary Fund:

The Auxiliary Budget Planned Transfer to Reserve increased by \$2 to \$1,234,800. Benefit changes impacted this increase in the Housing Fund.

Auxiliary Enterprise revenue achieved 86.55% of budget and we received 87.66% of the overall operating revenue plan. Operating expenses through the end of February is at 68.24% of budget. The actual surplus condition through the end of February is \$3,969,752.

Note: The adjusted projected deficit condition for Athletics for the 2013 FY is currently \$-121,752. This is compared to a planned deficit of a negative \$-113,000 approved in June by the Board of Governors.

Restricted Fund:

New grant was awarded to the University as follows:

- Azimuth Contract - \$2,735

Existing grant increase/decrease is as follows:

- OSIX - \$75,024
- NASA Educational Resource CTR Adj - (\$29,702)
- NIP Adjustment - \$35,000

The Restricted Fund revenue achieved 85.10% of budget and the operating expense achieved 84.98% of budget. The actual surplus at the end of February is at \$348,504.

Please find the attached financial reports for the period ending February 28, 2013.

FAIRMONT STATE UNIVERSITY
Actual vs Budget Statement of Revenues and Expenses
Current Restricted
As of February 28, 2013

		Approved Budget	Current Budget	YTD Actual	YTD Actual to Current Budget
OPERATING REVENUE	Federal Grants and Contracts	24,619,917	25,172,493	20,690,013	82.19
	State/Local Grants and Contracts	6,026,584	6,311,567	6,085,315	96.42
	Private Grants and Contracts	1,990,683	2,100,528	1,804,626	85.91
	Other Operating Revenue	0	0	2,063	
	Total:	32,637,183	33,584,588	28,582,017	85.10
OPERATING EXPENSE	Salaries	410,402	734,963	275,788	37.52
	Benefits	74,177	118,967	39,056	32.83
	Student financial aid - scholarships	40,674,450	40,732,394	36,089,563	88.60
	Utilities	3,257	3,166	3,166	100.00
	Supplies and Other Services	878,084	1,547,986	252,881	16.34
	Equipment Expense	220,271	29,490	23,630	80.13
	Total:	42,260,641	43,166,966	36,684,085	84.98
OPERATING INCOME / (LOSS)		(9,623,458)	(9,582,378)	(8,102,067)	84.55
NONOPERATING REVENUE (EXPENSE)	Federal Pell Grant Revenues	9,500,000	9,500,000	8,407,167	88.50
	Gifts	0	0	2,307	
	Investment Income	0	0	14	
	Total:	9,500,000	9,500,000	8,409,488	88.52
TRANSFERS & OTHER	Capital Expenditures	(10,662)	(10,662)	(10,662)	100.00
	Transfers for Fin Aid Match	84,926	88,162	84,509	95.86
	Indirect Cost Recoveries	(18,132)	(62,448)	(32,763)	52.47
	Transfers - Other	0	0	0	
	Total:	56,132	15,052	41,084	272.94
BUDGET BALANCE		(67,326)	(67,326)	348,504	(517.64)
* Add: RESTRICTED NET ASSETS - Beginning of Year		90,583	90,583		
** Equals: PROJECTED RESTRICTED NET ASSETS - End of Year		<u>23,257</u>	<u>23,257</u>		

Fairmont State University
 Actual vs Budget Statement of Revenues and Expenses
 Current Unrestricted
 As of February 28, 2013

		Approved Budget	Current Budget	YTD Actual	YTD Actual to Current Budget
OPERATING REVENUE	Tuition and Fees	22,934,490	23,119,824	20,526,630	88.78
	Student Activity Support Revenue	580,820	580,820	529,311	91.13
	Faculty Services Revenue	1,272,439	1,272,439	1,340,734	105.37
	Operating Costs Revenue	2,319,839	2,213,532	1,327,036	59.95
	Support Services Revenue	3,502,054	3,515,512	1,890,131	53.77
	Other Operating Revenues	374,947	422,157	193,042	45.73
	Total:	30,984,588	31,124,284	25,806,884	82.92
OPERATING EXPENSE	Salaries	24,764,324	24,785,827	13,959,496	56.32
	Benefits	6,397,961	6,370,112	3,471,250	54.49
	Student financial aid-scholarships	1,894,339	1,919,089	1,736,997	90.51
	Utilities	1,749,920	1,747,900	890,888	50.97
	Supplies and Other Services	7,840,268	7,663,803	4,572,206	59.66
	Equipment Expense	1,029,576	1,263,451	1,206,402	95.48
	Fees retained by the Commission	185,560	185,560	142,445	76.76
	Assessment for Faculty Services	1,302,589	1,302,589	1,255,699	96.40
	Assessment for Support Services	290,965	279,899	135,904	48.55
	Assessment for Student Activity Costs	401,409	401,409	366,910	91.41
	Assessment for Operating Costs	124,691	135,289	73,130	54.05
	Total:	45,981,602	46,054,928	27,811,326	60.39
OPERATING INCOME / (LOSS)		(14,997,013)	(14,930,644)	(2,004,442)	13.43
NONOPERATING REVENUE (EXPENSE)	State Appropriations	17,880,671	17,880,671	11,980,050	67.00
	Gifts	12,500	40,269	2,423	6.02
	Investment Income	266,166	266,166	17,219	6.47
	Assessment for E&G Capital & Debt Service Costs	(2,545,328)	(2,558,111)	(2,337,460)	91.37
	Total:	15,614,009	15,628,995	9,662,233	61.82
TRANSFERS & OTHER	Capital Expenditures	(298,301)	(185,759)	(124,216)	66.87
	Construction Expenditures	(1,047,000)	(74,399)	(69,000)	92.74
	Transfers for Debt Service	(77,585)	(64,802)	0	0.00
	Transfers for Financial Aid Match	(84,926)	(88,162)	(81,084)	91.97
	Indirect Cost Recoveries	36,500	62,448	32,763	52.47
	Transfers for Capital Projects	0	(304,239)	(304,239)	100.00
	Transfers for Scholarships	0	(113,104)	(113,104)	100.00
	Transfers - Other	0	0	(95,000)	0.00
	Total:	(1,471,312)	(768,018)	(753,879)	98.16
BUDGET BALANCE		(854,316)	(69,666)	6,903,911	
* Add: PROJECTED UNRESTRICTED NET ASSETS - Beginning of Year		13,980,018	13,980,018		
Less: USE OF RESERVE		0	0		
Equals: PROJECTED UNRESTRICTED NET ASSETS - End of Year		13,125,702	13,910,352		

* Projected Unrestricted Net Assets - Beginning of Year is after adding back the projected OPEB liability at June 30, 2012 in the amount of \$7,643,321

Unrestricted Net Asset Balance is 30.36% of the current budget total operating expense.

Auxiliary
Actual vs Budget Statement of Revenues and Expenses
Board of Governors
As of February 28, 2013

		Approved Budget	Current Budget	YTD Actual	YTD Actual to Current Budget
OPERATING REVENUE	Auxiliary Enterprise Revenue	6,356,953	6,474,463	5,603,348	86.55
	Athletic Sponsorship	0	13,100	4,000	30.53
	Auxiliary Fees & Debt Service Support Revenue	4,869,880	4,869,880	4,437,082	91.11
	Other Operating Revenues	312,438	312,438	185,013	59.22
	Total:	11,539,271	11,669,881	10,229,442	87.66
OPERATING EXPENSE	Salaries	2,424,398	2,418,358	1,595,951	65.99
	Benefits	590,920	626,440	322,615	51.50
	Student financial aid-scholarships	549,780	545,530	399,508	73.23
	Utilities	855,914	841,341	477,754	56.78
	Supplies and Other Services	2,308,971	2,494,206	1,864,699	74.76
	Equipment Expense	67,506	73,306	116,766	159.29
	Loan cancellations and write-offs	1,131	1,131	0	0.00
	Total:	6,798,620	7,000,312	4,777,292	68.24
OPERATING INCOME / (LOSS)		4,740,652	4,669,570	5,452,150	116.76
NONOPERATING REVENUE (EXPENSE)	Gifts	0	170,520	170,520	100.00
	Interest on capital asset related debt	(100,473)	(100,473)	(67,239)	66.92
	Total:	(100,473)	70,047	103,281	147.44
TRANSFERS & OTHER	Capital Expenditures	(212,712)	(463,376)	(259,432)	55.99
	Transfers for Debt Service	(3,160,827)	(3,160,827)	(1,530,926)	48.43
	Transfers for Financial Aid Match	(3,425)	(3,425)	(3,425)	100.00
	Transfers for Scholarships	0	113,104	113,104	100.00
	Transfers - Other	0	0	95,000	
	Total:	(3,376,963)	(3,514,523)	(1,585,679)	45.12
** BUDGET BALANCE - Projected Transfer to Reserves		1,263,216	1,225,094	3,969,752	
* Add: PROJECTED NET ASSETS - Beginning of Year		<u>7,873,002</u>	<u>7,873,002</u>		
Equals: PROJECTED NET ASSETS - End of Year		<u>9,136,218</u>	<u>9,098,096</u>		

* Projected Net Assets - Beginning of Year is after adding back the projected OPEB liability at June 30, 2012 in the amount of \$904,619

* Auxiliary Net Assets are required to support future repair and replacement costs. Planning activities are in progress to document a 20 year plan to support each auxiliary enterprise capital repair/replacement need.

** Athletics will be using reserves from their Foundation Scholarship Fund, E&G Scholarship Fund, and Athletic Operating Fund for 2013 to cover the negative budget balance. This is planned for a one time condition until the Athletic Master Plan is complete.

CAPITAL PROJECTS

FY 2013

<i>Project</i>	<i>Project Budget</i>	<i>Expenses & Encumbrances</i>	<i>Available Project Budget</i>	<i>Project Completion Date and/or Update Notes</i>
Academic Fund	\$ 100,000.00	\$ 9,037.58	\$ 90,962.42	To be spent on programmatic changes approved by the academic deans.
Landscaping	\$ 100,000.00	\$ 75,336.32	\$ 24,663.68	Numerous purchases throughout the year for landscaping needs on all campus sites.
Physical Plant Small Projects	\$ 197,000.00	\$ 164,109.20	\$ 32,890.80	Numerous purchases for small projects throughout the campuses.
Aerospace Center - HVAC Units (FY12)	\$ 148,833.48	\$ 136,245.00	\$ 12,588.48	Completed June 30, 2012
Aerospace Center - Floor Replacement	\$ 38,000.00	\$ 34,940.75	\$ 3,059.25	Completed August 2012
Aerospace Center - HVAC Upgrades	\$ 60,000.00	\$ -	\$ 60,000.00	A&E working on specifications for bid documents.
Campus - ADA Restrooms	\$ 50,000.00	\$ -	\$ 50,000.00	
Caperton Center - Roof Renewal	\$ 400,000.00	\$ -	\$ 400,000.00	Meeting with A&E week of 4/8/13 to begin negotiations for contract.
Education Bldg - Temperature Controls	\$ 40,000.00	\$ 39,229.00	\$ 771.00	Completed October 2012
Feaster Center - HVAC Upgrade Pool Area	\$ 307,000.00	\$ -	\$ 307,000.00	A&E has been selected; draft contract is expected for review this week
Feaster Center - Natatorium Upgrades	\$ 740,000.00	\$ -	\$ 740,000.00	A&E has been selected; draft contract is expected for review this week
Hardway Hall Renovations	\$ 5,500,000.00	\$ 4,608,823.12	\$ 891,176.88	Weekly updates are posted on Physical Plant website. Project is still on schedule.
Hunt Haught Hall - Window Replacement (FY12)	\$ 120,000.00	\$ 25,000.00	\$ 95,000.00	A&E will have specifications 90% complete and ready for review by 4/12/13
Hunt Haught Hall - Green House	\$ 149,650.00	\$ -	\$ 149,650.00	Bids Opened 3/18/13 - All bids were over budget by \$200,000 or more. Met with A&E on 4/5/13 to review project. A&E will meet with additional Greenhouse vendors. Project scope may be paired down to replace glass and flooring and repair drainage inside only. Will discuss with A&E again next week after more research. Project will be re-bid by the end of the month.
Hunt Haught Hall - Elevator Upgrades	\$ 100,000.00	\$ 81,300.00	\$ 18,700.00	Contracted with Otis Elevator; Work to start after graduation in May.
Information Technology -AC Unit	\$ 102,070.00	\$ 9,070.00	\$ 93,000.00	Low bid came in at \$93,000 and available budget was \$70,930; therefore we have moved \$22,070 from Campus Lighting to the Information Technology AC Unit. Letter of Intent has been sent to Contractor to request bonds, insurance, etc.

CAPITAL PROJECTS

FY 2013

<i>Project</i>	<i>Project Budget</i>	<i>Expenses & Encumbrances</i>	<i>Available Project Budget</i>	<i>Project Completion Date and/or Update Notes</i>
Infrastructure - Merchant Wall (FY11)	\$ 350,000.00	\$ 7,015.50	\$ 342,984.50	Proposals were received on 4/4/13 - Six firms submitted proposals. The committee will review and meet the week of April 15th to select A&E firms to interview.
Infrastructure - Parking Lot #15 Paving (FY12)	\$ 158,560.00	\$ 131,688.00	\$ 26,872.00	Completed July 2012
Infrastructure - Sealing Parking Lots (FY12)	\$ 25,000.00	\$ 23,896.00	\$ 1,104.00	Completed June 2012
Infrastructure - Aerospace Parking Lot Paving (FY12)	\$ 80,000.00	\$ 79,567.50	\$ 432.50	Completed July 2012
Infrastructure - Access Road (FY12)	\$ 170,000.00	\$ 140,104.00	\$ 29,896.00	Completed July 2012
Infrastructure - Campus Lighting Upgrades	\$ 187,930.00	\$ -	\$ 187,930.00	Finalizing plan for updating and adding fixtures around campus.
Infrastructure - Paving Projects	\$ 321,095.20	\$ -	\$ 321,095.20	Preparing Specifications for open-end contract
Infrastructure - Painting & Striping	\$ 25,000.00	\$ 23,625.00	\$ 1,375.00	Completed August 2012
Jaynes Hall - Roof Renewal (FY12)	\$ 350,000.00	\$ -	\$ 350,000.00	Meeting with A&E week of 4/8/13 to begin negotiations for contract.
Locust Avenue	\$ 40,000.00	\$ -	\$ 40,000.00	
Musick Library Work	\$ 51,500.00	\$ 51,500.00	\$ -	Completed as part of Elevator Project
Musick Library Elevator	\$ 939,440.98	\$ 939,440.98	\$ -	Completed Fall 2012
Musick Library - HVAC	\$ 293,500.00	\$ -	\$ 293,500.00	Bids are due on 4/9/13
School House Museum Repairs	\$ 70,000.00	\$ -	\$ 70,000.00	A&E updating specifications to prepare bidding documents.
Turley Center FFE	\$ 1,000,000.00	\$ 91,403.00	\$ 908,597.00	Finalizing furniture selected with vendor and units moving into the building. Order to be placed by the end of month.
Turley Center Renovations	\$ 6,502,680.00	\$ 6,254,029.45	\$ 248,650.55	Weekly updates are posted on the Physical Plant website.
Wallman Hall - Foundation Waterproof (FY12)	\$ 25,500.00	\$ 25,500.00	\$ -	Part of Wallman Renovations
Wallman Hall Renovations	\$ 5,200,000.00	\$ 4,466,267.05	\$ 733,732.95	Weekly updates are posted on Physical Plant website.
Wallman Hall Elevator Replacement	\$ -	\$ -	\$ -	Contracted with Otis Elevator - part of Renovations budget above; Work to be done this summer.

AUXILIARY CAPITAL PROJECTS

FY 2013

<i>Project</i>	<i>Project Budget</i>	<i>Expenses & Encumbrances</i>	<i>Available Project Budget</i>	<i>Project Completion Date and/or Update Notes</i>
Athletics - Football Locker Room	\$ 50,000.00	\$ 50,000.00	\$ -	Completed September 2012; Donor funds of \$25000 paid for lockers thru Foundations.
Athletics - Football Scoreboard Replacement	\$ 260,000.00	\$ 263,501.56	\$ (3,501.56)	Installed September 2012
Athletics - Men's Basketball Locker Room	\$ 125,000.00	\$ 122,798.25	\$ 2,201.75	Completed February 2013
Athletics - Women's Basketball Locker Room	\$ 125,000.00	\$ 12,500.00	\$ 112,500.00	A&E working on design and specifications
Colebank Hall - Painting & Signage	\$ 38,739.50	\$ 38,739.50	\$ -	Completed August 2012
Falcon Center Fabric Duct Replacement (FY12)	\$ 90,176.50	\$ -	\$ 90,176.50	
Falcon Center Fitness Equipment	\$ 34,382.00	\$ 34,382.00	\$ -	Fitness Equipment Orders from Gym Source & All Ways Fitness Equipment
Falcon Center - Miscellaneous Projects	\$ 68,711.60	\$ 68,711.60	\$ -	Tables & Racks Completed; ID Card Purchases Completed; Washer & Dryer Ordered
Falcon Center - Security Cameras	\$ 42,644.58	\$ -	\$ 42,644.58	
Starbucks Renovations	\$ 150,000.00	\$ 8,500.00	\$ 141,500.00	Funding Note: \$130,00- Falcon Ctr \$20,000 Aladdin
Parking Garage - Maintenance Caulking/Painting (FY11)	\$ 100,000.00	\$ 99,945.00	\$ 55.00	Maintenance & Caulking of Top Level of Parking Garage Completed.
Parking Garage - Maintenance Lower Levels	\$ 50,000.00	\$ -	\$ 50,000.00	Vendor has been contacted to quote maintenance for this summer
Residence Halls - Morrow Hall Pump Replacements	\$ 10,000.00	\$ -	\$ 10,000.00	
Residence Halls - Pence Hall - Boiler Replacement (2)	\$ 20,000.00	\$ 12,202.00	\$ 7,798.00	Completed August 2012
Residence Halls - Back Flow Preventers	\$ 20,000.00	\$ -	\$ 20,000.00	

Tab 3

ITEM: Approval of Program Review Recommendations

RECOMMENDED RESOLUTION: Resolved, That the Fairmont State University Board of Governors approve the degree program reviews for Bachelor of Science in Biology, Bachelor of Science in Chemistry, Bachelor of Science in Computer Science, and Bachelor of Science in Forensic Science.

STAFF MEMBERS: Christina Lavorata, Provost and Vice President for Academic Affairs, Academic Deans, Department Chairs

BACKGROUND: HEPC Title 133, Series 10, "Policy Regarding Program Review" requires each Governing Board to review at least every five years all programs offered at the institution(s) of higher education under its jurisdiction and in the review to address the viability, adequacy, necessity, and consistency with mission of the programs at the institution.

Bachelor of Science in Biology

Recommendation: *Continuation of the program at the current level of activity.*

The executive summary of the program review appears in the agenda, and the full text of the review, along with pertinent appendices, is available for review at the Board of Governors web site, <http://www.fairmontstate.edu/aboutfsu/board-governors/program-reviews>

Bachelor of Science in Chemistry

Recommendation: *Continuation of the program at the current level of activity.*

The executive summary of the program review appears in the agenda, and the full text of the review, along with pertinent appendices, is available for review at the Board of Governors web site, <http://www.fairmontstate.edu/aboutfsu/board-governors/program-reviews>

Fairmont State University
Board of Governors
April 18, 2013

Bachelor of Science in Computer Science

Recommendation: *Continuation of the program at the current level of activity.*

The executive summary of the program review appears in the agenda, and the full text of the review, along with pertinent appendices, is available for review at the Board of Governors web site, <http://www.fairmontstate.edu/aboutfsu/board-governors/program-reviews>

Bachelor of Science in Forensic Science

Recommendation: *Continuation of the program with yearly monitoring.*

The executive summary of the program review appears in the agenda, and the full text of the review, along with pertinent appendices, is available for review at the Board of Governors web site, <http://www.fairmontstate.edu/aboutfsu/board-governors/program-reviews>

Executive Summary for Program Review

(not to be more than 2-3 pages)

Name and degree level of program:

B.S. Degree in Biology, College of Science and Technology

External reviewer:

John G. Hancox, M.D.

Synopses of significant findings, including findings of external reviewer:

Dr. Hancox has provided a very thorough and positive review of the Biology program. Among the strengths of our program he counted the student to faculty ratio, low tuition costs, local off-campus resources, opportunities for undergraduate research, and the information that is available in print and online. Included in our weaknesses were scores on the ETS Major Field Test, the retention rates (which are low but also within national norms), and the lack of an upper level human anatomy course. Dr. Hancox agreed with our plans to improve the program by making the ETS exam part of a course grade, continuing with our efforts to examine the scientific literature, developing a seminar series, offering assistance with preparation for professional school entrance exams, and the development of an internship or shadowing program. Also mentioned were the needs for better institutional research to track our recruits/graduates and the pursuit of special scholarships to attract better students. His complete review is located at the very end of this document.

Plans for program improvement, including timeline:

The Biology Program has been planning and working on a new curriculum and will continue this process through the 2013-2014 academic year. We are currently outlining the introductory 1105-1106 series to better align with the NCATE guidelines, in addition to an upper-level cell biology course. All other courses are going to be evaluated and realigned with each other to allow for a more cohesive curriculum. This will also allow instructors to have a better understanding of the content, skills, and major laboratory activities that will be an integral part of each course. We are planning to develop a new seminar series and perhaps attach requirements to participate into at least one course each semester. Our target date for implementation of the new curriculum is set for Fall 2014.

Identification of weaknesses or deficiencies from the previous review and the status of improvements implemented or accomplished:

An objective was to enhance students' performance on Educational Testing Service [ETS] examinations in cell biology. A programmatic initiative was taken to increase the coverage of cell biology topics in the introductory course BIOL 1106 .

A goal was to enhance undergraduate research. Initiatives were taken to finance increases in undergraduate research by successfully obtaining SURE and NIH funding.

An aim was to improve student performance on National admission tests. In addition to having students take evaluative ETS examinations we have completely revamped our liberal studies program so that it is interfaced with the sciences thus promoting knowledge and test taking skills that students are apt to require on National admission tests.

With regard to the poor retention in the introductory courses BIOL 1105 and 1106, the Dean of the College of Science and Technology has obtained significant funding through a Title III grant to address this problem. Within the Title III proposal there are a number of approaches that are designed to ameliorate the problem, which include: student peer mentoring, a Science Technology/Engineering/Mathematics Coordinator, lecture capturing, and technologically smart classrooms.

Five-year trend data on graduates and majors enrolled

The number of graduates and the number of biology major's has increased over the past five years. The number of majors (see Table 1) has increased from 53 in the fall of 2008 to 72 in the spring of 2012. The number of graduates from the biology program has increased from 8 in 2008 to 17 in 2012. See Table 2.

Summary of assessment model and how results are used for program improvement

Assessment for the biology program is currently limited to three specific measures: performance on a national ETS exam, scores on written reports, and scores on oral reports. Performance on the oral and written reports has been at or above the target of 70% on these graded assignments. Clearly defined expectations and the use of published rubrics has undoubtedly assisted in the success of students. Our goal of having students place at or above the national average on the ETS test has been slightly more problematic. While a few individual students regularly place above the 50th percentile on the composite score and/or individual sub-scores, our institutional average is seldom at that mark. We will continue to monitor these scores. We are currently revising the curriculum as a response, in part, to these test scores. An upper level cell biology course is one of the first steps that we are going to implement to better prepare our biology majors. We will continue to make improvements that will benefit our students and help make them competitive with students from across the country.

Data on student placement (for example, number of students employed in positions related to the field of study or pursuing advanced degrees)

Of the students which we are able to track, 31% are employed in their field of study. Eighteen percent are in graduate study programs working on Masters and Ph.D. level degrees and 22% are in professional schools pursuing degrees as dentists, medical doctors, and doctors of osteopathic medicine. This accounts for a total of approximately 71% of our graduates working in their field of study, or seeking higher degrees. Some 8% of our students are employed out of their field of study. This may indicate that our program is offering a broad enough educational experience that students are able apply what they have learned and their experiences within the department to other fields of endeavor. We are not able to track 20% of our students and this is an area in which we are attempting to increase using social media and online surveys.

Final recommendations approved by governing board

Executive Summary for Program Review

(not to be more than 2-3 pages)

Name and degree level of program

B.S. Degree in Chemistry, College of Science and Technology

External reviewer(s)

Dr. Garry Glaspell

US Army Corps of Engineers ERDC; Chemist
Fellow, Center for the Study of Biological Complexity (VCU)
Collateral Professor, Department of Chemistry (VCU)

Synopses of significant findings, including findings of external reviewer(s)

The American Chemical Society (ACS) “promotes excellence in chemistry education for undergraduate students through approval of baccalaureate chemistry programs.” (ACS Guidelines, Spring 2008) Formal national approval of the FSU chemistry program by the American Chemical Society in 2009 was followed by significant curriculum revisions to meet new guidelines of the ACS and to attract additional strong students to the program. As noted by our external reviewer, a major strength of our program lies in the strength of our graduates, who exhibit an impressive level of confidence, competence, independence and achievement, as well as a 97% placement rate in employment or graduate education. The chemistry faculty are committed to the open communication and information sharing necessary for effective teamwork, and to fostering strong faculty-student relationships at all levels of the curriculum. Additional strengths include our large and successful service role within the College of Science and Technology, as well as with programs from Pierpont Community & Technical College.

Plans for program improvement, including timeline

Guidelines from the ACS (Spring 2008) specify: “Approved programs offer their students a broad-based and rigorous chemistry education that provides them with the intellectual, experimental, and communication skills to participate effectively as scientific professionals. Offering such a rigorous program requires an energetic and accomplished faculty, a modern and well-maintained infrastructure, and a coherent chemistry curriculum that incorporates modern pedagogical approaches.” To continue to meet these guidelines, we need to work in the coming five years to strengthen our infrastructure by improving fume hood adequacy, replacing an aging chemical storage facility, replacing and updating instrumentation, and ensuring continued access to ACS-specified journals. We also plan to continue work on recruitment and retention of qualified students as chemistry majors, as suggested by our external reviewer. One goal is to work towards having students choose an actual major when they enter the institution (as opposed to being listed as pre-medical, for example, for most of the time they spend at the institution.) Recruitment and retention are also top priorities for Dr. Anthony Gilberti, Dean of the College of Science and Technology, who has written a grant to fund a STEM center that will focus on encouraging student retention and success in introductory science and math courses.

Identification of weaknesses or deficiencies from the previous review and the status of improvements implemented or accomplished

Written program review findings were not provided on the program review submitted in the spring of 2008, and the 2008 program reviews are not posted on the Board of Governors website as of 2/1/2013. Dr. Gilberti, Dean of the College of Science and Technology, indicated (phone conversation on 1/31/2013) that the only program review recommendation from 2008 was to increase the number of chemistry majors in the program. To address the number of majors, we earned approval by the American Chemical Society, which provides a mark of national excellence and a recruiting tool for well-prepared students. We also worked to tailor our curriculum for our student population, by providing flexibility in the sequencing of courses. We redesigned the first year course sequence to appeal to the large number of pre-professional students who take those courses and who often also have the interest, academic preparation and work ethic needed to succeed as chemistry majors. We involved our American Chemical Society Student Affiliates club in visiting high schools and performing chemical demonstrations, as well as helping with on-campus recruiting events such as the Science and Engineering Challenge.

Five-year trend data on graduates and majors enrolled

The number of graduates and the number of chemistry majors has increased over the past five years. The number of majors (see Table 1 on page 21) increased from 30 in the fall of 2007 to 48 in the spring of 2012 (with an average of 37 students for 2007-12). The number of graduates from the chemistry program, while highly variable from year to year, increased from 6 in 2008 to 11 in 2012 (mean 5.4 ± 3.4). See Table 2 on page 21.

Summary of assessment model and how results are used for program improvement

Assessments, improvements and modifications that we conduct in our courses and program are designed to maintain our program within the guidelines for continued approval by the American Chemical Society. Course and program-level assessment is undertaken by the program faculty in consultation with our chemistry advisory board, and assessment plans and data are stored in TaskStream. We engage students in a coherent curriculum, designed around concrete learning outcomes that build from course to course. Program threads are embedded in our courses and feed into our program outcomes. We are committed to building skills in our lower-level courses to provide the means of success in higher-level courses and after graduation, and we track the success of this process with specific assessments defined for each course and program outcome. Findings are discussed in program meetings and changes are made as necessary to improve student learning and success.

Data on student placement (for example, number of students employed in positions related to the field of study or pursuing advanced degrees)

Chemistry program graduates from 2007-12 are 97% employed or pursuing graduate study, largely in chemistry-related fields. We maintain close contact with our graduates, of whom 66% are employed in field, 7% employed out of field, 17% enrolled in graduate school in field, and 7% enrolled in professional school (e.g., medical, dental, pharmacy).

Executive Summary for Program Review

Name and degree level of program

Bachelor of Science in Computer Science

External reviewer(s)

Mr. Jeff Tucker
Chief Technical Officer
Innovative Technology and Management Services, Fairmont

Mr. Brian McKibben
IT Specialist
Criminal Justice Information Services Division
Federal Bureau of Investigation, Clarksburg

Synopses of significant findings, including findings of external reviewer(s)

Students successfully completing this program gain an understanding of the concepts of computer science. Graduates are able to move immediately into entry level software development positions or can pursue graduate school with minimal additional coursework. One of the external reviewers has been very pleased with the quality of the computer science graduates who enter the workforce in the High-Tech Corridor. He has found the program curriculum to align well with computer science programs at other institutions. The program graduates have received satisfactory ratings from employers regarding their preparedness. The employer surveys have been used to identify areas for program improvements.

The enrollment in the CS program at FSU is expected to increase because of projected high demand for computing related jobs. The high-tech area in North Central WV has a high demand for computing professionals and a continuous growth of the computer science program at FSU can only benefit the community and reduce the dependency of the companies on out-of-state recruitment. As one external reviewer pointed out, the retention rate within the Computer Science program can and should be improved. The low retention is a national trend across CS programs that can be attributed to lack of math preparedness.

The computer science curriculum went through a major revision in 2009 with added computer science and math requirements. The purpose of this revision was to align the program more with the guidelines of Association for Computing Machinery (ACM) and Accreditation Board for Engineering and technology (ABET). Incorporating IBM enterprise computing in the curriculum is also expected to strengthen the CS program.

Plans for program improvement, including timeline

Improving the retention rate will be one of the major goals in the next five years. This will involve revisiting the math requirements for the program and some early advising effort regarding math. As an external reviewer suggested, the program faculty will utilize peer mentors and industry mentors to help students realize the need to stay in the program.

The assessment data for all individual courses will be collected within one year.

The employer satisfaction survey for this cycle will be completed within one year.

A graduate satisfaction survey will be implemented within one year.

The computer science program is planning to apply for Accreditation Board for Engineering and Technology (ABET) accreditation within the next five years.

The computer science program is expecting that a new PhD faculty will be hired beginning Fall 2013.

Identification of weaknesses or deficiencies from the previous review and the status of improvements implemented or accomplished

There were two recommendations from the previous program review; more effort in recruitment and retention and collection of assessment data. The CS faculty has participated in more recruitment activities in the past five years at both the university and department levels (e.g., campus visitation days, Engineering and Science Challenge, etc.) and also reached out to the local schools. The increased recruitment efforts have played an important role in increasing the number of students in the computer science program. The retention rates needs to be increased though, as one external reviewer pointed out. Regarding the assessment, the CS faculty has been working on developing a viable programmatic assessment plan that includes assessing both program outcomes and individual course outcomes. Program outcomes have been developed with direct assessment measures. Learning outcomes have also been developed for all individual courses. The assessment data is being collected.

Five-year trend data on graduates and majors enrolled

The number of graduates and the number of computer science majors have increased over the past five years. The number of majors increased from 72 in the fall of 2007 to 103 in the fall of 2011 (mean 86.4 ± 11). The following table shows the total number of students enrolled in the computer science program (at the end of Fall semester) over the past five academic years.

Year	Computer Science	Computer Security	Total
2007-08	56	16	72
2008-09	65	14	79
2009-10	68	26	94
2010-11	60	24	84
2011-12	74	29	103

Five years ago, enrollment in CS programs nationally bottomed out after declining for the previous five years. In the past five years, enrollments nationally have increased roughly 10% per year. Over the past ten years, CS enrollment at FSU has remained relatively constant. No decline was experienced in the first five years, and no rebound was experienced in the recent five years. The CS program is a small program, and the numbers are in the double digits, so a fluctuation of only a few students in one year can appear to be a significant increase or decrease in enrollment. The standard deviation in enrollment is fairly high, but the 5-year mean has remained steady or slightly increased over the past ten years.

The number of graduates from the computer science program increased from 5 in 2007 to 13 in 2011 (mean 7.8 ± 3.5). The graduation count is expected to increase in the coming years. There are many high-tech companies in the geographical area around FSU, and demand for CS graduates is high. Growth in the program is limited by the availability of adequately prepared students. The recruitment efforts are constrained by the necessity that students be not just interested in CS, but also adequately prepared for CS.

Summary of assessment model and how results are used for program improvement

Assessments and improvements of the computer science program are aligned with the recommendations of Computing Sciences Accreditation Board (CSAB) of Accreditation Board for Engineering and Technology (ABET) and Association for Computing Machinery (ACM). Assessments include both program and course level assessments. The assessment methods for program outcomes include the ETS major field test, course grades, employer survey, and graduate survey. The assessment methods for the individual courses are based on a wide range of activities; weekly quizzes, in-class activities, homework, exams, and programming assignments. Employer satisfaction surveys have been used to identify different target areas for improving the program curriculum.

Data on student placement

Most graduates of the computer science program at FSU find employment in a related field with attractive salaries or remain in school to pursue graduate degrees. Some students are even hired before they complete their degrees. A number of students obtain internships during their Junior and/or Senior year. Out of 39 graduates in the last 5 years, the faculty has been able to track 35. Of these graduates, five are pursuing graduate degrees, and the other 30 were placed in computing related positions. This is a 100% placement rate for students the faculty has been able to track.

Final recommendations approved by governing board

Executive Summary for Program Review

(not to be more than 2-3 pages)

Name and degree level of program

BS in Forensic Science

External reviewer(s)

Calissa N. Carper, Forensic Analyst IV
Firearm/Toolmark Section; West Virginia State Police Forensic Laboratory

Synopses of significant findings, including findings of external reviewer(s)

Student success in the BS in Forensic Science can be observed by an employment rate of 89% in a job that is related to science or Criminal Justice (CJ). However, based on assessment data and feedback from our Advisory Board, the curriculum needs to be more focused on Forensic Science and less on being interdisciplinary. The Forensic Science program also needs to improve retention and graduate rates, and will do this by offering more Forensic Science related courses earlier in the curriculum. Finally, the program needs to continue to improve the internship possibilities available to the students. The program has strengthened the contacts with the WV State Police Forensic Laboratory (including the Intro to Forensic Science students getting behind-the-scenes tours), thus allowing students greater access to working Forensic Scientists.

Plans for program improvement, including timeline

The main approach that will be taken is to increase the number of Forensic Science related classes, and reduce the number of CJ courses offered. A program revision to implement an Intro to Forensic Science course is going through the curriculum process this academic year, and a Forensic Biology course will be added during the following academic year. Furthermore, the Forensic Science classes will be changing from an INTR (interdisciplinary) prefix to a FORS (Forensic Science) prefix. The program will meet with the Advisory Board and evaluate the assessment plan. The Forensic Science Program is expecting to seek accreditation again within the next 2 years, once the new curriculum and assessment plans are fully operational.

Identification of weaknesses or deficiencies from the previous review and the status of improvements implemented or accomplished

No assessment plan was in effect as of the last program review, and now an assessment plan is in effect with some data illustrating how the program is performing. The internship program was mostly students riding with police officers during the previous review period, but now more relevant science related experiences are available for our majors.

Five-year trend data on graduates and majors enrolled

The number of graduates is fairly steady during the 2008-2012 evaluation period, with an increase in graduates expected during the 2012-2013 academic year. The number of majors enrolled in Forensic Science courses has increased during the past two academic years.

Summary of assessment model and how results are used for program improvement

Student placement into graduate/professional school or in jobs related to their field is a key component to our assessment plan. Our data collected to date shows that students use their degrees in their work environment. The Forensic Science program has used Educational Testing Services (ETS) major field exams to assess the content knowledge for Biology, Chemistry, and Criminal Justice disciplines. We are working closely with the Biology and Chemistry programs to improve scores in the Analytical Chemistry and Genetics/Molecular Biology content exams. Students are evaluated on written and oral communication skills, and their success is shown by successfully making oral presentations and written reports. Our Advisory Board continues to advise us to make sure that students can communicate effectively if they want to succeed in the future.

Data on student placement (for example, number of students employed in positions related to the field of study or pursuing advanced degrees)

Recent data collected by the Forensic Science program (Table 4 in the main body of the report) shows that 89% of our graduates have employment where they use their science and criminal justice backgrounds. All of our graduates are currently employed full time.

Final recommendations approved by governing board

Tab 4

**Fairmont State University
Board of Governors
April 18, 2013**

Item: 2013 – 2014 Tuition and Fee, Room and Board Fee Approval.

Committee: Committee of the Whole

Recommended Resolution: Approval of a \$249.00 increase (per semester) for resident undergraduate tuition and fees, approximately five percent (5%) increase for resident life beds and apartment rents, approximately two percent (2%) increase for meal plans, and to increase certain special fees listed in background below.

Staff Member: Rick Porto

Background:

Education and General Fees:

In review during the 2013 budget process, the Budget Committee, the President's Council, the President, and the Finance Committee is recommending the following tuition and fee increases:

- \$249.00 per semester for undergraduate resident students.
- \$529.00 per semester for undergraduate non-resident students.
- \$308.00 per semester for graduate resident students.
- \$669.00 per semester for graduate non-resident students.

Our Education and General (E&G) budget plan developed for fiscal year 2014, while projected to have a small deficit condition, has some one-time expenses included in it that will not occur in FY 2015. This budget plan for the E&G Fund for FY 2014 will be presented in the May board meeting. Additionally pay raises except for mandatory ones (faculty promotions, classified staff step movement, and increment pay increases) will not be recommended in the 2014 budget plan. The factors taken into consideration during the budget planning process that resulted in making this recommendation to the board are:

1. There was only one tuition and fee increase in the past three years. This increase was limited to 3%.
2. The State's overall budget condition is requiring a reduction to our state appropriations by 8.94%.
3. Implementing an Athletic Master Plan will require increased fees to support this plan. This plan has been approved by the Athletic Master Plan Steering Committee and this plan will be brought to the May Board of Governors Meeting for final approval.

Room Rates:

Due to a need to renovate and improve on our existing and older housing facilities, we are recommending approximately a five percent (5%) increase be approved to continue the approved twenty (20) year Housing Master Plan. This fee increase along with other actions is required to build housing fund reserves in support of future bonding for housing capital projects.

Meal Plans:

Due to increase costs in food and to follow the approved Falcon Center Master Plan goals, we are requesting approximately a two percent (2%) increase in meal plan rates.

Special Fees:

Increases to special fees and charges requested are:

- The Baccalaureate Enhancement Fee (per credit hour) will increase by:
 - \$8.00 for undergraduate resident students
 - \$12.00 for undergraduate non-resident students
- Course fee (per credit hour) will increase by \$2.00. Note: this fee was last increased in FY 2004
- Returned check fee will increase by \$5.00 to cover costs passed on by the State Treasurer's Office
- Graduate Enhancement Fee (per credit hour) will increase by:
 - \$13.00 for undergraduate resident students
 - \$31.00 for undergraduate non-resident students

Please see attached Fee Planning Schedules we are required to submit to the Higher Education Policy Commission following this approval.

Finally, please find attached our projection of our 2014 tuition and fees compared to the other University and Four-Year Institutions if they increase their fees by 5% over their current values.

**Fee Planning Schedule- Per Semester
Academic Year 2013-14**

Institution: Fairmont State University

Student Institutional Level: Undergraduate
(Community College, Undergraduate, Graduate, Health Professions)

	Resident 2010-11	Resident 2011-12	Resident 2012-13	Resident 2013-14	Increase (Decrease)	Non-Resident 2010-11	Non-Resident 2011-12	Non-Resident 2012-13	Non-Resident 2013-14	Increase (Decrease)	Estimated Revenue 2012-13	Estimated Revenue Increase 2013-14	Estimated Number of Students 2013-14	Estimated Revenue 2013-14
I. Regular Fees Charged to All Students														
a. Tuition and Required Education and General Fees	\$1,774	\$1,851	\$1,851	\$2,003	\$152	\$3,945	\$4,108	\$4,108	\$4,540	\$432	\$15,783,340	\$1,394,885	3,845	\$16,851,330
b. Required Educational and General Capital Fees														
i. System E&G Capital Fees	\$205	\$205	\$205	\$205	\$0	\$800	\$800	\$800	\$800	\$0	\$1,829,154	\$0	0	\$1,829,154
ii. Special Institutional E&G Capital Fees	\$85	\$85	\$85	\$85	\$0	\$185	\$185	\$185	\$185	\$0	\$730,095	\$0	0	\$730,095
c. Auxiliary and Auxiliary Capital Fees														
i. Standard Auxiliary Fees	\$364	\$364	\$364	\$412	\$48	\$364	\$364	\$364	\$412	\$48	\$0	\$308,064	3,209	\$308,064
ii. Mandatory Auxiliary Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0	\$0
iii. Auxiliary Capital Fee	\$110	\$110	\$110	\$110	\$0	\$110	\$110	\$110	\$110	\$0	\$74,758	\$0	0	\$74,758
Subtotal	\$2,538	\$2,615	\$2,615	\$2,815	\$200	\$5,404	\$5,567	\$5,567	\$6,047	\$480				
d. Special Equity Fee	\$48	\$48	\$48	\$97	\$49	\$48	\$48	\$48	\$97	\$49	\$292,992	\$271,257	2,768	\$564,249
Total Student Fee Request	\$2,586	\$2,663	\$2,663	\$2,912	\$249	\$5,452	\$5,615	\$5,615	\$6,144	\$529	\$22,013,718	\$0	0	\$22,013,718
Percentage of Increase Requested Over Previous Year	0.00%	2.98%	0.00%	9.35%	9.35%	0.00%	2.99%	0.00%	9.42%	9.42%				
Percentage Increase without equity increase				7.65%					8.62%					

*Fairmont State University does not charge a Metro Fee

Fee Planning Schedule- Per Semester
Academic Year 2013-14

Fairmont State University

Institution:

Student Institutional Level: Graduate
(Community College, Undergraduate, Graduate, Health Professions)

	Resident 2010-11	Resident 2011-12	Resident 2012-13	Resident 2013-14	Increase (Decrease)	Non-Resident 2010-11	Non-Resident 2011-12	Non-Resident 2012-13	Non-Resident 2013-14	Increase (Decrease)	Estimated Revenue 2012-13	Estimated Revenue Increase 2013-14	Estimated Number of Students 2013-14	Estimated Revenue 2013-14
I. Regular Fees Charged to All Students														
a. Tuition and Required Education and General Fees	\$1,998	\$2,082	\$2,082	\$2,293	\$211	\$4,491	\$4,671	\$4,671	\$5,243	\$572	\$998,567	\$114,876	240	\$1,113,443
b. Required Educational and General Capital Fees														
i. System E&G Capital Fees	\$205	\$205	\$205	\$205	\$0	\$800	\$800	\$800	\$800	\$0	\$46,674	\$0	0	\$46,674
ii. Special Institutional E&G Capital Fees	\$85	\$85	\$85	\$85	\$0	\$185	\$185	\$185	\$185	\$0	\$16,990	\$0	0	\$16,990
c. Auxiliary and Auxiliary Capital Fees														
i. Standard Auxiliary Fees	\$364	\$364	\$364	\$412	\$48	\$364	\$364	\$364	\$412	\$48	\$57,723	\$29,940	312	\$87,663
ii. Mandatory Auxiliary Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0	\$0
iii. Auxiliary Capital Fee	\$110	\$110	\$110	\$110	\$0	\$110	\$110	\$110	\$110	\$0	\$18,822	\$0	0	\$18,822
Subtotal	\$2,762	\$2,846	\$2,846	\$3,105	\$259	\$5,950	\$6,130	\$6,130	\$6,750	\$620				
d. Special Equity Fee	\$48	\$48	\$48	\$97	\$49	\$48	\$48	\$48	\$97	\$49	\$6,144	\$30,560	312	\$36,704
Total Student Fee Request	\$2,810	\$2,894	\$2,894	\$3,202	\$308	\$5,998	\$6,178	\$6,178	\$6,847	\$669	\$1,144,920	\$0	0	\$1,144,920
Percentage of Increase Requested Over Previous Year	0.00%	2.99%	0.00%	10.64%	10.64%	0.00%	3.00%	0.00%	10.83%	10.83%				
Percentage increase without equity fee				9.10%	9.10%				10.12%					

Fee Planning Schedule- Per Semester
Academic Year 2013-14

Institution: Fairmont State University

	Rate Per Semester/ Occurrence 2010-11	Rate Per Semester/ Occurrence 2011-12	Rate Per Semester/ Occurrence 2012-13	Requested Ratio Per Semester/ Occurrence 2013-14	Increase (Decrease)	Estimated Revenue 2012-13	Estimated Revenue Increase 2013-14	Estimated Number of Students 2013-14	Estimated Revenue 2013-14
II. Special Fees and Charges									
Application Fee - Graduate	40	40	40	40		3,280			
Application Fee - Undergraduate	20	20	20	20		10,660			
Credential Fee - Placement	3	3	3	3		0			
Community College Baccalaureate Enhancement Fee (Per Credit Hour)									
Resident	55	58	58	58	66	239,237	32,998	2,062	272,235
Non-Resident	85	91	91	103	12	29,918	3,945	164	33,863
Credit for Life Experience Evaluation	300	300	300	300		0			
Course Fee (Per Credit Hour) (previously known as Technology Fee)	4	4	4	4	6	319,922	194,067	7,291	582,201
Diploma Replacement	50	50	50	50		200			
E-Rate University (per 3 hour course)	972	972	972	972		0			
E-Rate Graduate (per 3 hour course)*	1,476	1,476	1,476	1,476		0			
E-Learning Course Fee (per 3 hour course) (FS Students)	75	75	75	75		348,978			
Exam for Course Credit (per credit hour)	22	22	22	22		773			
Excess course withdrawal fee (per course assessed after 8 courses have been dropped)	50	50	50	50		1,450			
Faculty and Staff Parking Fee - Full-time (will be prorated if less than full-time) Annual	180	180	180	180		95,000			
Fine Arts Course Fees (per credit hour):									
- Art - Pottery Materials Fee	15	15	15	15		5,381			
- Art - Painting/Drawing Materials Fee	7	7	7	7		9,565			
- Debate - Materials Fee	15	15	15	15		60			
- Music Lessons Fee	10	10	10	10		4,364			
- Theatre Materials Fee	15	15	15	15		2,403			
Foreign Languages Course Fee (per credit hour)	8	8	8	8		8,288			
Graduation (fee for Graduate Students)	70	70	70	70		4,740			
Graduation (fee for Undergraduate Students)	50	50	50	50		48,765			
Graduation Application Late Fee	50	50	50	50		2,800			
ID Card Replacement Fee	15	15	15	15		12,600			
Late Registration	50	50	50	50		350			
Late Payment Fee	50	50	50	50		132,952			
Occupational Develop/Tech Studies Degree Evaluation	150	150	150	150		0			
Off-Campus Instruction (per credit hour up to 12 hours max)	15	15	15	15		117,039			
MBA Course Fee (per credit hour)	25	25	25	25		12,000			
New Student Fee	120	120	120	120		238,994			
Nursing Lab Fee (per credit hour)	12	12	12	12		42,247			
Nursing Testing Fee (per semester)	156	156	156	166		58,847			
Nursing Uniform Fee (once per program)	155	155	155	155		23,204			
Priority Transcript Fee	9	9	9	9		165			
Reganis' BA Degree Evaluation	300	300	300	300		2,490			
Reinstatement Fee	25	25	25	25		3,550			
Returned Check Fee	0	0	0	0	5	600	300	60	900
Senior Citizens Audit Fee (per credit hour)	22	22	22	22		0			
Teacher Education - Clinical Experiences Fee	150	150	150	150		16,829			
University/Graduate Enhancement Fee (per credit hour)									
Resident	97	100	100	113	13	2,221	289	2,510	
Non-Resident	212	218	218	249	31	0	0	0	0
HHP Outdoor Course Fee (per credit hour)	30	30	30	30		17,600			
Fine Arts Major Course Fee (per credit hour)	50	50	50	50		0			
School of Education Portfolio Fee (one-time)	0	130	130	130		1,365			
Storytelling Course Fee (per credit hour)	40	40	40	40		840			

**Fee Planning Schedule- Per Semester
Academic Year 2013-14**

Institution: Fairmont State University

	Rate Per Semester 2010-11	Rate Per Semester 2011-12	Rate Per Semester 2012-13	Rate Per Semester 2013-14	Increase (Decrease)	Estimated Revenue 2012-13	Estimated Revenue Increase 2013-14	Estimated Number of Students 2013-14	Estimated Revenue 2013-14	Increase %
III. Room and Board Charges										
Bryant Place (singles)	2,276	2,344	2,461	2,584	123	1,181,280	59,040	240	1,240,320	5.00%
Bryant Place (doubles)	1,921	1,978	2,078	2,182	104	752,236	37,648	160	789,884	5.00%
Prichard (double)	1,689	1,739	1,826	1,917	91	547,800	27,300	150	575,100	4.98%
Morrow (double)	1,689	1,739	1,826	1,917	91	595,276	29,666	163	624,942	4.98%
Pence (double)	1,689	1,739	1,826	1,917	91	518,584	25,844	142	544,428	4.98%
Note: Damage Deposit Dorms \$200.00										
Board - 15 Meal Plan with 65 points (5-day)	1,640	1,673	1,640	1,673	33	278,800	5,610	85	284,410	2.01%
Board - 19 Meal Plan with 75 points (7-day)	1,694	1,744	1,796	1,832	36	502,880	10,080	140	512,960	2.00%
Board - new 15 Meal Plan with 150 points (7-day)	1,628	1,676	1,726	1,761	35	1,329,020	26,950	385	1,355,970	2.03%
Board - new 12 Meal Plan with 225 points (5-day)	1,569	1,676	1,664	1,698	34	748,800	15,300	225	764,100	2.04%

**Fee Planning Schedule- Per Semester
Academic Year 2013-14**

Institution: Fairmont State University

IV. Apartment and House Rental Room Rates	Rate Per Semester	Rate Per Semester	Rate Per Semester	Rate Per Semester	Rate Per Semester	Rate Per Semester	Estimated Revenue	Estimated Revenue Increase	Estimated Number of Students	Estimated Revenue	Increase
	2010-11	2011-12	2012-13	2013-14	(Decrease)	2012-13	2013-14	2013-14	2013-14	2013-14	%
1 Bedroom (unfurnished)	2,904	2,991	3,141	3,314	173	37,692	2,076	6	39,768	5.51%	
2 Bedroom (unfurnished)	4,438	4,570	4,800	4,944	144	806,400	24,192	168	830,592	3.00%	
2 Bedroom (furnished)	4,768	4,910	5,156	5,440	284	185,616	10,224	36	195,840	5.51%	
3 Bedroom (furnished)	6,660	6,858	7,203	7,599	396	28,812	1,584	6	30,396	5.50%	
<p>Note: Damage Deposit Apartments \$200.00</p>											

West Virginia Higher Education Policy Commission
Regular Tuition and Fees - Academic Year 2013-2014

Undergraduate Annual Resident Rates

Institution	E&G Tuition Fees	E&G Capital Fees	Auxiliary Fees	Special Equity Fees	Tuition and Fees 13-14	Tuition and Fees 12-13	Percent increase from 12-13	Average Room and Board
West Liberty University - Nursing & Dental Hygiene	\$5,697	\$200	\$1,116	\$150	\$7,163	\$6,822	5.0%	7,910
West Liberty University Bachelor of Arts in Organizational Leadership and Admin	\$6,312	\$200	\$586	\$0	\$7,098	\$6,760	5.0%	7,910
West Liberty University - College of Science (excludes Nursing & Dental Hygiene)	\$5,036	\$200	\$1,116	\$150	\$6,502	\$6,192	5.0%	7,910
West Liberty University - Business, Graphic Design, and Broadcast Journalism	\$4,981	\$200	\$1,116	\$150	\$6,447	\$6,140	5.0%	7,910
West Virginia University	\$4,445	\$676	\$1,274	\$0	\$6,395	\$6,090	5.0%	9,033
Marshall University	\$4,631	\$822	\$774	\$0	\$6,227	\$5,930	5.0%	8,553
West Liberty University	\$4,761	\$200	\$1,116	\$150	\$6,227	\$5,930	5.0%	7,910
Glenville State College	\$4,541	\$744	\$552	\$316	\$6,153	\$5,860	5.0%	7,985
Shepherd University	\$4,154	\$584	\$1,252	\$136	\$6,126	\$5,834	5.0%	8,776
Concord University	\$4,712	\$668	\$622	\$0	\$6,002	\$5,716	5.0%	7,596
WVU Institute of Technology	\$4,698	\$604	\$534	\$0	\$5,836	\$5,558	5.0%	8,176
Fairmont State University	\$4,006	\$580	\$1,044	\$194	\$5,824	\$5,326	9.35%	7,689
West Virginia State University	\$4,770	\$350	\$474	\$120	\$5,714	\$5,442	5.0%	6,757
West Liberty University - RN to BSN (Resident, Non-Resident, & Metro)	\$4,758	\$200	\$586	\$0	\$5,536	\$5,272	5.0%	7,910
Bluefield State College	\$4,609	\$450	\$348	\$32	\$5,439	\$5,180	5.0%	0
WVU - Potomac (Bachelor's Degree)	\$3,493	\$300	\$350	\$0	\$4,143	\$3,946	5.0%	7,037
WVU - Parkersburg (Bachelor's Degree)	\$3,408	\$100	\$96	\$0	\$3,604	\$3,432	5.0%	0

Undergraduate Annual Non-Resident Rates

Institution	E&G Tuition Fees	E&G Capital Fees	Auxiliary Fees	Special Equity Fees	Tuition and Fees 13-14	Tuition and Fees 12-13	Percent increase from 12-13	Average Room and Board
West Virginia University	\$16,077	\$2,310	\$1,424	\$0	\$19,811	\$18,868	5.0%	9,033
Shepherd University	\$12,995	\$1,534	\$1,242	\$122	\$15,893	\$15,136	5.0%	8,776
West Liberty University - Nursing & Dental Hygiene	\$14,044	\$200	\$716	\$150	\$15,110	\$14,390	5.0%	7,910
WVU Institute of Technology	\$12,173	\$1,988	\$518	\$0	\$14,679	\$13,980	5.0%	8,176
Marshall University	\$12,005	\$1,848	\$774	\$0	\$14,627	\$13,930	5.0%	8,553
Glenville State College	\$11,779	\$2,064	\$576	\$96	\$14,515	\$13,824	5.0%	7,985
West Liberty University - College of Science (excludes Nursing & Dental Hygiene)	\$13,414	\$200	\$716	\$150	\$14,480	\$13,790	5.0%	7,910
West Liberty University - Business, Graphic Design, and Broadcast Journalism	\$13,361	\$200	\$716	\$150	\$14,427	\$13,740	5.0%	7,910
West Liberty University	\$13,151	\$200	\$716	\$150	\$14,217	\$13,540	5.0%	7,910
West Virginia State University	\$11,462	\$1,300	\$474	\$120	\$13,356	\$12,720	5.0%	6,757
Concord University	\$10,939	\$1,656	\$740	\$0	\$13,335	\$12,700	5.0%	7,596
Fairmont State University	\$9,080	\$1,970	\$1,044	\$194	\$12,288	\$11,230	9.42%	7,689
WVU - Potomac (Bachelor's Degree)	\$9,524	\$800	\$350	\$0	\$10,674	\$10,166	5.0%	7,037
Bluefield State College	\$8,405	\$1,688	\$348	\$0	\$10,441	\$9,944	5.0%	0
West Liberty University - Bachelor of Arts in Organizational Leadership & Admin.	\$6,312	\$200	\$586	\$0	\$7,098	\$6,760	5.0%	7,910
West Liberty University - RN to BSN	\$4,758	\$200	\$586	\$0	\$5,544	\$5,280	5.0%	7,910

Athletics - \$96 annual increase/base \$242 = 39.67% increase (\$48/semester)
Resident E&G - \$330 annual increase/base \$3,702 = 8.91% increase (\$165/semester)
Non-Resident E&G - \$802 annual increase/base \$8,216 = 9.76% increase (\$401/semester)

West Virginia Higher Education Policy Commission
 Regular Tuition and Fees - Academic Year 2013-2014

Graduate Annual Resident Rates

Institution	E&G Tuition Fees	E&G Capital Fees	Auxiliary Fees	Special Equity Fees	Tuition and Fees 13-14	Tuition and Fees 12-13	Percent increase from 12-13
WVU - Pharmacy D. - Traditional	\$14,268	\$676	\$1,274	\$0	\$16,218	\$15,446	5.0%
WVU - Physical Therapy Doctorate	\$10,003	\$676	\$1,274	\$0	\$11,953	\$11,384	5.0%
WVU - Pharmacy	\$8,768	\$676	\$1,274	\$0	\$10,718	\$10,208	5.0%
WVU - Occupational Therapy	\$8,718	\$676	\$1,274	\$0	\$10,668	\$10,160	5.0%
WVU - Clinical Translation Science	\$8,504	\$676	\$1,274	\$0	\$10,454	\$9,956	5.0%
WVU - Public Health Masters	\$8,504	\$676	\$1,274	\$0	\$10,454	\$9,956	5.0%
WVU - Dentistry (Post DDS) (summer)	\$8,491	\$676	\$1,274	\$0	\$10,441	\$9,944	5.0%
WVU - Public Health Doctorate	\$8,346	\$676	\$1,274	\$0	\$10,296	\$9,806	5.0%
WVU - Pathology Assistant	\$8,025	\$676	\$1,274	\$0	\$9,975	\$9,500	5.0%
WVU - Speech Pathology & Audiology - Clinical Audiology	\$7,716	\$676	\$1,274	\$0	\$9,666	\$9,206	5.0%
WVU - Nursing	\$6,868	\$676	\$1,274	\$0	\$8,818	\$8,398	5.0%
WVU - Medicine	\$6,836	\$676	\$1,274	\$0	\$8,786	\$8,368	5.0%
WVU - C&I - Post BA Education	\$5,676	\$676	\$1,274	\$0	\$7,625	\$7,262	5.0%
WVU - Special Education - Graduate	\$5,518	\$676	\$1,274	\$0	\$7,468	\$7,112	5.0%
WVU - Special Education - Doctorate	\$5,518	\$676	\$1,274	\$0	\$7,468	\$7,112	5.0%
WVU - Health Sciences Graduate (summer)	\$5,497	\$676	\$1,274	\$0	\$7,447	\$7,092	5.0%
WVU - Speech Pathology & Audiology - Speech Pathology	\$5,253	\$676	\$1,274	\$0	\$7,203	\$6,860	5.0%
West Virginia University	\$5,201	\$676	\$1,274	\$0	\$7,151	\$6,810	5.0%
Shepherd University	\$5,124	\$584	\$1,252	\$136	\$7,096	\$6,758	5.0%
WVU - C&I - Education	\$5,131	\$676	\$1,274	\$0	\$7,081	\$6,744	5.0%
WVU - Counseling, Rehab Counseling & Counseling Psych	\$5,131	\$676	\$1,274	\$0	\$7,081	\$6,744	5.0%
WVU - Educational Leadership Studies	\$5,131	\$676	\$1,274	\$0	\$7,081	\$6,744	5.0%
WVU - Technology, Learning & Culture	\$5,131	\$676	\$1,274	\$0	\$7,081	\$6,744	5.0%
Marshall University	\$4,946	\$822	\$774	\$0	\$6,542	\$6,230	5.0%
Concord University	\$5,161	\$668	\$622	\$0	\$6,451	\$6,144	5.0%
Fairmont State University	\$4,586	\$580	\$1,044	\$194	\$6,404	\$5,788	10.64%
West Liberty University	\$4,908	\$200	\$1,116	\$150	\$6,374	\$6,070	5.0%
West Virginia State University	\$5,337	\$350	\$474	\$120	\$6,281	\$5,982	5.0%

Graduate Annual Non-Resident Rates

<u>Institution</u>	<u>E&G Tuition Fees</u>	<u>E&G Capital Fees</u>	<u>Auxiliary Fees</u>	<u>Special Equity Fees</u>	<u>Tuition and Fees 13-14</u>	<u>Tuition and Fees 12-13</u>	<u>Percent increase from 12-13</u>
WVU - Pharmacy D. - Traditional	\$32,489	\$2,310	\$1,424	\$0	\$36,223	\$34,498	5.0%
WVU - Physical Therapy Doctorate	\$29,803	\$2,310	\$1,424	\$0	\$33,537	\$31,940	5.0%
WVU - Occupational Therapy	\$25,122	\$2,310	\$1,424	\$0	\$28,856	\$27,482	5.0%
WVU - Clinical Translation Science	\$24,748	\$2,310	\$1,424	\$0	\$28,482	\$27,126	5.0%
WVU - Public Health Masters	\$24,748	\$2,310	\$1,424	\$0	\$28,482	\$27,126	5.0%
WVU - Dentistry (Post DDS) (summer)	\$24,679	\$2,310	\$1,424	\$0	\$28,413	\$27,060	5.0%
WVU - Public Health Doctorate	\$24,591	\$2,310	\$1,424	\$0	\$28,325	\$26,976	5.0%
WVU - Pathology Assistant	\$24,429	\$2,310	\$1,424	\$0	\$28,163	\$26,822	5.0%
WVU - Pharmacy	\$24,362	\$2,310	\$1,424	\$0	\$28,096	\$26,758	5.0%
WVU - Medicine	\$21,810	\$2,310	\$1,424	\$0	\$25,544	\$24,328	5.0%
WVU - Nursing	\$20,779	\$2,310	\$1,424	\$0	\$24,513	\$23,346	5.0%
WVU - Speech Pathology & Audiology - Clinical Audiology	\$19,236	\$2,310	\$1,424	\$0	\$22,970	\$21,876	5.0%
WVU - C&I - Post BA Education	\$16,997	\$2,310	\$1,424	\$0	\$20,731	\$19,744	5.0%
West Virginia University	\$16,749	\$2,310	\$1,424	\$0	\$20,483	\$19,508	5.0%
WVU - Special Education - Graduate	\$16,623	\$2,310	\$1,424	\$0	\$20,357	\$19,388	5.0%
WVU - Speech Pathology & Audiology - Speech Pathology	\$16,365	\$2,310	\$1,424	\$0	\$20,099	\$19,142	5.0%
WVU - C&I - Education	\$16,185	\$2,310	\$1,424	\$0	\$19,919	\$18,970	5.0%
WVU - Counseling, Rehab Counseling & Counseling Psych	\$16,185	\$2,310	\$1,424	\$0	\$19,919	\$18,970	5.0%
WVU - Educational Leadership Studies	\$16,185	\$2,310	\$1,424	\$0	\$19,919	\$18,970	5.0%
WVU - Technology, Learning & Culture	\$16,185	\$2,310	\$1,424	\$0	\$19,919	\$18,970	5.0%
WVU - Special Education - Doctorate	\$14,794	\$2,310	\$1,424	\$0	\$18,528	\$17,646	5.0%
WVU - Health Sciences Graduate (summer)	\$13,527	\$1,848	\$774	\$0	\$16,149	\$15,380	5.0%
Marshall University	\$12,796	\$1,300	\$474	\$120	\$14,690	\$13,990	5.0%
West Virginia State University	\$10,486	\$1,970	\$1,044	\$194	\$13,694	\$12,356	10.83%
Fairmont State University	\$8,940	\$1,656	\$740	\$0	\$11,336	\$10,796	5.0%
Concord University	\$7,713	\$1,534	\$1,242	\$122	\$10,611	\$10,106	5.0%
Shepherd University	\$8,483	\$200	\$716	\$150	\$9,549	\$9,094	5.0%
West Liberty University							

Tab 5

**Fairmont State University
Board of Governors
April 18, 2013**

Item: Press Box Heating, Ventilating, & Air Conditioning (HVAC) Replacement –
The current unit is not repairable

Committee: Committee of the Whole

Recommended Resolution: Approval to fund from Education and General (E&G) Operating Reserves up to \$50,000 for a Heating, Ventilating, and Air Conditioning (HVAC) unit for the press box.

Staff Member: Rick Porto

Background: The current HVAC unit cannot be repaired and in order to have comfortable conditions in this facility for the 2013 football season, it will be necessary to replace this unit.

It is recommended to use E&G operating reserves to pay for this needed piece of equipment.

Please find attached the quote from Carrier, our contracted HVAC service provider.



Address 135 Southpointe Dr
 Bridgeville, PA, 15017
 Phone
 Fax
 E-mail james.w.devlin@carrier.utc.com

Contact Name
 Account Name FAIRMONT STATE UNIVERSITY
 Phone
 Site Address 1201 LOCUST AVE
 FAIRMONT, WV, 265542451

Estimate Date 03/01/2013
 Quote Number 00033847

Job Description Fairmont State - Press Box HVAC Replacement

Scope of Work

Remove existing Air Handler ,electric heat package and condensing unit from Press Box. Install new Carrier 38AUD dual circuit, high efficiency condensing unit with scroll compressor, Carrier 40RUA Air Handler with 35KW electric heat package and all related controls for economizer and mechanical operation. Included in proposal is new duct transitions, and T-stat.

Exclusions / Clarifications

This quote does not include the waste disposal and labor performed outside normal business hours unless otherwise noted. In addition, the quoted price does not include any sales, excise, or similar taxes, any that apply will be added at cost. Additional exclusions are noted below. All work to be done during normal business hours.

Total Quoted Price

Total Price for Scope of Work excluding applicable taxes: \$44,109.75

This proposal is valid for 30 days from the date of proposal. Carrier's terms and conditions will govern in lieu of any other terms and conditions contained in any resulting Purchase, Order, Contract, Agreement, etc. Carrier would like to thank you for the continuing opportunity to be of service.

Sincerely,

James Devlin

Carrier Commercial Service

Customer Acceptance (typed/printed name)

Title

Customer Acceptance (signature)

Date

Purchase Order

The attached Terms & Conditions file shall govern.

10 Ton

Project: CCS FSU Press Box
Prepared By:

02/25/2013
02:19PM

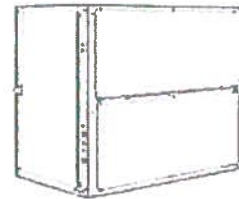
10 Ton

**Submittal Cover Sheet
Unit Report
Performance Summary Report
Acoustic Summary
Certified Drawings**

Unit Report For 10 Ton

Project: CCS FSU Press Box
Prepared By:

02/25/2013
02:19PM



Outdoor Unit Parameters

Unit Quantity: 1
Unit Model: 38AUD
Unit Size: 10 Tons
Voltage: 460-3-60 V-Ph-Hz
Condenser Coil: Al/Cu
No. of DX Circuits: 2

Indoor Unit Parameters

Unit Model: 40RUA
Unit Size: 10 Tons
No. of Splits: 2
Voltage: 460-3-60 V-Ph-Hz

System Parameter

System Quantity: 1
Refrigerant Type: PURON
Compressor Quantity: 2
Compressor Type: Scroll
Std. Capacity Steps: 50, 100
Std. Min. Outdoor Temp(Cooling): 35.0 °F
No. of Outdoor fans: 2

Outdoor Unit Dimensions and Weight

Unit Length: 4' 11.4"
Unit Width: 3' 9.9"
Unit Height: 4' 2.4"
Unit Shipping Weight: 516 lb
Unit Operating Weight: 499 lb

Indoor Unit Dimensions and Weight

Unit Length: 4' 1.0"
Unit Width: 2' 4.2"
Unit Height: 4' 8.1"
Unit Shipping Weight: 425 lb
Unit Operating Weight: 425 lb

Warranty Information (Note: for US & Canada only)

NOTE: Please see Warranty Catalog 808-218 for explanation of policies and ordering methods.

Ordering Information

Part Number	Description	Quantity
Base Unit - Outdoor		
38AUDA12A0A6-0A0A0		1
	Base Unit	
	Al/Cu Condensing Coil	1
	Standard Refrigerant Options	1
	Service Options - None	1
	Electrical Options - None	1
	Packaging Options - Standard	1
	Standard Electrical Mechanical Controls	1
Base Unit - Indoor		
40RUAA12A3A6-0A1A0		1
	Base Unit	
	Alt High Static, Std Eff Motor/ High Drive	1
	Cabinet Paint - Painted	1
	None- No Controller	1

Unit Report For 10 Ton

Project: CCS FSU Press Box
Prepared By:

02/25/2013
02:19PM

Accessories		
CAECOMZR001A00	Economizer - Enthalpy Controlled for Indoor Unit	1
CATRANRY001A00	Transformer Relay Package. for Indoor Unit	1
33CS2PP2S-02	Thermostat for Indoor Unit	1