

April 17, 2014

Board of Governors



AGENDA
FSU BOARD OF GOVERNORS' MEETING
APRIL 17, 2014, 9:00 A.M.
LOCATION: BOARD ROOM, 3RD FLOOR FALCON CENTER
1201 LOCUST AVENUE, FAIRMONT, WV



- I. CALL TO ORDER**
 - A. Roll Call
 - B. Public Comment
 - C. Approval of Agenda *Action Item*
- II. APPROVAL OF MINUTES OF FEBRUARY 13, 2014.....** *Tab 1 Action Item*
- III. CHAIRMAN'S REPORT**
- IV. PRESIDENT'S REPORT**
- V. REPORTS AND PRESENTATIONS**
 - A. Foundation (Will Armistead)
 - B. Construction Project Updates (Tom Tucker)
- VI. CONSENT AGENDA.....** *Tab 2 Action Item*
 - A. Capital Projects 2014 Update
 - B. Approval of Financial Reports (Months Ending 1/31/14 and 2/28/14)
- VII. ACADEMIC AFFAIRS/ADMISSIONS COMMITTEE (John Myers, Chair)**
 - A. Approval of Program Reviews (Bachelor of Arts and Bachelor of Science in History, Bachelor of Science in Mathematics, Bachelor of Arts in National Security and Intelligence, Bachelor of Arts in Political Science, and Bachelor of Science in Sociology)..... *Tab 3 Action Item*
 - B. Approval of the Revised 2013 Institutional Compact..... *Tab 4 Action Item*
- VIII. ATHLETIC AFFAIRS COMMITTEE (Frank Washenitz, Chair)**
- IX. BOG OPERATING PROCEDURES COMMITTEE (Ron Tucker, Chair)**
- X. ENROLLMENT COMMITTEE (Dixie Yann, Chair)**
- XI. POSSIBLE EXECUTIVE SESSION - Under the Authority of West Virginia Code §6-9A-4 To Discuss Property Issues**
- XII. FINANCE COMMITTEE (Mark Pallotta, Chair)**
 - A. Approval of Feaster Center Updates..... *Tab 5 Action Item*
 - B. Approval of Establishment of Employee Severance Plan..... *Tab 6 Action Item*
 - C. Approval of Funding of Early Retirement and Gym Floor and Bleacher Project..... *Tab 7 Action Item*
 - D. 2014-2015 Tuition and Fee Approval..... *Tab 8 Action Item*
 - E. Approval of 30-Day Comment Period for Policy No. 57 Erosion and Sediment Control..... *Tab 9 Action Item*
 - F. Approval of 30 Day Comment Period for Policy No. 58 Illicit Discharge Detection and Elimination..... *Tab 10 Action Item*
- XIII. EXECUTIVE COMMITTEE (Ron Tucker, Chair)**
- XIV. ADJOURNMENT**

NEXT MEETING: MAY 15, 2014, AT 9:00 A.M.,
LOCATION: BOARD ROOM, 3RD FLOOR FALCON CENTER, 1201 LOCUST AVENUE, FAIRMONT, WV

Tab 1



FAIRMONT STATE UNIVERSITY
BOARD OF GOVERNORS
MEETING MINUTES
FEBRUARY 13, 2014
BOARD ROOM, 3RD FLOOR FALCON CENTER
1201 LOCUST AVENUE, FAIRMONT, WV

I. CALL TO ORDER

A. Roll Call

Chairman Ron Tucker convened a meeting of the Fairmont State University (FSU) Board of Governors on December 12, 2013, beginning at approximately 9:15 a.m. in the Board Room, 3rd Floor Falcon Center, 1201 Locust Avenue, Fairmont, West Virginia.

At the request of Chairman Tucker, Judy Biafore conducted a roll call of the Board of Governors. Present for the meeting were board members Bryan Foley, Holly Fluharty, Bob Mild, Mark Pallotta, Ron Tucker, Bryan Towns, and Dixie Yann. Members Chris Courtney and John Schirippa participated via conference call. Shirley Stanton, John Myers, and Frank Washenitz were absent. Also in attendance were President Rose and President's Council members Ann Booth, Kaye Widney, and Chris Lavorata; Athletic Director, Tim McNeely, Assistant Vice President of Facilities, Tom Tucker, Construction Manager, Stephanie Slaubaugh and President of the Fairmont State Foundation, Will Armistead.

B. Public Comment

Holly Fluharty reported that Megan Gibson, Advisor for Student Government, had signed up for public comment.

Ms. Gibson was in attendance to give an update on Student Government activities over the past few months and she was also filling in for Sean Rafferty, Student Body President, who was away at a conference.

C. Approval of Agenda

Bryan Towns made a motion to approve the agenda. Bryan Foley seconded. The motion passed.

II. Approval of Minutes of December 12, 2013

Bob Mild made a motion to approve the minutes of December 12, 2013, and Mark Pallotta seconded. The motion passed.

III. CHAIRMAN'S REPORT

- A. Chairman Tucker asked that, on behalf of the Board of Governors, Mr. Tom Tucker, Assistant Vice President Facilities, tell the Physical Plant employees that they did a good job keeping the campus roads and sidewalks clear during all the bad weather we have had.
- B. Chairman Tucker also reminded the Board that Higher Education Day at the Legislature is scheduled for Friday, February 21st. Representatives from FSU will participate again this year.
- C. He also stated that basketball season is winding down and that there are 2 more home games and 4 away games left to play. He also said that the first Mountain East Basketball Tournament is for March 6th-9th in Charleston (WV).
- D. Chairman Tucker reported that Fairmont State University faculty, staff, and students have been participating in many service projects in the area. This year Jeff Greenham, Associate Professor of Art, has taken the lead on the Marion County Hungry (Empty) Bowls Project that will benefit the Marion County Soup Opera. Jeff and others on campus have made over 340 bowls and have coordinated with others in the community for over 100 additional bowls.

Chairman Tucker said this project will be completed in early March when the Marion County United Way will host lunches throughout the county and individuals may purchase lunch and keep the bowl.

- E. He also reminded those in attendance of several upcoming events on campus including the following:

The Common Reader Author will be on campus next week for meetings with classes and a general lecture next Tuesday.

The WV Symphony will perform on February 27th.

Spring Break is March 10th-16th.

Campus Visitation Day is March 22nd.

The next Board of Governors' meeting will be April 17th at 9:00 a.m. (3rd floor Falcon Center, Board Room).

- F. Later, Chairman Tucker reported that former Chairman of the Fairmont State Board of Advisors, Mike Oliverio, had passed away and that the Board and FSU are grateful for his service.

IV. PRESIDENT'S REPORT

- A. President Rose asked that the Board review the handout and summarized version of the new master plan for State higher education provided by the Higher Education Policy Commission (HEPC).
- B. President Rose commended the Physical Plant employees for keeping up with snow removal during the recent power outage and harsh winter weather.
- C. She also reported that the Governor's Budget Proposal for reductions for fiscal year 2015 is now 3.75% instead of the 7.5% originally proposed. However, there will be other new costs that the University must absorb which includes an additional \$200 per FTE (full time equivalent) employee for the new statewide OASIS System (Our Advanced Solution with Integrated Systems). Also, a pay raise of \$504 for every employee has been proposed. President Rose commended the Budget Oversight Committee who has been meeting every week and has worked hard to find ways to deal with the proposed cuts and additional expenses.
- D. President Rose stated that this week has been Random Acts of Kindness Week on campus. She said this has been a great winter event where students, faculty, and staff can participate in collecting food for The Nest. Also, Campus Security has been giving rides to class, the Office of Civic Engagement passed out free hot chocolate, and Alumni Relations has passed out umbrellas.

V. REPORTS AND PRESENTATIONS

- A. Mr. Will Armistead, President of the Fairmont State Foundation, reported that the Foundation's current assets remain over \$20 million. The audited figures show the foundation provided \$903,000 for student scholarships this academic year 2013-14. The goal is to continue growing the assets to provide assistance to deserving Fairmont State students.

He stated that the NIP (Neighbor Investment Program) allotment is complete, because \$40,000 was raised by the end of December 2013. He also said they hope to be awarded supplemental tax credits in March (2014).

Mr. Armistead said that the Foundation received \$30,000 from a bequest, \$10,000 in support of the robotics tournament in the College of Science and Technology (received from a parent of one of the participants who was impressed by our campus and the organization of the event), funds for impact scholarships, a new endowment and funds added to existing endowments, support for athletics, and support for the School of Education. He said they also received a contribution from a former football player and 1965 FSU graduate who has commissioned a sculpture of Coach Deacon Duvall. This sculpture will be placed inside the stadium next to the scoreboard for permanent recognition of Coach Duvall's career. Mr. Armistead stated that 100% of the cost, including delivering and placing this statue on site, will be covered by the donor. No Foundation or University funds will be used for this project.

Mr. Armistead stated that the Foundation met with the Provost and University academic leaders recently to review 2014-15 Foundation Scholarships and Awards. He said they identify funds, selection criteria, and available spending so planning can be done for recruitment and or retention of students. They will also help each School invite their donors to the respective Scholarship and Award Ceremonies. He said this gives the donors a great opportunity to meet scholarship recipients, faculty, and staff and it is a wonderful way to engage the donors and let them see the impact of their support.

Mr. Armistead also introduced new Director of Development for the Fairmont State Foundation, Tammy Whitacre.

B. Construction Project Updates (Tom Tucker)

Mr. Tom Tucker, Assistant Vice-President for Facilities, introduced Stephanie Slaubaugh, Construction Manager, to give an update on the various projects that are currently underway on campus. Weekly updates are available online at:
<http://www.fairmontstate.edu/adminfiscalaffairs/physical-plant/construction-projects>.

VI. CONSENT AGENDA

Mark Pallotta moved to accept the following Consent Agenda:

A. Financial Reports (ending 11/30/13 and 12/31/13)

Bob Mild seconded. The motion passed.

VII. ACADEMIC AFFAIRS/ADMISSIONS COMMITTEE (John Myers, Chair)

- A. Mr. John Myers, Chair, of the Academic Affairs Committee, was absent due to inclement weather. Dr. Christina Lavorata, Provost and Vice President for Academic Affairs, gave an update and overview of upcoming academic awards ceremonies which are held near the end of the semester.

VIII. ATHLETIC AFFAIRS COMMITTEE (Frank Washenitz, Chair)

- A. Tim McNeely, Director of Athletics, spoke on behalf of the committee for Mr. Frank Washenitz, Chair of the Athletic Affairs Committee, who was out of the country fulfilling job duties.

Mr. McNeely stated that they are prepared to meet all budget obligations and gave updates on upcoming basketball games and other upcoming sports activities.

IX. BOG OPERATING PROCEDURES COMMITTEE (Ron Tucker, Chair)
Chairman Tucker stated there were no items to bring forth by the BOG Operating Procedures Committee.

X. ENROLLMENT COMMITTEE (Dixie Yann, Chair)

- A. Dixie Yann, Chair of the Enrollment Committee, reported that the Committee had not met and then asked Kaye Widney, Vice President for Student Services, to provide an update. Ms. Widney provided the following as a handout.

Enrollment For Spring Term 2014:

- 3219 undergraduate students (headcount) enrolled spring 2014 as of 02/09/2014-decline of 160 from spring 2013
- 246 graduate students (headcount) enrolled in spring 2014-decline of 46 from spring 2013

Campus Visitation Day:

- Event will be held on 03/22/2014
- 75 prospects/156 guests registered as of 02/07/2014
- Major promotion of event is beginning now
- Will be the last combined event for FSU and PCTC

Admissions/Recruitment Activities For 2014-15 Entering Class since 12/12/2013:

- Inclement weather and holiday break has had significant impact on recruitment in high schools
- Scholarship mailings to all WV ACT name buys, admitted students, and inquiries who meet general scholarship criteria-extended deadline to March 1st

Participated in 3 College Fairs

- 9 high school visits by admissions counselors
- 7 Exploration Days highlighting specific schools scheduled for the spring semester
- 67 personalized on-campus visits with admissions counselors
- Have a slight increase in applications for fall 2014
- Hosted College Goal Sunday at Caperton Center on 02/09/2014-106 attendees/47 FAFSA filers-4th highest participation in WV

Retention Activities:

- Held Mid-Year Intervention Event on 01/12/2014 for students on academic probation--29 students attended sessions on financial aid satisfactory academic progress, study skills and time management
-

Will hold Mid-Semester Crunch Workshop events in March targeting students who have 2 or more D/F/I grades at mid-term

- Outreach activity with those students who did not return after fall term-limited to those in good academic standing
-

XI. FINANCE COMMITTEE (Mark Pallotta, Chair)

- A.** Mark Pallotta, Chair, reported that the Finance Committee met on January 28, 2014, and reviewed and discussed the 5-Year Financial Statement Comparisons, the November & December (2013) Financial Reports, the status of the Chargeback Agreement, 2014-15 Budget Adjustments, Student Fees for the 2015 school year, the Housing /Apartments Project, and budget cutbacks.

Mr. Pallotta also commended the Budget Oversight Committee for all of their good work.

XII. EXECUTIVE COMMITTEE (Ron Tucker, Chair)

- A. Chairman Tucker reported that the Executive Committee met last month and that there are no items to bring before the full Board.

XIII. POSSIBLE EXECUTIVE SESSION

Dixie Yann made a motion to go into Executive Session "Under the Authority of West Virginia Code §6-9A-4" to discuss property issues. Bob Mild seconded. The motion passed.

Mark Pallotta made a motion to reconvene in open session. Bryan Foley seconded. The motion passed.

There was no vote on any item discussed in Executive Session.

XIV. ADJOURNMENT

Dixie Yann made a motion to adjourn the meeting. Mark Pallotta seconded. The motion passed.

Ron Tucker

FSU Board of Governors' Chairman

Dixie Yann

FSU Board of Governors' Secretary

Tab 2

CAPITAL PROJECTS

FY 2014

<i>Project</i>	<i>Project Budget</i>	<i>Expenses & Encumbrances</i>	<i>Available Project Budget</i>	<i>Project Completion Date and/or Update Notes</i>
Academic Fund	\$ 100,000.00	\$ -	\$ 100,000.00	Various Projects
Landscaping	\$ 100,000.00	\$ 32,095.88	\$ 67,904.12	Various Landscape Needs for Campus
Physical Plant Small Projects	\$ 197,000.00	\$ 54,873.20	\$ 142,126.80	Various Projects
Aerospace Center - HVAC Upgrades	\$ 72,588.48	\$ 65,325.00	\$ 7,263.48	Units stored offsite; Began installing new louver.
Campus - ADA Restrooms	\$ 50,000.00	\$ -	\$ 50,000.00	Remove doors @ some buildings, add openers to some buildings - Obtaining estimates for Jaynes Hall Restroom first.
Campus - Facilities Master Plan	\$ -	\$ -	\$ -	Notified A&E firms that RFP/project has been cancelled at this time.
Caperton Center - Roof Renewal	\$ 400,000.00	\$ 250,890.00	\$ 149,110.00	Began 3/24/14; Delayed due to weather. Waterproofing RFB will be advertised in May.
Feaster Center - HVAC Upgrade Pool Area	\$ 307,000.00	\$ 223,609.18	\$ 83,390.82	Finalizing Controls
Feaster Center - Natatorium Upgrades	\$ 740,000.00	\$ 740,000.00	\$ -	Complete
Hardway Hall Renovations	\$ 5,612,733.94	\$ 5,519,531.58	\$ 93,202.36	Substantially Complete
Hunt Haught Hall - Window Replacement (FY12)	\$ 25,000.00	\$ 25,000.00	\$ -	A&E designed Window Replacement & Greenhouse. Due to window estimates, window replacement has been placed on-hold until additional funding is available.
Hunt Haught Hall - Green House	\$ 149,650.00	\$ 125,861.75	\$ 23,788.25	Complete
Hunt Haught Hall - Elevator Upgrades	\$ 90,855.12	\$ 90,855.12	\$ -	Completed
Information Technology - AC Unit	\$ 111,700.34	\$ 111,700.34	\$ -	Completed
Infrastructure - Merchant Wall (FY11)	\$ 375,327.21	\$ 375,327.21	\$ -	Complete
Infrastructure - Campus Lighting Upgrades	\$ 181,607.20	\$ 181,607.20	\$ -	Lighting ordered and delivered. In Process of being installed as weather permits
Infrastructure - Paving Projects	\$ 295,767.99	\$ 21,400.00	\$ 274,367.99	Preparing RFB for Open End Contract;
Jaynes Hall - Roof Renewal (FY12)	\$ 350,000.00	\$ 247,860.00	\$ 102,140.00	Completed

CAPITAL PROJECTS

FY 2014

<i>Project</i>	<i>Project Budget</i>	<i>Expenses & Encumbrances</i>	<i>Available Project Budget</i>	<i>Project Completion Date and/or Update Notes</i>
Locust Avenue	\$ 40,000.00	\$ 40,000.00	\$ -	Lighting ordered and delivered. Waiting on state road to prep for install
Musick Library - HVAC	\$ 208,299.36	\$ 194,209.56	\$ 14,089.80	Unit Installed; Working on Control Programming.
School House Museum Repairs	\$ 70,000.00	\$ -	\$ 70,000.00	A&E preparing specifications to bid project.
Turley Center FFE	\$ 962,616.51	\$ 962,616.51	\$ -	Complete
Turley Center Renovations	\$ 6,451,594.31	\$ 6,451,594.31	\$ -	Complete
Wallman Hall - Foundation Waterproof (FY12)	\$ 25,500.00	\$ 25,500.00	\$ -	Complete
Wallman Hall Renovations	\$ 4,733,764.26	\$ 4,733,764.26	\$ -	Completed
Wallman Hall Elevator Replacement	\$ -	\$ -	\$ -	Completed

AUXILIARY CAPITAL PROJECTS

FY 2014

<i>Project</i>	<i>Project Budget</i>	<i>Expenses & Encumbrances</i>	<i>Available Project Budget</i>	<i>Project Completion Date and/or Update Notes</i>
Falcon Center Fabric Duct Replacement (FY12) Lighting Upgrades	\$ 80,000.00	\$ 76,846.92	\$ 3,153.08	Propose to change this budget to Falcon Center Lighting Upgrades. project is complete.
Falcon Center - Misc Projects	\$ 125,335.03	\$ 16,962.24	\$ 108,372.79	Various Projects for Falcon Center
Falcon Center - Fitness Equipment	\$ 30,815.00	\$ 11,091.41	\$ 19,723.59	Various Projects for Falcon Center
Falcon Center - Flooring Upgrades	\$ 50,000.00	\$ 28,836.00	\$ 21,164.00	Selected Conference, Board Room, & Hallway Carpet
Falcon Center - Security Cameras	\$ 50,000.00	\$ -	\$ 50,000.00	Research being completed by IT & Campus Police
Starbucks Renovations	\$ 150,000.00	\$ 159,211.50	\$ (9,211.50)	Funding Note: \$130,000 - Falcon Ctr \$20,000 Aladdin. Outdoor furniture ordered
Athletics - Women's Basketball Locker Room	\$ 125,000.00	\$ 125,000.00	\$ -	Complete
Feaster Center - Boiler Replacement	\$ 50,000.00	\$ 46,121.77	\$ 3,878.23	Completed
Feaster Center - Concrete Repair	\$ 100,000.00	\$ 81,033.68	\$ 18,966.32	Waiting on handrail fabrication
Press Box - HVAC	\$ 44,109.75	\$ 44,109.75	\$ -	Project complete
Feaster Center - Gym Floor & Bleacher Project	\$ 100,000.00	\$ 85,000.00	\$ 15,000.00	Finalizing project manual and bid documents
Feaster Center - Athletics Hall of Fame	\$ 22,726.00	\$ 4,117.88	\$ 18,608.12	Partially complete, Work to start again after basketball season.
Parking Garage - Maintenance Lower Levels	\$ 49,929.80	\$ 49,929.80	\$ -	Complete
Residence Halls - College Park Replacement	\$ 353,000.00	\$ 353,000.00	\$ -	Finalizing program design and moving into conceptual design with A&E
Residence Halls - Morrow Hall Pump Replacements	\$ 10,000.00	\$ -	\$ 10,000.00	Additional funding needed from Operating budget; work to begin in Spring.
Residence Halls - Back Flow Preventers	\$ 20,000.00	\$ 7,192.45	\$ 12,807.55	Ordered materials; Mainline Mechanical working on install.

**Fairmont State University
Board of Governors
Financial Report
for the period ending January 31, 2014**

Unrestricted Fund:

The budget deficit planned for 2014 at the end of January increased by \$533,031 from \$-651,053 to \$-1,184,083. This is due to making significant budget adjustments (\$1,803,639) to E&G Operating Revenue and (\$215,938) E&G Non-Operating Revenue. These revenue adjustments were necessary to correct for enrollment decline, Pierpont's request to remove service payments from their responsibility, automatic reductions to service chargeback revenues created by our own need to reduce operating budgets, mid-year state appropriation reduction, and investment income budget reduction.

Along with the reductions made to revenues, adjustments were made to operating expenses of \$1,486,546.

Note: Additional operating expense budgets are due to be made in February; however, these adjustments will not totally offset the \$2,019,577 adjustments to the revenue plan. Also the current deficit plan of \$-1,184,083 is currently less than the BOG approved one-time budgets of \$1,213,603 for FY 2014.

After all of the budgets were adjusted in the month of January, tuition and fee revenue is at 91.54% of the adjusted budget. Student Activity Fee revenue is only at 72.46% of budget. This is due to Pierpont funds being withheld due to the lack of a chargeback agreement. Chargeback revenues have not been received since the beginning of the fiscal year. Based on information available in our accounting system net payment due Fairmont State through the end of January is \$2,664,883.

This value along with Pierpont student auxiliary and capital fees not being transferred, to the operating funds they were collected for; in the amount of \$1,289,989 creates a total due Fairmont State funds of \$3,954,872.

Non-Operating Revenues is at 64.92% of budget. Operating expenses through the end of January is at 50.16% of budget. The actual condition at the end of January is a surplus condition of \$7,672,672. This result will not last through the end of this fiscal year. While we projected a BOG planned deficit of \$-1,080,601 to occur at June 30 this condition will most likely grow to \$-6,000,000 if payment for services is not received. Additionally, Capital Funds and Auxiliary Funds will be harmed.

Please note: As of this writing we are awaiting a directive by the Community and Technical College Chancellor to begin processing payments for services.

Auxiliary Fund:

The Auxiliary Budget Transfer to Reserve decreased by \$442 from \$1,628,808 to \$1,628,366.

As was done in the E&G fund the revenue and expense budgets were adjusted to react to the enrollment decline for the 2013-14 academic year. Each Auxiliary Enterprise was required to reduce the expense plan to match their loss of revenue, or find additional revenues to offset the loss of student fee revenues.

The Auxiliary Fund Revenue is at 80.81% of budget. This normally would be a higher percentage of budget at this time, however; funds are being held due to the lack of a chargeback agreement. Pierpont has been notified of pending bond payments due by April 15, 2014. We are of the understanding that Pierpont is looking at releasing funds to help with the bond payments.

The Operating expenses are at 58.91% of budget through the end of January. The actual surplus condition is \$4,013,250. This surplus condition will not last through the end of this fiscal year. We expect to transfer to reserve approximately \$1,628,366 as long as auxiliary fees are transferred to the University as indicated in the Separation of Assets Agreement between the two institutions.

Restricted Fund:

New grants were awarded to the University as follows:

- WV-INBRE Center \$27,145

The Restricted Fund revenue achieved 78.19% of budget and the operating expense achieved 76.67% of budget. The actual surplus at the end of January is at \$1,130,667. This is due to promise funds that have yet to be paid to the student's account.

Please find the attached financial reports for the period ending January 31, 2014.

Fairmont State University
 Actual vs Budget Statement of Revenues and Expenses
 Current Unrestricted
 As of January 31, 2014

		Approved Budget	Current Budget	YTD Actual	YTD Actual to Current Budget
OPERATING REVENUE					
	Tuition and Fees	24,189,764	23,125,269	21,168,619	91.54
	Student Activity Support Revenue	566,488	523,047	379,017	72.46
	Faculty Services Revenue	1,272,439	1,272,439	9,930	0.78
	State/Local Grants and Contracts	0	25,000	(18)	(0.07)
	Operating Costs Revenue	2,215,137	2,128,636	(12,849)	(0.60)
	Support Services Revenue	3,541,804	2,904,647	0	0.00
	Other Operating Revenues	402,311	261,650	82,869	31.67
	Total:	32,187,942	30,240,688	21,627,568	71.52
OPERATING EXPENSE					
	Salaries	24,883,501	23,902,494	11,811,839	49.42
	Benefits	6,389,571	6,056,687	2,930,958	48.39
	Student financial aid-scholarships	2,186,184	2,196,984	1,978,462	90.05
	Utilities	1,747,900	1,747,900	779,496	44.60
	Supplies and Other Services	8,068,528	7,017,283	3,944,934	56.22
	Equipment Expense	1,270,888	1,236,522	414,245	33.50
	Fees retained by the Commission	185,560	185,560	93,761	50.53
	Assessment for Faculty Services	1,302,589	1,302,589	0	0.00
	Assessment for Support Services	283,799	250,044	0	0.00
	Assessment for Student Activity Costs	391,314	372,554	310,457	83.33
	Assessment for Operating Costs	135,289	121,899	0	0.00
	Total:	46,845,123	44,390,515	22,264,152	50.16
OPERATING INCOME / (LOSS)		(14,657,180)	(14,149,827)	(636,584)	4.50
NONOPERATING REVENUE (EXPENSE)					
	State Appropriations	16,281,666	16,104,114	10,908,717	67.74
	Gifts	20,000	12,906	5,570	43.16
	Investment Income	266,166	25,245	11,720	46.42
	Assessment for E&G Capital & Debt Service Costs	(2,558,111)	(2,344,076)	(1,968,409)	83.97
	Total:	14,009,721	13,798,189	8,957,598	64.92
TRANSFERS & OTHER					
	Capital Expenditures	(146,671)	(179,671)	0	0.00
	Transfers for Debt Service	(64,802)	(64,968)	(32,456)	49.96
	Transfers for Financial Aid Match	(82,807)	(84,190)	(84,190)	100.00
	Indirect Cost Recoveries	12,000	45,747	21,633	47.29
	Transfers for Capital Projects	0	(406,610)	(406,610)	100.00
	Transfers for Scholarships	(113,104)	(113,104)	(113,104)	100.00
	Transfers - Other	(37,758)	10,000	10,000	
	Total:	(433,142)	(832,446)	(648,342)	77.88
BUDGET BALANCE		(1,080,601)	(1,184,083)	7,672,672	
Add: PROJECTED UNRESTRICTED NET ASSETS - Beginning of Year		13,868,486	13,868,486		
Less: USE OF RESERVE		0	0		
Equals: PROJECTED UNRESTRICTED NET ASSETS - End of Year		<u>12,787,885</u>	<u>12,684,403</u>		

* Projected Unrestricted Net Assets - Beginning of Year is after adding back the projected OPEB liability at June 30, 2013 in the amount of \$7,781,862

Unrestricted Net Asset Balance is 31.24% of the current budget total operating expense.

Auxiliary
Actual vs Budget Statement of Revenues and Expenses
Board of Governors
As of January 31, 2014

		Approved Budget	Current Budget	YTD Actual	YTD Actual to Current Budget
OPERATING REVENUE	Auxiliary Enterprise Revenue	6,665,676	6,691,048	5,541,892	82.83
	Athletic Sponsorships	13,100	46,835	42,385	90.50
	Auxiliary Fees & Debt Service Support Revenue	5,325,355	4,991,719	3,995,369	80.04
	Other Operating Revenues	314,438	319,438	156,720	49.06
	Total:	12,318,569	12,049,041	9,736,366	80.81
OPERATING EXPENSE	Salaries	2,509,686	2,419,290	1,346,247	55.65
	Benefits	619,191	635,096	273,204	43.02
	Student financial aid-scholarships	593,042	588,542	415,850	70.66
	Utilities	817,805	765,305	381,536	49.85
	Supplies and Other Services	2,672,633	2,584,353	1,628,101	63.00
	Equipment Expense	75,693	87,509	126,101	144.10
	Loan cancellations and write-offs	1,154	0	0	
	Total:	7,289,204	7,080,095	4,171,039	58.91
OPERATING INCOME / (LOSS)		5,029,365	4,968,946	5,565,327	112.00
NONOPERATING REVENUE (EXPENSE)	Interest on capital asset related debt	(141,279)	(141,279)	(77,440)	54.81
	Total:	(141,279)	(141,279)	(77,440)	54.81
TRANSFERS & OTHER	Capital Expenditures	(153,206)	(148,931)	(21,430)	14.39
	Construction Expenditures	0	0	15,796	
	Transfers for Debt Service	(3,160,050)	(3,160,050)	(1,578,682)	49.96
	Transfers for Financial Aid Match	(3,425)	(3,425)	(3,425)	100.00
	Transfers for Scholarships	113,104	113,104	113,104	100.00
	Total:	(3,203,576)	(3,199,301)	(1,474,637)	46.09
BUDGET BALANCE - Projected Transfer to Reserves		1,684,510	1,628,366	4,013,250	
* Add: PROJECTED NET ASSETS - Beginning of Year		<u>8,583,066</u>	<u>8,583,066</u>		
Equals: PROJECTED NET ASSETS - End of Year		<u>10,267,576</u>	<u>10,211,432</u>		

* Projected Net Assets - Beginning of Year is after adding back the projected OPEB liability at June 30, 2013 in the amount of \$923,219

* Auxiliary Net Assets are required to support future repair and replacement costs. Planning activities are in progress to document a 20 year plan to support each auxiliary enterprise capital repair/replacement need.

FAIRMONT STATE UNIVERSITY
Actual vs Budget Statement of Revenues and Expenses
Current Restricted
As of January 31, 2014

		Approved Budget	Current Budget	YTD Actual	YTD Actual to Current Budget
OPERATING REVENUE					
	Federal Grants and Contracts	25,289,453	25,801,011	19,683,940	76.29
	State/Local Grants and Contracts	6,400,887	6,563,370	5,435,212	82.81
	Private Grants and Contracts	2,189,310	2,252,555	1,947,089	86.44
	Other Operating Revenue	(2,315)	0	0	
	Total:	33,877,335	34,616,936	27,066,242	78.19
OPERATING EXPENSE					
	Salaries	470,440	763,595	285,932	37.45
	Benefits	82,616	113,667	35,403	31.15
	Student financial aid - scholarships	41,969,614	41,990,559	33,132,556	78.90
	Utilities	0	0	0	0.00
	Supplies and Other Services	961,725	975,945	229,648	23.53
	Equipment Expense	95,091	237,139	113,285	47.77
	Total:	43,579,485	44,080,904	33,796,824	76.67
OPERATING INCOME / (LOSS)		(9,702,150)	(9,463,968)	(6,730,582)	71.12
NONOPERATING REVENUE (EXPENSE)					
	Federal Pell Grant Revenues	9,500,000	9,500,000	7,870,077	82.84
	Gifts	(2,307)	0	0	
	Investment Income	0	0	4	
	Total:	9,497,693	9,500,000	7,870,081	82.84
TRANSFERS & OTHER					
	Capital Expenditures	0	(104,813)	(74,813)	0.00
	Transfers for Fin Aid Match	82,714	87,615	87,615	100.00
	Indirect Cost Recoveries	(18,679)	(46,982)	(21,634)	46.05
	Transfers - Other	0	0	0	
	Total:	64,035	(64,180)	(8,832)	13.76
BUDGET BALANCE		(140,422)	(28,148)	1,130,667	
* Add: RESTRICTED NET ASSETS - Beginning of Year		188,140	188,140		
** Equals: PROJECTED RESTRICTED NET ASSETS - End of Year		<u>47,718</u>	<u>159,992</u>		

**Fairmont State University
Board of Governors
Financial Report
for the period ending February 28, 2014**

Unrestricted Fund:

The budget deficit planned for 2014 at the end of February decreased by \$97,054 from \$-1,184,083 to \$-1,087,030. This is due to making more budget adjustments to E&G Operating Revenue and Expenses for FY 2014.

After all of the 2014 budgets were adjusted in the months of January and February, tuition and fee revenue is at 91.56% of the adjusted budget. Student Activity Fee revenue is only at 75.22% of budget. This is due to Pierpont funds being withheld due to the lack of a formal chargeback agreement. Chargeback revenues and expenses for services are now current thru the month of January.

Non-Operating Revenues is at 64.29% of budget. Operating expenses through the end of February is at 59.54% of budget. The actual condition at the end of February is a surplus condition of \$6,817,268.

Please note: As of this writing we received a directive by the Community and Technical College Chancellor to begin processing payments for services and these payments for services by the E&G Fund (for both institutions) are now current through the end of February. However, both auxiliary fee and capital fee revenue collected from Pierpont students since November have not been processed to the appropriate operating funds. Currently \$1,346,260 is being held awaiting transfer.

Auxiliary Fund:

The Auxiliary Budget Transfer to Reserve increased by \$21,641 from \$1,628,366 to \$1,650,007.

The Auxiliary Fund Revenue is at 82.84% of budget. This normally would be a higher percentage of budget at this time, however; funds are being held due to the lack of a chargeback agreement. Pierpont has been notified of pending bond payments due by April 15, 2014. We are of the understanding that Pierpont is looking at releasing funds to help with the bond payments.

The Operating expenses are at 66.54% of budget through the end of February. The actual surplus condition is \$3,732,936. This surplus condition will not last through the end of this fiscal year. We expect to transfer to reserve approximately \$1,650,007 as long as auxiliary fees are transferred to the University as indicated in the Separation of Assets Agreement between the two institutions.

Restricted Fund:

New grants were awarded to the University as follows:

- Governor's Honors Academy \$373,000

Existing grant budgets:

- Project Atlas for OSIX \$64,166.40

The Restricted Fund revenue achieved 78.58% of budget and the operating expense achieved 79.45% of budget. The actual surplus at the end of February is at \$83,182.

Please find the attached financial reports for the period ending February 28, 2014.

Fairmont State University
 Actual vs Budget Statement of Revenues and Expenses
 Current Unrestricted
 As of February 28, 2014

		Approved Budget	Current Budget	YTD Actual	YTD Actual to Current Budget
OPERATING REVENUE					
	Tuition and Fees	24,189,764	23,147,450	21,193,647	91.56
	Student Activity Support Revenue	566,488	523,847	394,013	75.22
	Faculty Services Revenue	1,272,439	1,272,439	425,255	33.42
	State/Local Grants and Contracts	0	25,000	(18)	(0.07)
	Operating Costs Revenue	2,215,137	2,047,438	1,160,027	56.66
	Support Services Revenue	3,541,804	2,895,035	1,650,046	57.00
	Other Operating Revenues	402,311	261,650	96,989	37.07
	Total:	32,187,942	30,172,859	24,919,959	82.59
OPERATING EXPENSE					
	Salaries	24,883,501	23,917,817	13,761,025	57.53
	Benefits	6,389,571	6,029,441	3,392,154	56.26
	Student financial aid-scholarships	2,186,184	2,201,984	2,023,381	91.89
	Utilities	1,747,900	1,491,018	926,321	62.13
	Supplies and Other Services	8,068,528	7,061,992	4,530,480	64.15
	Equipment Expense	1,270,888	1,237,722	461,851	37.31
	Fees retained by the Commission	185,560	185,560	140,641	75.79
	Assessment for Faculty Services	1,302,589	1,352,589	570,267	42.16
	Assessment for Support Services	283,799	250,044	147,143	58.85
	Assessment for Student Activity Costs	391,314	375,898	325,453	86.58
	Assessment for Operating Costs	135,289	121,899	53,569	43.95
	Total:	46,845,123	44,225,963	26,332,284	59.54
OPERATING INCOME / (LOSS)		(14,657,180)	(14,053,104)	(1,412,325)	10.05
NONOPERATING REVENUE (EXPENSE)					
	State Appropriations	16,281,666	16,104,114	10,908,717	67.74
	Gifts	20,000	13,769	5,770	41.90
	Investment Income	266,166	25,245	13,984	55.39
	Assessment for E&G Capital & Debt Service Costs	(2,558,111)	(2,344,608)	(2,057,019)	87.73
	Total:	14,009,721	13,798,520	8,871,451	64.29
TRANSFERS & OTHER					
	Capital Expenditures	(146,671)	(179,671)	0	0.00
	Transfers for Debt Service	(64,802)	(64,968)	(32,456)	49.96
	Transfers for Financial Aid Match	(82,807)	(84,190)	(84,190)	100.00
	Indirect Cost Recoveries	12,000	45,747	24,152	52.79
	Transfers for Capital Projects	0	(406,610)	(406,610)	100.00
	Transfers for Scholarships	(113,104)	(113,104)	(113,104)	100.00
	Transfers - Other	(37,758)	10,000	10,000	
	Total:	(433,142)	(832,446)	(641,859)	77.11
BUDGET BALANCE		(1,080,601)	(1,087,030)	6,817,268	
Add: PROJECTED UNRESTRICTED NET ASSETS - Beginning of Year		13,868,486	13,868,486		
Less: USE OF RESERVE		0	0		
Equals: PROJECTED UNRESTRICTED NET ASSETS - End of Year		<u>12,787,885</u>	<u>12,781,456</u>		

* Projected Unrestricted Net Assets - Beginning of Year is after adding back the projected OPEB liability at June 30, 2013 in the amount of \$7,781,862

Unrestricted Net Asset Balance is 31.36% of the current budget total operating expense.

Auxiliary
Actual vs Budget Statement of Revenues and Expenses
Board of Governors
As of February 28, 2014

		Approved Budget	Current Budget	YTD Actual	YTD Actual to Current Budget
OPERATING REVENUE	Auxiliary Enterprise Revenue	6,665,676	6,691,048	5,586,419	83.49
	Athletic Sponsorships	13,100	46,835	43,635	93.17
	Auxiliary Fees & Debt Service Support Revenue	5,325,355	5,013,362	4,182,112	83.42
	Other Operating Revenues	314,438	319,438	187,465	58.69
	Total:	12,318,569	12,070,684	9,999,631	82.84
OPERATING EXPENSE	Salaries	2,509,686	2,420,458	1,573,558	65.01
	Benefits	619,191	635,101	317,009	49.91
	Student financial aid-scholarships	593,042	588,542	382,199	64.94
	Utilities	817,805	765,305	454,033	59.33
	Supplies and Other Services	2,672,633	2,583,182	1,857,077	71.89
	Equipment Expense	75,693	87,509	127,343	145.52
	Loan cancellations and write-offs	1,154	0	0	
	Total:	7,289,204	7,080,097	4,711,218	66.54
OPERATING INCOME / (LOSS)		5,029,365	4,990,587	5,288,413	105.97
NONOPERATING REVENUE (EXPENSE)	Interest on capital asset related debt	(141,279)	(141,279)	(80,841)	57.22
	Total:	(141,279)	(141,279)	(80,841)	57.22
TRANSFERS & OTHER	Capital Expenditures	(153,206)	(148,931)	(21,430)	14.39
	Construction Expenditures	0	0	15,796	
	Transfers for Debt Service	(3,160,050)	(3,160,050)	(1,578,682)	49.96
	Transfers for Financial Aid Match	(3,425)	(3,425)	(3,425)	100.00
	Transfers for Scholarships	113,104	113,104	113,104	100.00
	Total:	(3,203,576)	(3,199,301)	(1,474,637)	46.09
BUDGET BALANCE - Projected Transfer to Reserves		1,684,510	1,650,007	3,732,936	
* Add: PROJECTED NET ASSETS - Beginning of Year		<u>8,583,066</u>	<u>8,583,066</u>		
Equals: PROJECTED NET ASSETS - End of Year		<u>10,267,576</u>	<u>10,233,073</u>		

* Projected Net Assets - Beginning of Year is after adding back the projected OPEB liability at June 30, 2013 in the amount of \$923,219

* Auxiliary Net Assets are required to support future repair and replacement costs. Planning activities are in progress to document a 20 year plan to support each auxiliary enterprise capital repair/replacement need.

FAIRMONT STATE UNIVERSITY
Actual vs Budget Statement of Revenues and Expenses
Current Restricted
As of February 28, 2014

		Approved Budget	Current Budget	YTD Actual	YTD Actual to Current Budget
OPERATING REVENUE					
	Federal Grants and Contracts	25,289,453	25,801,011	19,846,615	76.92
	State/Local Grants and Contracts	6,400,887	7,000,536	5,704,170	81.48
	Private Grants and Contracts	2,189,310	2,252,555	1,993,169	88.48
	Other Operating Revenue	(2,315)	0	0	
	Total:	33,877,335	35,054,102	27,543,953	78.58
OPERATING EXPENSE					
	Salaries	470,440	810,896	333,807	41.17
	Benefits	82,616	116,969	40,654	34.76
	Student financial aid - scholarships	41,969,614	41,988,559	34,610,008	82.43
	Utilities	0	0	0	0.00
	Supplies and Other Services	961,725	1,347,641	257,252	19.09
	Equipment Expense	95,091	238,176	113,982	47.86
	Total:	43,579,485	44,502,240	35,355,704	79.45
OPERATING INCOME / (LOSS)		(9,702,150)	(9,448,138)	(7,811,751)	82.68
NONOPERATING REVENUE (EXPENSE)					
	Federal Pell Grant Revenues	9,500,000	9,500,000	7,906,275	83.22
	Gifts	(2,307)	0	0	
	Investment Income	0	0	7	
	Total:	9,497,693	9,500,000	7,906,282	83.22
TRANSFERS & OTHER					
	Capital Expenditures	0	(104,813)	(74,813)	0.00
	Transfers for Fin Aid Match	82,714	87,615	87,615	100.00
	Indirect Cost Recoveries	(18,679)	(62,812)	(24,152)	38.45
	Transfers - Other	0	0	0	
	Total:	64,035	(80,010)	(11,350)	14.19
BUDGET BALANCE		(140,422)	(28,148)	83,182	
* Add: RESTRICTED NET ASSETS - Beginning of Year		188,140	188,140		
** Equals: PROJECTED RESTRICTED NET ASSETS - End of Year		<u>47,718</u>	<u>159,992</u>		

Tab 3

ITEM: Approval of Program Review Recommendations

RECOMMENDED RESOLUTION: Resolved, That the Fairmont State University Board of Governors approve the degree program reviews for Bachelor of Arts and Bachelor of Science in History, Bachelor of Science in Mathematics, Bachelor of Arts in National Security and Intelligence, Bachelor of Arts in Political Science, and Bachelor of Science in Sociology.

STAFF MEMBERS: Christina Lavorata, Provost and Vice President for Academic Affairs, Academic Deans, Department Chairs

BACKGROUND: HEPC Title 133, Series 10, "Policy Regarding Program Review" requires each Governing Board to review at least every five years all programs offered at the institution(s) of higher education under its jurisdiction and in the review to address the viability, adequacy, necessity, and consistency with mission of the programs at the institution.

Bachelor of Arts and Bachelor of Science in History

Recommendation: *Continuation of the program at the current level of activity.*

The executive summary of the program review appears in the agenda, and the full text of the review, along with pertinent appendices, is available for review at the Board of Governors web site, <http://www.fairmontstate.edu/aboutfsu/board-governors/program-reviews>

Bachelor of Science in Mathematics

Recommendation: *Continuation of the program at the current level of activity.*

The executive summary of the program review appears in the agenda, and the full text of the review, along with pertinent appendices, is available for review at the Board of Governors web site, <http://www.fairmontstate.edu/aboutfsu/board-governors/program-reviews>

Bachelor of Arts in National Security and Intelligence

Recommendation: *Continuation of the program at the current level of activity.*

The executive summary of the program review appears in the agenda, and the full text of the review, along with pertinent appendices, is available for review at the Board of Governors web site, <http://www.fairmontstate.edu/aboutfsu/board-governors/program-reviews>

Bachelor of Arts in Political Science

Recommendation: *Continuation of the program at the current level of activity.*

The executive summary of the program review appears in the agenda, and the full text of the review, along with pertinent appendices, is available for review at the Board of Governors web site, <http://www.fairmontstate.edu/aboutfsu/board-governors/program-reviews>

Bachelor of Science in Sociology

Recommendation: *Continuation of the program at the current level of activity.*

The executive summary of the program review appears in the agenda, and the full text of the review, along with pertinent appendices, is available for review at the Board of Governors web site, <http://www.fairmontstate.edu/aboutfsu/board-governors/program-reviews>

Executive Summary for Program Review

(not to be more than 2-3 pages)

Name and degree level of program:

History, Bachelor of Arts

History, Bachelor of Science

External reviewer(s):

Dr. Jessica Swigger, Assistant Professor of History, Western Carolina University

Dr. Amanda Van Lanen, Assistant Professor of History, Lewis-Clark State College

Synopses of significant findings, including findings of external reviewer(s)

Both external reviewers (who are tenure-track faculty at institutions that are similar to Fairmont State University in size, student population and, university mission) have offered thorough reviews of the program. Dr. Swigger and Dr. Van Lanen especially expressed their view that the history program is upholding its commitment to the university's mission and that the on-going effort to refine program and course assessment plans are one of its top strengths. In particular, they expressed interest in the history program's goal to develop a writing intensive course within the history curriculum and to begin requiring that students compile a portfolio of their work throughout the duration of their degree program. The reviewers identified both of these key objectives as important steps in improving program assessment as well as improving student outcomes and post-graduate career options, which they agree will also go far towards rectifying retention issues as well. In addition, both Dr. Swigger and Dr. Van Lanen agree that the pending inclusion of a Museum Studies minor, which the FSU history program is currently adopting from Pierpont Community and Technical College, will serve as a tremendous attribute to the program in recruiting more students into the program as well as for its emphasis on preparing history majors realistic professional opportunities. Both reviewers also found much to applaud with the history program's integral role in the General Studies curriculum, especially with the centrality of its core service courses to the student population across disciplines.

In addition to their shared appraisal of the history program's strengths, both Dr. Swigger and Dr. Van Lanen demonstrated a concern that staffing is the primary challenge the history program currently faces in fulfilling its responsibilities. With only three full-time faculty members (one of which divides his time with another program), it has become more difficult for the history program to adequately teach the full-breadth of its course offerings. One result is that the history program has become increasingly reliant upon utilizing adjunct professors, which jeopardizes the program's potential to hook potential majors in the introductory courses. It is evident that with the adoption of the new General Studies curriculum, this staffing issue is going to become even more pronounced if the program is going to succeed in serving the student population via its core service courses while also tending to the needs of the B.A. and B.S. majors. Given the size of the university and the centrality of the program's core service courses to various disciplines, both reviewers stated that the eventual addition of a fourth faculty line will be necessary in order for the history program to fulfill its obligations to the university while maintaining, and ideally growing, its B.A. and B.S. programs.

Plans for program improvement, including timeline

The history program is currently considering several different plans for improving its offerings to History B.A. and B.S. majors. First, while the program currently demonstrates great strength in its course offerings in American and European history, the program could benefit from greater inclusion of advanced courses focusing on other regions, including Asia, Africa, and Latin America. This is an on-going plan for improvement. Second, the history program continues to refine its assessment plans with two significant goals in mind: a) the creation of a writing-intensive course within the history program, to better prepare history majors in the art and skill of historical writing; and b) to implement the use of a portfolio in which history majors can chart their progress in achieving the core history program outcomes during their tenure in the program. The history program plans to begin implementing these new assessment tools as soon as possible pending the proposal of curriculum changes. Thirdly, the history program is incorporating the Museum Studies minor, currently housed in Pierpont Community and Technical College's curriculum. Doing so will better enable the history faculty to prepare students for practical professional career paths. It is anticipated that the Museum Studies minor will be fully moved into the history program by Fall 2015.

Finally, with the adoptions of the new General Studies curriculum, the history program is also preparing to service a growing number of non-majors. Under the new General Studies curriculum, two of the program's core courses (HIST 1107 and HIST 1108) are among the three choices students have in the fulfillment of their Attribute III—Citizenship requirement. In addition, five of the program's courses (HIST 1107, HIST 1108, HIST 2211, HIST 2212, and HIST 2213) are among the options for the fulfillment of Attribute VIII—Cultural Awareness and Human Dignity. All five of those core courses are also selections for Attribute VIIB—Humanities. Given the integral nature of history programs to the General Studies Curriculum, it is evident that the vast majority of students at Fairmont State University will need to complete a course in our program in order to complete their degree programs. In order to effectively service the university in that regard and allow students throughout the university to advance in a timely manner towards degree completion, while continuing to fulfill our obligations to our majors, it is becoming increasingly imperative that the history program must add another full-time faculty member to our current staff of 2.5 full-time faculty. The current staffing situation is further exacerbated by the pending split of Fairmont State University from Pierpont Community and Technical College. In the past, Pierpont's history faculty member has offered four to five courses to FSU students per semester; however, when the institutions officially split the program will essentially lose what had been an additional faculty line, making the need to add another line even more urgent. The timeline for our ability to accomplish this, however, remains contingent upon budgetary restrictions and retention issues.

Identification of weaknesses or deficiencies from the previous review and the status of improvements implemented or accomplished

In past reviews, the history program has been encouraged to develop a stronger framework for program and course outcomes as well as assessment plans. To date, the program has taken steps to rectify that and continues to ensure that the individual course offerings are fulfilling the program outcomes. Our current plan to incorporate a writing-intensive course within the history program and to implement a student portfolio will allow us to continue strengthening our program assessment.

Five-year trend data on graduates and majors enrolled

The number of history majors has decreased in the past five years from 68 in 2008/2009 to 54 in 2012/2013. The program continues to draw more majors in its B.S. program than its B.A. program, with 35 students enrolled as B.S. majors and 19 students enrolled as B.A. majors at the end of the review period. It is likely that the actual number of history majors is higher, considering the tendency of Social Studies education majors to declare a double major in history towards the end of their curriculum programs; however, there is currently no concrete data for those projected numbers.

Summary of assessment model and how results are used for program improvement

Assessment in the history program primarily focuses on determining students' success in achieving the core history program outcomes. The core history program outcomes have six primary objectives, with an emphasis on acquiring general historical knowledge, the ability to think critically and analyze historical sources, the ability to communicate effectively in written and oral forms, the understanding of past values, the knowledge of geography in relationship to history, and an understanding of how history is affected by society, economics, international relations, culture, and politics. In order to assess the achievement of these learning outcomes, the history program utilizes a wide range of assessment tools in its various course offerings, with particular attention to exams that measure the retention of factual knowledge in conjunction with reading and writing assignments that encourage critical thought and analysis. The history program continues to track its program outcomes and assessment in TaskStream with the goal of determining potential areas for assessment improvement. Plans to incorporate additional assessment tools, such as the development of the student portfolio, will also serve that purpose.

Data on student placement (for example, number of students employed in positions related to the field of study or pursuing advanced degrees)

The history program is currently unable to effectively track its graduating students; however, the program has started to offer a survey during HIST 4498 (our senior seminar) in order to give students the opportunity to comment on how they plan to utilize their degree in history. The program plans to continue surveying students in this regard and also plans to devise better methods for tracking its alumni, through the use of surveys and social media. Anecdotally, there is strong evidence that most of our students pursue careers in education (many of them graduate with a second degree in social studies education), enter into public history occupations (such as museum work or state/federal government positions), or pursue continued education at the graduate level (including M.A. degrees in education, M.A. or Ph.D. degrees in history, or law school).

Final recommendations approved by governing board

Executive Summary for Program Review

(not to be more than 2-3 pages)

Name and degree level of program

Mathematics – Bachelor of Science Degree

Mathematics Education – Bachelor of Arts Degree

5-Adult Certification

5-9 Certification

External reviewer(s)

NCATE (National Council for Accreditation of Teacher Education)

Note: Although not all Math students are Math Education Majors, programmatic assessment occurs in courses common to both degrees.

Synopses of significant findings, including findings of external reviewer(s)

The recommendation of the 2009 State Program Review Committee was to continue the Mathematics Program. NCATE recognized the program with full accreditation through 2018. Our program design is supported by guidelines from the American Mathematical Society. The program demonstrates a successful approach to sustainability, viability and assessment.

Plans for program improvement, including timeline

No improvements necessary as a result of this review.

Identification of weaknesses or deficiencies from the previous review and the status of improvements implemented or accomplished

NCATE did not find any weaknesses or deficiencies.

Five-year trend data on graduates and majors enrolled

According to the National Center for Educational Statistics, undergraduate Math Degrees account for less than 1% of the total number of bachelor degrees awarded. Over the last five years the Fairmont State Mathematics Department has averaged approximately 8 straight Math Degrees and 11 total Math and Math Ed. Degrees awarded. This is 1.2% and 1.8 % respectively of the average number of bachelor degrees awarded by FSU in the four years between 2009 and 2012 according to the Fairmont State University Institutional Compact data, 2007-2012. Hence, our percentage of graduates is greater than the national average.

Summary of assessment model and how results are used for program improvement

The Mathematics program utilizes a departmental continuous improvement plan to meet institutional assessment needs. The continuous improvement plan consists of course assessment, programmatic assessment, and program modifications that are determined

necessary by outcome assessments. The purpose of the Continuous Improvement Plan (CIP) is to identify, track, and remediate programmatic weaknesses. The evaluation of competencies and program components leads to modifications of content, delivery, and other factors deemed instrumental in the pursuit of programmatic improvement.

The CIP occurs at three levels. These levels include:

- ☑ Assessment of Course Outcomes
- ☑ Assessment of Program Outcomes
- ☑ Program Modifications as determined necessary by the assessment practices.

Course Outcomes are linked to appropriate Program Outcomes (see example in Appendix A) through Taskstream. The Course Outcomes are assessed using various tools such as course exams, assignments, quizzes, projects, labs, etc. The program has established a benchmark for each program outcome to demonstrate competency in each outcome. If the students cannot demonstrate success, a plan of improvement is established for the assessment point. These continuous improvement plans are approved by a collaborative agreement of the program faculty. An assessment matrix is established to clearly define what assessment points are evaluated in each program course.

Data on student placement (for example, number of students employed in positions related to the field of study or pursuing advanced degrees)

Within the past five years, the Mathematics program has graduated 54 students. This is an average of approximately 11 graduates per year. Of the 23 graduates who responded to our survey request, a combined 91.3% have either obtained full-time permanent jobs in their field or gone on to graduate studies. This breaks down to 21.7% in graduate school, 69.6% in fulltime permanent jobs, and 8.7% either in a different field or in a temporary teaching position. In addition, 95.7 percent of these students are employed or attending graduate school in West Virginia.

Final recommendations approved by governing board

EXECUTIVE SUMMARY

for

PROGRAM REVIEW

Name and degree level of program:

Bachelor of Arts in National Security and Intelligence

External Reviewer(s):

The Fairmont State University National Security and Intelligence Advisory Committee

Synopses of significant findings, including findings of external review:

The Bachelor of Arts Degree in National Security and Intelligence is a degree designed to provide students with the necessary background to pursue careers in national security and/or intelligence in government agencies and private enterprise.

Fairmont State University is the only institution in the state of West Virginia that has a National Security and Intelligence major. Other programs have a concentration within another program but not a specific major. As a result, Fairmont State University has numerous individuals both in and out of the state of West Virginia who are interested in the program.

Upper classmen in the National Security and Intelligence Program compete for placement in the program's Open Source Intelligence Exchange (OSIX). OSIX is the laboratory and applied analytical research component of the National Security and Intelligence Program. The OSIX lab, a student-staffed intelligence center, assesses and leverages new and emerging information technologies in support of U.S. national security and law enforcement communities. Faculty advise and mentor students working at OSIX, setting strategic direction, overseeing day-to-day operations, and performing outreach to government and private sector stakeholders.

The following findings have been developed in coordination with the faculty and the National Security and Intelligence Advisory Committee:

1. Exceptional and caring faculty with real-world experience.
2. Faculty members devote a great deal of time advising and mentoring students. The National Security and Intelligence program has also been successful over the past five years retaining majors because of advisor involvement reviewing students GPAs, course schedules, and registration status.
3. Growing enrollment, retention and graduation rates.
4. The success of the OSIX laboratory in providing a real-time and useful product has

established the Fairmont State University National Security and Intelligence as a preeminent program in the field. It has also enabled students to leverage their “one of a kind” experience into employment opportunities.

5. Accessible faculty members and low student to faculty ratio.
6. Low tuition costs.
7. The success rate of graduates being accepted into top law schools and graduate programs.
8. The success rate of graduates finding professional employment.

Plans for program improvement, including timeline:

The following plans for improvement have been developed in coordination with the faculty and the National Security and Intelligence Advisory Committee:

1. Continuing to increase enrollment, retention and graduation rates will be one of the major goals in the next five years. This will involve closely monitoring and early advising efforts.
2. Complete assessment data for the program and all individual courses will be collected within one year.
3. An employer satisfaction survey will be completed within a year.
4. A graduate satisfaction survey will be completed within a year.
5. All National Security and Intelligence faculty members will have permanent office space and classrooms equipped with working technology within a year.

Identification of weaknesses or deficiencies from the previous review and the status of improvements implemented or accomplished:

There were not any recommendations from the previous five-year program review. Nevertheless, the program of study has been incrementally revised in recent years to reflect needs in the field (e.g. developing a National Security and Intelligence course for first year students), increase and diversify upper level course offerings, and increase recruitment and retention.

There is a serious concern about the adequacy of facilities and technology. We currently have one faculty member in a temporary office and two faculty members who currently do not have offices. Furthermore, we struggle to find available classrooms. Technology is also a concern. Many of the classrooms are not equipped with adequate technology. Technology issues extend beyond the physical classroom. The Outlook program (i.e. university email) does not allow faculty to access their email accounts off-campus beyond a few minutes before being disrupted. This seriously inhibits all faculty to student communication. We live in a world where efficient technology is essential to both teach and communicate with students.

Five-year trend data on graduates and majors enrolled:

The National Security and Intelligence (NSIS) program has grown significantly because of its distinctiveness, quality curriculum and staff. It is interesting to note that during the previous program review, there was one major in AY 04-05, the first year offering the program and 23 majors in AY 07-08. Table 1 below shows the tremendous growth in this program (the numbers include both pre-NSIS and NSIS). Fairmont State is the only institution in the state of West Virginia to have a National Security and Intelligence major. Other schools have a concentration within another program, but not a specific major.

**TABLE 1
NATIONAL SECURITY AND INTELLIGENCE
MAJORS AND GRADUATES BY ACADEMIC YEAR
(Available data)
AY 2008-2009 to AY 2012-2013**

	AY 08-09	AY 09-10	AY 10-11	AY 11-12	AY 12-13
MAJORS	23	34	40	35	46
GRADUATES	7	16	8	6	18

Summary of assessment model and how results are used for program improvement:

Assessment for National Security and Intelligence courses is based on student scores on written research papers, oral presentations, and examinations. Performance on all oral and written assignments has been well above the targeted goal.

The National Security and Intelligence program has made and continues to make great strides in the program assessment area. The National Security and Intelligence program and Fairmont State University document assessment materials in Taskstream. This program provides an archive for program documentation, and a database for program analysis and improvement. A review of the program's outcomes and assessments along

with individual course outcomes and assessments have occurred over the past five years as part of the program's assessment plans. This assessment process is now embedded in the program and will continue. In addition, the National Security and Intelligence program will begin using an internally developed field test (no external one exists) starting spring 2015 to help determine whether the program outcomes have been met.

Data on student placement:

The data regarding placement of National Security and Intelligence majors graduating from Fairmont State University from 2009-2013 has been collected primarily through personal contacts between faculty members and their former students and resulting requests for reference letters. This data indicates that nearly all of the graduates seek immediate employment upon graduation but some do enroll in graduate programs in national security, intelligence, political science, policy studies, public administration, or law school.

Those who join the workforce have obtained employment with the Central Intelligence Agency, the Defense Intelligence Agency, United States Navy, United States Air Force, United States Army, the Federal Bureau of Investigation, out of state business firms, local government, and the Defense of Department.

Our majors have been accepted into the following law schools and graduate programs: Vanderbilt University, University of Chicago, Boston University, William and Mary, Wake Forest, Emory University, Villanova University, University of Miami, University of Pittsburgh, West Virginia University, Michigan State University, and Penn State.

Final recommendations approved by governing board:

EXECUTIVE SUMMARY

for

PROGRAM REVIEW

Name and degree level of program:

Bachelor of Arts in Political Science

External Reviewer(s):

The Fairmont State University Political Science Advisory Committee

Synopses of significant findings, including findings of external review:

The Bachelor of Arts Degree in Political Science is a degree that is designed to provide students with an understanding of the political process in its many manifestations, including the structure of government institutions, the political behavior of individuals and groups, the study of political problems characteristic of modern societies, and a consideration of the interrelationships of institutions at different levels of government.

The following findings have been developed in coordination with the faculty and the Political Science Advisory Committee:

1. Exceptional and caring faculty with real-world experience.
2. Faculty members devote a great deal of time advising and mentoring students. The Political Science program has also been successful over the past five years retaining majors because of advisor involvement reviewing students GPA's, course schedules, and registration status.
3. Growing enrollment, retention and graduation rates.
4. Accessible faculty members and low student to faculty ratio.
5. Low tuition costs.
6. The success rate of graduates being accepted into top law schools and graduate programs.
7. The success rate of graduates finding professional employment.

Plans for program improvement, including timeline:

The following plans for improvement have been developed in coordination with the faculty and the Political Science Advisory Committee:

1. Continuing to increase enrollment, retention and graduation rates will be one of the major goals in the next five years. This will involve closely monitoring and early advising efforts.
2. Complete assessment data for the program and all individual courses will be collected on a continuing basis.
3. An employer satisfaction survey will be completed within a year.
4. A graduate satisfaction survey will be completed within a year.
5. All Political Science faculty members will have permanent office space and classrooms equipped with working technology within a year.

Identification of weaknesses or deficiencies from the previous review and the status of improvements implemented or accomplished:

There were not any recommendations from the previous five-year program review. Nevertheless, the program of study has been incrementally revised in recent years to reflect needs in the field (e.g. requiring Ethics), increase and diversify upper level course offerings, and increase recruitment and retention.

The political science program lost a tremendous asset when Professor Patricia Ryan retired after 45 years at Fairmont State University.

Continued growth is a major goal of the program. Until this Fall (2013) there were only two full-time faculty members for a program that provides numerous services courses and a stable enrollment of between 36 and 42 majors. Additionally, there are upwards of 30 to 35 National Security & Intelligence students with a double major in Political Science. In Fall 2013 a new professor was hired with shared duties in National Security & Intelligence and Political Science, thus increasing the number of Political Science faculty by one-half. The political science program produces a significant profit for the institution and additional faculty support is necessary.

There is great concern about the off campus courses offered. Even though the University "owns" all of the political science courses, Pierpont Community and Technical College hires instructors to teach courses in the off campus branches. This is not coordinated with the College of Liberal Arts or the full-time faculty members. Furthermore, there are numerous sections of dual enrollment high school courses offered through Pierpont.

There is a serious concern about the adequacy of facilities and technology. We currently have two faculty members in temporary offices and one faculty member who does not have an office. Furthermore, we struggle to find available classrooms. Technology is also a concern. Many of the classrooms on campus are not equipped with adequate technology. In the basement of Hardway Hall, where the majority of our classes are held, it is virtually impossible to access wi-fi, for example. Technology issues extend beyond the physical classroom. The Outlook program (i.e. university email) does not allow faculty to access their email accounts off-campus beyond a few minutes before being disrupted. The same happens with the Blackboard system. This seriously inhibits all faculty-to-student communication. We live in a world where efficient technology is essential to both teach and communicate with students.

Five-year trend data on graduates and majors enrolled:

The number of majors has remained stable over the five-year period despite overall enrollment decline at the University (See Table 1 below). Again, this does not include the number of double majors, as nearly all of the National Security and Intelligence majors also major in Political Science. Additionally, and more importantly, the number of political science graduates has increased by fifty percent.

TABLE 1
POLITICAL SCIENCE
MAJORS AND GRADUATES BY ACADEMIC YEAR
 (Available data)
 AY 2008-2009 to AY 2012-2013

	AY 08-09	AY 09-10	AY 10-11	AY 11-12	AY 12-13
MAJORS	36	40	42	37	41
GRADUATES	8	9	10	10	12

Summary of assessment model and how results are used for program improvement:

Assessment for the Political Science program is based on student scores on written research papers, oral presentations, and examinations. Performance on all oral and written assignments has been well above the targeted goal.

Despite being small, the Political Science Program boasts a quality curriculum and staff. The political science staff has made and continues to make great strides in the assessment area. The political science program and Fairmont State University document assessment materials in Taskstream. This program provides an archive for program documentation, and a database for program analysis and improvement. A review of the program's outcomes and assessments along with individual course outcomes and assessments have occurred over the past five years as part of the program's assessment plan. This assessment process is now embedded in the program and will continue. In addition, the

Political Science program will begin using a major field test starting spring 2015 to assist in determining whether the program outcomes have been met.

Data on student placement:

The data regarding placement of political science majors graduating from Fairmont State University from 2009-2013 has been collected primarily through personal contacts between faculty members and their former students and resulting requests for reference letters. This data indicates that well over half the graduates do not seek immediate employment upon graduation but go on to enroll in graduate programs in political science, policy studies, public administration, or law school.

Our majors have been accepted into the following law schools and graduate programs: Vanderbilt University, Boston University, William and Mary, Wake Forest, Emory University, Villanova University, University of Miami, University of Pittsburgh, West Virginia University, Michigan State University, and Penn State.

Those who join the workforce have obtained employment with the Central Intelligence Agency, the Defense Intelligence Agency, United States Navy, United States Air Force, United States Army, the Federal Bureau of Investigation, out of state business firms, local government, and the Defense of Department.

Final recommendations approved by governing board:

Executive Summary for Program Review

Name and degree level of program Bachelor of Science in Sociology

External reviewer(s) Carolyn Jones

Synopses of significant findings, including findings of external reviewer(s)

The Sociology major has served over 9600 students in the major and service courses over the last five years with 76 graduates during that time. Our students have continued on in graduate programs in social services and found employment with the Department of Health and Human Service as well as numerous agencies across the State. Annual reviews show that the program courses consistently exceed outcome assessment goals with continued efforts to improve the program.

Efforts to integrate the use of Geographic Information Systems software within the program have been slow due to the lack of qualified faculty and this has minimized the exposure of GIS to our students and has had a negative impact on the growth of the Population Studies emphasis with only six students in this emphasis since its inception in 2009.

Plans for program improvement, including timeline

For the first time in over twenty years, Sociology has two Ph.D. faculty members with the replacement of a non-Ph.D. retired faculty. Dr. White, our senior faculty, has developed a community project called PACE that is providing practicum opportunities for sociology students to experience community development and efforts will be made to increase this interaction with PACE and our sociology students. Our newest faculty is very active in the sociology program and is in the process of updating program courses and content as well as developing additional community projects. Long term program improvements will be focused primarily on integration of community involvement with immediate goals on revising program requirements and course development. These revisions will include changes in the names of some courses to reflect current terminology, development of a survey course as part of the new community focus, and the development of a new capstone course. The curriculum proposal has been developed and is currently moving through the university's approval process.

Specifics and timeline

Spring 2014

1. Faculty Senate approval of curriculum changes and new courses
 - 1.1. Increase of the core program requirements by 9 cr. hrs. to 27 cr. hrs. by adding three new classes; Principles of Race, Class, and Gender; Concepts of Survey Design; Senior Capstone
 - 1.2. Increase of the elective program requirements by 3 cr. hrs. to 15 cr. hr.
 - 1.3. Revise numerous course titles to better match current terminology.
2. Establishment of a general interest sociology student organization to build university interest and a sense of community around topics and concepts relevant to the program.

Summer 2013

1. Solicit local community interest in developing survey products in concert with the students in SOCY 3310 Concepts of Survey Design.
2. Continue to prepare sociology courses for online distribution, while testing long distance instructional strategies.

Fall 2014

1. Secure approval for the inclusion of Principles of Race, Class, and Gender and Concepts of Survey Design courses in the General Studies curriculum

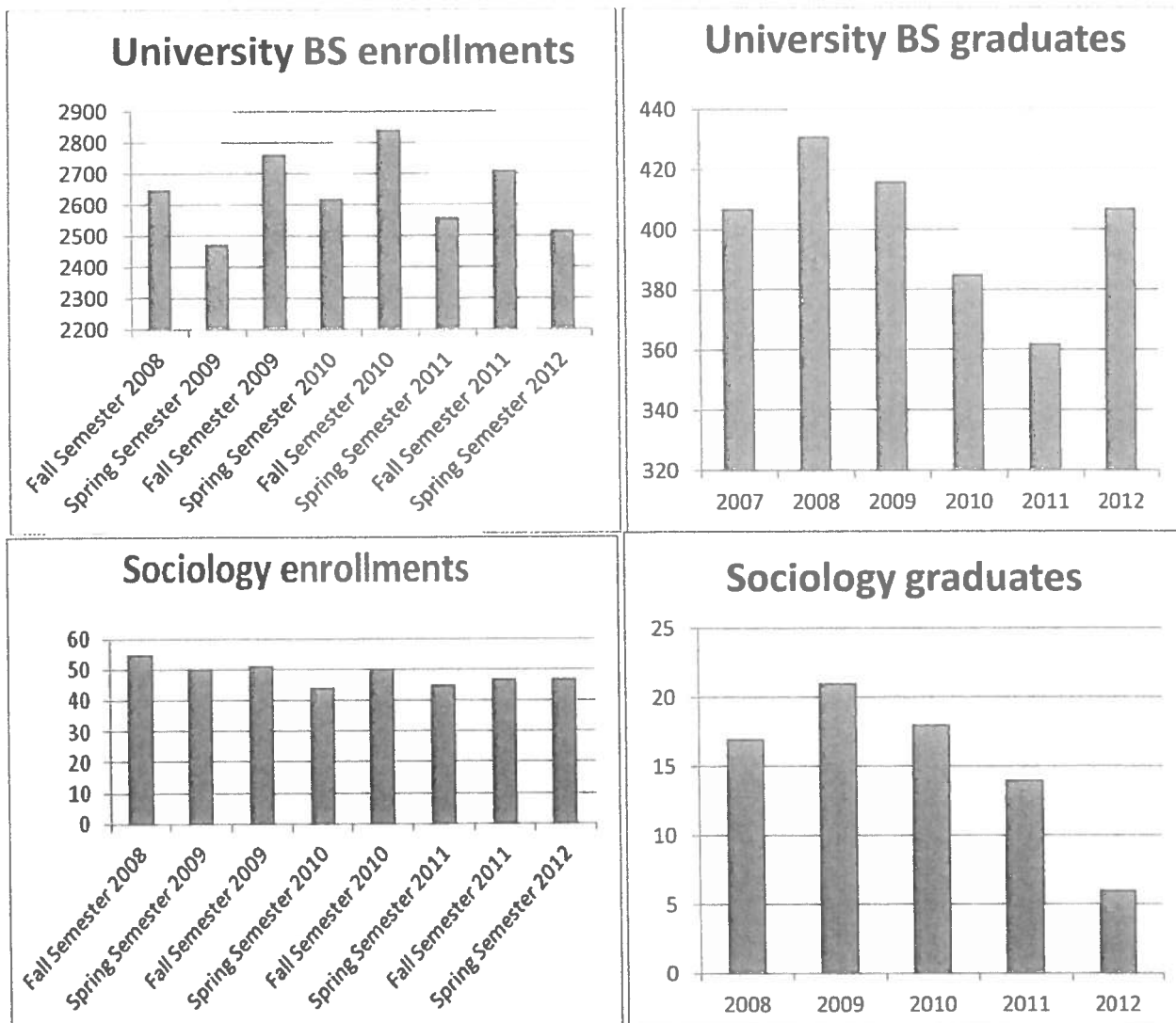
2. Secure approval for the establishment of a chapter of Alpha Kappa Delta, the International Sociology Honor Society.
3. Begin assessment of student readiness through SOCY 4480 the new senior capstone course.

Identification of weaknesses or deficiencies from the previous review and the status of improvements implemented or accomplished

The 2009 review was approved as “Identification of the program for further development” however budgetary constraints have restricted institutional commitments. No program deficiencies were identified and the new program emphasis on population studies was initiated as stated in the previous review. Geographic Information Systems software was installed on twenty lab computers used by sociology students and introduction to the software was integrated into the new population studies course.

Five-year trend data on graduates and majors enrolled

As previously mentioned, the Sociology enrollments have fluctuated with University enrollments and as shown on the graphs below both enrollments and graduation rates in Sociology follow the same trend as University Bachelor of Science degree students. The data for these graphs come from the University common databases.



Summary of assessment model and how results are used for program improvement

Outcomes with assessments and identified satisfactory performance levels have been established and recorded in the Fairmont State TaskStream system for the last five years. Each year course data from the assessments are entered and evaluated with the accumulated data brought to the advisory board meeting and recommendations for revisions or changes based on the annual course and program data. Discussions on the current state of the field are also included in considerations for program or course changes. Recent discussions have lead to a number of major program revision plans for coming years.

Data on student placement (for example, number of students employed in positions related to the field of study or pursuing advanced degrees)

Nineteen Sociology major graduates responded to our request for an interview with eighteen of the nineteen stating that they were gainfully employed and five of nineteen were pursuing graduate degrees. Employed individuals worked in related social or human service occupations that made use of skills emphasized in their Sociology major. Examples of employment included human service worker, counselor, juvenile corrections officer, assistant manager at a marketing firm, and communications manager. Multiple students expressed the sentiment that the degree was useful in their current job indicating that "his training in sociology at FSU fits his position perfectly" or "it was his sociology training at FSU that provided for the great clarity needed at his work". Some alumni did express disappointment that they could not obtain the position they wanted "without continuation to master's level".

Final recommendations approved by governing board

Tab 4

ITEM: Approval of the revised 2013 *Institutional Compact: Rationales for Targets on Metrics* and the Target Metrics

RECOMMENDED RESOLUTION: Resolved, That the Fairmont State University Board of Governors approve the revised *Institutional Compact: Rationales for Targets on Metrics* and the Target Metrics for submission to the Higher Education Policy Commission (HEPC) (revised document submitted January 31, 2014 and accepted by the HEPC February 20, 2014).

STAFF MEMBER: Dr. Van Dempsey

BACKGROUND: Fairmont State University is required by the HEPC to submit target enrollments for a five-year period from 2012-13 – 2017-18. These targets are to be supported with brief rationales provided by the University for each of the compact metrics as articulated for the higher education system master plan *Leading the Way: Access. Success. Impact*.

After review of the original document submitted November 1, 2014 (approved by the FSU Board of Governors on October 17, 2013), HEPC requested that FSU consider revising some targets addressed in the document. Those revisions (all set at higher target levels) were submitted to HEPC in the January 31, 2014 submission and accepted on February 20, 2014. The revised document must be re-approved by the FSU Board of Governors.

Institutional Compact: Rationales for Targets on Metrics

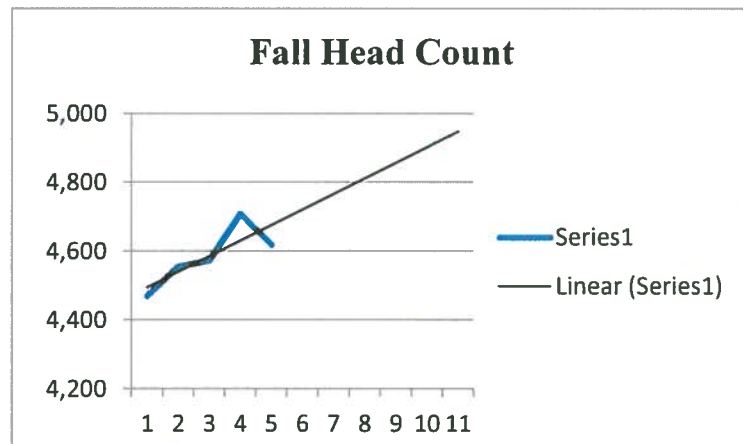
Institution: Fairmont State University



Description of Analysis to Generate Target Enrollments

The methodology employed to arrive at challenging, yet realistic and achievable target values for each metric involved trend analysis for the most recent five years of data (2007-08 through 2011-12). (Data for 2012-13 included in the accompanying charts was not included in analysis for the trend lines.) For initial discussion and analysis, simple regression trends were calculated and charted in order to identify the general direction (growth or decline) for each metric. This also allowed a visual recognition of anomalous data points and analysis of the reasonable causes of each variance.

The example for enrollment head count provided below shows a well-defined upward trend for academic years 2007-08 through 2010-11. However, it was necessary to carefully consider what factors contributed to the significant, and apparently anomalous, decline in academic year 2011-12. In analyzing these trends, numerous institutional and environmental factors were considered, such as analysis of institutional strategic plans and initiatives, programmatic changes that have already occurred or are anticipated, areas of realized enrollment growth or decline, and numerous regional demographic and economic factors. In this example, the discussion and analysis led to a conclusion that it was unreasonable to believe that the linear trend upward, indicated by the previous four years of data, would continue, and that more modest projections for growth needed to be considered. (This has been supported by the further decline in enrollments subsequently reported for academic year 2012-13.)



To accompany the trend analysis and provide some baseline projections at a range of growth levels, initial analysis included results of simple percentage increases for each metric, ranging from 3% to 6%. This analysis is included in the following table:

Fairmont State University									
Student Access									
	2007	2008	2009	2010	2011	2018 Goal 2017-18			
	Enrollment					3%	4%	5%	6%
Fall Head Count	4468	4554	4572	4708	4618	4757	4803	4849	4895
Annualized FTE	3985	4075	4138	4218	4148	4272	4314	4355	4397
Fall First-Time Freshman Headcount	638	772	819	776	751	774	781	789	796
Fall Low-Income Student Headcount	1566	1558	1913	2237	2112	2175	2196	2218	2239
Fall Underrepresented Racial/Ethnic Group Total	178	201	321	355	351	362	365	369	372
American Indian	14	13	15	16	12	12	12	13	13
Black	135	154	179	193	181	186	188	190	192
Hispanic	29	34	56	63	72	74	75	76	76
Multi Racial	--	--	69	80	81	83	84	85	86
Native Hawaiian/Pacific Islander	--	--	2	3	5	5	5	5	5
Fall Adult (25+) Headcount	1152	1113	1209	1343	1330	1370	1383	1397	1410

Thorough examination of each trend, along with analysis of known and substantiated contributing factors, led to modest growth projections that, with most metrics, followed the 3% expected growth pattern over the next five years. Adjustments were made on some specific metrics to reflect issues and/or circumstances known to likely affect that metric over the next five years.

The projections for each metric will be closely monitored as new data is acquired going forward. Continued trend analysis, along with variance analysis of the data, will allow future corrective adjustments to be considered with greater confidence in the projections.

Fairmont State University has established as a key strategic goal the need to realize a faster rate of growth over the next two years as part of the five-year projection noted above. The University is currently experiencing an enrollment shortfall which, coupled with the projected decreases in state funding, has had a deleterious effect on budgets and program support. In order to accelerate enrollment growth in the next two years (relative to the growth rate targeted for the five year period), the University will focus in particular on the following priorities in enrollment growth.

- 1) Enhancing the yield rate on potential students who are admitted to the University. For the fall 2013 freshmen cohort the yield rate on admitted students was 41%. Strategic efforts will be implemented to increase that yield rate for the fall 2014 freshman cohort.
- 2) Enhancing the retention rate across all cohort groups currently at the University, including in particular the retention rates following the sophomore and junior years.
- 3) Decreasing the number of non-returning students. Analysis of current non-returning students suggests that the University can experience short term positive impacts on enrollment by focusing on academically eligible students with solid academic credentials but who do not re-enroll.

In the last year the University has implemented structural changes that should serve to enhance admissions and enrollment success. For example, to support efforts with recruiting and

admissions, the following strategies have been employed in Campus Visitation Day (CVD) activities in the fall and spring semesters:

- Implementation of a comprehensive, demographic-specific CVD campaign across a variety of traditional and non-traditional media including social media paid ads, promoted tweets, radio, print ads, television and other non-traditional digital placement;
- Creation of unique web addresses (URLs) to track visitors to the FSU website;
- Utilization of regional earned media opportunities to further promote CVD;
- Leveraging the University alumni database to promote events via email blasts and e-publications; and,
- Monitoring and tracking attendance numbers in the weeks/days leading up to CVD events, analyzing where awareness is being generated and adjusting planning as needed.

In addition a detailed recruitment communication plan has been developed to recruit students for the 2014/15 academic year. These plans include:

- An inquiry letter/packet sent to anyone who requests information coupled with monthly print communication to prospective high school seniors;
- Monthly emails to all inquiries, including seniors, juniors, sophomores, and below, as well as transfer students, non-traditional students, and returning students;
- Specific mailing to those names received through a name-buy with follow-up mailings including Campus Visitation Day and New Year card mailing (coupled with monthly emails);
- Campus Visitation Day registrants receive both email and print follow-up prior to event, and receive an email and postcard afterwards either thanking them for attendance or expressing regrets they could not attend and encouraging them to schedule an individual visit;
- Encouraging Deans/Chairs to use the Dean's Report in Banner to correspond with prospective students;
- Mailing academic Dean/Chair letters to specific major prospects, followed by a postcard pertaining to the major area;
- Implementation of "Exploration Days" each semester to highlight various academic program areas on campus, including promotional emails and print invitations sent to all inquiries;
- Development of a communication plan for high school junior, sophomore and freshmen inquiries, including print and emails;
- Detailed print and email communication plan to students who have applied and been accepted or provisionally accepted;
- Tele-counseling program established with calls made by current students four nights per week, with the targeted population varying during the recruitment cycle;

- Travel to transfer fairs and high school college fairs in all West Virginia counties and targeted counties in NY, OH, PA, NJ, MD, VA, and NC;
- “We are Coming to Your Area” email invitations sent to students in areas that admissions counselors will be visiting.
- Working with Cappex to promote the University and highlight major areas to students who are completing a college search (the University receives approximately 35-40 names per week as new inquiries from this program, including transfer names);
- Targeted recruitment effort of local students in the surrounding counties, including special visitation days and targeted promotion of COMPASS testing;
- A specific transfer, graduate, and veteran communication plan is in development;
- Stronger collaboration between admissions/recruiting and Athletics in the recruitment of students, including those who participate in camps hosted by the University;
- Partnering with the Alumni office in hosting recruitment receptions;
- Targeted mailings to students who may be eligible for scholarships, including PROMISE Beyond and McClain;
- Direct correspondence to high school counselors, including mailings and newsletters;
- Providing local financial aid nights and organization of College Goal Sunday (HEPC sponsored event) to assist families in completing the FAFSA;
- Assisting high schools with College Application Week by staffing computer labs and working with students in completing college applications;
- Working with campus-based IT and Communications to improve website resources;

All of these initiatives and actions in the aggregate should serve to strengthen the University’s ability to meet the targets established in the following enrollment projections. The potential positive impact of these efforts are designed to interface across most if not all of the specific sub-population and cohort groups noted in the target classifications as defined by the HEPC master plan projections. Success with these initiatives and action steps, and subsequent enrollment growth, will serve to strengthen the University’s resource profile and enhance the University’s ability to offer high quality, academically challenging programs for our students.

I. Access

Metric: Fall Headcount Enrollment

Target: 4757

Target fall headcount enrollment for 2017-18 is based on analysis of growth projections the University believes it can achieve and sustain over a five-year period. The target enrollment would allow for the University to realize enhancement in total enrollment, as well as program-specific enrollment growth across a range of academic programs and units. Efforts to create and sustain this growth will center on three targeted enrollment areas: (1) enhanced yield on admitted students; (2) stronger retention rates; and, (3) increased rates in returning students each academic year.

Metric: Annualized FTE

Target: 4272

Sustained enrollment growth as noted above will generate FTE growth for the University. The annualized FTE estimates will enhance the University's capacity to engage in strategic planning, and if realized create greater flexibility in revenue and fiscally related decision making.

Metric: Fall First-Time Freshmen Headcount

Target: 774

Fairmont State has experienced a decline in the freshman headcount since 2009-10. The current plan is to re-establish a growth trajectory for freshmen which will be essential to driving enrollment growth over the next five years in correlated indicators.

Metric: Fall Low-Income Student Headcount

Target: 2175

Given the importance of this sub-group of students to both enrollment and the identity of Fairmont State's campus, the University is committed to their success and to their representation in the student population. A particular sub-element of this target is the key presence of students who are the first in their family to go to college.

Metric: Fall Underrepresented Racial/Ethnic Group Headcount

Target: 362

The University will continue to focus on creating a more diverse student population that is representative of the increasing diversity in broader communities and society. This diversity is important to the academic, social, and creative economy components of the University's mission.

Metric: Fall Adult Headcount

Target: 1370

Non-traditional learners from an increasing population of adult learners are an important element of the University's efforts to create and sustain an upward enrollment trend over the next five years. Key strategic action steps in this area include stronger emphasis on RBA degree completion options, FSU's Challenge Grant, and sub-population specific marketing efforts.

II. Success

A. Developmental Education Outcomes

Metric: Students Passing Developmental Courses-Math

Target: 74%

Fairmont State is engaged in a strategic and long-term effort to realize stronger levels of achievement and student success in math-related academic coursework. This is key to both academic success for students and for the University to realize key elements of its mission and strategic directions. Mathematics faculty in the College of Science and Technology has redesigned two courses to address developmental math. These two courses consist of MATH 1107 Fundamental Concepts of Mathematics, and MATH 1112 College Algebra. In the future, students with a less than desirable ACT score will be able to enroll in both of these courses. The courses will provide additional academic support and supplemental instruction to assist students in mastering the concepts addressed in these courses. Additionally, MATH 1112 has been redesigned to provide a stretch course (one year in duration) for students scoring between 13-17 on the ACT. Currently all developmental math courses are taught by faculty in Pierpont Community and Technical College. Depending on funding and the availability of faculty, it is anticipated that the two redesigned courses will be offered next year.

Metric: Students Passing Developmental Courses-English

Target: 75%

The University is committed to ensuring academic success for all students in the foundational area of English. This includes the area's multiple manifestations intellectually and academically, as well as the key base the study of English provides to the structures of learning across the students' experiences at the University in all disciplines. In October 2013 the University will open a new Writing Center that will complement efforts in professional development focused on developmental academic support and new coursework design in English.

Metric: Students Passing Developmental Courses and a College-Level Course-Math
Target: 45%

The University has engaged in strategic academic efforts to ensure greater student success in mathematics coursework. This includes in particular the central importance of the developmental process as a gateway process to STEM related majors. The College of Science and Technology has acquired a Title III Grant from the Department of Education. The Title III Grant provides the faculty in the College with new technology and opportunities to provide peer mentors to students in academically challenging subjects. This grant along with the work already completed in designing new developmental math courses should allow us to reach this target.

Metric: Students Passing Developmental Courses and a College-Level Course -- English
Target: 65%

The University is committed to ensuring academic success for all students in the foundational area of English. This includes the area's multiple manifestations intellectually and academically, as well as the key base the study of English provides to the structures of learning across the students' experiences at the University in all disciplines.

B. Retention

Metric: Full-Time, First-Time Freshmen
Target: 75%

The University realized a freshmen retention rate of 77.8% in 2006. The current strategic direction is to re-establish a trend line that will achieve 75% within the next five years and to establish clearly successful retention practices that will ultimately exceed the higher rates achieved in the past. This trend line and concomitant success will be essential to the University's broader enrollment goals.

Metric: Part-Time, First-Time Freshmen
Target: 57%

While the long-term rates of part-time, first-time freshmen retention have decreased since 2006, the University has successfully reversed that direction and is experiencing generally better retention rates for this group. These efforts will continue over the next five years.

Metric: Low-Income First-Time Freshmen

Target: 73%

This is a key sub-group for the University given institutional vision, mission and strategic planning. Efforts are currently framed in terms of ensuring that their academic success rate as measured by retention is comparable to the University's general student population. The University has created a new position focused on retention (2013), and that person is working in collaboration with Academic Affairs and Student Affairs.

Metric: Returning Adults

Target: 60

The University's success rate with retention of this group has been uneven over the last five years. Student Services has implemented a calling campaign where students who have not registered for the subsequent semester are contacted by phone to offer assistance and to answer registration questions.

Metric: Transfer Students

Target: 80%

Recent transfer procedures, including orientation support, have been more focused and a more strategic part of general enrollment practices. These efforts will continue as the University attempts to maintain and improve retention rates for this sub-group of students.

Metric: Underrepresented Racial/Ethnic Group First-Time Freshmen

Target: 66%

As important as it is to build diversity in each freshman class of students at Fairmont State, it is even more important to ensure that they have a successful transition experience into college. This includes academic and social aspects of college life. The retention of racially and ethnically diverse students is essential to the broader intellectual life of the campus and community.

C. Progress Toward Degree

Metric: First-Time Freshmen Earning 30 Hours

Target: 40%

Student Services and academic units have begun working on strategic planning to drive up the general retention rate for all student cohort groups. While freshmen experience a relatively high academic success rate relative to other cohort groups, planning is currently underway to increase the academic success indicators for freshmen beyond current levels. Academic success in the first thirty hours is critical in achieving projected retention and graduation rates. Efforts to ensure support with this target include more intensive first-time orientation for admitted students, academic engagement upon arrival on campus for freshmen, first-year support programs, and stronger faculty advising and support mechanisms.

D. Four-Year Graduation Rates

Metric: First-Time Freshmen

Target: 18%

First-time freshman four-year graduation rate is a critical indicator underlying other key academic and retention indicators for all students and sub-groups. The University has placed key strategic significance on this indicator as evidence of success in academic progress for individual students, and for aggregate retention rates and academic success.

Metric: Low-Income First-Time Freshmen

Target: 15%

Success with this sub-group likely translates into broader academic success and retention indicators campus-wide. The University will continue to focus on ways to strengthen its financial aid support and financial aid information services. The relocation of these supports as part of the new Turley Center student services organization should produce stronger supports for all students, but for this sub-population of students in particular.

Metric: Returning Adults (from point of return)

Target: 38%

The University will attempt to remain stable over time (given past trends and five-year trends projected on prior data). Every effort will be made to exceed the projection and reach the high-point achieved over the last five years (43.3% in 2012-13).

Metric: Transfer Students

Target: 42%

The University hopes to see efforts to support transfer students materialize as positive evidence in graduate rates. The goal is to, at a minimum trend, toward rates achieved in the last reporting period (at a 40% threshold)

Metric: Underrepresented Racial/Ethnic Group First-Time Freshmen

Target: 15%

In the last two years the University has reorganized efforts to support underrepresented racial and ethnic groups on campus, including efforts to support new students. Academic units, in particular the School of Education, Health and Human Performance have created initiatives that have been made available campus wide. The School has also initiated efforts to engage the broader Fairmont and local communities in campus-based efforts to create a more engaging and supportive campus environment.

E. Six-Year Graduation Rates

Metric: First-Time Freshmen

Target: 40%

The five year goal is to, at a minimum, progress toward a six year graduation rate of 40.2% achieved in 2002. The target for the planning period is set at 37% to realize progress toward that longer term goal by 2017-2018.

Metric: Low-Income First-Time Freshmen

Target: 34%

As noted in earlier sections of this report, the University believes that successfully serving low-income students is vital to its institutional mission. At a minimum, the University wants to return over the next five years to its high mark six-year graduation rate for this sub-group of students.

Metric: Returning Adults

Target: 40%

Achieving this goal will continue a trend in the last five years of increasing the graduation rate of returning adult students. These efforts will continue with the intention of enhancing the success rate and building beyond the projection.

Metric: Transfer Students

Target: 51%

The University has initiated efforts to provide better services with greater continuity for transfer students. This begins with more intensive efforts through transfer-specific orientations and initial registration into academic programs.

Metric: Underrepresented Racial/Ethnic Group First-Time Freshmen

Target: 25%

While the long-term interests and success of the University are bound to a stronger set of indicators for this group, moving from the current rate of 5.5% after four years to 25% would build on projected improvements in the four year rate.

III. Impact

A. Degrees Awarded

Metric: Total Degrees Awarded

Target: 828

Fairmont State University has adopted and is committed to strategies that will ensure a long-term enrollment growth pattern. This is being built on efforts in recruiting and admissions, retention, academic success, and graduation rates. Achieving a total degree rate of 828 (at a minimum) will be a clearly successful path forward given the nadir in the last six years of 757 in 2010-11.

Metric: Associate's Degrees Awarded

Target: 73

The University will continue to support and strengthen its associate degree programs offered by its academic units. While these programs make up only a small portion of the broader academic mission of the University, they are an important part of the institution's strategic academic interests and enhance the institution's ability to serve the region well.

Metric: Bachelor's Degrees Awarded

Target: 663

In 2007-08 (671 produced) and 2008-09 (645 produced) the University saw six year peaks in bachelor degree production. The current goal over the next five years is to continue annual growth in enrollment, and retention and academic success rates to return to those levels of degree production. This will position the University to exceed those degree levels in years beyond the 2017-18 targets.

Metric: Master's Degrees Awarded

Target: 92

The University experienced peak master degree production in 2009-10 (121 graduated) and 2012-13 (111 graduated). The other years in that period averaged 81. The University has targeted a mid-point of 92 (between those highs and lows) for master degrees produced in five years. The goal is to meet this target in working toward a longer term goal of graduate degrees regularly meeting and exceeding an annual goal of 100. With the addition of a master's degree in Architecture the University should be able to enhance master degree production by expanding degree options.

Metric: Doctoral Professional Practice Degrees Awarded

Target: NA

Metric: Doctoral Research/Scholarship Degrees Awarded

Target: NA

Metric: STEM Degrees Awarded

Target: 183

The College of Science and Technology has the majority of all students seeking careers in STEM education. The faculty of the College is aware of the need to increase the number of graduates in these fields of study. The faculty of the College has undertaken two initiatives to address this issue. This consists of improving our retention rates of all students in the College and actively recruiting new students to enter these fields of study. The Title III Grant in the College directly addresses the need to improve retention rates in STEM disciplines of study, and the faculty is actively engaged in recruiting new students via a variety of recruitment endeavors. Pending any future budget reductions, it is believed that this target is feasible.

Metric: STEM Education Degrees Awarded

Target: 5

This is a realistic target and should be met in the timeline presented. In the 2012-13 academic year the University's Graduate Council, upon a recommendation from the School of Education, Health and Human Performance, revised MAT admissions criteria for Praxis II in an effort to ensure higher pass rates for all content areas, but with particular attention to sciences. These changes should lead to greater rates of program completion for candidates in STEM MAT program of study leading toward teacher certification.

Metric: Health Degrees Awarded

Target: 140

The School of Nursing is currently in the process of renewing its national accreditation for the BSN program by the Commission on Collegiate Nursing Education. Programs in Nursing experience a high level of academic and professional success. The School of Education, Health and Human Performance has completed revisions and implementation of new programs of study in Community Health (formerly Health Science) and School Health Education. The undergraduate program in Exercise Science continues to grow in total enrollment, and a new M.Ed. concentration in Exercise Science, Fitness and Wellness has graduated its first cohorts of graduate students.

B. Federal Student Loan Cohort Default Rate

Metric: Three-Year Rate

Target: 12%

The University will continue to focus on ways to strengthen its financial aid support and financial aid information services. The relocation of these supports as part of the new Turley Center student services organization should produce stronger supports for all students, in particular in financial aid services. The University has worked across academic colleges/schools, the FSU Foundation, and Institutional Advancement to enhance the University's ability to diversify financial support for students through scholarships and stipends. The University has also taken a conservative approach in the last three years to pressures to increase tuition and fees in an effort to restrain increases in costs to students.

C. Research and Development (required for WVU and Marshall University, optional for all others)

Metric: Research Grants and Contracts

Target: NA

Metric: Licensure Income

Target: NA

Metric: Peer-Reviewed Publications by Faculty

Target: NA

Metric: Start-Up Companies

Target: NA

Metric: Patents Issued

Target: NA

Signatures of the appropriate personnel from the institution, governing board and Commission are necessary for the institution targets to be finalized.

Approvals:

Institution	Date
Governing Board	Date
Commission	Date

Tab 5

**Fairmont State University
Board of Governors
Meeting of April 17, 2014**

ITEM: Approval of renovations to the Fairmont State University Feaster Center Joe Retton Basketball Arena

RECOMMENDED RESOLUTION: Resolved, That the West Virginia Higher Education Policy Commission approves the attached renovation plan for the Joe Retton Basketball Arena providing that a project funding plan is approved by the Fairmont State Board of Governors which fully funds the project from fundraising and/or University funds. The funding plan to complete the project is to use Education and General Operating Fund Reserves. These funds will be repaid by the Athletic Department through fundraising.

STAFF MEMBER: Tim McNeely and Rick Porto

BACKGROUND:

Fairmont State University Feaster Center bleachers, floor, and lighting are in need of replacement. The bleachers are the original wooden bleachers that were installed when the building was built in 1979 and are approximately thirty-five years old. The wood floor, installed in 1983 is thirty years of age and has also exceeded its useful life. The gym lighting which is also the original lights are thirty-five years old as well and will be replaced with high efficiency, low energy, and more lumens lighting that will provide brighter lighting and save on electric costs. It is estimated that the lighting replacement electric cost savings annually will pay for the costs of the lights in seven (7) years.

Attached please find the architects package for this project.

FAIRMONT STATE UNIVERSITY JOE RETTON ARENA RENOVATION BUDGET

3/19/2014

THE THRASHER GROUP

FINAL BUDGET BREAKDOWN

BUDGET BREAKDOWN - PER LINE ITMES	UNIT COST
Wood Floor Demolition	\$ 30,000.00
New Wood Gym Floor	\$ 250,000.00
Lower Level Chair Seating	\$ 350,000.00
Upper Level Bleacher Seating	\$ 250,000.00
Electrical for New Seating & Bleachers	\$ 25,000.00
New Gym Lighting	\$ 125,000.00
Door Modifications	\$ 10,000.00
Mercury Testing (Sturm & REIC)	\$ 700.00
Asbestos Testing (Firth)	\$ 500.00
Air Quality Testing (A&M)	\$ 3,600.00
Asbestos Abatement	\$ 35,000.00
Construction Contingency	\$ 65,000.00
Original A&E Services (After Donation of \$25k in kind services)	\$ 60,000.00
Additional A&E Services	\$ 9,500.00
TOTAL RENOVATION BUDGET	\$ 1,214,300.00
ADD ALTERNATE LINE ITEMS	
(4) Single Line 10' x 3' Electronic Score Boards by Daktronics	\$ 120,000.00

Budget Summary Narrative:

The budget breakdown above lists a detailed summary of all associated construction costs for the Retton Arena Renovation. The one line item that should be taken into consideration when evaluating the total budget costs, is the line item for the Daktronics single line score boards. These are included at the request of the FSU Athletic Directors. The rubber floor abatement cost has been removed from the final budget due to clear air quality test, that we have received from A&M Health Services. All testing and abatement cost were at the request of FSU Physical Plant for analyzation of existing the rubber floor. The additional A&E services are for all costs associated with the rubber flooring, testing, reports, and on site meetings. The existing sound system has been deemed acceptable therefore the new sounds system has been removed from the original scope of work. All other line items stated above are from original project scope for construction to be completed.

**FAIRMONT STATE UNIVERSITY
JOE RETTON ARENA RENOVATIONS
CONSTRUCTION TIME LINE**

3-21-14

The Thrasher Group

Construction Time Line Breakdown:

May 1 – Advertisement for Bids
May 12 – Pre-Bid Meeting
June 5 – Bids Due
June 15 – Contract Award
June 16 – Bleacher and Floor Shop Drawing Production Begin
June 17 thru June 24 - Bleacher Demolition Begins
June 25 thru July 3- Asbestos Abatement
June 30 – Bleacher and Floor Shop Drawings Received
July 3 – Bleacher and Floor Shop Drawings Approved
July 5 – Seating & flooring production begins
July 7 thru July 14 – Floor Demolition
July 15 thru August 5 – Electrical & new lighting completed
August 6 – New Floor material arrives on site
August 7 thru September 18 – Floor installation & Curing
September 29 – Seating arrives on site
September 30 thru November 26 – Seating Installation

Please feel free to contact us directly at the office if you have any questions or need further explanation.

Thank you,

JEFF ROBERTS
Architectural Project Manager

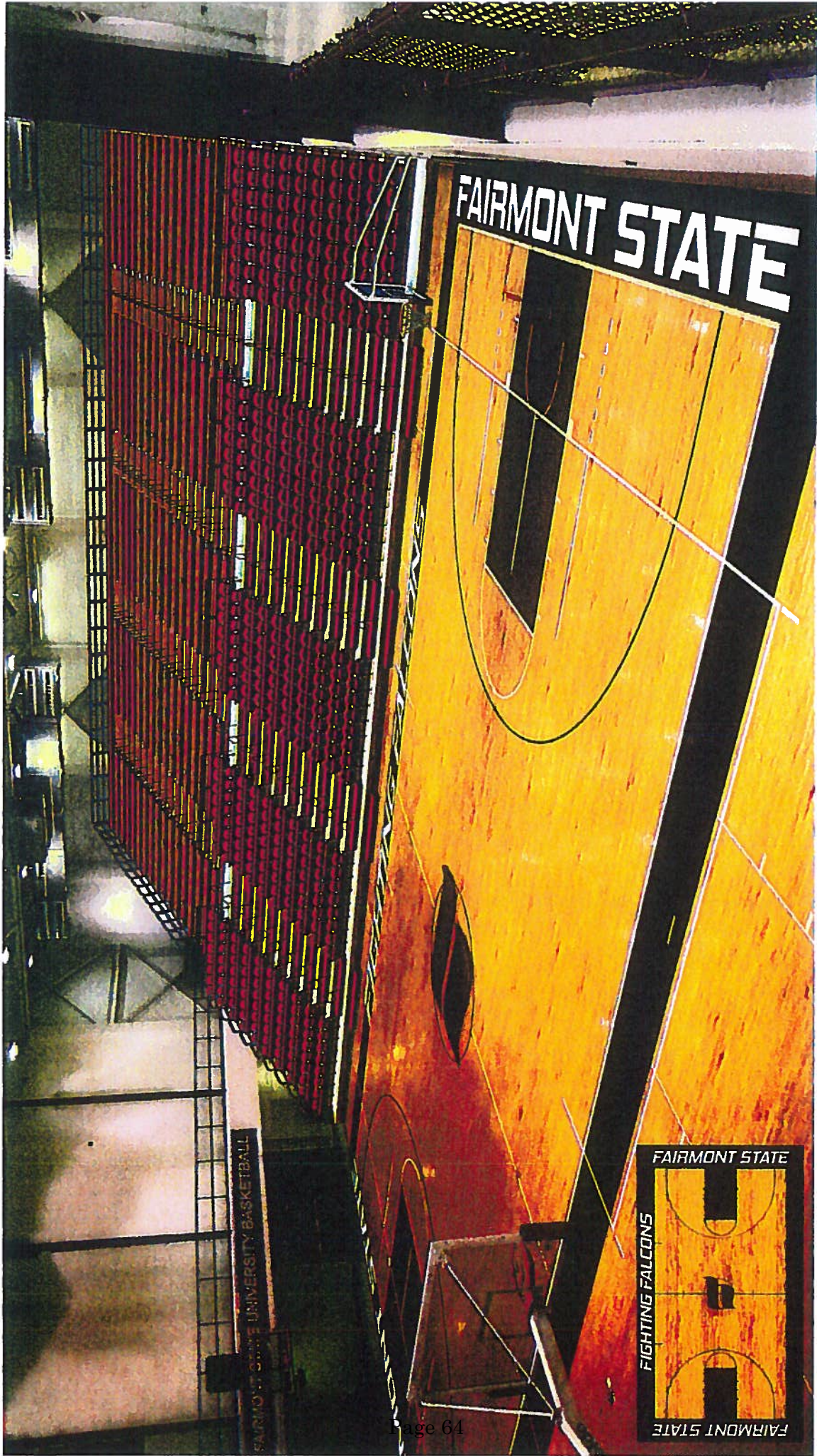
FSU Feaster Center Joe Retton Arena Upgrades

Project Summary

The Fairmont State Feaster Center (Joe Retton Arena) upgrades will consist of two contracts. Contract #1 will consist of demolition of all the existing bleacher systems and install of new telescoping bleachers on the 2nd floor and new telescoping stadium seating on the main floor level.

Contract #2 will consist of demolition of all the existing basketball flooring and vct on the main floor level. Once demo is complete, all new basketball flooring system and perimeter flooring to be installed. All painting, logos and graphics will be included in the installation of the new basketball floor. Along with this contract will be some upgrades to data and electrical for the new floor.







An *Acuity* Brands Company

Quoted To: Fairmont State University
 1201 Locust Ave
 Fairmont, WV 26554
 (P) 8006415678

Job Name: Fairmont State University
Quote #: 2253-13-10006-12
Quote Label: Feaster Center with nLight WIFI
Job Location: West Virginia
Issue Date: 10/14/2013
Bid Date: 1/18/2013

Quoted By: Samuel Deal
 304-757-5480
 Matt.Deal@HoloPhane.com

Unit \$ Ext \$

Type Qty Catalog #
COURT 32 PHZ36L 5K AS P G M NSP5D NPS80WIFI RFD158156

LEAD TIME STARTS WHEN ORDER IS RECEIVEDTwin Phuzion (PHZT): Twin Arm - Gray Finish, 18,000 Lumens Per Luminaire, 5000K CCT, Auto-Sensing (120-277V), Pendant, Gray, Medium, BOTH UNITS ARE WIFI READY, NSP5D, NPS80WIFI, NO SENSORS.

PERIMETER 16 PHZ 24L 5K AS P G M NSP5D NPS80WIFI RFD158157

LEAD TIME STARTS WHEN ORDER IS RECEIVEDPhuzion LED High Bay (PHZ): PHZ, 24,000 Lumens, 5000K CCT, Auto-Sensing (120-277V), Pendant, Gray, Medium, WIFI READY, NPS5D, NPS80WIFI, NO SENSOR.

BLEACHERS 32 PHZ 18L 5K AS P G W NSP5D NPS80WIFI RFD158158

LEAD TIME STARTS WHEN ORDER IS RECEIVEDPhuzion LED High Bay (PHZ): PHZ, 18,000 Lumens, 5000K CCT, Auto-Sensing (120-277V), Pendant, Gray, Wide, NSP5D, NPS80WIFI, WIFI READ FIXTURE NO SENSOR.

1 NGWY2
 nLight Gateway
1 NSTARTUP
 nLight startup field service day

Estimated Lead Time: 10-12 weeks

Grand Total: \$107,685.00

Notes

* BUDGETARY DISTRIBUTOR COST! MUST BE QUOTED BY AN AUTHORIZED HOLOPHANE DISTRIBUTOR!!

Terms

HOLOPHANE: This quote is valid for 90 calendar days from date of quote. Shipment lead times begin the day after the order is released and are based on working days only. Shipments are FOB Shipping Point on all orders. HoloPhane shall pay freight on orders of \$3,000 or more (\$750 for replacement ballast kits) to all points in the continental United States and Canada. Upon release of your order, poles and non-standard material cannot be cancelled or returned. Items with "Hold" status have not been allocated any labor, material, or scheduled production time. The lead time to shipment will begin when HoloPhane receives your clarification or approval to release your purchase order item(s) from "Hold" status. Prices in this acknowledgement are firm for release within a period of six months from the date of order. At the end of six months, HoloPhane, at its option, shall either increase prices by 3% or renegotiate pricing. Thereafter, escalation of 1-1/2% per three month period will be added. In the event of an extraordinary change in raw material costs, HoloPhane reserves the right to renegotiate pricing. Pricing will be reevaluated and confirmed upon receipt of your clarification or approval to release the purchase order item(s) from "Hold" status.

STATE ELECTRIC
SUPPLY CO.
 CUSTOMER FOCUSED, QUALITY DRIVEN
Lighting Upgrade Worksheet

Prepared for: Fairmont State University State: WV Prepared by: Matt Deal - Tony Paul
 City: Fairmont Phone #: 304-941-3890
 kWh rate: \$ 0.10

Area/Space:	Feaster Center	Feaster Center	Feaster Center	Feaster Center	Feaster Center
Description of existing fixture:	Court Lights	Perimeter	Bleachers		
Existing fixture wattage:	460	460	460		
Existing quantity:	32	16	32		
Description of new fixture:	Phuzion 36L Medium	Phuzion 24L Medium	Phuzion 18L Wide		
New fixture wattage:	240	156	120		
New quantity:	32	16	32		
Annual operating hours:	6,570	6,570	6,570		
No. fixtures with sensor/control:	32	16	32		
KW controlled by sensor/control:	7.68	2.50	3.84		
Sensor/Control reduction in on-hours:	0%	0%	0%		
Sensor/Control cost energy savings:	\$ -	\$ -	\$ -		
KW saved:	14.72	7.36	14.72		
kWh saved:	46252.80	31956.48	71481.60		
Annual savings:	\$ 4,625.28	\$ 3,195.65	\$ 7,148.16		
Total Annual kWh saved	149,691	149,691	149,691		
Total Annual Energy Cost Savings	14,969.09	14,969.09	14,969.09		
Total Annual Labor Cost Savings	2,000.00	2,000.00	2,000.00		
Annual Material Cost Savings	5,000.00	5,000.00	5,000.00		
Total Material Cost	107,685.00	107,685.00	107,685.00		
Total Labor Cost	-	-	-		
Utility Incentives	7,484.00	7,484.00	7,484.00		
Other Incentives	-	-	-		
Payback (years):	4.56	4.56	4.56		
Payback (months):	54.73	54.73	54.73		

Equivalent tons CO₂ removed: 119
 Equivalent to CO₂ emissions from the electricity used by 15 homes for one year.
 Equivalent greenhouse gas emissions from 20 passenger cars per year.

www.stateelectric.com

Tab 6

Fairmont State University
Board of Governors
April 17, 2014

ITEM: Establishment of an Employee Severance Plan

COMMITTEE: Committee of the Whole

RECOMMENDED RESOLUTION: Resolved, That the Fairmont State University Board of Governors approve the offering of an Employee Severance Plan to employees eligible on a basis of service years and age. The Plan will be implemented between July and September 2014.

Because the Plan may not be implemented before the legislative Joint Committee on Pensions and Retirement has given its approval, and because the Committee is anticipated to require minor changes to the Plan (though not to its intent or substance), it is requested that the Board waive further review and accept the Plan as amended should the Committee make changes that are minor. Committee changes that substantially alter the Plan's intent or terms, however, will be returned to the Board for its review.

The plan is recommended to be funded by Education and General (E&G) Fund reserves with a plan to reimburse the E&G reserves over a three-year period. It is expected that the plan will cost approximately \$2,200,000 and will generate approximately \$770,000 in salary and benefit savings annually. Further it is the intent of the Board of Governors to encumber the savings generated from the savings annually and repay the E&G reserves within a three (3) year period.

STAFF MEMBER: Cindy Curry, Assistant Vice President for Human Resources
Rick Porto, Vice President for Administrative & Fiscal Affairs

BACKGROUND: West Virginia State Code § 18B-1-1d permits a Higher Education institution to offer a severance plan for employees to help meet continuing programmatic needs and circumstances. The University is looking forward in offering a severance plan for employees that met certain service and age requirements that will save the University

costs in employee salaries and also allow for streamlining of organizations, schools/colleges and programs. Approval for such a Plan must be also be granted by the legislative Joint Committee on Pensions and Retirement, making an absolute date for the implementation of the Plan uncertain at this time, however; we are hopeful to be able to implement this severance plan this fall 2014 calendar year.

The plan's offering (copy attached) offers to the eligible employee one full year of base pay salary paid over a two year period from the start of the employee's retirement date.

The plan is expected to cost approximately \$2,200,000 and it is recommended that Education and General Fund reserves are used to fund this offering. It is also recommended that the Board encumber the salary and benefit savings generated from this offering to repay the E&G reserves over a three year period. Also additional budget savings that will allow for quicker repayment to reserves will be identified.

Please see the attached documentation showing employees who have indicated interest in this plan. This is a non-binding intent at this time. Once the Legislative Joint Committee on pensions and retirement approve this plan, we will ask all eligible employees to sign official letters of intent and at that time we will finalize the costs of the plan and re-calculate the repayment plan to the reserves.



Faculty/Staff Severance Plan

INTRODUCTION

The Faculty/Staff Severance Plan has been designed to help meet continuing programmatic needs and circumstances, while providing an opportunity for eligible faculty/staff members to participate in the Plan during a specified, finite period.

Authority for such plans resides in West Virginia State Code § 18B-1-1d. Severance payments do not imply an employment relationship between the University and the severed faculty/staff member; to participate, an employee must resign or retire.

Participation in the Plan is totally voluntary, and no eligible faculty/staff member shall be required to participate or discriminated against in any way or by any means if s/he elects not to participate in the Plan.

The entire cost of the Plan shall be borne by Fairmont State University.

SECTION 1—DEFINITIONS

- 1.1 **“Plan”** shall mean the Fairmont State University Faculty/Staff Severance Plan as described in the document.
- 1.2 **“Participant”** shall be any full-time (as defined by State Code §5-5-1) faculty/staff employee entering into the Plan.
- 1.3 **“Eligible Participants”** shall be those faculty and staff as defined in Section 2 following.
- 1.4 **“Faculty/Staff Member”** shall mean a full-time employee whose appointment provides the expectation of continuing employment. For purposes of this Plan, a “staff member” is an employee who is fulltime and benefits-eligible (as defined by State Code §5-5-1) and considered a “regular” classified, non-classified or FEAP employee.
- 1.5 **“Intention to Enter Plan Period”** shall mean the 15-day period from July 1 through July 16, 2014, as designated by the President, during which eligible faculty or staff (who have earlier indicated interest in participating in the plan through formal channels) may submit an Intention to Enter Plan form, which is binding only insofar as the employee has 45 calendar days from the date of signing to revoke the agreement in writing. Immediately following this period is the Election Window Period (see Section 1.6) during which the employee is to sign the Participation Contract. After the expiration of the Intention to Enter Plan period, there will be no further elections accepted and no retroactive considerations.
- 1.6 **“Election Window Period”** shall mean the 30-day period following the Intention to Enter Plan Period, as designated by the President, during which eligible faculty or staff may sign a participation contract as defined in Section 1.10. After the expiration of the Election Window Period, there will be no further elections accepted and no retroactive considerations.
- 1.7 **“Plan Payment Period”** shall mean the 24-month period from the Participant’s Plan entry date.

- 1.8 **“Plan Entry Date”** shall mean any date from August 16, 2014-December 31 2014, as established by the President (depending upon timely receipt of all necessary approvals of the Plan), the date upon which the faculty/staff member enters into the severance benefit Plan, unless a subsequent date is approved for an individual by the President, who retains the discretion to delay individual Plan Entry Dates.
- 1.9 **“Years of Service”** shall mean West Virginia state service during which the faculty/staff member was benefits-eligible and actually and actively contributing into a West Virginia state retirement Plan, or in the case of Extension Services (if applicable), the federal CSRS Plan. Service years are annual-increment years, per calculation on the WV Division of Personnel formula. Unpaid leaves of absences are not included as eligible service time. Military service performed between September 16, 1940, and July 1, 1973, can be credited if such service does not exceed 25% of a participant’s total service. (For every four ((4)) years of West Virginia state service, one year of military service is allowed.) The maximum military service credit cannot exceed ten (10) years. The military discharge form DD214 shall be used to verify military service.
- 1.10 **“Participant Contract”** shall mean the written contract signed by the faculty/staff member during the “Election Window Period,” accepting all of the terms, conditions and limitations contained in the Plan, including the provisions that his/her election to enter the Plan is **irrevocable** after ten (10) calendar days from the Participant’s signed execution date of the Participant Contract; and that the participant waives certain rights of re-employment with the University as stated in Section 5.7.
- 1.11 **“Base Salary”** shall mean the fiscal year contract salary in effect the day immediately preceding the faculty/staff member’s Plan entry date. The base salary excludes additional pay associated with administrative duties, summer supplements and overloads, awards, research incentives, externally funded supplements, other one-time supplements, overtime and annual increment payments. Severance payments do not imply an employment relationship between the University and the severed faculty/staff member.
- 1.12 **“Severance Plan Payment”** is the amount of money payable to a Plan Participant and is based on years of service explained in Section 1.9 and a percentage of his/her existing base salary at the time of entry into the Plan. (See Appendices.) The Plan payment period provides for semi-monthly installments until January 1, 2015, when it is anticipated that the State will move to biweekly installments. [A change to a biweekly pay (every other Friday) is anticipated for January 2015, but the law has not been changed as of the creation date of the Plan.] In any case, payments will be according to the State Auditor’s pay practices and schedule in place at the time of the scheduled payment(s).
- 1.13 **“Plan Year”** shall mean the 12-month period beginning with the Participant’s Plan Entry Date, and the anniversary of this Date the second Plan year.

SECTION 2—ELIGIBILITY TO APPLY FOR PARTICIPATION

- 2.1 The University intends to offer the Plan to eligible employees in a “phased” or “tiered” approach with the criteria of sound fiscal management of the University, utilization of instructional resources and impact on the instructional mission of the institution. The University will exercise the right to limit the number of people participating in the Plan, depending upon interest in it. Participation will be based on seniority. Those individuals meeting the requirements of Tier I eligibility criteria will receive first consideration. The extension of the Plan to those interested employees who meet the eligibility requirements of Tier II will be determined by the University after Tier I participation has been determined and will be based on the aforementioned criteria. Nothing in this Section shall obligate the University to offer the Plan to any employee outside of or who does not meet Tier I

eligibility criteria. Employees must terminate their employment with the University to participate in the Plan, either by resignation or by retirement.

- 2.2 Each faculty or staff member shall be eligible to apply for participation in the Plan by meeting each aspect of the following, on or before his/her selected Plan entry date:

PHASE I ELIGIBILITY (TIER 1): At least twenty-five (25) years of West Virginia state benefit-eligible service AND any combination of age, for a total of 85 years or greater.

PHASE II ELIGIBILITY (TIER 2): At least fifteen (15) years of West Virginia state benefit-eligible service AND any combination of age, for a total of 80 years or greater.

- 2.3 The Human Resources Office shall serve as the administrator of the Plan to disseminate information about the Plan, to determine faculty/staff eligibility and to bring eligible employees' applications to the President for consideration; and to coordinate communications and processing of approvals.
- 2.4 Eligible employees with accrued sick leave or service credit may use that time/credit to pay for PEIA health insurance premiums. The employee must be eligible for retirement, officially retire, and have such accrued leave/service credit on balance and available.
- 2.5 An employee's participation in the Plan does not prevent or preclude the employee from applying for or using those benefits which s/he has accrued and/or is entitled to (retirement, Social Security, service/sick leave credits to pay health insurance premiums, e.g.), so long as the employee meets the eligibility requirements to use or access those benefits.
- 2.6 Employees with no service credit/sick leave accruals may continue their PEIA coverage by paying the full cost under COBRA. This coverage will begin immediately upon entry into the Plan and end with appropriate COBRA timeframes.

SECTION 3—ACCEPTANCE/APPROVAL BY THE PRESIDENT

- 3.1 Upon proof of eligibility, the applicant's request for acceptance into the Plan shall be presented to Human Resources for consideration by the President.
- 3.2 If the President finds that acceptance of an applicant into the Plan would impede programmatic changes compelling the offering of the Plan, she may, at her discretion, reject an applicant's request for admission into the Plan if she determines that the denial is in the best interests of the institution.
- 3.3 Approval by the President occurs when the President signs the requesting employee's completed Participation Agreement and returns it to Human Resources for further recording and processing. Nothing in this Plan shall be interpreted as vesting any right or entitlement to participation in the Plan until such acceptance and approval by the President.
- 3.4 The Institution reserves the right to set a limit on the number of faculty/staff who are approved to participate in the Plan. The President, in her sole discretion, determines the eligible interested employees who may participate. If the entry of certain eligible employees into the Plan would cause undue disruption to the operational needs of the University, the President may restrict participation in the Plan to a defined number of employees or to certain job statuses of departments or employees only; and in any other way that she deems necessary she shall maintain the operational needs of the University.

SECTION 4—PLAN ENTRY DATE

- 4.1 The Plan Entry Date for a faculty/staff member meeting the eligibility requirements of either Tier I or Tier II shall be between August 16 and December 31, 2014, at the President's discretion, the date dependent upon all appropriate and required approvals. The faculty/staff member must be actively employed on a fulltime basis up until his/her Plan Entry Date (which includes all types of paid employment such as annual or sick leave, but not unpaid leaves such as personal leave without pay, e.g.) The employee must resign or retire to be enrolled in the Plan. Faculty employees paid for 9 months over 12 months will have the balance of their escrowed benefits, such as health care premiums, paid out to them upon their termination. All approved Participants will need to have made their own health care plan and/or Medicare arrangements to begin effective upon their Plan Entry Dates.
- 4.2 Entry into the Plan may take effect no earlier than August 16, 2014, and no later than December 31, 2014.
- 4.3 A participation contract must be signed by the employee and submitted to the appropriate administrator during the "Election Window Period." The President's approval may then occur as indicated in Section 3. Ten (10) working days after s/he submits the signed participation contract to the appropriate administrator, the eligible faculty/staff member's election to enter the Plan will be irrevocable and final except as provided by Section 11.2.

SECTION 5—FORM, DURATION AND AMOUNT OF FACULTY/STAFF SEVERANCE PLAN PAYMENT

- 5.1 The Faculty/Staff Severance Plan payment schedule is displayed in Table 1.
- 5.2 Installments will be paid out via State Payroll on the same schedule as the then-controlling State payroll schedule.
- 5.3 The last installment of the Severance Plan payments payable to a Participant will end the eligible employee's participation in the Plan, and no further payments are implied or promised.
- 5.4 A Participant's Severance Plan payment will not be reduced or offset due to a receipt of any other incomes, pensions, annuities, Social Security benefits or other payments from any source. The University, however, offers no opinion or guidance on whether an employee's eligibility for other benefits, pensions or annuities may be affected by participation in the plan. The employee is responsible for seeking this guidance.
- 5.5 A Participant in the Severance Plan will not have retirement system contributions made and will not accrue retirement service credits during the two-year Plan Payment Period.
- 5.6 In the event of the death of the Participant during the Plan payment period, the present value of the remaining unpaid payments will be paid to the Participant's designated beneficiary as a discounted lump sum. The present value rate will be determined by the 30-year Treasury Bond rate, which is the ask yield* as reported in *The Wall Street Journal* on June 1, 2014. (*Yields are calculated on the asked quotation.)
- 5.7 Per § 18B-1-1d(f) , a participant in the Plan "...shall be ineligible for reemployment by the institutions during or after the negotiated period of his or her incentive concludes, including contract employment in excess of five thousand dollars per fiscal year."

SECTION 6—OTHER PROGRAMS/PRIVILEGES

- 6.1 Participants are eligible for the same programs/privileges made available to retirees.

6.2 Examples:

- Library privileges
- Admission to plays and other institutional events and programs
- Bookstore
- Recreation Center, having paid current appropriate fees

SECTION 7—VESTING IN SEVERANCE PLAN

7.1 A Participant shall become fully vested in the Severance Plan at 12:01 a.m. on the last day prior to his/her Plan entry date.

SECTION 8—ADMINISTRATION OF SEVERANCE PLAN

8.1 The Plan shall be administered by the institution. Final decisions on faculty/staff applicant approvals shall be made solely by the President, who has delegated communications, coordination and administration of the Plan to the Human Resources Office and the AVP for Human Resources.

SECTION 9—FUNDING

9.1 All faculty/staff Severance Plan payments shall be made by the institution in accordance with Plan provisions.

SECTION 10—AMENDMENTS/CHANGES

10.1 The Plan may be amended from time to time during its implementation and payout periods; provided, however, that no such amendment, alteration or revision shall affect rights already vested in accordance with the terms of this Plan.

SECTION 11—GOVERNING LAW

11.1 The Plan shall be governed by the laws of the State of West Virginia and the United States of America.

11.2 If any provision of this Plan is determined to be unlawful, that provision shall be severed and the remainder of the Plan shall continue in force; provided, however, the total value of all benefits to the Participant will not be reduced in any case. If such changes occur prior to the Participant's entry date, the Participant may, at his/her discretion, choose to revoke his/her participation contract without prejudice.

SECTION 13—TAX CONSEQUENCES

13.1 For purposes of withholding and reporting taxes, the institution will treat severance payment as wages, paid through State payroll. They will be reported on form W-2 and will be subject to withholding of federal and state income taxes and FICA (Social Security) and Medicare taxes.

13.2 As the institution does not give tax or financial advice, it is recommended that each faculty/staff member who is considering participating in the Plan discuss the consequences of participation with his/her tax advisor, legal counsel and/or financial planner/advisor. In particular, any faculty/staff member who is eligible for Social Security benefits should discuss with his/her advisor at his/her local

Social Security Office whether payments under this program are counted as earnings which could affect the payment of Social Security benefits to the Participant.

SECTION 14—REPORTING

Fairmont State University will report on a quarterly basis to the West Virginia Higher Education Policy Commission (HEPC) and the Joint Legislative Committee on Pensions and Retirement the results of the implementation of the Severance Plan. At a minimum, the following will be provided to HEPC:

- 1) A listing of the faculty and staff Participants in the Plan, including their base salaries.
- 2) The severance payment attributed to each of the participating positions/incumbents.
- 3) The Plan implementation date for each of the Participants.
- 4) Replacement status, and cost where applicable, for each of the positions.

TABLE 1

FAIRMONT STATE UNIVERSITY

**SEVERANCE PAYMENT CHART BY YEARS OF SERVICE
(24 MONTH PAYOUT)**

Participant's Eligible Years of Service*	% of Fiscal Year Ending Base Salary** Paid Out Over Two-Year Period (52 Total Installments)
15	60
16	64
17	68
18	72
19	76
20	80
21	84
22	88
23	92
24	96
25 and Over	100

* Partial years of service are not applicable. Years of service are ANNUAL INCREMENT years of service as calculated per the WV Division of Personnel formula.

**Does not include any overload pay, supplements, stipends, e.g. Base salary only.

Tier 1 employees: Minimum of 25 years of eligible service + age to total 85 or more

Tier 2 Employees: Minimum of 15 years of eligible service + age to total 80 or more

*Partial years of service are not applicable. Years of service are ANNUAL INCREMENT years of service as calculated per the WV Division of Personnel formula, as of June 30 of each fiscal year. (For faculty, a full nine months is equal to one increment year. Years of fewer than nine months' service do not count.)

The severance plan is a seniority plan.

Tab 7

**Fairmont State University
Board of Governors
Meeting of April 17, 2014**

ITEM: Approval of the funding for the Faculty and Staff Severance Plan and the Athletic Department Gym Floor and Bleacher project

RECOMMENDED RESOLUTION: Approve the funding of the Faculty and Staff Severance Plan and the Athletic Department Gym Floor and Bleacher project from the Education and General (E&G) Operating Reserves. The advance for the Faculty and Staff Severance Plan will be repaid within three years by the savings achieved through lower employee labor costs and other savings initiatives. The advance for the Athletic Department Gym Floor and Bleacher project will be repaid by fundraising initiatives.

STAFF MEMBER: Tim McNeely and Rick Porto

BACKGROUND: The Athletic Department's fundraising initiatives for the gym floor and bleacher project is in progress and commitments toward this project are substantial. It is estimated that with continued fundraising efforts, the reserve could be repaid in five years.

The projections to repay the reserve for funding the Faculty and Staff Severance Plan, is estimated to occur in less than three years.

In order to track repayment to reserve separate funds will be established to track all expenditures for this borrowing and until the negative cash balance for these separate funds is brought to a zero cash balance, the repayment will continue to be due.

Tab 8

Item: 2014 – 2015 Tuition and Fee, Room and Board Fee Approval.

Committee: Committee of the Whole

Recommended Resolution: Approval of a \$241.00 increase (per semester) for resident undergraduate tuition and fees, additional college specific fees to cover the cost of higher cost programs, approximately five percent (5%) increase for resident life beds and apartment rents, approximately three percent (3%) increase for meal plans, and to increase certain special fees listed in background below.

Staff Member: Rick Porto

Background: **Education and General Fees:**

In review during the 2014 budget process, the Budget Committee, the President's Council, and the President, are recommending the following tuition and fee increases:

- \$241.00 per semester for undergraduate resident students.
- \$509.00 per semester for undergraduate non-resident students.
- \$202.00 per semester for graduate resident students.
- \$444.00 per semester for graduate non-resident students.

Our Education and General (E&G) budget plan developed for fiscal year 2015, while projected to have a deficit condition, has some one-time expenses included in it that will not occur in FY 2016. This budget plan for the E&G Fund for FY 2015 will be presented in the May board meeting. The 2015 budget includes a modest pay raise (\$504.00) to all full-time employees (partially funded with new appropriations). Full-time Classified staff will receive either the \$504.00 or the step increase (whichever is greater). Faculty promotions and increment pay increases for years of service are also included in the budget that will be presented at the May meeting for approval.

The factors taken into consideration during the budget planning process that resulted in making this recommendation to the board are:

1. The average increase in tuition and fee in the past four years was 3.08%.
2. The State's overall budget condition is requiring a reduction to our state appropriations by 3.75%.

3. Continuing year two of the Athletic Master Plan will require increased fees to support this plan. This plan was approved by the Board of Governors at the June 2013 meeting.

In addition to the across the board fee increase described above for the general undergraduate and graduate resident and non-resident students, the University administration is recommending approval for college specific fees for the School of Nursing, School of Business, and the Masters of Architecture program. These college specific fees, similar to those assessed at WVU and West Liberty in our region and Marshall University in southern West Virginia, are needed to support the high costs of these programs.

The college specific fees being recommended to the board are:

Undergraduate School of Business	\$150 per semester
Undergraduate School of Nursing	\$250 per semester
Graduate Masters of Architecture	\$400 per semester

Please find attached to fee planning schedule the justifications for each college specific fee request.

Room Rates:

Due to a need to renovate and improve on our existing and older housing facilities, we are recommending approximately a five percent (5%) increase be approved to continue the approved twenty (20) year Housing Master Plan. This fee increase along with other actions is required to build housing fund reserves in support of future bonding for housing capital projects.

Meal Plans:

Due to increase costs in food and to follow the approved Falcon Center Master Plan goals, we are requesting approximately a three percent (3%) increase in meal plan rates.

Special Fees:

Increases to special fees and charges requested are:

- The Baccalaureate Enhancement Fee (per credit hour) will increase by:
 - \$4.00 for undergraduate resident students
 - \$10.00 for undergraduate non-resident students
- Graduate Enhancement Fee (per credit hour) will increase by:
 - \$2.00 for undergraduate resident students

- \$6.00 for undergraduate non-resident students
- E-learning Course Fee (per 3 hour course) will increase by \$75.00 to help with the costs of delivery of on-line courses.

Please see attached Fee Planning Schedules we are required to submit to the Higher Education Policy Commission following this approval.

Approval by the Board of Governors of a tuition and fee increase above five (5%) percent requires us to submit additional information addressing the following areas:

- Continued achievement of benchmarks in our institutional compact.
 - The West Virginia Higher Education Policy Commission approved Fairmont State University's institutional compact update submitted in November 2013.
- Institutional pursuit of the state-wide compact for post-secondary education.
 - The West Virginia Higher Education Policy Commission indicated that Fairmont State University's 2013 update of their institutional compact represented a comprehensive summary and assessment of the institutions five year progress in addressing the five broad areas of focus of charting the future 2007-2012.
- The financial effect of the increase as measured by the relative per-capita income of 75 percent of its in-state student population.
 - Fairmont State University's in-state student average per capita income is \$22,819. The weighted average is \$22,544, and the West Virginia per capita income is \$22,482. These measurements indicate that our tuition and fee costs should be an average of our in-state four year state institutions. The attached fee charts showing projected fee structures for 2014-2015 year for all state four year institutions indicate we are close to the average projected annual in-state tuition and fee value without college fees, and are below the average where college fees are assessed.
- Institutional and state funding per full-time equivalent student places Fairmont State University at \$7,248 per student in 2013 compared to the other four year state colleges and universities we rank 8th overall as listed below:

1. WVU Institute of Technology	\$16,461
2. WVU Main	\$15,040
3. WV State University	\$10,360
4. Marshall	\$10,262
5. West Liberty	\$ 8,575
6. Glenville	\$ 8,538
7. Shepherd	\$ 7,625
8. Fairmont State	\$ 7,248
9. Potomac State	\$ 6,914
10. Concord	\$ 6,368
11. Bluefield	\$ 6,022

Please find attached our projection of our 2015 tuition and fees (inclusive of college specific fees) meal plans, and rents compared to the other University and Four-Year Institutions if they increase their fees by 5%, (meal plans 2% and rents 3%, respectively) over their current values.

**Fee Planning Schedule- Per Semester
Academic Year 2014-15**

Fairmont State University

Institution:

Student Institutional Level:

Undergraduate
(Community College, Undergraduate, Graduate, Health Professions)

	Resident 2011-12	Resident 2012-13	Resident 2013-14	Resident 2014-15	Increase (Decrease)	Non- Resident 2011-12	Non- Resident 2012-13	Non- Resident 2013-14	Non- Resident 2014-15	Increase (Decrease)	Estimated Revenue 2013-14	Estimated Revenue Increase 2014-15	Estimated Number of Students 2014-15	Estimated Revenue 2014-15
I. Regular Fees Charged to All Students	\$1,851	\$1,851	\$2,003	\$2,148	\$145	\$4,108	\$4,108	\$4,540	\$4,953	\$413	\$16,344,642	\$1,258,400	3,591	\$17,603,042
a. Tuition and Required Education and General Fees	\$1,851	\$1,851	\$2,003	\$2,148	\$145	\$4,108	\$4,108	\$4,540	\$4,953	\$413	\$16,344,642	\$1,258,400	3,591	\$17,603,042
College-Specific Educational and General School of Nursing				\$250	\$250				\$250	\$250	\$0	\$50,000	200	\$50,000
School of Business				\$150	\$150				\$150	\$150	\$0	\$30,000	200	\$30,000
b. Required Educational and General Capital Fees	\$205	\$205	\$205	\$205	\$0	\$800	\$800	\$800	\$800	\$0	\$1,937,070	\$0	3,591	\$1,937,070
i. System E&G Capital Fees	\$205	\$205	\$205	\$205	\$0	\$800	\$800	\$800	\$800	\$0	\$1,937,070	\$0	3,591	\$1,937,070
ii. Special Institutional E&G Capital Fees	\$85	\$85	\$85	\$85	\$0	\$185	\$185	\$185	\$185	\$0	\$687,570	\$0	3,591	\$687,570
c. Auxiliary and Auxiliary Capital Fees	\$364	\$364	\$412	\$460	\$48	\$364	\$364	\$412	\$460	\$48	\$2,743,096	\$169,792	3,329	\$2,912,888
i. Standard Auxiliary Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0	\$0
ii. Mandatory Auxiliary Fees	\$110	\$110	\$110	\$110	\$0	\$110	\$110	\$110	\$110	\$0	\$732,380	\$0	3,329	\$732,380
iii. Auxiliary Capital Fee	\$110	\$110	\$110	\$110	\$0	\$110	\$110	\$110	\$110	\$0	\$732,380	\$0	3,329	\$732,380
Sub-Total	\$2,615	\$2,615	\$2,815	\$3,008	\$193	\$5,567	\$5,567	\$6,047	\$6,508	\$461	\$304,871	\$150,864	3,143	\$455,735
Regular Nursing Business	\$2,615	\$2,615	\$2,815	\$3,008	\$193	\$5,567	\$5,567	\$6,047	\$6,508	\$461	\$304,871	\$150,864	3,143	\$455,735
d. Special Equity Fee	\$48	\$48	\$97	\$145	\$48	\$48	\$48	\$97	\$145	\$48	\$304,871	\$150,864	3,143	\$455,735
Total Student Fee Request	\$2,663	\$2,663	\$2,912	\$3,153	\$241	\$5,615	\$5,615	\$6,144	\$6,653	\$509	\$22,444,758	\$1,498,192	0	\$23,942,950
Regular Nursing Business	\$2,663	\$2,663	\$2,912	\$3,153	\$241	\$5,615	\$5,615	\$6,144	\$6,653	\$509	\$22,444,758	\$1,498,192	0	\$23,942,950
Percentage of Increase Requested Over Previous Year														
Regular					8.28%				NEW	8.28%				
Nursing					16.86%				NEW	16.86%				
Business					13.43%				NEW	13.43%				
<i>Percentage increase without equity increase - Nursing</i>					6.86%				NEW	6.86%				
<i>Percentage increase without equity increase - Business</i>					13.60%				NEW	13.60%				
<i>Percentage increase without equity increase - Business</i>					10.86%				NEW	10.86%				

* Fairmont State University does not charge a Metro Fee

Program Tuition Proposal

The School of Nursing and Allied Health Administration is proposing a new program-based differential tuition be assessed each semester on all nursing majors: RN-BSN, LPN-ASN and ASN students. In summary, this proposed program tuition would be used to supplement the operating expenses of the School of Nursing in order to maintain and replace simulators and simulator technology and support adjunct nursing faculty salaries to achieve a more competitive level of compensation in order to recruit and retain quality nursing adjunct faculty; add two (2) adjunct faculty lines to allow for offering every BSN course online every semester starting fall 2014; and add two (2) adjunct lines to the ASN program in order to offer every course every semester starting fall 2015.

The School of Nursing is proposing a program fee of \$250 per student per semester, prorated based on credit hours. The School of Nursing projects this tuition would generate approximately \$135,000 per academic year from the roughly 300 students currently enrolled. Even though this fee would not totally cover the cost for the simulators or adjuncts, it would provide support to the School of Nursing's budget for funding of these critical needs.

Estimated differential tuition revenue	\$135,000
Costs associated with Simulators (<i>average annual cost</i>)	\$117,200
Increase in Adjunct budget	8,000
Additional Adjunct Faculty needed	32,000
Total Expenses	\$157,200

For comparison purposes, please refer to the table below.

Student cost for nursing programs per semester as published on the schools' websites. The cost includes school tuition, program tuition, and special laboratory fees. Our total program fees are the lowest of the nursing programs on the list.

School	Tuition	Program Fee	Nursing Lab Fee to cover the cost of supplies & equipment	Total Nursing Fees	Total program Cost
FSU	\$2912		\$72-\$120 per semester for ASN students \$48 and \$60 for RN-BSN	\$72-\$120 \$48-\$60	\$3,149-\$3,197 ASN \$2,960-\$2,972-RN-BSN
CTC Schools					
WVU-P	\$1,356 – ASN	\$200	\$125-165 per class	\$325-\$365	\$1,896- \$1,936
WVNCC	\$1,200- ASN	\$40	\$50	\$340	\$1, 540
KVCTC	\$3,560 College tuition and fees	\$113	\$40	\$153	\$3,713

Bluefield State	\$2,782	\$450 ASN and RN-BSN (Fall-Spring) In addition LPN-ASN charged \$500 for summer session	\$25 per cr hr- BSN (\$75-\$300 per sem)	\$450 for ASN student Fall/spring \$500 for summer \$300 BSN	\$3,232 ASN \$3,282 summer \$3,532 RN-BSN
Blue Ridge	\$2,782		\$225-\$300	\$225-\$300	\$\$3,007-\$3,082
State BSN Schools					
Shepherd	\$3,128		\$225	\$225	\$3,353
WVU	\$3,432 Health Sciences	\$250-300		\$225-\$300	\$3,682-\$3,732
Marshall	\$3,108	\$150	\$100	\$250	\$3,358
Private Schools					
WVWC	\$12,825		\$50-447 per course (2-3 courses per semester)	\$200-\$894	\$13,025-\$13,719
D&E	\$13,000		\$330 per semester	\$330	\$13,330
A-B	\$11,265		None listed		\$11,265

Rationale – Cost of Simulators

We utilize the simulation lab experiences in every clinical nursing course for the ASN students and for two of the RN-BSN courses. We currently have three adult, one child, one infant and one newborn high fidelity simulators. Our oldest simulator, METIman, is now five years old. The life expectancy of a simulator is five to seven years. We are at the crucial juncture of having to replace our simulators and the supporting technology in the immediate future. We were fortunate to have received grant funding to purchase the simulators, the technology and to equip the debriefing room; however, even though we have written several grant proposals to enhance our simulations labs, none have been funded. We also have not had in place a contingency plan to provide for the replacement and upgrade costs of the equipment and labs. Thus, this program tuition will provide funds to replace the simulators when needed and to provide a fund for ongoing upkeep. The following chart illustrates the initial cost of the simulators and supporting technology and the projected replacement cost.

	Initial Cost	Replacement Cost	Residual Value *
Simulators (5 year expected life):			
METIman (5 years old)	\$ 65,000	\$ 45,630	\$ 3,000
AdultSIM (Noel, pregnancy model, additional scenarios)	55,000	75,490	3,000
ECS Family: (4 years old)			
AdultSIM	45,000	36,085	3,000
PediaSIM	45,000	36,085	3,000
BabySIM	45,000	36,085	3,000
Peripherals (year 1 warranties, installation, training)	18,000	27,625	-
Muse Software (PNCI scenarios)	15,000	18,995	-
MetiVision (1 initially, 2 needed)	19,000	47,600	-
Miscellaneous	25,000	25,000	-
	\$ 332,000	\$ 348,595	

* Because residual value of the simulators is estimated and insignificant, it is not included in this analysis.

The following chart depicts the cost for the next five year replacement of the simulators and technology and the building of capital reserves for ongoing replacement and upgrade needs for the labs.

Projected Annual Costs	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Warranties and Maintenance	\$25,000	\$28,750	\$33,063	\$38,022	\$43,725	\$50,284
Simulator Replacement:						
METIman	45,630					0
ECS Family (3 simulators)		68,255				
AdultSIM (Noel)				0		
Peripherals	9,000	27,000		0		0
MetiVision	47,600					
Miscellaneous	10,000	10,000		0		0
Capital reserve fund *	40,000	40,000	40,000	40,000	40,000	40,000
	<u>\$177,230</u>	<u>\$174,005</u>	<u>\$73,063</u>	<u>\$78,022</u>	<u>\$83,725</u>	<u>\$90,284</u>
* Approximately \$40,000 should be set aside every year to fund replacement of the simulators at the end of their expected useful life.						
Balance in capital reserve fund	\$40,000	\$40,000	\$80,000	\$25,510	\$65,510	\$880

Our other major need is for increase in funding for adjunct faculty positions and an increase in salary for our clinical adjuncts.

Rationale – Adjunct Salaries

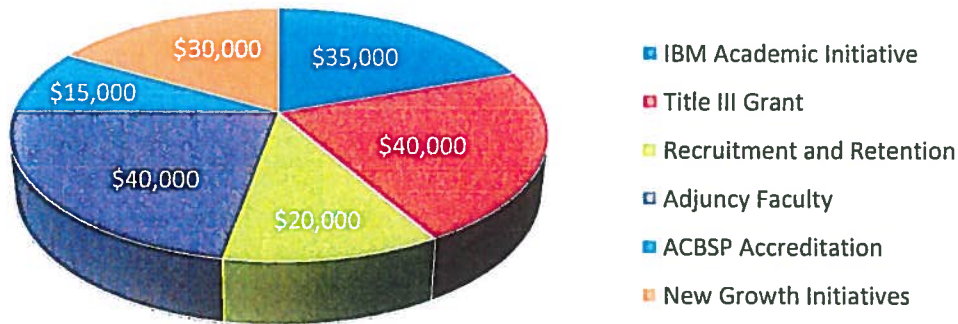
- The West Virginia Board of Registered Professional Nurses mandates that schools maintain a 1:8 faculty-student ratio in the clinical agencies. Several hospitals require a faculty-student ratio of no more than 1:4 or 1:6 depending on the level of patient acuity. The Accreditation Commission of Nursing Education mandates that schools must have the majority of their adjunct faculty prepared with a BSN and a MSN.
- We are currently paying adjuncts \$25 per hour. These are working RNs who are being paid \$30-\$40 dollars per hour plus benefits in their health care agencies. We pay the lowest salary for adjuncts of the surrounding nursing schools (Average is \$35 per hour) and we are having difficulty securing adjuncts for this reason. Thus, we need to increase adjunct pay by \$5 an hour plus fringes. We hire 15-18 adjuncts per semester in order to maintain the required faculty –student ratios. In order to increase the adjunct salaries an additional \$5 per hour, an increase of \$8,000 per semester is needed.
- The School of Nursing is expanding the RN-BSN program by offering every course every semester and offering at least one section of each course as an online option starting fall 2014. Likewise starting fall 2015 the ASN program will begin to offer every course every semester and will initiate a part-time option. These rotations will provide flexibility for our students in order to enhance retention rates. Thus, the School of Nursing must recruit and retain qualified adjunct faculty. These BSN faculties need to either have a doctorate or be enrolled in a doctoral program. Less than 1% of the nurses in the nation possess a doctorate and less than half of 1% possess a doctorate in nursing. These faculties are in very short supply and will not teach for \$25 per hour. The School of Nursing will need to add two additional adjunct faculty for the BSN program starting fall 2014 and two additional adjuncts to the ASN program starting fall 2015 at \$16,000 per semester for each program.

PROGRAM TUITION PROPOSAL

BUSINESS

The School of Business is proposing a new program-based differential tuition be assessed each semester on all undergraduate students enrolled in one of the three degree programs in the School of Business: Accounting, Business Administration, and Information Systems Management. In summary, this proposed program tuition would be used to supplement the operating expenses of the School of Business in order to support the IBM Academic Initiative, support the Title III *Strengthening Institutions* grant (the Peer Mentoring program and technology-rich learning environments), support School of Business recruitment and retention initiatives, support adjunct business faculty salaries to achieve a more competitive level of compensation in order to recruit and retain quality business adjunct faculty, partially offset the high cost of maintaining ACBSP specialized business school accreditation, and provide funding for new, growth initiatives for the School of Business.

The School of Business is proposing additional program tuition of \$150 per student per term. The School of Business projects this tuition would generate approximately \$180,000 per academic year from the roughly 600 students currently enrolled. The tuition is forecasted to be allocated as follows:



For comparison purposes, please refer to the table below. WVU charges business students an additional \$468 per semester and Marshall charges upper-level business students an additional \$245 each semester. Bluefield State College, which also has an ACBSP accredited School of Business, charges a \$100 per term business programmatic fee.

Fairmont State University		Bluefield State College (ACBSP Accredited School of Business)	
2013-14 Tuition and Fees (FT Resident, per semester)		2013-14 Tuition and Fees (FT Resident, per semester)	
Base tuition	\$2,912	Base tuition	\$2,782
Business Tuition	<u>150</u>	Business Programmatic Fee	<u>100</u>
Total Cost per Semester	<u>\$3,012</u>	Total Cost per Semester	<u>\$2,882</u>
West Virginia University		Marshall	
2013-14 Tuition and Fees (FT Resident, per semester)		2013-14 Tuition and Fees (FT Resident, per semester)	
University tuition	\$2,616	Base tuition	\$3,108
University Fees	612	Business tuition (Juniors and Seniors only)	<u>245</u>
College of B&E tuition	<u>468</u>	Total Cost per Semester	<u>\$3,353</u>
Total Cost per Semester	<u>\$3,696</u>		

RATIONALE – IBM Academic Initiative (approximately \$35,000)

- The School of Business independently supports participation in the IBM Academic Initiative. There are several reasons to continue our participation in this initiative: we are considered a “top tier” university by IBM, our program has been highlighted at national IBM conferences, and several students have started promising careers with large, Fortune 500 corporations as a result of our participation in this initiative. The placement rate for our Information Systems Management students has been at or near 100% since we began participating in this program and the starting salaries are well above average. Demand for graduates with this expertise is high. I receive emails weekly from employers seeking possible new hires.
- Additionally, our relationship with IBM to date has resulted in support (financial and otherwise) which offsets the expense for access to hardware/software, and faculty development which would otherwise have been cost prohibitive.
- Clearly, preserving our affiliation with the IBM Academic Initiative yields a good return on investment and positively impacts our recruitment and retention efforts. Examples of the expenses associated with this initiative include:
 - Expenses related to providing internship opportunities for students in the program, such as hosting career days for various corporate employers;
 - Expenses related to providing placement opportunities for students in the program, such as recruiting trips to NYC and Pittsburgh;
 - Expenses related to student and faculty travel to select IBM conferences; and
 - Costs of necessary faculty training and development in the use of IBM technologies.

RATIONALE – Title III *Strengthening Institutions* Grant (approximately \$40,000)

- The grant establishes a new standard for experiential and collaborative learning, and technology-rich learning environments in the School of Business. The LearnLab improves classroom functionality for both faculty and students by supporting frequent student collaboration and communication, allowing easy transfer of information between individuals and groups, and supporting multiple teaching and learning styles. The Peer Mentoring program, which is a key project area for the grant, is designed to improve student success and retention. However, the grant requires ongoing financial support such as:
 - A salary supplement for the Business Learning Coordinator in order to attract and retain a qualified person for this key position;
 - The cost of room renovations and remodeling to accommodate technology-rich learning environments in a building constructed in the 1920s;
 - The incidental costs of supporting the technology, i.e., cables, cords, dongles, security cables, maintenance, etc.;
 - The cost of providing a lab assistant for the LearnLab which was not accounted for in the grant, but is necessary for the security of the equipment in the LearnLab; and
 - The cost of properly training and monitoring the student Peer Mentors, which was not included in the grant.

RATIONALE – Recruitment and Retention Initiatives (approximately \$20,000)

- The School of Business independently supports various recruitment activities and retention initiatives unique to the School of Business. While enrollment on campus and in the School of Business has been declining, demand for our graduates is strong and expected to increase. Many of these activities also enable our business students to enhance their professional image in order to be “market ready” and competitive in the job market.
- According to the “*Projections of Jobs and Education Requirements Through 2018*” by the Center on Education and the Workforce at Georgetown University, the top five degrees for tomorrow’s job market are 1) Business Administration, 2) Computer Science, 3) Accounting, 4) Information Technology, and 5) Health Care Administration. Three of these degrees are housed entirely within the School of Business while the other two make use of courses offered by the School of Business.
- Examples of these initiatives include:
 - Hosting students, parents, and contributors for our annual Scholarship and Awards Celebration;
 - Producing promotional items for recruiting purposes such as videos, printed materials, and giveaways;
 - Bringing speakers with some national business prominence to campus;
 - Hosting the *Dogs with the Dean* annual School of Business tailgate (fall) and picnic (spring);
 - Providing *Finals Fuel* (free drinks and snacks) to students during finals week each semester; and
 - Holding the annual Business Etiquette Reception and Dinner.

RATIONALE – Adjunct Faculty Salaries (approximately \$40,000)

- The School of Business is seeking additional sources of funding for adjunct faculty salaries.
- According to data from the Chronicle of Higher Education’s Adjunct Project, the School of Business average compensation of about \$2,800 is below the national average of \$3,000 per three credit hour course. For comparison purposes, WVU pays between \$6,000-8,000 per business course depending upon qualifications. Our adjunct business faculty search efforts are hampered because we are not able to offer competitive salaries.
- Imminent changes to the State payroll system will soon limit the number of courses an adjunct faculty member can teach for all institutions in West Virginia. Because the number of courses will be limited, potential adjunct faculty members will logically select the courses with the highest rate of compensation. This further disadvantages our ability to recruit adjunct faculty members with our current compensation structure.
- More funding available for adjunct business faculty members would also allow the School of Business to directly address retention and degree completion issues by:
 - Offering sections of *required* courses every semester rather than on a Fall/Spring rotation basis;
 - Offering additional and varied *elective* courses every semester because the funds would enable the School to increase compensation for adjunct faculty members; and
 - Offering more sections online and/or “after hours” to increase accessibility and flexibility for non-traditional students pursuing degree-completion.

RATIONALE – Specialized Accreditation (ACBSP) (approximately \$15,000)

- The School of Business strongly believes that student recruitment and retention are affected by offering specially accredited business programs.
- The Advisory Board for the School of Business strongly recommends maintenance of specialized accreditation.
- Two members of the School of Business serve on national committees within ACBSP. As a result, their attendance at the annual national conference is required. This year the national conference is in Chicago.
- In the fall of 2015, we will be hosting the ACBSP Region 2 Fall conference which will bring campus representatives from Delaware, Maryland, Pennsylvania, and Virginia to Fairmont State University.
- The cost of maintaining specialized accreditation includes: assessment related expenses, faculty development expenses, the cost of supporting intellectual contributions by faculty, and annual accreditation and membership fees.

RATIONALE – New Growth Initiatives (approximately \$30,000)

- The rationale provided thus far generally describes current or ongoing initiatives. In contrast, the following narrative describes new, growth initiatives the School of Business is interested in pursuing if sufficient funding can be made available through this differential tuition. Some selected examples include:
 - **International student exchange** program, starting with universities in South Korea. The School of Business is uniquely positioned to pursue this program because we have a South Korean faculty member who is experienced with international student exchange and another faculty member who worked previously in Korea and maintains several professional contacts. In the initial stage, Korean business students will visit Fairmont State during the summer for a multi-week cultural experience. Net revenue from their visit should generate sufficient revenue to reduce the cost for Fairmont State students who would be interested in studying or interning in Korea. IBM-Korea is very interested in our participation with the IBM Academic Initiative. Initial seed capital from this additional source of funding would get this initiative off the ground.
 - **IBM Academic Initiative Scholarships**, primarily with Robert Morris University but also negotiating with Marist (adjacent to IBM global headquarters) and Syracuse. We are interested in providing scholarship dollars to reduce the registration cost for students interested in the online IBM-related courses offered by RMU and other universities. We cannot compete with the number and variety of IBM-related courses that are offered online by these other institutions, but our students have difficulty covering the cost of these additional courses.
 - We are in discussions regarding a **specialized Mylan track within the MBA program** developed in conjunction with Mylan and targeted at their sales manager workforce of over 1,500. Faculty would need release time to spend time with Mylan management and develop the courses to include the Mylan philosophy. This additional source of funding would cover the development costs of this program.

- Lockheed Martin and ManTech both contacted the School of Business seeking students with some background or expertise in **Red Hat Enterprise Linux**. Both firms indicated that students with such skill would be *very* employable. We are interested in implementing some form of Red Hat Enterprise Linux training for our students, but current budget constraints have severely limited our efforts. This additional source of funding would be used to develop this program.
- **Expand the impact of the Title III *Strengthening Institutions* Grant** programs across the entire School of Business curriculum. The items mentioned in the rationale above are intended to support the Title III Grant as it is currently arranged. However, because of early successes the faculty members in the School of Business are interested in expanding both the peer mentoring and the course re-design programs throughout the whole business curriculum. This additional source of funding would be used to fund the training and deployment of additional peer mentors and additional investment in technology-rich learning environments which encourage active learning.
- Enhance and significantly improve the quality of lecture capture presentations through the creation of a **recording studio**. The Title III *Strengthening Institutions* Grant funded the purchase of the initial classroom recording equipment. While “live” classroom lecture recordings are valuable, we have discovered that asking faculty members to develop short vignettes of threshold concepts and troublesome knowledge has an even greater impact on student success. This studio would be equipped with excellent lighting and improved acoustics to enable faculty members to record higher-quality videos for viewing by their students and peer mentors. The space for the studio has already been identified, this source of additional funding would be used to renovate and equip the studio.

**Fee Planning Schedule- Per Semester
Academic Year 2014-15**

Institution: Fairmont State University

Student Institutional Level: Graduate
(Community College, Undergraduate, Graduate, Health Professions)

	Resident 2011-12	Resident 2012-13	Resident 2013-14	Resident 2014-15	Increase (Decrease)	Non- Resident 2011-12	Non- Resident 2012-13	Non- Resident 2013-14	Non- Resident 2014-15	Increase (Decrease)	Estimated Revenue 2013-14	Estimated Revenue Increase 2014-15	Estimated Number of Students 2014-15	Estimated Revenue 2014-15
I. Regular Fees Charged to All Students														
a. Tuition and Required Education and General Fees	\$2,082	\$2,082	\$2,293	\$2,399	\$106	\$4,671	\$4,671	\$5,243	\$5,591	\$348	\$982,770	\$48,600	195	\$1,031,370
College-Specific Educational and General Masters of Architecture				\$400	\$400				\$400	\$400	\$0	\$8,000	20	\$8,000
b. Required Educational and General Capital Fees	\$205	\$205	\$205	\$205	\$0	\$800	\$800	\$800	\$800	\$0	\$97,800	\$0	195	\$97,800
i. System E&G Capital Fees	\$85	\$85	\$85	\$85	\$0	\$185	\$185	\$185	\$185	\$0	\$36,150	\$0	195	\$36,150
ii. Special Institutional E&G Capital Fees	\$364	\$364	\$412	\$460	\$48	\$364	\$364	\$412	\$460	\$48	\$53,550	\$6,240	65	\$59,800
c. Auxiliary and Auxiliary Capital Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	65	\$0
i. Standard Auxiliary Fees	\$110	\$110	\$110	\$110	\$0	\$110	\$110	\$110	\$110	\$0	\$14,300	\$0	65	\$14,300
ii. Mandatory Auxiliary Fees														
iii. Auxiliary Capital Fee														
Sub-Total Regular Masters of Architecture	\$2,846	\$2,846	\$3,105	\$3,259	\$154	\$6,130	\$6,130	\$6,750	\$7,146	\$396				
d. Special Equity Fee	\$48	\$48	\$97	\$145	\$48	\$48	\$48	\$97	\$145	\$48	\$12,610	\$6,240	65	\$18,850
Total Student Fee Request Regular Masters of Architecture	\$2,894	\$2,894	\$3,202	\$3,404	\$202	\$6,178	\$6,178	\$6,847	\$7,291	\$444	\$1,197,190	\$69,080		\$1,266,270
Percentage of Increase Requested Over Previous Year														
Regular Masters of Architecture					6.31%				NEW	6.48%				
Percentage increase without equity increase					18.80%				NEW	12.33%				
Percentage increase without equity increase - Architecture					4.73%				NEW	5.54%				
					15.14%				NEW	10.55%				

* Fairmont State University does not charge a Metro Fee



GRADUATE DIFFERENTIAL TUITION PROPOSAL

The College of Science and Technology is proposing a differential tuition be assessed each semester on all graduate students enrolled in the College. The differential tuition would be used to supplement the operating expenses of the College of Science and Technology in order to provide essential supplies and equipment to support student learning in Science, Technology, Engineering, and Mathematics (STEM). The funds generated by the differential tuition would further be used to support recruitment and retention initiatives, technology enhancements, faculty development, and supporting graduate student research in the College of Science and Technology.

The College of Science and Technology will implement a Master of Science Degree in Architecture (M.Arch) in the fall of 2014. This degree is expected to become one of the 'premier' graduate programs at Fairmont State University, and it will be the only architecture program in the state of West Virginia. This program will serve as a professional architecture degree that will be accredited by the National Architectural Accrediting Board.

The Fairmont State University College of Science and Technology is proposing a differential tuition of \$400.00 per student be assessed for graduate students each semester. The College of Science and Technology projects this fee would generate approximately \$28,000.00 by 2018. This is because the M.Arch degree would limit the enrollments each year until the program is fully staffed, and to align the program with our accreditation needs. The funds generated from this differential tuition proposal would be used to purchase necessary equipment (i.e., computers and printers), expendable supplies, student research, and to support faculty development (i.e., professional travel, conference participation, etc.).

RATIONALE – SUPPORT OF M.ARCH DEGREE

- Fairmont State University has not allocated any funds to support the M.Arch degree at this current time. It should be noted the administration and faculty are highly supportive of this degree. However, due to budget constraints and the timing of our approval to offer the degree from the Higher Education Policy Commission, and the Higher Learning Commission, the College does not have all of the necessary funding acquired for this degree.

- The funds generated from this request will assist the College as the program matures and as more students enter the program of study. The following illustrates the needs of the program for the next five years. The funds generated from the differential tuition are illustrated in the projections along with \$30,000.00 that will be applied to the first year from a foundation award.

Five-Year Projection of Total Operating Resource Requirements

	Year 2014	Year 2015	Year 2016	Year 2017	Year 2018
FTE Positions					
Administrators	-	-	-	-	-
Full-time Faculty	1	2	2	2	2
Adjunct Faculty	-	-	1	2	2
Graduate Assistants	-	1	1	2	2
Other Personnel:					
Clerical Workers	-	-	-	-	-
Professional	-	-	-	-	-
Operating Costs					
Administrators	-	-	-	-	-
Full-time Faculty	\$89,558.00	\$179,116.00	\$179,116.00	\$179,116.00	\$179,116.00
Adjunct Faculty	-	-	\$12,000.00	\$15,000.00	\$15,000.00
Graduate Assistants	-	\$6,000.00	\$6,000.00	\$12,000.00	\$12,000.00
Other Personnel:					
Clerical Workers	-	-	-	-	-
Professional	-	-	-	-	-
Total Salaries	\$89,558.00	\$182,116.00	\$194,116.00	\$200,116.00	\$200,116.00
Repairs and Alterations	-	-	-	-	-
Equipment					
Educational Equipment	\$35,000.00	\$17,200.00	\$16,800.00	\$16,800.00	\$16,800.00
Library Reference Materials	\$32,000.00	\$32,000.00	\$32,000.00	\$32,000.00	\$32,000.00
AutoCad Software	-	\$10,300.00	\$10,600.00	\$10,900.00	\$11,200.00
Expendable supplies	\$3,000.00	\$8,000.00	\$9,000.00	\$9,000.00	\$9,000.00
Accreditation fees	-	\$12,000.00	\$3,500.00	\$3,500.00	\$3,500.00
Professional Development	\$2,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
Total Costs	\$161,558.00	\$261,616.00	\$269,016.00	\$275,316.00	\$275,616.00
Sources					
General Fund Appropriations	-	-	-	-	-
Reallocation	-	-	-	-	-
New Funds	-	-	-	-	-
Differential Tuition	\$5,600.00	\$14,400.00	\$24,000.00	\$25,600.00	\$28,000.00
	7-10 Students	18-30 Students	30-32 Students	32-35 Students	35-40 Students
Private and Other	\$30,000.00	-	-	-	-
Total	\$125,958.00	\$250,216.00	\$248,016.00	\$255,716.00	\$278,816.00

Fee Planning Schedule- Per Semester
Academic Year 2014-15

Institution: Fairmont State University

	Rate Per Semester/ Occurrence 2011-12	Rate Per Semester/ Occurrence 2012-13	Rate Per Semester/ Occurrence 2013-14	Requested Rate Per Semester/ Occurrence 2014-15	Increase (Decrease)	Estimated Revenue 2013-14	Estimated Revenue Increase 2014-15	Estimated Number of Students 2014-15	Estimated Revenue 2014-15
III. Special Fees and Charges									
Application Fee - Graduate	40	40	40	40		6,750	0	168	6,750
Application Fee - Undergraduate	20	20	20	20		10,280	0	514	10,280
Credential Fee - Placement	3	3	3	3		0	0	0	0
Community College Baccalaureate Enhancement Fee (Per Credit Hour)									
• Resident	58	58	62	66	4	104,160	6,720	70	110,880
• Non-Resident	91	91	93	103	10	17,856	1,920	8	19,776
• Credit for Life Experience Evaluation	300	300	300	300		0	0	0	0
• Course Fee (Per Credit Hour) (previously known as Technology Fee)	4	4	6	6		582,201	0	4,000	582,201
Diploma Replacement	50	50	50	50		600	0	12	600
E-Rate University (per 3 hour course)	972	972	972	972		0	0	0	0
E-Rate Graduate (per 3 hour course)*	1,476	1,476	1,476	1,476		0	0	0	0
E-Learning Course Fee (per 3 hour course) (FS Students)	75	75	75	150	75	300,300	150,150	2,002	450,450
Exam for Course Credit (per credit hour)	22	22	22	22		770	0	0	770
Excess course withdrawal fee (per course assessed after 8 courses have been dropped)	50	50	50	50		1,550	0	31	1,550
Faculty and Staff Parking Fee - Full-time (will be prorated if less than full-time)/ Annual	180	180	180	180		97,600	0	543	97,600
Fine Arts Course Fees (per credit hour):									
- Art - Pottery Materials Fee	15	15	15	15		5,380	0	119	5,380
- Art Painting/Drawing Materials Fee	7	7	7	7		43,200	0	2,059	43,200
- Debate - Materials Fee	15	15	15	15		300	0	7	300
- Music Lessons Fee	10	10	10	10		4,364	0	145	4,364
- Theatre Materials Fee	15	15	15	15		3,000	0	66	3,000
Foreign Languages Course Fee (per credit hour)	8	8	8	8		8,288	0	345	8,288
Graduation (fee for Graduate Students)	70	70	70	70		3,850	0	55	3,850
Graduation (fee for Undergraduate Students)	50	50	50	50		41,530	0	630	41,530
Graduation Application Late Fee	50	50	50	50		5,650	0	113	5,650
ID Card Replacement Fee	15	15	15	15		12,600	0	840	12,600
Late Registration	50	50	50	50		0	0	0	0
Late Payment Fee	50	50	50	50		120,400	0	2,400	120,400
Occupational Develop/Tech Studies Degree Evaluation	150	150	150	150		0	0	0	0
Off-Campus Instruction (per credit hour up to 12 hours max)	15	15	15	15		84,527	0	1,878	84,527
MBA Course Fee (per credit hour)	25	25	25	25		12,000	0	160	12,000
New Student Fee	120	120	120	120		236,160	0	1,968	236,160
Nursing Lab Fee (per credit hour)	12	12	12	12		42,247	0	250	42,247
Nursing Testing Fee (per semester)	166	166	166	166		59,280	0	178	59,280
Nursing Uniform Fee (once per program)	155	155	155	155		21,851	0	141	21,851
Priority Transcript Fee	9	9	9	9		5,745	0	638	5,745
Regents' BA Degree Evaluation	300	300	300	300		0	0	0	0
Reinstatement Fee	25	25	25	25		3,775	0	151	3,775
Returned Check Fee	10	10	10	10		270	0	18	270
Senior Citizens Audit Fee (per credit hour)	22	22	22	22		0	0	0	0
Teacher Education - Clinical Experiences Fee	150	150	150	150		22,350	0	149	22,350
University/Graduate Enhancement Fee (per credit hour)									
Resident	100	100	113	115	2	5,424	96	2	5,520
Non-Resident	218	218	249	255	6	0	0	0	0
HHP Outdoor Course Fee (per credit hour)	30	30	30	30		17,600	0	195	17,600
Fine Arts Major Course Fee (per credit hour)	50	50	50	50		0	0	0	0
School of Education Portfolio Fee (one-time)	130	130	130	130		0	0	0	0
Storytelling Course Fee (per credit hour)	40	40	40	40		1,092	0	27	1,092

**Fee Planning Schedule- Per Semester
Academic Year 2014-15**

Institution: Fairmont State University

Rate Per Semester	Rate Per Semester	Rate Per Semester	Rate Per Semester	Rate Per Semester	Increase (Decrease)	Estimated Revenue	Estimated Revenue Increase	Estimated Number of Students	Estimated Revenue 2014-15	Increase %
2011-12	2012-13	2013-14	2014-15	2013-14	2014-15	2013-14	2014-15	2014-15	2014-15	
III. Room and Board Charges										
2,344	2,461	2,584	2,714	2,584	130	1,240,320	62,400	240	1,302,720	5.03%
1,978	2,078	2,182	2,291	2,182	109	698,240	34,880	160	733,120	5.00%
1,739	1,826	1,917	2,013	1,917	96	575,100	28,800	150	603,900	5.01%
1,739	1,826	1,917	2,013	1,917	96	624,942	31,296	163	656,238	5.01%
1,739	1,826	1,917	2,013	1,917	96	544,428	27,264	142	571,692	5.01%
Note: Damage Deposit Dorms \$200.00										
1,672	1,640	1,672	1,722	1,672	50	200,640	6,000	60	206,640	2.99%
1,744	1,796	1,832	1,887	1,832	55	512,960	15,400	140	528,360	3.00%
1,676	1,726	1,760	1,813	1,760	53	1,056,000	31,800	300	1,087,800	3.01%
1,676	1,664	1,697	1,748	1,697	51	1,018,200	30,600	300	1,048,800	3.01%

**Fee Planning Schedule- Per Semester
Academic Year 2014-15**

Institution: Fairmont State University

IV. Apartment and House Rental Room Rates	Rate Per Semester	Rate Per Semester	Rate Per Semester	Rate Per Semester	Rate Per Semester	Rate Per Semester	Rate Per Semester	Estimated Revenue	Estimated Revenue Increase	Estimated Number of Students	Estimated Revenue	Increase
	2011-12	2012-13	2013-14	2014-15	(Decrease)	2013-14	2014-15	2013-14	2014-15	2014-15	2014-15	%
1 Bedroom (unfurnished)	2,991	3,141	3,314	3,529	215	39,768	2,580	6	42,348	6	6.49%	
2 Bedroom (unfurnished)	4,570	4,800	4,944	5,092	148	781,152	23,384	158	804,536	158	2.99%	
2 Bedroom (furnished)	4,910	5,156	5,440	5,794	354	250,240	16,284	46	266,524	46	6.51%	
3 Bedroom (furnished)	6,858	7,203	7,599	8,094	495	30,396	1,980	6	32,376	6	6.51%	
<p>Note: Damage Deposit Apartments \$200.00</p>												

Tuition and Fee
Comparison to other WV
State Baccalaureate
Colleges and Universities
This comparison assumes
that all other institutions
will be increasing their
tuition and fees by 5%

West Virginia Higher Education Policy Commission
 Regular Tuition and Fees - Academic Year 2014-2015
 Assumes a 5% increase for all other institutions

Undergraduate Annual Resident Rates (without college fees)

Institution	E&G Tuition Fees	E&G Capital Fees	Auxiliary Fees	Special Equity Fees	College Fees	Tuition and Fees 14-15	Tuition and Fees 13-14	Percent increase from 13-14	Average Room and Board
West Liberty University - Nursing & Dental Hygiene	\$6,150	\$600	\$620	\$150		\$7,520	\$7,162	5.00%	9,408
West Liberty University Bachelor of Arts in Organizational Leadership and Admin	\$6,418	\$600	\$96	\$144		\$7,258	\$6,912	5.00%	9,408
West Liberty University - College of Science (excludes Nursing & Dental Hygiene)	\$5,457	\$600	\$620	\$150		\$6,827	\$6,502	5.00%	9,408
West Virginia University*	\$4,879	\$676	\$1,224	\$0		\$6,779	\$6,456	5.00%	9,682
West Liberty University - Business, Graphic Design, and Broadcast Journalism	\$5,398	\$600	\$620	\$150		\$6,768	\$6,446	5.00%	9,408
Glenville State College	\$4,951	\$744	\$456	\$552		\$6,703	\$6,384	5.00%	9,302
Shepherd University	\$4,667	\$584	\$1,172	\$146		\$6,569	\$6,256	5.00%	10,692
West Liberty University	\$5,167	\$600	\$620	\$150		\$6,537	\$6,226	5.00%	9,408
Marshall University	\$5,021	\$828	\$678	\$0		\$6,527	\$6,216	5.00%	9,890
Fairmont State University	\$4,296	\$580	\$1,140	\$290		\$6,306	\$5,824	8.28%	8,264
Concord University	\$5,102	\$674	\$526	\$0		\$6,302	\$6,002	5.00%	8,432
West Virginia State University	\$5,318	\$350	\$441	\$120		\$6,229	\$5,932	5.00%	8,294
WVU Institute of Technology	\$5,056	\$604	\$438	\$0		\$6,098	\$5,808	5.00%	9,436
Bluefield State College	\$5,108	\$450	\$252	\$32		\$5,842	\$5,564	5.00%	N/A
West Liberty University - RN to BSN (Resident, Non-Resident, & Metro)	\$4,855	\$600	\$96	\$144		\$5,695	\$5,424	5.00%	9,408
WVU - Potomac (Bachelor's Degree)	\$3,780	\$300	\$254	\$0		\$4,334	\$4,128	5.00%	7,716
WVU - Parkersburg (Bachelor's Degree)	\$2,757	\$100	\$0	\$0		\$2,857	\$2,721	5.00%	N/A
AVERAGE						\$6,185	\$5,880		

Undergraduate Annual Resident Rates (with college fees)

WVU - Engineering & Mineral Resources	\$4,879	\$676	\$1,224	\$0	\$1,108	\$7,887	\$7,564	5.00%	9,682
WVU - Business	\$4,879	\$676	\$1,224	\$0	\$982	\$7,761	\$7,438	5.00%	9,682
WVU - Nursing	\$4,879	\$676	\$1,224	\$0	\$662	\$7,441	\$7,086	5.00%	9,682
WVU - Eberly	\$4,879	\$676	\$1,224	\$0	\$404	\$7,183	\$6,860	5.00%	9,682
Marshall - Business	\$5,021	\$828	\$678	\$0	\$515	\$7,042	\$6,731	5.00%	9,890
Marshall - Nursing	\$5,021	\$828	\$678	\$0	\$315	\$6,842	\$6,531	5.00%	9,890
Fairmont State University - School of Nursing	\$4,296	\$580	\$1,140	\$290	\$500	\$6,806	\$5,824	16.86%	8,264
Marshall - Science & Technology	\$5,021	\$828	\$678	\$0	\$210	\$6,737	\$6,426	5.00%	9,890
Fairmont State University - School of Business	\$4,296	\$580	\$1,140	\$290	\$300	\$6,606	\$5,724	13.43%	8,264
AVERAGE						\$7,145	\$6,687		

West Virginia Higher Education Policy Commission
 Regular Tuition and Fees - Academic Year 2014-2015
 Assumes a 5% increase for all other institutions

Undergraduate Annual Non-Resident Rates (without college fees)

Institution	E&G Tuition Fees	E&G Capital Fees	Auxiliary Fees	Special Equity Fees	College Fees	Tuition and Fees 14-15	Tuition and Fees 13-14	Percent increase from 13-14	Average Room and Board
West Virginia University*	\$17,126	\$2,310	\$1,178	\$0		\$20,614	\$19,632	5.00%	9,682
Shepherd University	\$13,780	\$1,534	\$1,172	\$146		\$16,632	\$15,840	5.00%	10,692
WVU Institute of Technology	\$12,921	\$1,988	\$438	\$0		\$15,347	\$14,616	5.00%	9,436
Marshall University	\$12,632	\$1,858	\$678	\$0		\$15,168	\$14,446	5.00%	9,890
Glennville State College	\$11,712	\$2,064	\$480	\$864		\$15,120	\$14,400	5.00%	9,302
West Liberty University - Nursing & Dental Hygiene	\$14,140	\$200	\$620	\$150		\$15,110	\$14,390	5.00%	9,408
West Virginia State University	\$12,697	\$1,300	\$440	\$120		\$14,557	\$13,864	5.00%	8,294
West Liberty University - College of Science (excludes Nursing & Dental Hygiene)	\$13,510	\$200	\$620	\$150		\$14,480	\$13,790	5.00%	9,408
West Liberty University - Business, Graphic Design, and Broadcast Journalism	\$13,057	\$600	\$620	\$150		\$14,427	\$13,740	5.00%	9,408
West Liberty University	\$12,847	\$600	\$620	\$150		\$14,217	\$13,540	5.00%	9,408
Concord University	\$11,603	\$1,870	\$526	\$0		\$13,999	\$13,332	5.00%	8,432
Fairmont State University	\$9,906	\$1,970	\$1,140	\$290		\$13,306	\$12,288	8.28%	8,264
Bluefield State College	\$9,091	\$1,688	\$252	\$32		\$11,063	\$10,536	5.00%	N/A
WVU - Potomac (Bachelor's Degree)	\$8,997	\$1,600	\$254	\$0		\$10,851	\$10,334	5.00%	7,716
West Liberty University - Bachelor of Arts in Organizational Leadership & Admin.	\$6,288	\$200	\$620	\$150		\$7,258	\$6,912	5.00%	9,408
West Liberty University - RN to BSN	\$4,725	\$200	\$620	\$150		\$5,695	\$5,424	5.00%	9,408
AVERAGE						\$13,615	\$12,943		

Undergraduate Annual Non-Resident Rates (with college fees)

WVU - Engineering & Mineral Resources	\$17,126	\$2,310	\$1,178	\$0	\$1,714	\$22,328	\$21,346	5.00%	9,682
WVU - Business	\$17,126	\$2,310	\$1,178	\$0	\$1,386	\$22,000	\$21,018	5.00%	9,682
WVU - Nursing	\$17,126	\$2,310	\$1,178	\$0	\$1,111	\$21,725	\$20,743	5.00%	9,682
WVU - Eberly	\$17,126	\$2,310	\$1,178	\$0	\$604	\$21,218	\$20,236	5.00%	9,682
Marshall - Nursing	\$12,632	\$1,858	\$678	\$0	\$945	\$16,113	\$15,391	5.00%	9,890
Marshall - Business	\$12,632	\$1,858	\$678	\$0	\$884	\$16,052	\$15,330	5.00%	9,890
Marshall - Science & Technology	\$12,632	\$1,858	\$678	\$0	\$420	\$15,588	\$14,866	5.00%	9,890
Fairmont State University - School of Nursing	\$9,906	\$1,970	\$1,140	\$290	\$500	\$13,806	\$12,288	12.35%	8,264
Fairmont State University - School of Business	\$9,906	\$1,970	\$1,140	\$290	\$300	\$13,606	\$12,188	10.73%	8,264
AVERAGE						\$18,048	\$17,045		

West Virginia Higher Education Policy Commission
 Regular Tuition and Fees - Academic Year 2014-2015
 Assumes a 5% increase for all other institutions

Graduate Annual Resident Rates (without college fees)

Institution	E&G Tuition Fees	E&G Capital Fees	Auxiliary Fees	Special Equity Fees	College Fees	Tuition and Fees 14-15	Tuition and Fees 13-14	Percent increase from 13-14
WVU - Law (1)	\$15,141	\$1,970	\$1,140	\$290		\$18,541	\$17,658	5.0%
WVU - Pharmacy D. - Traditional	\$14,423	\$1,970	\$1,140	\$290		\$17,823	\$16,974	5.0%
WVU - Public Health Masters	\$7,940	\$1,970	\$1,140	\$290		\$11,340	\$10,800	5.0%
WVU - Occupational Therapy	\$7,864	\$1,970	\$1,140	\$290		\$11,264	\$10,728	5.0%
WVU - Clinical Translation Science	\$7,657	\$1,970	\$1,140	\$290		\$11,057	\$10,530	5.0%
WVU - Pharmacy	\$7,318	\$1,970	\$1,140	\$290		\$10,718	\$10,208	5.0%
WVU - Pathology Assistant	\$7,165	\$1,970	\$1,140	\$290		\$10,565	\$10,062	5.0%
WVU - Nursing	\$5,956	\$1,970	\$1,140	\$290		\$9,356	\$8,910	5.0%
WVU - Medicine	\$5,899	\$1,970	\$1,140	\$290		\$9,299	\$8,856	5.0%
West Virginia University*	\$4,179	\$1,970	\$1,140	\$290		\$7,579	\$7,218	5.0%
Shepherd University	\$6,436	\$368	\$72	\$0		\$7,220	\$6,876	5.0%
Marshall University	\$5,054	\$808	\$678	\$0		\$6,867	\$6,540	5.0%
West Virginia State University	\$5,808	\$262	\$330	\$0		\$6,846	\$6,520	5.0%
Fairmont State University	\$4,798	\$580	\$1,140	\$290		\$6,808	\$6,404	6.3%
Concord University	\$5,074	\$674	\$704	\$0		\$6,775	\$6,452	5.0%
West Liberty University	\$5,684	\$600	\$90	\$0		\$6,693	\$6,374	5.0%
AVERAGE						\$9,922	\$9,444	

*West Virginia University rates do not include additional college tuition fees for each college. See attached charts that show this information.

Graduate Annual Resident Rates (with college fees)

Fairmont State University - Masters of Architecture	\$4,798	\$580	\$1,140	\$290	\$800	\$7,608	\$6,404	18.8%
AVERAGE						\$7,608	\$6,404	

West Virginia Higher Education Policy Commission
 Regular Tuition and Fees - Academic Year 2014-2015
 Assumes a 5% increase for all other institutions

Graduate Annual Non-Resident Rates (without college fees)

Institution	E&G Tuition Fees	E&G Capital Fees	Auxiliary Fees	Special Equity Fees	College Fees	Tuition and Fees 14-15	Tuition and Fees 13-14	Percent increase from 13-14
WVU - Pharmacy D. - Traditional	\$34,759	\$1,970	\$1,140	\$290		\$38,159	\$36,342	5.0%
WVU - Law (1)	\$32,000	\$1,970	\$1,140	\$290		\$35,400	\$33,714	5.0%
WVU - Public Health Doctorate	\$26,802	\$1,970	\$1,140	\$290		\$30,202	\$28,764	5.0%
WVU - Occupational Therapy	\$26,594	\$1,970	\$1,140	\$290		\$29,994	\$28,566	5.0%
WVU - Clinical Translation Science	\$26,235	\$1,970	\$1,140	\$290		\$29,635	\$28,224	5.0%
WVU - Pharmacy	\$26,103	\$1,970	\$1,140	\$290		\$29,503	\$28,098	5.0%
WVU - Pathology Assistant	\$25,895	\$1,970	\$1,140	\$290		\$29,295	\$27,900	5.0%
WVU - Medicine	\$23,173	\$1,970	\$1,140	\$290		\$26,573	\$25,308	5.0%
WVU - Nursing	\$19,582	\$1,970	\$1,140	\$290		\$22,982	\$21,888	5.0%
West Virginia University*	\$17,900	\$1,970	\$1,140	\$290		\$21,300	\$20,286	5.0%
Marshall University	\$13,246	\$1,998	\$678	\$0		\$16,718	\$15,922	5.0%
West Virginia State University	\$13,822	\$976	\$330	\$120		\$16,010	\$15,248	5.0%
Fairmont State University	\$11,182	\$1,970	\$1,140	\$290		\$14,582	\$13,694	6.5%
Concord University	\$8,662	\$1,968	\$704	\$0		\$11,901	\$11,334	5.0%
Shepherd University	\$8,614	\$1,070	\$72	\$0		\$10,244	\$9,756	5.0%
West Liberty University	\$8,860	\$600	\$90	\$0		\$10,028	\$9,550	5.0%
AVERAGE						\$23,283	\$22,162	

*West Virginia University rates do not include additional college tuition fees for each college. See attached charts that show this information.

Graduate Annual Non-Resident Rates (with college fees)

Fairmont State University - Masters of Architecture	\$11,182	\$1,970	\$1,140	\$290	\$800	\$15,382	\$13,694	12.33%
AVERAGE						\$15,382	\$13,694	

Meal Plan comparison
to other WV State
Baccalaureate colleges
and universities

This comparison
assumes that all other
institutions will be
increasing their meal
plans by 2%

West Virginia Higher Education Policy Commission
PROPOSED Meal Plan Prices - Per Semester 2014-2015

Assumes a 2% increase to meal plans for all other institutions

Nineteen Meal Plan Rate

<u>INSTITUTION</u>	<u>Gross Meal Plan Semester Price</u>	<u>Less Flex or Points</u>	<u>Net Meal Plan Semester Price</u>	<u>2% Increase</u>
WEST VIRGINIA UNIVERSITY	\$2,240	\$50	\$2,190	\$ 2,285
WEST VIRGINIA STATE UNIVERSITY	\$2,043	\$125	\$1,918	\$ 2,084
SHEPHERD UNIVERSITY	\$1,950	\$0	\$1,950	\$ 1,989
POTOMAC STATE COLLEGE	\$1,855	\$50	\$1,805	\$ 1,892
*FAIRMONT STATE UNIVERSITY	\$1,832	\$75	\$1,757	\$ 1,887
CONCORD UNIVERSITY	\$1,844	\$0	\$1,844	\$ 1,881
WEST LIBERTY UNIVERSITY	\$1,825	\$100	\$1,725	\$ 1,862
WVU INSTITUTE OF TECHNOLOGY	\$1,801	\$0	\$1,801	\$ 1,837
MARSHALL UNIVERSITY	\$1,760	\$50	\$1,710	\$ 1,795

*Fairmont State has a 3% increase

Fifteen Meal Plan Rate (7-day)

<u>INSTITUTION</u>	<u>Gross Meal Plan Semester Price</u>	<u>Less Flex or Points</u>	<u>Net Meal Plan Semester Price</u>	<u>2% Increase</u>
WEST VIRGINIA UNIVERSITY	\$1,970	\$50	\$1,920	\$ 2,009
SHEPHERD UNIVERSITY	\$1,950	\$105	\$1,845	\$ 1,989
GLENVILLE STATE	\$1,870	\$150	\$1,720	\$ 1,907
WEST VIRGINIA STATE UNIVERSITY	\$1,866	\$150	\$1,716	\$ 1,903
*FAIRMONT STATE UNIVERSITY	\$1,761	\$150	\$1,611	\$ 1,814
MARSHALL UNIVERSITY	\$1,772	\$100	\$1,672	\$ 1,807
POTOMAC STATE COLLEGE	\$1,747	\$50	\$1,697	\$ 1,782
WVU INSTITUTE OF TECHNOLOGY	\$1,676	\$0	\$1,676	\$ 1,710

*Fairmont State has a 2.99% increase

Fifteen Meal Plan Rate (5-day)

<u>INSTITUTION</u>	<u>Gross Meal Plan Semester Price</u>	<u>Less Flex or Points</u>	<u>Net Meal Plan Semester Price</u>	<u>3% Increase</u>
FAIRMONT STATE UNIVERSITY	\$1,672	\$65	\$1,607	\$ 1,722

Ten Meal Plan Rate

<u>INSTITUTION</u>	<u>Gross Meal Plan Semester Price</u>	<u>Less Flex or Points</u>	<u>Net Meal Plan Semester Price</u>	<u>2% Increase</u>
WEST VIRGINIA UNIVERSITY	\$1,826	\$300	\$1,526	\$ 1,863
WEST VIRGINIA STATE UNIVERSITY	\$1,807	\$150	\$1,657	\$ 1,843
WVU INSTITUTE OF TECHNOLOGY	\$1,547	\$0	\$1,547	\$ 1,578
POTOMAC STATE COLLEGE	\$1,514	\$50	\$1,464	\$ 1,544
MARSHALL UNIVERSITY	\$1,343	\$0	\$1,343	\$ 1,370

Fairmont State does not offer a 10-meal plan

Twelve Meal Plan Rate

<u>INSTITUTION</u>	<u>Gross Meal Plan Semester Price</u>	<u>Less Flex or Points</u>	<u>Net Meal Plan Semester Price</u>	<u>3% Increase</u>
FAIRMONT STATE UNIVERSITY	\$1,698	\$225	\$1,473	\$ 1,749

Housing Rent Rates (per
semester) comparison to
other WV State
Baccalaureate colleges
and universities

This comparison assumes
that all other institutions
will be increasing their
Housing rents by 3%

**Comparison of Traditional Residence Hall Room
Rates for WV Institutions - FY 15
(Totals are based on per student per semester)**

Assumes a 3% increase to room rates for all other institutions

Single		
Entity	Rate	3% increase
Shepherd University - Gardiner, Kenamond, Shaw, Turner, Thacher	3,630	3,739
Marshall University - Buskirk	3,542	3,648
Marshall University - Twin Towers West	3,542	3,648
West Virginia Institute of Technology - Maclin (Traditional)	3,353	3,454
West Liberty University - Residence Halls (Suite and Traditional)	3,255	3,353
Marshall University - Holderby (Single Only)	3,251	3,349
Glennville State University - Goodwin	3,120	3,214
West Virginia University - Residence Halls (Traditional)	3,047	3,138
West Virginia Institute of Technology - Ratliff (Traditional)	2,921	3,009
West Virginia Institute of Technology - Sullivan East 8th Floor (no double)	2,797	2,881
West Virginia Institute of Technology - Dawson Hall	2,733	2,815
West Virginia State University - Sullivan West	2,670	2,750
West Virginia State University - Sullivan East	2,670	2,750
Potomac State College of WVU - Davis, Friend, Memorial, and Reynolds	2,247	2,314
Concord University - Laura A. Sarvay, Damaris O. Wilson, and W.S. Wooddell	2,124	2,188

Note: Fairmont State University does not have Traditional - Single Rooms

Double		
Entity	Rate	3% increase
West Virginia Institute of Technology - Maclin (Traditional)	3,028	3,119
Marshall University - Buskirk	2,542	2,618
Marshall University - Twin Towers East (Double Only)	2,542	2,618
Marshall University - Twin Towers West	2,542	2,618
Glennville State University - Goodwin	2,535	2,611
West Virginia University - Residence Halls (Traditional)	2,429	2,502
Shepherd University - Gardiner, Kenamond, Shaw, Turner, Thacher	2,420	2,493
West Liberty University - Residence Halls (Suite and Traditional)	2,360	2,431
West Virginia Institute of Technology - Ratliff (Traditional)	2,163	2,228
Fairmont State University - Morrow	1,917	2,013 *
Fairmont State University - Pence	1,917	2,013 *
Fairmont State University - Prichard	1,917	2,013 *
Concord University - Laura A. Sarvay, Damaris O. Wilson, and W.S. Woddell	1,914	1,971
West Virginia State University - Dawson	1,907	1,964
West Virginia State University - Sullivan East	1,843	1,898
West Virginia State University - Sullivan West	1,843	1,898
Potomac State College of WVU - Davis, Friend, Memorial, and Reynolds	1,691	1,742

*Note: Fairmont State has a 5.01% increase

Triple		
Entity	Rate	3% Increase
West Virginia University - Residence Halls (Traditional)	2,305	2,374
Concord University - Residence Halls	1,914	1,971
Potomac State College - Residence Halls	1,454	1,498

Note: Fairmont State University does not have Traditional - Triple Rooms

**Comparison of Suite-Style Rates for WV
Institutions- FY 2015
(Totals are based on per student per semester)**

Assumes a 3% increase to room rates for all other institutions

Single		
Entity	Rate	3% increase
Shepherd University - Burkhart, Moler, Yost, Miller, Martin, Lurry, and Boteler	4,222	4,349
Marshall University - Marshall Commons	3,976	4,095
Marshall University - Twin Towers	3,542	3,648
Marshall University - Buskirk	3,542	3,648
West Liberty University - Residence Halls (Suite and Traditional)	3,255	3,353
Marshall University - Holderby Hall	3,251	3,349
West Virginia University - Honors	3,250	3,348
West Virginia Institute of Technology - Maclin (Suite)	3,245	3,342
West Virginia University - Stalnaker	3,203	3,299
West Virginia University - Lincoln	3,203	3,299
West Virginia Institute of Technology - Ratliff (Suite)	3,137	3,231
West Virginia University - Fieldcrest	3,097	3,190
West Virginia University - Residence Halls (Suites)	3,047	3,138
Potomac State College of WVU - University Place	2,822	2,907
Concord University - North and South Towers	2,745	2,827
Fairmont State University - Bryant Place	2,584	2,714 *
Potomac State College of WVU - Catamount Place	2,247	2,314

*Note: Fairmont State has a 5.03% increase

Double		
Entity	Rate	3% increase
West Virginia University - Honors	3,114	3,207
West Virginia University - Lincoln	3,071	3,163
West Virginia Institute of Technology - Maclin (Suite)	3,028	3,119
Glennville State University - Pickens (Married Couple Suites)	3,000	3,090
Marshall University - Marshall Commons	2,979	3,068
Marshall University - First Year South (Capstone) - (Double Only)	2,868	2,954
Marshall University - First Year North (Capstone) - (Double Only)	2,868	2,954
Shepherd University - Burkhart, Moler, Yost, Miller, Martin, Lurry, and Boeteler	2,815	2,899
West Virginia University - Stalnaker	2,722	2,804
West Virginia University - Fieldcrest	2,632	2,711
West Virginia University - Residence Halls (Suites)	2,586	2,664
Marshall University - Twin Towers	2,542	2,618
Marshall University - Buskirk	2,542	2,618
West Liberty University - Residence Halls (Suite and Traditional)	2,360	2,431
Fairmont State University - Bryant Place	2,182	2,291 *
West Virginia Institute of Technology - Ratliff (Suite)	2,163	2,228
Concord University - North and South Towers	2,124	2,188
Potomac State College of WVU - University Place	2,074	2,136
Glennville State University - Pickens (Double Suites Only)	2,000	2,060
Potomac State College of WVU - Catamount Place	1,691	1,742

*Note: Fairmont State has a 5% increase

Triple		
Entity	Rate	3% increase
West Virginia University - Residence Hall (Suites)	2,561	2,638
West Virginia University - Fieldcrest	2,608	2,686
Concord University - North & South Towers	2,124	2,188
Concord University - (Suites)	1,914	1,971

Comparison of Apartment Rates for WV Institutions FY 2015

(Totals are based on per student per semester)

Assumes a 3% increase to room rates for all other institutions

Single		
Entity	Rate	3% increase
West Virginia University - Vandalia	6,522	6,718
West Virginia University - Medical Center Apartments	4,968	5,117
Falcon Crest Apartments	4,750	4,893
Shepherd University - Dunlop and Printz Apartments	3,630	3,739
Fairmont State University - College Park	3,314	3,529 *
West Liberty University Common Apartments	2,695	2,776

*Fairmont State has a 6.49% increase

Double		
Entity	Rate	3% increase
West Virginia University - Medical Center Apartments	4,104	4,227
West Virginia University - Vandalia	3,900	4,017
Falcon Crest Apartments	3,750	3,863
Glennville State University - Pioneer Village	2,965	3,054
West Liberty University - University Place (Apartments)	2,890	2,977
Fairmont State University - College Park (Furnished)	2,720	2,897 *
Fairmont State University - College Park (Unfurnished)	2,472	2,546 **
Shepherd University - Dunlop and Printz Apartments	2,420	2,493
West Liberty University Common Apartments	1,800	1,854

*Fairmont State (furnished) has a 6.51% increase

**Fairmont State (unfurnished) has a 2.99% increase

Triple		
Entity	Rate	3% increase
Fairmont State University - College Park	2,533	2,698 *

*Fairmont State has a 6.51% increase

Institutional and
State Funding
per FTE Full-time
Equivalent
provided by
WV HEPC

Institutional and State Funding per FTE Full-time Equivalent

Bluefield State College	change from previous year	FY 2013	FY 2012	FY 2011	FY 2010	FY 2009	FY 2008	FY 2007	FY 2006
Student Tuition & Fees	8.33%	\$3,893,566	\$3,594,278	\$3,751,508	\$3,941,796	\$3,992,308	\$3,079,707	\$2,821,781	\$2,222,654
State Appropriations	0.34%	\$6,593,442	\$6,570,942	\$6,464,366	\$6,442,321	\$6,442,321	\$6,275,451	\$5,133,813	\$4,568,230
Annualized FTE Enrollment	-2.68%	1,741	1,789	1,822	1,849	1,746	1,645	1,618	1,584
Student Support	6.00%	\$6,022	\$5,681	\$5,607	\$5,616	\$5,976	\$5,687	\$4,917	\$4,287
Concord University	change from previous year	FY 2013	FY 2012	FY 2011	FY 2010	FY 2009	FY 2008	FY 2007	FY 2006
Student Tuition & Fees	15.19%	\$7,387,881	\$6,413,683	\$5,630,032	\$5,475,950	\$4,786,296	\$4,391,226	\$5,137,103	\$6,367,078
State Appropriations	0.42%	\$10,206,804	\$10,164,340	\$10,008,687	\$9,977,767	\$9,977,767	\$9,720,063	\$9,372,786	\$8,688,623
Annualized FTE Enrollment	-3.05%	2,769	2,850	2,813	2,784	2,733	2,609	2,690	2,824
Student Support	9.47%	\$6,368	\$5,817	\$5,559	\$5,551	\$5,402	\$5,409	\$5,394	\$5,331
Fairmont State University	change from previous year	FY 2013	FY 2012	FY 2011	FY 2010	FY 2009	FY 2008	FY 2007	FY 2006
Student Tuition & Fees	-5.62%	\$11,491,330	\$12,176,227	\$11,378,880	\$10,830,211	\$11,832,314	\$11,074,062	\$9,526,284	\$9,876,770
State Appropriations	0.43%	\$17,880,671	\$17,803,627	\$16,312,549	\$13,769,754	\$13,769,754	\$12,166,895	\$11,746,694	\$11,573,399
Annualized FTE Enrollment	-2.30%	4,053	4,148	4,218	4,138	4,075	3,985	3,970	4,307
Student Support	0.28%	\$7,248	\$7,227	\$6,565	\$5,945	\$6,283	\$5,832	\$5,358	\$4,980
Glenville State College	change from previous year	FY 2013	FY 2012	FY 2011	FY 2010	FY 2009	FY 2008	FY 2007	FY 2006
Student Tuition & Fees	-2.54%	\$5,010,770	\$5,141,562	\$4,489,195	\$4,244,858	\$3,667,038	\$3,322,219	\$2,800,929	\$2,878,476
State Appropriations	1.54%	\$7,206,804	\$7,097,804	\$7,189,149	\$6,464,617	\$6,464,617	\$6,095,707	\$5,475,753	\$5,413,712
Annualized FTE Enrollment	-1.98%	1,431	1,460	1,514	1,408	1,276	1,202	1,220	1,247
Student Support	1.84%	\$8,538	\$8,384	\$7,714	\$7,606	\$7,940	\$7,835	\$6,784	\$6,650
Marshall University	change from previous year	FY 2013	FY 2012	FY 2011	FY 2010	FY 2009	FY 2008	FY 2007	FY 2006
Student Tuition & Fees	-2.68%	\$53,772,420	\$55,250,625	\$50,692,502	\$48,828,627	\$48,340,752	\$46,961,338	\$45,781,312	\$42,798,757
State Appropriations	0.33%	\$57,188,493	\$57,000,339	\$55,412,036	\$52,983,403	\$53,356,868	\$48,378,876	\$46,116,341	\$42,510,953
Annualized FTE Enrollment	-2.14%	10,813	11,049	11,279	10,788	10,592	10,721	10,861	11,008
Student Support	1.01%	\$10,262	\$10,159	\$9,407	\$9,438	\$9,602	\$8,892	\$8,461	\$7,750
Shepherd University	change from previous year	FY 2013	FY 2012	FY 2011	FY 2010	FY 2009	FY 2008	FY 2007	FY 2006
Student Tuition & Fees	6.89%	\$17,822,290	\$16,673,403	\$15,959,200	\$16,665,777	\$16,509,416	\$16,160,544	\$16,758,957	\$14,278,925
State Appropriations	0.23%	\$11,228,474	\$11,202,798	\$11,048,691	\$11,018,482	\$11,018,482	\$10,708,896	\$10,335,074	\$8,821,096
Annualized FTE Enrollment	-1.38%	3,810	3,864	3,818	3,784	3,642	3,562	3,503	3,379
Student Support	5.68%	\$7,625	\$7,215	\$7,074	\$7,316	\$7,558	\$7,543	\$7,735	\$6,836
West Liberty State College	change from previous year	FY 2013	FY 2012	FY 2011	FY 2010	FY 2009	FY 2008	FY 2007	FY 2006
Student Tuition & Fees	7.54%	\$13,407,500	\$12,466,982	\$11,540,519	\$10,323,086	\$9,627,581	\$8,777,654	\$8,252,666	\$7,722,745
State Appropriations	8.68%	\$9,569,758	\$8,805,057	\$9,161,364	\$9,124,280	\$9,125,137	\$8,886,241	\$8,561,489	\$8,439,114
Annualized FTE Enrollment	1.97%	2,679	2,628	2,615	2,493	2,358	2,231	2,191	2,183
Student Support	5.93%	\$8,575	\$8,095	\$7,917	\$7,801	\$7,953	\$7,917	\$7,674	\$7,404
WVU Main Campus less Health Sciences	change from previous year	FY 2013	FY 2012	FY 2011	FY 2010	FY 2009	FY 2008	FY 2007	FY 2006
Student Tuition & Fees	7.62%	\$289,025,416	\$268,556,423	\$252,683,626	\$236,350,626	\$232,763,575	\$208,643,338	\$190,574,498	\$167,629,837
State Appropriations	-0.01%	\$117,010,896	\$117,025,084	\$114,933,799	\$114,897,848	\$115,544,848	\$110,504,746	\$105,736,051	\$103,445,868
Annualized FTE Enrollment	0.49%	26,997	26,864	26,640	26,168	26,118	25,469	24,888	23,794
Student Support	4.79%	\$15,040	\$14,353	\$13,799	\$13,423	\$13,336	\$12,531	\$11,906	\$11,393
West Virginia University Institute of Technology	change from previous year	FY 2013	FY 2012	FY 2011	FY 2010	FY 2009	FY 2008	FY 2007	FY 2006
Student Tuition & Fees	-2.66%	\$6,097,574	\$6,264,024	\$5,905,594	\$6,308,153	\$5,001,061	\$4,559,297	\$4,538,939	\$4,698,673
State Appropriations	9.00%	\$9,467,640	\$8,686,192	\$8,556,423	\$8,547,469	\$8,547,469	\$10,072,205	\$7,925,335	\$6,028,925
Annualized FTE Enrollment	-9.49%	946	1,045	1,072	1,100	1,020	1,201	1,173	1,207
Student Support	15.02%	\$16,461	\$14,311	\$13,491	\$13,505	\$13,283	\$12,183	\$10,626	\$8,888
Potomac	change from previous year	FY 2013	FY 2012	FY 2011	FY 2010	FY 2009	FY 2008	FY 2007	FY 2006
Student Tuition & Fees	8.26%	\$5,515,264	\$5,094,465	\$5,114,937	\$4,771,786	\$4,171,330	\$4,101,799	\$3,453,336	\$2,336,972
State Appropriations	0.01%	\$4,690,189	\$4,689,609	\$4,603,984	\$4,604,493	\$4,604,493	\$4,346,826	\$4,149,540	\$4,502,718
Annualized FTE Enrollment	1.56%	1,476	1,453	1,507	1,445	1,226	1,218	1,142	1,000
Student Support	2.70%	\$6,914	\$6,732	\$6,449	\$6,489	\$7,158	\$6,936	\$6,658	\$6,840
West Virginia State University	change from previous year	FY 2013	FY 2012	FY 2011	FY 2010	FY 2009	FY 2008	FY 2007	FY 2006
Student Tuition & Fees	-7.40%	\$8,103,745	\$8,751,219	\$9,581,221	\$10,172,654	\$8,779,903	\$9,815,794	\$8,655,988	\$7,750,851
State Appropriations	8.00%	\$13,862,389	\$12,835,589	\$12,656,970	\$12,642,589	\$12,642,590	\$12,332,043	\$11,222,413	\$9,158,633
Annualized FTE Enrollment	-7.20%	2,120	2,285	2,470	2,700	2,387	2,542	2,715	2,734
Student Support	9.65%	\$10,360	\$9,449	\$9,003	\$8,450	\$8,975	\$8,713	\$7,322	\$6,185
Sub-Total West Virginia Higher Education Policy Commission	change from previous year	FY 2013	FY 2012	FY 2011	FY 2010	FY 2009	FY 2008	FY 2007	FY 2006
Student Tuition & Fees	5.28%	\$421,527,756	\$400,382,891	\$376,727,214	\$357,913,524	\$349,471,574	\$320,886,978	\$298,301,793	\$268,561,738
State Appropriations	1.15%	\$264,905,560	\$261,881,381	\$256,348,018	\$250,473,023	\$251,494,346	\$239,487,949	\$225,775,289	\$213,151,271
Annualized FTE Enrollment	-1.02%	58,829	59,435	59,768	58,657	57,173	56,386	55,971	55,267
Student Support	4.72%	\$11,668	\$11,143	\$10,592	\$10,372	\$10,511	\$9,938	\$9,363	\$8,716
Blue Ridge Community and Technical College	change from previous year	FY 2013	FY 2012	FY 2011	FY 2010	FY 2009	FY 2008	FY 2007	FY 2006
Student Tuition & Fees	1.74%	\$4,512,770	\$4,435,690	\$3,935,113	\$3,482,335	\$2,468,639	\$2,399,516	\$1,886,884	\$1,699,455
State Appropriations	46.20%	\$5,138,415	\$3,514,578	\$2,968,218	\$2,761,141	\$2,955,463	\$2,871,929	\$2,531,131	\$2,368,256
Annualized FTE Enrollment	-4.09%	1,921	2,003	1,854	1,494	1,175	1,034	961	747
Student Support	26.58%	\$5,023	\$3,968	\$3,723	\$4,179	\$4,616	\$5,098	\$4,597	\$5,445
Bridgemont Community and Technical College	change from previous year	FY 2013	FY 2012	FY 2011	FY 2010	FY 2009	FY 2008	FY 2007	FY 2006
Student Tuition & Fees	-8.44%	\$1,339,262	\$1,462,657	\$1,689,690	\$1,444,622	\$1,538,321	\$1,367,731	\$1,290,678	\$1,137,493
State Appropriations	0.35%	\$3,973,597	\$3,959,682	\$3,907,717	\$3,896,885	\$3,896,885	\$3,405,000	\$3,263,224	\$3,237,599
Annualized FTE Enrollment	-3.50%	556	577	575	566	564	596	569	523
Student Support	1.53%	\$9,549	\$9,405	\$9,735	\$9,437	\$9,637	\$8,008	\$8,003	\$8,365

Institutional and State Funding per FTE Full-time Equivalent

Eastern West Virginia Community and Technical College	change from previous year	FY 2013	FY 2012	FY 2011	FY 2010	FY 2009	FY 2008	FY 2007	FY 2006
Student Tuition & Fees	21.67%	\$876,894	\$720,706	\$730,708	\$534,228	\$732,850	\$460,427	\$382,240	\$374,958
State Appropriations	0.31%	\$2,100,509	\$2,094,052	\$2,068,825	\$2,062,115	\$2,062,115	\$2,021,567	\$1,990,949	\$1,967,728
Annualized FTE Enrollment	4.86%	478	455	369	330	260	198	241	248
Student Support	0.88%	\$6,234	\$6,180	\$7,587	\$7,868	\$10,750	\$12,535	\$9,847	\$9,446
Kanawha Valley Community and Technical College	change from previous year	FY 2013	FY 2012	FY 2011	FY 2010	FY 2009	FY 2008	FY 2007	FY 2006
Student Tuition & Fees	35.15%	\$3,090,138	\$2,286,483	\$2,087,179	\$1,209,246	\$1,966,246	\$2,279,497	\$3,007,463	\$3,170,631
State Appropriations	0.32%	\$4,125,664	\$4,112,421	\$4,049,508	\$4,038,673	\$4,038,673	\$3,418,827	\$3,074,167	\$3,015,577
Annualized FTE Enrollment	-6.74%	1,120	1,201	1,265	1,192	1,327	1,218	1,225	1,232
Student Support	20.92%	\$6,443	\$5,328	\$4,851	\$4,403	\$4,525	\$4,678	\$4,965	\$5,021
Mountwest Community and Technical College	change from previous year	FY 2013	FY 2012	FY 2011	FY 2010	FY 2009	FY 2008	FY 2007	FY 2006
Student Tuition & Fees	19.65%	\$3,940,353	\$3,293,245	\$3,531,293	\$4,136,579	\$3,262,281	\$3,121,671	\$3,264,792	\$2,829,586
State Appropriations	5.51%	\$6,352,577	\$6,020,983	\$5,932,823	\$5,911,742	\$5,911,742	\$5,711,590	\$5,483,460	\$5,338,983
Annualized FTE Enrollment	-1.49%	1,857	1,885	1,950	1,969	1,670	1,537	1,587	1,582
Student Support	12.18%	\$5,544	\$4,942	\$4,853	\$5,103	\$5,493	\$5,747	\$5,512	\$5,163
New River Community and Technical College	change from previous year	FY 2013	FY 2012	FY 2011	FY 2010	FY 2009	FY 2008	FY 2007	FY 2006
Student Tuition & Fees	10.86%	\$3,794,381	\$3,422,635	\$3,097,466	\$2,556,336	\$2,423,121	\$1,566,571	\$1,423,652	\$1,441,314
State Appropriations	13.69%	\$6,386,280	\$5,617,112	\$5,248,676	\$5,673,054	\$5,673,054	\$4,801,282	\$4,429,955	\$4,144,905
Annualized FTE Enrollment	1.01%	2,142	2,121	2,184	2,095	1,669	1,517	1,291	1,296
Student Support	11.50%	\$4,752	\$4,262	\$3,821	\$3,928	\$4,851	\$4,198	\$4,534	\$4,310
Pierpont Community and Technical College	change from previous year	FY 2013	FY 2012	FY 2011	FY 2010	FY 2009	FY 2008	FY 2007	FY 2006
Student Tuition & Fees	-1.74%	\$4,760,646	\$4,845,052	\$4,479,706	\$4,250,099	\$3,639,168	\$3,778,147	\$3,730,140	\$3,658,249
State Appropriations	0.27%	\$8,443,703	\$8,421,177	\$8,340,411	\$8,328,395	\$8,328,395	\$8,114,815	\$7,892,952	\$7,707,985
Annualized FTE Enrollment	-5.25%	2,168	2,288	2,224	2,050	1,897	1,929	1,885	2,057
Student Support	5.05%	\$6,090	\$5,798	\$5,764	\$6,136	\$6,309	\$6,165	\$6,166	\$5,526
Southern West Virginia Community and Technical College	change from previous year	FY 2013	FY 2012	FY 2011	FY 2010	FY 2009	FY 2008	FY 2007	FY 2006
Student Tuition & Fees	25.74%	\$1,035,804	\$823,767	\$1,893,456	\$1,995,792	\$1,428,179	\$1,259,441	\$1,071,527	\$966,665
State Appropriations	0.51%	\$9,228,731	\$9,181,588	\$9,059,007	\$8,633,197	\$8,633,197	\$9,386,234	\$8,053,214	\$7,675,626
Annualized FTE Enrollment	-3.74%	1,568	1,629	1,673	1,722	1,637	1,615	1,595	1,672
Student Support	6.57%	\$6,545	\$6,141	\$6,547	\$6,172	\$6,146	\$6,592	\$5,721	\$5,169
West Virginia Northern Community and Technical College	change from previous year	FY 2013	FY 2012	FY 2011	FY 2010	FY 2009	FY 2008	FY 2007	FY 2006
Student Tuition & Fees	-16.22%	\$2,671,864	\$3,189,007	\$2,910,145	\$2,796,888	\$2,629,382	\$2,417,516	\$2,147,610	\$1,872,489
State Appropriations	45.00%	\$7,893,643	\$7,858,495	\$7,739,586	\$7,710,716	\$7,710,716	\$7,004,021	\$6,565,528	\$5,823,188
Annualized FTE Enrollment	-17.79%	1,774	2,158	2,553	2,382	1,999	2,080	2,011	1,984
Student Support	16.34%	\$5,955	\$5,119	\$4,171	\$4,411	\$5,173	\$4,530	\$4,333	\$3,879
West Virginia University at Parkersburg	change from previous year	FY 2013	FY 2012	FY 2011	FY 2010	FY 2009	FY 2008	FY 2007	FY 2006
Student Tuition & Fees	16.36%	\$6,500,000	\$5,586,000	\$5,925,000	\$5,656,000	\$5,073,000	\$4,674,283	\$4,237,263	\$3,791,415
State Appropriations	4.80%	\$10,916,000	\$10,416,000	\$9,735,000	\$9,735,000	\$9,735,000	\$8,953,448	\$8,428,561	\$8,306,730
Annualized FTE Enrollment	-9.08%	2,945	3,239	3,568	3,349	2,818	2,814	2,801	2,734
Student Support	19.71%	\$5,914	\$4,940	\$4,389	\$4,596	\$5,255	\$4,843	\$4,522	\$4,425
Sub-Total West Virginia Council for Community and Technical College Education	change from previous year	FY 2013	FY 2012	FY 2011	FY 2010	FY 2009	FY 2008	FY 2007	FY 2006
Student Tuition & Fees	8.17%	\$32,522,112	\$30,065,242	\$30,279,756	\$28,062,125	\$25,161,187	\$23,324,800	\$22,442,249	\$20,942,255
State Appropriations	5.50%	\$64,559,119	\$61,196,088	\$59,049,771	\$58,750,918	\$58,945,240	\$55,688,713	\$51,713,141	\$49,586,577
Annualized FTE Enrollment	-5.85%	16,530	17,557	18,215	17,149	15,016	14,538	14,166	14,075
Student Support	12.99%	\$5,873	\$5,198	\$4,904	\$5,062	\$5,601	\$5,435	\$5,235	\$5,011
Total WV Higher Education Institutions Only	change from previous year	FY 2013	FY 2012	FY 2011	FY 2010	FY 2009	FY 2008	FY 2007	FY 2006
Student Tuition & Fees	5.48%	\$454,049,868	\$430,448,133	\$407,006,970	\$385,975,649	\$374,632,761	\$344,211,778	\$320,744,042	\$289,503,993
State Appropriations	1.98%	\$329,464,679	\$323,077,469	\$315,397,789	\$309,223,941	\$310,439,586	\$295,176,662	\$277,488,430	\$262,737,848
Annualized FTE Enrollment	-2.12%	75,359	76,992	77,983	75,806	72,189	70,924	70,137	69,342
Student Support	6.23%	\$10,397	\$9,787	\$9,264	\$9,171	\$9,490	\$9,015	\$8,529	\$7,964
West Virginia School of Osteopathic Medicine	change from previous year	FY 2013	FY 2012	FY 2011	FY 2010	FY 2009	FY 2008	FY 2007	FY 2006
Student Tuition & Fees	0.27%	\$31,809,085	\$31,722,867	\$32,699,865	\$30,989,361	\$26,972,363	\$21,782,179	\$16,410,215	\$10,987,883
State Appropriations	5.04%	\$8,835,635	\$8,411,939	\$8,500,002	\$8,392,330	\$8,298,325	\$7,872,684	\$7,389,721	\$6,986,172
Annualized FTE Enrollment	1.66%	826	813	803	777	691	591	501	394
Student Support	-0.38%	\$49,207	\$49,397	\$51,307	\$50,684	\$51,043	\$50,177	\$47,505	\$45,619

Tab 9

Fairmont State University
Board of Governors
April 17, 2014

Item: Erosion and Sediment Control Policy

Committee: Committee of the Whole

Action: Review of the attached Policy No. 57 Erosion and Sediment Control (Construction Site Run-Off Control) to fulfill DEP requirements per our MS4 program and active NPDES (National Pollutant Discharge Elimination System) General Permit No. WV0116025. Upon the Boards review, this document must go out for 30 day public comment and then will be brought to the board in May 2014 for final Board approval.

Staff Member: Stephanie Slaubaugh

Background: Fairmont State University is mandated by the DEP (Department of Environmental Protection) to serve as our own MS4 (Municipal Separate Storm Sewer System) and no longer fall under the City of Fairmont's MS4. As of 1/16/2014 FSU's SWMP (Storm Water Management Program) was approved. As part of our responsibility we are required to establish an Erosion and Sediment Control Policy. The attached policy follows the state and federal regulations that we must abide by.

The purpose of this policy is to safeguard persons, protect property, and prevent damage to the environment within our campus. The policy will also promote the public welfare by guiding, regulating, and controlling the design, construction, use, and maintenance of any construction activity that disturbs or breaks the topsoil or results in movement of earth within our property boundaries.

Fairmont State University

Board of Governors

Policy No. 57

Erosion and Sediment Control (Construction Site Run-Off Control)

Effective Date: T.B.D.

SECTION 1. PURPOSE/INTENT

During the construction process, soil is highly vulnerable to erosion by wind and water. Eroded soil endangers water resources by reducing water quality and causing the siltation of aquatic habitat for fish and other desirable species. Eroded soil also necessitates repair of sewers and ditches and the dredging of lakes. In addition, clearing and grading during construction cause the loss of native vegetation necessary for terrestrial and aquatic habitat.

As a result, the purpose of this Fairmont State University Board of Governors policy is to safeguard persons, protect property, and prevent damage to the environment within the campuses of Fairmont State University. This policy will also promote the public welfare by guiding, regulating, and controlling the design, construction, use, and maintenance of any construction activity that disturbs or breaks the topsoil or results in the movement of earth on land within Fairmont State University property. In addition, the intent of this Policy is to follow the West Virginia Department of Environmental Protection's requirements. In the event that an overlap or contradiction of the WVDEP requirements is found in this document, the state requirements shall govern.

SECTION 2. PLAN REVIEW AND APPROVAL

- A. Any construction activity, by an outside entity, resulting in a land disturbance of 5,000 sf or greater requires an Erosion and Sediment Control Plan to be submitted to Fairmont State University.
- B. Any construction activity resulting in a land disturbance of more than one acre requires a construction site plan review, accompanied by an Erosion and Sediment Control Plan. The construction plans and Erosion and Sediment Control Plan shall be reviewed by Fairmont State University to determine compliance with the West Virginia Erosion and Sediment Control Handbook and other criteria set forth within this "Erosion and Sediment Control Policy". In addition, demonstration of appropriate NPDES registration must be made to Fairmont State University prior to construction. Within 30 days after receiving the plans, Fairmont State University shall:

1. Approve the plan;
 2. Approve the plan subject to such reasonable conditions as may be necessary to secure substantially the objectives of this regulation;
 3. Disapprove the plan, indicating the reason(s) and procedure for submitting a revised plan.
- C. Failure of the University to act on an original or revised plan within 30 days of receipt shall authorize the applicant to proceed in accordance with the plans as filed unless such time is extended by agreement between the applicant and the university. The University **may** allow a project to proceed while comments are being addressed.
- D. Fairmont State University shall reserve the authority to review the plans at a Public Hearing/Meeting, allowing public comment on the proposed plans.

SECTION 3. EROSION AND SEDIMENT CONTROL PLAN

- A. The Erosion and Sediment Control Plan shall include the following:
1. A sequence of construction of the development site, including stripping and clearing; rough grading; construction of utilities, infrastructure, and buildings; and final grading and landscaping. Sequencing shall identify the expected date on which clearing will begin, the estimated duration of exposure of cleared areas, areas of clearing, installation of temporary erosion and sediment control measures, and establishment of permanent vegetation.
 2. All erosion and sediment control measures necessary to meet the objectives of this policy and the West Virginia Erosion & Sediment Control For Developing Areas Handbook throughout all phases of construction and after completion of development of the site.
 3. Seeding mixtures and rates, types of sod, method of seedbed preparation, expected seeding dates, type and rate of lime and fertilizer application, and kind and quantity of mulching for both temporary and permanent vegetative control measures.
 4. Provisions for maintenance of control facilities.
- B. Modifications to the plan shall be processed and approved or disapproved in the same manner as Section 2 of this policy.

SECTION 4. DESIGN REQUIREMENTS

1. Grading, erosion control practices, sediment control practices, and waterway crossings shall meet the design criteria set forth in the most recent version of the West Virginia Erosion & Sediment Control For Developing Areas Handbook, and shall be adequate to prevent transportation of sediment from the site to the satisfaction of Fairmont State

University. Cut and fill slopes shall be *no greater than 2:1*, except as approved by the University to meet other community or environmental objectives.

2. Clearing and grading of natural resources, such as forests and wetlands, shall not be permitted, except when in compliance with all other chapters of this Policy. Clearing techniques that retain natural vegetation and drainage patterns, as described in the West Virginia Erosion & Sediment Control For Developing Areas Handbook, shall be used to the satisfaction of Fairmont State University.
3. Clearing, except that necessary to establish sediment control devices, shall not begin until all sediment control devices have been installed and have been stabilized.
4. Erosion control requirements shall include the following:
 1. Soil stabilization shall be completed within *five days* of clearing or inactivity in construction.
 2. If seeding or another vegetative erosion control method is used, it shall become established within *two weeks* or the University may require the site to be reseeded or a non-vegetative option employed.
 3. Special techniques that meet the design criteria outlined in West Virginia Erosion & Sediment Control For Developing Areas Handbook on steep slopes or in drainage ways shall be used to ensure stabilization.
 4. Soil stockpiles must be stabilized or covered at the end of each workday.
 5. The entire site must be stabilized, using a heavy mulch layer or another method that does not require germination to control erosion, at the close of the construction season.
 6. Techniques shall be employed to prevent the blowing of dust or sediment from the site.
 7. Techniques that divert upland runoff past disturbed slopes shall be employed.
5. Sediment control requirements may include
 1. Settling basins, sediment traps, or tanks and perimeter controls.
 2. Settling basins that are designed in a manner that allows adaptation to provide long term storm water management, if required by Fairmont State University.
 3. Protection for adjacent properties by the use of a vegetated buffer strip in combination with perimeter controls

6. Waterway and watercourse protection requirements shall include
 1. A temporary stream crossing installed and approved by the relevant approval agency if a wet watercourse will be crossed regularly during construction
 2. Stabilization of the watercourse channel before, during, and after any in-channel work
 3. All on-site storm water conveyance channels designed according to the criteria outlined in West Virginia Erosion & Sediment Control For Developing Areas Handbook.
 4. Stabilization adequate to prevent erosion located at the outlets of all pipes and paved channels
7. Construction site access requirements may include
 1. A temporary access road provided at all sites
 2. Other measures required by the University in order to ensure that sediment is not tracked onto public streets by construction vehicles or washed into storm drains.

SECTION 5. INSPECTION

- A. Fairmont State University or designated agent shall make inspections of the erosion and sediment controls on a given construction site and verify that said controls have been installed and maintained per plan. The contractor must notify the Fairmont State University Project Manager prior to the following activities:
 1. Start of Construction/Installation of Sediment and Erosion Measures
 2. Modifications to the Erosion and Sediment Control Plan
 3. Stabilization of Site/Removal of E&SC Controls
- B. The permittee or his/her agent shall make regular inspections of all control measures in accordance with the inspection schedule outlined on the approved Erosion and Sediment Control Plan(s). The purpose of such inspections will be to determine the overall effectiveness of the control plan and the need for additional control measures.
- C. The University or its designated agent shall be permitted to enter the construction site as deemed necessary to make regular inspections to ensure the Erosion and Sediment Controls have been constructed and maintained per the approved plan. If the inspection reveals that the proper installation and/or maintenance of E&SC devices is not present on a site, Fairmont State University shall notify the contractor in writing that there are

deficiencies and that immediate action must be taken. The contractor will then have (14) days to fix the deficiencies before enforcement measures are taken.

SECTION 6. ENFORCEMENT

A. Stop-Work Order;

In the event that the contractor violates the terms of this Policy, neglects to carry out the approved plan, or implements grading in such a manner as to materially adversely affect the health, welfare, or safety of persons residing or working in the vicinity of the development site, and the contractor does not repair the deficiencies within 14 days of the written notice, Fairmont State University may issue a stop work order immediately.

B. Violation and Penalties:

In the event that the contractor does not repair the deficiencies within (14) days of the written notice, Fairmont State University may also;

- 1) Hire a separate contractor to correct the deficiencies. In the event that this takes place, Fairmont State University can then deduct the cost of the remedial work from the original contractor for the additional work, including administrative costs.

SECTION 7. SEPARABILITY

The provisions and sections of this Policy shall be deemed to be separable, and the invalidity of any portion of this Policy shall not affect the validity of the remainder.

Tab 10

Fairmont State University
Board of Governors
April 17, 2014

Item: Illicit Discharge Detection and Elimination

Committee: Committee of the Whole

Action: Review of the attached Policy No. 58 Illicit Discharge Detection and Elimination to fulfill DEP requirements per our MS4 program and active NPDES (National Pollutant Discharge Elimination System) General Permit No. WV0116025. Upon the Boards review, this document must go out for 30 day public comment and then will be brought to the board in May 2014 for final Board approval.

Staff Member: Stephanie Slaubaugh

Background: Fairmont State University is mandated by the DEP (Department of Environmental Protection) to serve as our own MS4 (Municipal Separate Storm Sewer System) and no longer fall under the City of Fairmont's MS4. As of 1/16/2014 FSU's SWMP (Storm Water Management Program) was approved. As part of our responsibility we are required to establish an Erosion and Sediment Control Policy.

The purpose of this policy is to provide for the health, safety, and general welfare of the FSU students, faculty, and staff as well as the citizens of our community through the regulation of non-storm water discharged to the storm drainage system to the maximum extent practicable as required by federal and state law. This policy establishes methods for controlling the introduction of pollutants into the storm sewer system in order to comply with requirements of the NPDES permit.

Fairmont State University

Board of Governors

Policy No. 58

Illicit Discharge Detection and Elimination

Effective Date: **T.B.D.**

SECTION 1. PURPOSE/INTENT

The purpose of this Fairmont State University Board of Governors policy is to provide for the health, safety, and general welfare of the Fairmont State University students, faculty, and staff as well as the citizens of the surrounding area through the regulation of non-storm water discharges to the storm drainage system to the maximum extent practicable as required by federal and state law. This Policy establishes methods for controlling the introduction of pollutants into the storm sewer system in order to comply with requirements of the National Pollutant Discharge Elimination System (NPDES) permit process. The objectives of this Policy are:

- A. To regulate the contribution of pollutants to the municipal separate storm sewer system (MS4) by stormwater discharges by any user.
- B. To prohibit Illicit Connections and Discharges to the municipal separate storm sewer system.
- C. To establish legal authority to carry out all inspection, surveillance and monitoring procedures necessary to ensure compliance with this Policy

SECTION 2. APPLICABILITY

This Policy shall apply to all water entering the Fairmont State University storm drain system unless explicitly exempted by an authorized enforcement agency.

SECTION 3. RESPONSIBILITY FOR ADMINISTRATION

Fairmont State University shall administer, implement, and enforce the provisions of this Policy. Any powers granted or duties imposed upon Fairmont State University may be delegated in writing by the University to persons or entities acting in the beneficial interest of or in the employ of the University.

SECTION 4. DISCHARGE PROHIBITIONS

A. Prohibition of Illegal Discharges

No person shall discharge or cause to be discharged into the municipal storm drain system or watercourses any materials, including but not limited to pollutants or waters containing any pollutants that cause or contribute to a violation of applicable water quality standards, other than storm water.

The commencement, conduct or continuance of any illegal discharge to the storm drain system is prohibited except as described as follows:

1. The following discharges are exempt from discharge prohibitions established by this Policy: water line flushing or other potable water sources (if water line flushing is hyper-chlorinated, then water shall be de-chlorinated before discharging the line), landscape irrigation or lawn watering, diverted stream flows, rising ground water, ground water infiltration to storm drains, uncontaminated pumped ground water, foundation or footing drains (not including active groundwater dewatering systems), crawl space pumps, air conditioning condensation, springs, non-commercial washing of vehicles, natural riparian habitat or wet-land flows, swimming pools (if de-chlorinated – typically less than one PPM chlorine), fire fighting activities, and any other water source not containing Pollutants.
2. Discharges specified in writing by Fairmont State University as being necessary to protect public health and safety.
3. Dye testing is an allowable discharge, but requires a verbal notification to the Fairmont State University prior to the time of the test.
4. The prohibition shall not apply to any non-storm water discharge permitted under an NPDES permit, waiver, or waste discharge order issued to the discharger and administered under the authority of the Federal Environmental Protection Agency, provided that the discharger is in full compliance with all requirements of the permit, waiver, or order and other applicable laws and regulations, and provided that written approval has been granted for any discharge to the storm drain system.

B. Prohibition of Illicit Connections

1. The construction, use, maintenance or continued existence of illicit connections to the storm drain system is prohibited.
2. This prohibition expressly includes, without limitation, illicit connection made in the past, regardless of whether the connection was permissible under law or practices applicable or prevailing at the time of connection.
3. A person is considered to be in violation of this policy if the person connects a line conveying sewage to the MS4, or allows such a connection to continue.

SECTION 5. INDUSTRIAL OR CONSTRUCTION ACTIVITY DISCHARGES

Any person subject to an industrial or construction activity NPDES storm water discharge permit shall comply with all provisions of such permit. Proof of compliance with said permit may be required in a form acceptable to Fairmont State University prior to the allowing of discharges to the MS4.

SECTION 6. MONITORING OF DISCHARGES

A. Applicability

1. This section applies to all facilities that have storm water discharges associated with industrial activity, including construction activity.

B. Access to Facilities

1. Fairmont State University shall be permitted to enter and inspect facilities subject to this Policy as often as may be necessary to determine compliance.
2. Contractors shall allow Fairmont State University access to all parts of the premises for the purposes of inspection, sampling, examination and copying of records that must be kept under the conditions of an NPDES permit to discharge storm water, and the performance of any additional duties as defined by state and federal law.
3. Fairmont State University shall have the right to set up on any permitted facility such devices as are necessary in the opinion of the University to conduct monitoring and/or sampling of the facility's storm water discharge.

4. Fairmont State University has the right to require the discharger to install monitoring equipment as necessary. The facility's sampling and monitoring equipment shall be maintained at all times in a safe and proper operating condition by the discharger at its own expense. All devices used to measure stormwater flow and quality shall be calibrated to ensure their accuracy.
5. Any temporary or permanent obstruction to safe and easy access to the facility to be inspected and/or sampled shall be promptly removed by the contractor at the written or oral request of the University and shall not be replaced. The costs of clearing such access shall be borne by the contractor.
6. Unreasonable delays in allowing Fairmont State University access to a permitted facility is a violation of this Policy. A contractor or operator of a facility with a NPDES permit to discharge storm water associated with industrial activity commits an offense if the person denies the University reasonable access to the permitted facility for the purpose of conducting any activity authorized or required by this Policy.

SECTION 7. ENFORCEMENT

A. Notice of Violation.

Whenever Fairmont State University finds that a person has violated a prohibition or failed to meet a requirement of this Policy, the University may order compliance by written notice of violation to the responsible person. Such notice may require without limitation:

1. The performance of monitoring, analyses, and reporting;
2. The elimination of illicit connections or discharges;
3. That violating discharges, practices, or operations shall cease and desist;
4. The abatement or remediation of storm water pollution or contamination hazards and the restoration of any affected property; and
5. Payment of a fine to cover administrative and remediation costs; and
6. The implementation of source control or treatment BMPs.

If abatement of a violation and/or restoration of affected property is required, the notice shall set forth a deadline within which such remediation or restoration must be completed. Said notice shall further advise that, should the violator fail to remediate or

restore within the established deadline, the work will be done by a designated contractor and the expense thereof shall be charged to the violator.

SECTION 8. APPEAL OF NOTICE OF VIOLATION

Any person receiving a Notice of Violation may appeal the determination of the University. The notice of appeal must be received within 30 days from the date of the Notice of Violation. A meeting shall then be held between Fairmont State University and the appellant within 15 days of the receipt of the notice of appeal. Fairmont State University's decision following this meeting shall be final.

SECTION 9. ENFORCEMENT MEASURES AFTER APPEAL

If the violation has not been corrected pursuant to the requirements set forth in the Notice of Violation, or, in the event of an appeal, within 30 days of the decision of the University, then representatives of the University shall take any and all measures necessary to abate the violation and/or restore the property.

SECTION 10. COST OF ABATEMENT OF THE VIOLATION

Within 60 days after abatement of the violation, the violator will be notified of the cost of abatement, including administrative costs.

SECTION 11. REMEDIES NOT EXCLUSIVE

The remedies listed in this ordinance are not exclusive of any other remedies available under any applicable federal, state or local law and it is within the discretion of Fairmont State University to seek cumulative remedies.