

Fairmont State University Board of Governors  
Meeting of June 17, 2010  
Falcon Center Board Room - 9:00 a.m.

**Morning Breakfast/Presentation**

**8:30 a.m.**

National Security & Intelligence – David Abruzzino  
Introduction of Italian Students

**AGENDA**

- I. Call to Order
  - a. Roll Call
  - b. Public Comment
  - c. Approve Agenda **Action Item**
  - d. Presentations
  
- II. Approval of Minutes (4/15/10) **Tab 1 Action Item**
  
- III. Chairperson's Report
  
- IV. President's Report
  
- V. Reports and Presentations
  - a. Faculty Senate (*Chuck Shields*)
  - b. Classified Staff (*Harriet Bower*)
  - c. Student Government (*Alicia Nieman*)
  - d. Foundation (*Bun Perkinson*)
  - e. Alumni Association (*Devanna Corley*)
  - f. Athletic Association (*Shannon Kelley*)
  
- VI. Consent Agenda **Action Item**
  - a. Financial Report **Tab 2 FYI**
  - b. Capital Project Report **Tab 3 FYI**
  - c. Nomination and Election of Officers
  - d. Committee Assignments
  - e. Meetings Schedule
  
- VII. Academic Affairs/Admissions (*Janet Crescenzi, Chair*)
  - a. Annual Report on Graduate Students **Tab 4 Action Item**
  
- VIII. Student Life Committee (*Skip Tarasuk, Chair*)
  - a. Freshman Counselor Reunion **Tab 5 FYI**
  - b. Welcome Weekend **Tab 6 FYI**
  
- IX. Finance Committee (*Jim Kettering, Chair*)
  - a. Update of BOG Policy 54-Bookstore Policy **Tab 7 Action Item**
  - b. Approval of 2011 FY Chargeback Agreement between FSU & PCTV **Tab 8 Action Item**
  - c. Approval of 2011 FY E&G Capital Projects & 2011 FY Auxiliary Capital Projects Recommendations **Tab 9 Action Item**
  - d. Approval of 2010 Separation of Asset Beginning Balance Sheet Numbers **Tab 10 Action Item**
  - e. Approval of 2011 FY Unrestricted E&G Fund Budget and 2011 FY Auxiliary Fund Budget Recommendations. **Tab 11 Action Item**
  
- X. Executive Committee (*Rocco Muriale, Chair*)
  
- XI. By-laws Committee (*Shirley Stanton, Chair*)
  
- XII. Possible Executive Session
  
- XIII. Adjournment

**Fairmont State University**  
**BOARD OF GOVERNORS**  
**MINUTES**  
April 15, 2010

**I. Call to Order**

A meeting of the Fairmont State University Board of Governors was held on April 15, 2010 beginning at 1:30 p.m. in the Board Room of the Falcon Center. Present at the meeting were Board Members: Kelley Bronson, Janet Crescenzi, Matt Jacques, James Kettering, Bob Mild, Rocco Muriale, Shirley Stanton, Skip Tarasuk and Ron Tucker. Absence members included: Mark Pallotta, Bryan Towns and Jack "Bob" White. Also in attendance were: FSU President Thomas L. Krepel, Bun Perkinson, Rick Porto, Maria Rose, David Tamm and Mary Jo Thomas.

Janet Crescenzi move to approve the agenda. Matt Jacques seconded. Motion carried.

**II. Approval of Minutes**

Skip Tarasuk moved to accept the minutes of February 18, 2010. Matt Jacques seconded. Motion carried.

**III. Consent Agenda**

Jim Kettering moved the Consent Agenda items be approved. Skip Tarasuk seconded. Motion carried. The following items were approved:

- a) Financial Report
- b) Capital Project Report

**IV. Academic Affairs/Admissions Committee**

Janet Crescenzi brought a recommendation from the committee for approval. Janet Crescenzi moved the approval of program reviews be accepted. Bob Mild seconded. Motion carried. Approval of the following Program Reviews:

Bachelor of Science in Criminal Justice	Theatre Arts	B.S. in Graphic/Fine Arts
Bachelor of Arts in English Literature	Regents Bachelor of Arts Degree	

**V. Student Life**

No items were brought before the Board for approval.

**VI. Finance Committee**

Jim Kettering brought a recommendation for the committee for approval. Jim Kettering moved the approval of the Fund Manager update. Matt Jacques seconded. Motion carried.

Jim Kettering moved for approval of the Fee Increase request for 2010-2011 academic year. Ron Tucker seconded. Janet Crescenzi opposed. Motion carried.

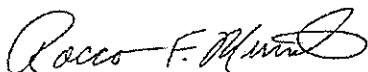
**VII. Executive Session**

Shirley Stanton moved to go into executive session Pursuant to §6-9A-4-2b(9) of the West Virginia Code, I move this Board go into Executive Session to consider matters involving or affecting the purchase, sale or lease of property, advance construction planning, the investment of public funds or other matters involving commercial competition, which if made public, might adversely affect the financial or other interest of the state or any political subdivision: *Provided*, That information relied on during the course of deliberations on matters involving commercial competition are exempt from disclosure under the open meetings requirements of this article only until the commercial competition has been finalized and completed. *Provided*, however, that information not subject to release pursuant to the West Virginia freedom of information act does not become subject to disclosure as a result of executive session; Ron Tucker seconded. Motion carried.

Matt Jacques moved we come out of executive session. Ron Tucker seconded. Motion carried

**VIII. Adjournment**

Skip Tarasuk moved to adjourn. Matt Jacques seconded. Motion carried.



**Fairmont State University  
Board of Governors  
Financial Report  
as of May 24, 2010**

**Unrestricted Fund:**

The budget balance, inclusive of one-time re-appropriated state funding, projects a surplus of \$127,042. Actual operating revenues represent 93% of budget, actual non-operating revenues represent 87% of budget, and actual operating expenditures represent 82% of budget. The current year actual balance is \$3,817,282 with approximately one and a half (1 ½) months of expenditure activity to occur.

Notable comparison of actual to budget are:

- State fiscal stabilization funds have yet to be released from the Governor's office.
- Investment revenue will not achieve results budgeted.
- Temporary one-time \$1,250,000 was provided as re-appropriated state funding. This was required to be booked as revenue to fiscal year 2009.

**Auxiliary Fund:**

The budget is balanced with a planned transfer to plant reserves of \$438,506. Actual operating revenues represent 98.3% of budget, and actual operating expenses represent 86% of budget. The current year actual balance is \$1,156,028 with one and a half (1 ½) months of expenditure activity to occur.

**Restricted Fund:**

Minor budget changes occurred in the restricted fund since the last report. The projected deficit condition of \$281,131 will be covered by the net asset balance at the end of the 2009 fiscal year of \$292,166.

Please find attached the Financial Reports referenced above.

Fairmont State University  
**Actual vs Budget Statement of Revenues and Expenses**  
 Current Year 2010      Prior Year 2009      Period May      Current Unrestricted  
 Level 2

		Budgeted Current Year	Actual Current Year	Actual to Budgeted Current Year
<b>OPERATING REVENUES</b>	Tuition and Fees	21,189,651.50	21,172,410.14	99.92
	Tuition and Fees Support Services Revenue	547,829.00	548,019.00	100.03
	Faculty Services Revenue	1,268,259.00	1,215,045.00	95.80
	Operating Costs Revenue	2,638,159.77	1,838,737.40	69.70
	Support Services Revenue	3,730,496.63	2,577,255.48	69.09
	Other Operating Revenue	462,854.00	389,809.30	84.22
	<b>Subtotal:</b>	<b>29,837,249.90</b>	<b>27,741,276.32</b>	<b>92.98</b>
<b>OPERATING EXPENSES</b>	Salaries	22,484,852.64	18,462,051.13	82.11
	Benefits	5,765,467.12	4,779,317.72	82.90
	Student financial aid-scholarships	1,666,760.00	1,363,756.88	81.82
	Utilities	1,637,427.50	1,261,936.93	77.07
	Supplies and Other Services	7,259,521.26	5,579,523.46	76.86
	Equipment Expense	1,015,352.51	885,561.99	87.22
	Fees retained by the Commission	167,829.00	178,625.00	106.43
	Assessment for Faculty Services	1,502,589.00	1,416,897.00	94.30
	Assessment for Support Services	358,599.64	251,714.23	70.19
	Assessment for Tuition, Aux, & Capital Costs	2,877,011.00	2,776,063.00	96.49
	Assessment for Operating Costs	235,786.56	127,942.58	54.26
	<b>Subtotal:</b>	<b>44,971,196.23</b>	<b>37,083,389.92</b>	<b>82.46</b>
<b>NONOPERATING REVENUES (EXPENSES)</b>	State Appropriations	13,293,378.00	13,293,380.00	100.00
	State Fiscal Stabilization Funds	476,376.00	0.00	0.00
	Gifts	25,000.00	12,500.00	50.00
	Investment Income	266,166.00	18,040.51	6.78
	Reappropriated State Funding	1,250,000.00	0.00	0.00
	<b>Subtotal:</b>	<b>15,310,920.00</b>	<b>13,323,920.51</b>	<b>87.02</b>
<b>EXCLUDE OPERATING ACCOUNT</b>	Exclude - Assets	(469,188.20)	(357,837.11)	76.27
	Exclude - Transfers for Fin Aid Match	(170,107.00)	(108,831.00)	63.98
	Exclude - Indirect Cost Recoveries	588,973.20	301,421.44	51.18
	Exclude - Transfers - Other	389.87	721.74	185.12
	<b>Subtotal:</b>	<b>(49,932.13)</b>	<b>(164,524.93)</b>	<b>329.50</b>
<b>OPERATING LOSS WITHOUT STATE APPROPRIATIONS</b>		<b>(15,133,946.33)</b>	<b>(9,342,113.60)</b>	<b>61.73</b>
<b>BUDGET BALANCE</b>		<b>127,041.54</b>	<b>3,817,281.98</b>	<b>3004.75</b>
<b>NET ASSETS - Beginning of Year</b>		<b>7,324,058.00</b>		
<b>PROJECTED NET ASSETS - End of Year</b>		<b>7,451,099.54</b>		

**FSU Auxiliary Support**  
**Actual vs Budget Statement of Revenues and Expenses**

Current Year 2010 Prior Year 2009 Period May Auxiliary

Auxiliary - Bd. Of Governors

		Budgeted Current Year	Actual Current Year	Actual to Budgeted Current Year
<b>OPERATING REVENUES</b>				
	Auxiliary enterprise revenue	5,412,715.94	5,227,304.68	96.57
	Auxiliary Support Services Revenue	4,797,696.00	4,795,872.00	99.96
	Other Operating Revenue	245,303.60	252,093.92	102.77
	<b>Subtotal:</b>	<b>10,455,715.54</b>	<b>10,275,270.60</b>	<b>98.27</b>
<b>OPERATING EXPENSES</b>				
	Salaries	2,058,674.00	1,836,489.13	89.21
	Benefits	530,928.00	370,537.49	69.79
	Student financial aid-scholarships	414,781.37	326,106.80	78.62
	Utilities	851,785.82	613,368.59	72.01
	Supplies and Other Services	2,344,117.37	2,141,931.46	91.37
	Equipment Expense	77,607.00	111,294.27	143.41
	Loan Cancellations and write-off	1,131.00	0.00	0.00
	<b>Subtotal:</b>	<b>6,279,024.56</b>	<b>5,399,727.74</b>	<b>86.00</b>
<b>NONOPERATING REVENUES (EXPENSES)</b>				
	Interest on capital asset related debt	(100,472.60)	(100,472.60)	100.00
	<b>Subtotal:</b>	<b>(100,472.60)</b>	<b>(100,472.60)</b>	<b>100.00</b>
<b>EXCLUDE OPERATING ACCOUNT</b>				
	Exclude - Assets	(46,260.00)	(29,302.75)	63.34
	Exclude - Transfers for Debt Service	(3,588,050.91)	(3,588,050.91)	100.00
	Exclude - Transfers for Fin Aid Match	(3,425.00)	(1,713.00)	50.01
	Exclude - Transfers to Plant Reserves	(438,506.41)	0.00	0.00
	Exclude - Transfers - Other	23.94	23.94	100.00
	<b>Subtotal:</b>	<b>(4,076,218.38)</b>	<b>(3,619,042.72)</b>	<b>88.78</b>
<b>OPERATING INCOME/LOSS</b>		<b>4,176,690.98</b>	<b>4,875,542.86</b>	<b>116.73</b>
<b>BUDGET BALANCE</b>		<b>0.00</b>	<b>1,156,027.54</b>	<b>0.00</b>
<b>NET ASSETS - Beginning of Year</b>		<b>1,716,560.00</b>		
<b>PROJECTED NET ASSETS - End of Year</b>		<b>1,716,560.00</b>		

**Board of Governors  
Financial Report  
Fairmont State University  
Restricted Fund  
For the period as of May 21, 2010**

**Operating Revenues:**

Overall Revenues increased	<b>\$1,611,071.18</b>
Gear Up Carry Over Budget from FY 09	1,508,742.21
NEAP grant Year 2	79,897.00
Appalachian Teaching grant Close	(914.36)
Global Youth Mini grant	203.00
Financial Aid Budget clean up	(2,412.45)
NIP Scholarship	24,500.00
Mountain State Story Telling Revenues	1,055.78

**Non-Operating Revenues**

**Operating Expenditures:**

Overall Expenditures increased	<b>\$1,611,220.40</b>
Gear Up Carry Over Budget from FY 09	1,508,742.21
NEAP grant Year 2	79,897.00
Appalachian Teaching grant Close	(914.36)
Global Youth Mini grant	203.00
Financial Aid Budget clean up	(2,412.45)
NIP Scholarship	24,500.00
Mountain State Story Telling Revenues	1,205.00

The budget balance of \$-281,130.86 is covered by the restricted fund cash balance of 292,166.60 on June 30, 2009.

Overall increase in expense due to expense budget for Mountain State Story Telling increased \$149.22 due to increased revenues and cash balance.

Fairmont State University  
Actual vs Budget Statement of Revenues and Expenses

Current Year 2010 Prior Year 2009 May Current Restricted

LEVEL 2

		Budgeted Current Year	Actual Current Year	Actual to Budgeted Current Year
<b>OPERATING REVENUES</b>	Federal Grants and Contracts	32,896,136.31	25,973,109.40	78.95%
	State/Local Grants and Contracts	6,153,782.55	6,012,258.31	97.70%
	Private Grants and Contracts	2,414,500.00	2,029,170.38	84.04%
	Other Operating Revenue	2,660.00	2,460.00	92.48%
<b>Sub Total</b>		<b>41,467,078.86</b>	<b>34,016,998.09</b>	<b>82.03%</b>
<b>OPERATING EXPENSES</b>	Salaries	1,892,665.88	1,029,140.83	54.38%
	Benefits	302,657.16	165,716.17	54.75%
	Student Financial Aid-Scholarships	39,125,499.93	38,573,531.14	98.59%
	Utilities	24,749.00	6,332.00	25.58%
	Supplies and Other Services	4,696,633.17	1,744,933.72	37.15%
	Equipment Expense	3,487,847.58	1,142,276.07	32.75%
	Assessment for Support Services	0.00	0.00	0.00%
<b>Sub Total</b>		<b>49,530,052.72</b>	<b>42,661,929.93</b>	<b>86.13%</b>
<b>NONOPERATING REVENUES (EXPENSES)</b>	Federal Pell Grant Revenues	8,270,137.00	8,431,958.00	101.96%
<b>Sub Total:</b>		<b>8,270,137.00</b>	<b>8,431,958.00</b>	<b>101.96%</b>
<b>EXCLUDE OPERATING</b>	Exclude - Assets	-15,458.55	0.00	0.00%
	Exclude - Transfers for Fin Aid Match	116,527.60	71,431.00	61.30%
	Exclude - Indirect Cost Recoveries	-588,973.18	-301,421.44	51.18%
	Exclude - Transfers - Other	-389.87	-389.87	0.00%
<b>Sub Total:</b>		<b>-488,294.00</b>	<b>-230,380.31</b>	<b>47.18%</b>
<b>OPERATING INCOME/LOSS</b>		<b>-8,062,973.86</b>	<b>-8,644,931.84</b>	<b>107.22%</b>
<b>BUDGET BALANCE</b>		<b>-281,130.86</b>	<b>-443,354.15</b>	<b>157.70%</b>
<b>NET ASSETS - Beginning of Year**</b>		<b>292,166.60</b>		
<b>PROJECTED NET ASSETS- End of Year</b>		<b>11,035.74</b>		

\*\*Net Assets adjusted for year end audit entries not budgeted

**CAPITAL PROJECTS**

**FY 2010**

<i>Project</i>	<i>Project Budget</i>	<i>Expenses &amp; Encumbrances</i>	<i>Available Project Budget</i>	<i>Project Completion Date and/or Update Notes</i>	
Academic Fund	\$ 75,000.00	\$ 54,400.00	\$ 20,600.00	Painting HHH : \$54,400 9/1/09	<b>Completed</b>
College Apartments - Building A/B Roof	\$ 48,930.00	\$ 48,930.00	\$ -	8/30/2009	
College Apartments - Building G Carpet	\$ 7,315.88	\$ 7,315.88	\$ -	8/15/2009	
Education Building - Exterior Waterproofing	\$ 172,500.00	\$ 162,401.25	\$ 10,098.75	Completed 5/1/10	
Education Building - Roof Replacement	\$ 305,150.71	\$ 270,641.15	\$ 34,509.56	Completed 5/1/10	
Feaster Center - Elevator & Steps	\$ 1,481,237.49	\$ 1,481,237.49	\$ (0.00)	Completed 5/1/10	
Feaster Center - HVAC Phase II	\$ 301,123.29	\$ 301,123.29	\$ 0.00	Completed 5/31/10	
Infrastructure - Pierpont Signage	\$ 28,136.00	\$ 28,136.00	\$ -	Completed 3/31/10	
Infrastructure - Painting & Striping Roadway & Parking Lots	\$ 57,543.08	\$ 57,543.08	\$ -	9/1/2009	
IT Software - Card System	\$ 40,000.00	\$ 40,000.00	\$ -	completed - not capitalized	
Kennedy Barn - Folklife Center - Phase II	\$ 568,789.00	\$ 531,233.03	\$ 37,555.97	Project is substantially complete. Final paperwork is in progress	
Hunt Haught Hall Glass Front	\$ 238,386.00	\$ -	\$ 238,386.00	Expression of Interest has been prepared and ready to be advertised for architect responses. Project will be combined with HVAC upgrades and will carry over into FY 2011	<b>In Progress</b>
Infrastructure - Hardway Hall	\$ 400,000.00	\$ 390,775.00	\$ 9,225.00	Project is underway with majority of demolition complete.	
Infrastructure - IT Emergency Back-Up	\$ 197,299.00	\$ -	\$ 197,299.00	Proposal for Engineering Services has been received. Work will carry over into FY 2011	
Physical Plant - Landscaping	\$ 100,000.00	\$ 99,095.65	\$ 904.35	Several projects have been completed. There will be several more throughout the year.	
Physical Plant Small Projects	\$ 202,959.39	\$ 156,224.77	\$ 46,734.62	Several projects have been completed. There will be many throughout the year.	
Locust Avenue	\$ 40,000.00	\$ -	\$ 40,000.00	Schedule for work is to be determined by utility companies and WV Department of Highways.	<b>Not Started</b>
	\$ 4,264,369.84	\$ 3,629,056.59	\$ 635,313.25		



**Fairmont State Board of Governors  
Meeting of June 17, 2010**

**ITEM:** Annual Report on Graduate Studies

**COMMITTEE:** Academic Affairs

**RECOMMENDED POLICY:** Approval of the Annual Report

**STAFF MEMBER:** Maria Rose, Provost and Vice President for Academic Affairs

**BACKGROUND:** Under the provisions of West Virginia Code §18B-1A-6, each baccalaureate institution that recently added master's degree programs is required to submit an annual report through its governing board to the West Virginia Higher Education Policy Commission (WV HEPC).

# ANNUAL REPORT ON GRADUATE PROGRAMS AT FAIRMONT STATE UNIVERSITY 2010

Fairmont State University currently has five (5) independent graduate programs of study:

- **Master of Education** with various specializations including Special Education, Leadership Studies, Professional Studies, Online Learning, and Reading
- **Master of Arts in Teaching**
- **Master of Science in Criminal Justice**
- **Master of Business Administration**
- **Master of Science in Human Services**

A sixth graduate program, the **Master of Science in Nursing**, is offered collaboratively with Marshall University. *Students admitted, enrolled, and graduated are included in reports submitted by Marshall University.*

The following table contains the number of students enrolled in each graduate program:

	<u>2009-10</u>	<u>To Date</u>
Master of Education	270	1549 students enrolled
Master of Arts in Teaching	52	278 students enrolled
Master of Science in Criminal Justice	35	142 students enrolled
Master of Science in Human Service	7	25 students enrolled
Master of Business Administration	63	288 students enrolled
Non-Degree Seeking Graduate Students	<u>31</u>	<u>658 students enrolled</u>
<b>TOTAL</b>	<b>458</b>	<b>2940 students enrolled</b>

We have conferred the following graduate degrees\*:

	<u>2009-10</u>	<u>To Date</u>
Master of Education	47 graduates	154 graduates
Master of Arts in Teaching	7 graduates	33 graduates
Master of Business Administration	15 graduates	38 graduates
Master of Science in Criminal Justice	7 graduates	19 graduates
Master of Science in Human Services	<u>2 graduates</u>	<u>2 graduates</u>
<b>TOTAL</b>	<b>78 students</b>	<b>246 students</b>

*\*Note: The 2009-2010 graduates do not include Spring 2010 degrees; they have not yet been officially conferred.*

Fairmont State University offered the following graduate courses in 2009-10:

*Master of Education (Leadership Studies, Online Learning, Professional Studies, Special Education and Reading):*

<b>Course Number</b>	<b>Course Title</b>	<b>Location/Time</b>
EDUC 6300	<i>Foundations of American Education</i>	Online
EDUC 6301	<i>Research in Education</i>	Online
EDUC 6302	<i>Advanced Studies in Human Development</i>	Online
EDUC 6303	<i>Advanced Studies in Educational Psychology</i>	Online
EDUC 6305	<i>Advanced Educational Technology and Media</i>	Online
EDUC 6395	<i>Demonstration Project in Education</i>	Online
ONLR 6800	<i>Introduction to Online Learning</i>	Online
ONLR 6801	<i>Online Course Management Strategies</i>	Online
ONLR 6802	<i>Instruct Design Online Crse Dev</i>	Online
ONLR 6803	<i>Online Assessment Techniques</i>	Online
ONLR 6804	<i>Online Copyright Issues</i>	Online
ONLR 6806	<i>Online Course Development Practicum</i>	Online
ONLR 6808	<i>Tech Tools for Online Learning</i>	Online
READ 6300	<i>Foundations in Read &amp; Writing</i>	Online
READ 6310	<i>Teaching Reading to Special Learners</i>	Online
READ 6315	<i>Teach Con Area Literacy</i>	Online
READ 6320	<i>Psyc, Socy &amp; Ling Factors</i>	Online
READ 6330	<i>Diag &amp; Correction of Reading: Clinic I</i>	Online
READ 6340	<i>Diag &amp; Correction of Reading: Clinic Pract</i>	Online
READ 6370	<i>Adm &amp; Supervision of Reading/Writing Prog</i>	Online
READ 6370	<i>Thesis Seminar</i>	Online
SPED 5323	<i>Math Strat for Except Learners</i>	Online
SPED 6320	<i>Student with Sp Learning Prob</i>	Online
SPED 6321	<i>Students Sp Behr Prob</i>	Online
SPED6322	<i>Evaluation in Special Education</i>	Online
SPED 6323	<i>Behavioral Support for Special Students</i>	Online
SPED 6324	<i>Instructional Techniques in Special Education</i>	Online
SPED 6330	<i>Introduction to Autism</i>	Online
SPED 6331	<i>Strategies for Autism</i>	Online
SPED 6390	<i>Special Education Practicum</i>	Online

*Master of Arts in Teaching:*

<b>Course Number</b>	<b>Course Title</b>	<b>Location/Time</b>
EDUC 6195	<i>Clinical Experience I</i>	Online
EDUC 6295	<i>Clinical Experience II</i>	Online
EDUC 6300	<i>Foundations of American Education</i>	Online
EDUC 6301	<i>Research in Education</i>	Online
EDUC 6302	<i>Advanced Studies in Human Growth &amp; Dev.</i>	Online
EDUC 6303	<i>Advanced Studies in Educational Psychology</i>	Online
EDUC 6304	<i>Diversity and Disabilities</i>	Online
EDUC 6305	<i>Advanced Educational Technology</i>	Online
EDUC 6306	<i>Education Evaluation</i>	Online
EDUC 6490	<i>Advanced Classroom Org &amp; Practice</i>	Online
EDUC 6495	<i>Clinical Experience III</i>	Fairmont/Arranged
READ 6315	<i>Teaching Content in Reading Literacy</i>	Online
SPED 6320	<i>Students with Special Learning Problems</i>	Online
SPED 6321	<i>Students with Special Behavior Problems</i>	Online

*Criminal Justice:*

<b>Course Number</b>	<b>Course Title</b>	<b>Location/Time</b>
CRJU 5504	<i>Constitutional Law</i>	Online
CRJU 5525	<i>White Collar Crime</i>	Fairmont/ W 4-7
CRJU 5599	<i>Juvenile Law and Process</i>	Online
CRJU 6601	<i>Advanced Criminal Justice Studies</i>	Online
CRJU 6602	<i>Criminal Law</i>	Online
CRJU 6610	<i>Advanced Penology</i>	Online
CRJU 6640	<i>Seminar in Corrections</i>	Online
CRJU 6645	<i>Independent Study</i>	Fairmont/Arranged
CRJU 6650	<i>Seminar in Planning and Evaluation</i>	Online
CRJU 6696	<i>Thesis I</i>	Fairmont/ Arranged
CRJU 6697	<i>Thesis II</i>	Fairmont/ Arranged

*Master of Business Administration:*

<b>Course Number</b>	<b>Course Title</b>	<b>Location/Time</b>
MBA 5000	<i>MBA Essentials</i>	Fairmont/ MW 6-9
MBA 5110	<i>Leadership Workshop</i>	Fairmont/ R 6-9
MBA 5120	<i>Tactical HR Practices-Online</i>	Online
MBA 5130	<i>Labor Relations &amp; Dispute Res</i>	Fairmont/ Arranged
MBA 5140	<i>Strategic HRM &amp; Emp Advocacy</i>	Fairmont/ T 6-9
MBA 5200	<i>Management Information</i>	Fairmont/ W 6-9
MBA 5300	<i>Managerial Economics</i>	Fairmont/ W 6-9
MBA 5400	<i>Business Environments</i>	Fairmont/ R 6-9
MBA 5550	<i>Financial Reporting &amp; Analysis</i>	Online
MBA 5600	<i>Marketing for Managers</i>	Fairmont/ M 6-9
MBA 5700	<i>Quantitative Analysis</i>	Fairmont/ T 6-9
MBA 5710	<i>Operations Management</i>	Fairmont/T 6-9
MBA 5800	<i>Knowledge Management</i>	Online
MBA 5810	<i>Project Management</i>	Fairmont/ M 6-9
MBA 5820	<i>Advanced Project Management</i>	Fairmont/ T 6-9
MBA 5850	<i>Project Management Capstone</i>	Fairmont/ W 6-9
MBA 6000	<i>Strategic Management</i>	Fairmont/ M 6-10
MBA 6010	<i>Managerial Practicum</i>	Fairmont/ Arranged
MBA 6020	<i>Global Business Strategy</i>	Fairmont/Arranged

*Human Service:*

<b>Course Number</b>	<b>Course Title</b>	<b>Location/Time</b>
HSMS 6610	<i>Prof Ethics &amp; Leadership</i>	Online
HSMS 6615	<i>Urban &amp; Community Resources</i>	Online
HSMS 6640	<i>Data Analysis &amp; Comprehension</i>	Online
HSMS 6671	<i>Advanced Human Service Theory</i>	Online
HSMS 6685	<i>Tests and Measurement</i>	Fairmont/T 4-7

## Welcome Weekend Counselor Reunion

A reunion for former Welcome Weekend counselors will take place July 24 on the Fairmont State campus. The reunion will begin with a tour of campus from 4 – 6 p.m. so that counselors can see the changes that have been made on campus since the program began. The trip down memory lane will be followed by a reception in the Falcon Center conference rooms from 6 – 7 p.m., and dinner in Gym 1 from 7 – 9:30 p.m.

Testimonials of what the program has done for lives will be presented by former counselors to the group, which will include alumnus from as far back as 1978. In addition to the verbal presentations, the Board Room will serve as a memorabilia room, and will hold such artifacts as a film and Welcome Weekend t-shirts and bracelets.

Save the date reminders were sent out in May of 2010, and follow-up invitations will be mailed the second week of June. This program will give Welcome Weekend counselors an opportunity to network and reconnect in a place where they have many memories.

## Welcome Weekend

Monday, August 16<sup>th</sup>:

10:00 am – Conference rooms 1-3- Meet with all counselors

Move to computer labs- Train on computers for classroom activities

12:30 pm – Lunch- Pizza

2:00 pm – Depart for Jackson Mills

August 16, 17, 18- Training at Jackson's Mill

Thursday, August 19<sup>th</sup>:

Afternoon – Enrollment Services

3:00 pm – Dining Hall- Dinner for counselors

4:30- 7 pm – Move- In Begins

8 pm – Res. Life Wing Meetings/ Activities

Friday, August 20<sup>th</sup>

8:00 am- 9:00 am – Dining Hall- Breakfast for Counselors and All freshmen (on & off campus)

9:00 am – Gym 1- General Meeting

9:45 am – Depart Gym 1 to go to classrooms

10:00 am- 11:30 am – Classroom sessions

11:45 am- 12:45 pm – Dining Hall- Lunch

1:00 pm – Gym 1- General Meeting

Separated into "major" groups for advisor meeting

1:30 pm- 3:00 pm – Advisor Meetings/ Dept. Open Houses

3:00 pm – Those with issues in Gym 1

5:00 pm – Quad- Picnic (Dining Hall if raining)

7:00 pm- 8:30 pm – Gym 2- Playfair

8:30 pm- 10:00 pm – Gym 1 & Gym 2- Intramurals

Saturday, August 21<sup>st</sup>

10:30 am- 1:00 pm – Main Street- “Community” Chamber of Commerce Expo

11:00 am- 12:45 pm – Dining Hall- Brunch

1:00 pm- 1:30 pm – Gym 1- General Meeting

1:30 pm- 2:30 pm – Gym 1- Monster Trak “Ultimate Road Trip”

2:30 pm- 3:30 pm – Summer Rain Oakes

3:30 pm- 5:15 pm – Break

5:30 pm- 6:30 pm – Dining Hall- Dinner

??? – Dessert Reception – “Pay it Forward”

10 pm – Hypnotist

Sunday, August 22<sup>nd</sup>

11:00 am- 12:30 pm – Dining Hall- Brunch

1:00 pm- 3:00 pm – Library Open House



**Fairmont State University  
Board of Governors  
June 17, 2010**

**ITEM:** Bookstore Policy 54

**COMMITTEE:** Committee of the Whole

**RESOLUTION:** Be it resolved, that the Board of Governors approve the draft policy for a 30 day comment period.

**STAFF MEMBER:** Rick Porto

**BACKGROUND:** Bookstore Policy 54 required updates to comply with the Higher Education Opportunity Act (Federal) and with Series 51. This policy draft update has been one of the focuses of the Bookstore Textbook Affordability Committee over the past eight months.

Fairmont State University  
Board of Governors  
Policy #54  
Bookstore Policy

Effective Date: ~~October 24, 2007~~

SECTION 1: GENERAL

1.1 SCOPE: This policy shall be in effect and shall govern textbook sales and the operation of a bookstore by a private vendor at Fairmont State University (FSU). The goal of the policy is to maintain and improve program and course quality and minimize textbook costs to students ~~and to be in compliance with the Higher Education Opportunities Act of 2008 and West Virginia Higher Education Policy Commission Series 51.~~

1.2 AUTHORITY: West Virginia Code § ~~18B-11B-4~~ 18B-10-14

SECTION 2: PRICING

2.1 The prices charged for textbooks and other instructional material may not be less than the prices fixed by any fair trade agreements and shall, in all cases, include in addition to the purchase price paid by the bookstore, a sufficient handling charge to cover all expenses incurred for personal and other services, supplies and equipment, storage and other operating expenses.

2.2 The bookstore will minimize the costs to students of purchasing textbooks and instructional supplies.

2.2.1 The bookstore shall maintain both new and used book stocks along with other supplies for student needs.

~~2.2.1.1 The bookstore institution will require that prior to submitting a new adoption for textbooks or related educational components that faculty review other comparable titles and compare pricing. This comparison will be documented on the adoption form at time of submission.~~

~~2.2.1.2 Bundling of customized and supplemental items with textbooks is strongly discouraged, prohibited. Access codes and disposable class resources such as workbooks must be made available separately from required textbooks to maximize the opportunity for buy back and the availability of used textbooks for students.~~

2.2.2 Textbooks should be used for at least three years before a change is made ~~if at all practicable, and new adoptions should be made effective fall term.~~

2.2.3 The same textbook should be used for all sections of a single course number. ~~Whenever practicable the course coordinator or Dean responsible for the adoption should submit adoptions, do so for all sections.~~

2.2.4 All textbook adoptions for the full academic year (Fall, Spring, and Summer Semesters) shall be returned to the bookstore by April 1st ~~March 15~~ or date prescribed by the bookstore and must have Program Coordinator approval of the academic Dean.

~~2.2.4.1. Failure to submit an adoption by the established deadline will result in the adoption of the class materials used in the previous semester.~~

~~2.2.4.2 Faculty wishing to continue with the same class materials must confirm this through the submission of the textbook adoption forms.~~

~~2.2.4.3 Once a textbook adoption is published, the adoption may not be changed by faculty member or Dean for any reason.~~

2.2.5 FSU employees may not require students to purchase a textbook which they have authored, unless that textbook has also been adopted by another accredited institution or unless the employee waives royalties from the student purchases.

2.2.5.1 Textbooks that include or incorporate either detachable worksheets or worksheet-style pages may not be adopted ~~without approval of the academic Dean and Textbook Affordability Committee~~. This provision does not prohibit an employee from requiring as a supplement to a textbook any workbook, ~~access code~~ or similar material which is published independently from the textbook.

2.2.6 FSU employees may not receive a payment, loan, subscription, advance, deposit of money, service, benefit or thing of value, present or promised, as an inducement for requiring students to purchase a specific textbook for coursework or instruction, as this would be in violation of the West Virginia Ethics Act.

2.2.7 Exceptions to 2.2.2, 2.2.3, 2.2.4, 2.2.5 and 2.2.5.1 may be made with the approval of Deans. Deans are required to report in May of each year to the President with a justification of all exceptions granted. ~~The bookstore will compile a report regarding missing textbook adoptions by June 1, and will forward This report will be forwarded to the institutional Board of Governors for review annually by May 4. The report to the Board should contain specific information on adoption deadlines missed by each according to academic area, including justifications submitted by each Academic Dean, and course sections as well as general information required by West Virginia Higher Education Policy Commission standards.~~

~~The Academic Dean is responsible to submit a report concerning textbook adoptions in his/her department to the Vice President for Administrative and Fiscal Affairs. This report should include justification for adoption deadlines missed!~~

~~The institutional Board of Governors must submit a report on textbook adoptions to the West Virginia Higher Education Policy Commission annually by November 1.~~

### SECTION 3: TEXTBOOK LISTS

- 3.1 The bookstore shall make available to students a listing of textbooks required or assigned for any course offered at FSU.
- 3.1.1 The listing shall be prominently posted at the bookstore and on the official FSU website.
- 3.1.2 The listing shall include for each textbook the International Standard Book Number (ISBN), the edition number and any other relevant information.
- 3.1.3 Each book will be posted to the listing when the adoption process is complete and the textbook is designated for order by the bookstore. ~~in conjunction with the publishing of the master schedule of courses for an academic term.~~

### SECTION 4: DESK COPIES

- 4.1 FSU employees may receive sample copies, instructor's copies, and instructional materials. Per West Virginia Code § 18B-10-14(e)(2)(A), such material may not be sold for personal or private gain.
- 4.2 ~~Faculty may make available review or desk copies of adopted textbooks for student use on library reserve. Instructor editions may not be made available to student.~~
- 4.3 ~~Faculty and staff may donate unneeded textbooks to the bookstore. Proceeds from donated textbooks will be directed to the Textbook Scholarship fund.~~

### SECTION 5: BOOKSTORE REVENUES

- ~~5.1 In the event Pierpont C&TC operates its own bookstore, all moneys derived from the operation of the bookstore shall be paid into a special revenue fund as provided in section two, article two, chapter twelve of the West Virginia Code. Subject to approval of the Governor, the governing board periodically shall change the amount of the revolving fund necessary for the proper and efficient operation of the bookstore.~~
- ~~5.1.1 Moneys derived from the operation of the bookstore shall be used first to replenish the stock of any goods and to pay the costs of operating and maintaining the bookstore.~~
- ~~5.2 In the event Pierpont C&TC contracts with a private entity for bookstore operation, all revenue generated by the operation and ensuing to the benefit of the institution shall be deposited into an appropriate account and shall be used for non-athletic scholarships.~~

5.1. Moneys derived from the operation of the bookstore shall be used first to replenish the stock of any goods and to pay the costs of operating and maintaining the bookstore.

5.1.1 All net revenues derived from the operation of the bookstore shall be paid into a special revenue fund, series 2003 B, toward the debt service payment for the student activity center.

5.2 Following the retirement of the Series 2003 B bond indebtedness, all revenue generated by the operation and enuring to the benefit of the institution shall be deposited into an appropriate account and shall be used for non-athletic scholarships.

**ITEM:** Chargeback Agreement for Fiscal Year 2011

**COMMITTEE:** Committee of the Whole

**RESOLUTION:** Be it resolved, that the Fairmont State University (FSU) Board of Governors approve the chargeback agreement for fiscal year 2011 and the estimated chargeback budget for same with the condition that the items currently unresolved will be resolved and documented for audit purposes prior to submission of any actual chargeback payment transactions occurring for the 2011 fiscal year. It should be noted that the chargeback value of items unresolved currently amount to \$40,941.50, any may require a 2011 budget adjustment once the dispute is settled.

**STAFF MEMBER:** Rick Porto

**BACKGROUND:** Changes in chargeback budget values for each institution due to adjustments to the agreement and new or adjusted costs is reflected in the attached reports titled "FY 2011 Overall Chargeback Impact on the University/Pierpont Budget" (two separate reports).

Note: The disputed areas are shaded on the report.

Legal authority for Chargeback Agreement:

**§18B-3C-12. Relationship between independent community and technical colleges and former sponsoring institutions.**

(a) *Intent and purposes.* --

(1) It is the intent of the Legislature to establish community and technical colleges in every region of the state that meet the essential conditions of section three of this article and focus on achieving established state goals and objectives.

(2) **This section defines the relationship between a community and technical college which was administratively linked to a sponsoring institution prior to the first day of July, two thousand eight.**

**(b) Where an independent community and technical college was linked administratively to a sponsoring state college or university,, or was designated as a regional campus or a division of another accredited state institution of higher education, prior to the first day of July, two thousand eight the following conditions apply:**

**(1) The community and technical college shall be accredited separately from the former sponsoring institution;**

**(2) All state funding allocations for the community and technical college shall be transferred directly to the community and technical college.**

**(3) The former sponsoring institution and the community and technical college shall agree to the fees the former sponsoring institution may charge for administrative overhead costs.**

**(A) The fee schedule model agreed to by the institutions shall delineate services to be provided and the fees to be charged to the community and technical colleges for the services;**

**(B) The fee schedule shall be based upon the reasonable and customary fee for any service, shall bear a rational relationship to the cost of providing the service.**

**(C) Any contract between a community and technical college and its former sponsoring institution related to provision of services pursuant to subsection (c) of this section in effect on the first day of July, two thousand eight, shall continue in effect until the first day of July, two thousand nine, unless amended or revoked before that date by mutual agreement of the contracting parties.**

**(D) The former sponsoring institution shall continue to provide services pursuant to subsection (c) of this section as the governing board of the community and technical college considers appropriate under a negotiated contractual arrangement until the first day of July, two thousand eleven or the governing boards of both institutions mutually agree to end the contract arrangement.**

**(4) An independent community and technical college and the institution from which it obtains services may customize the fee schedule model to fit their needs.**

(5) Policies shall be formally established to ensure the separation of academic and faculty personnel policies of the community and technical college from those of the former sponsoring institution. These policies include, but are not limited to, appointment, promotion, workload and, if appropriate, tenure; and

(c) The former sponsoring institution which was administratively linked to a community and technical college prior to the first day of July, two thousand eight, shall provide the following services subject to the provisions of subsection (b) of this section:

(1) Personnel management;

(2) Recordkeeping;

(3) Payroll;

(4) Accounting;

(5) Legal services;

(6) Registration;

(7) Student aid;

(8) Student records; and

(9) Any other services determined to be necessary and appropriate by the board of governors of the former sponsoring institution and the board of governors of the community and technical college.

(d) Any disputes between an independent community and technical college and its former sponsoring institution, regarding their respective rights and responsibilities under this chapter of the code, which cannot be resolved by the governing boards, shall be resolved as follows:

(1) The matters in dispute shall be summarized in writing and submitted to the chancellors jointly for resolution;

(2) If the matters in dispute cannot be resolved by the chancellors within thirty days, they shall be submitted to the Council and Commission for resolution;

(3) If the Commission and Council jointly cannot reach a resolution following their first regularly scheduled meeting or within sixty days, whichever is sooner, the chairpersons of the Commission and Council respectively shall establish a three-person panel to hear the matters and issue a decision within thirty days:

(A) The three-person panel is comprised of one person appointed by the chairperson of the Commission, one person appointed by the chairperson of the Council, and one person appointed jointly by the two chairpersons.



**(B) The decision rendered by the three-person panel is binding on the governing boards, Commission and Council, and may not be challenged in the courts of this state.**

**(e) The governing board of the community and technical college and the Council are responsible for the development of the community and technical college and for compliance with the essential conditions, all as required by this article.**

**(f) The president of the community and technical college has such responsibilities, powers and duties in the development of the community and technical college and in compliance with the essential conditions, as directed by the governing board or as are necessary for the proper implementation of the provisions of this act.**

**(g) Notwithstanding any other provision of this code to the contrary, the Commission shall take necessary steps to ensure that institutional bonded indebtedness is secure and that each community and technical college assumes its fair share of any institutional debt acquired while it was part of the baccalaureate institution.**

**(h) The community and technical college is encouraged to secure academic services from the former sponsoring institution when it is in their best interests and beneficial to the students to be served. In determining whether or not to secure services from the former sponsoring institution, the community and technical college shall consider the following:**

**(1) The cost of the academic services;**

**(2) The quality of the academic services;**

**(3) The availability, both as to time and place, of the academic services; and**

**(4) Such other considerations as the community and technical college finds appropriate taking into account the best interests of the students to be served, the community and technical college, and the former sponsoring institution. Nothing in this article prohibits any state institution of higher education from purchasing or brokering remedial or developmental courses from a community and technical college.**

## Chargeback Agreement for Fiscal Year 2011

Fairmont State University (FSU)  
Pierpont Community & Technical College (PCTC)

Accounting for both the FSU and PCTC will be on an independent profit model basis, and financial records will be maintained on a stand-alone basis. This document is intended to establish the contractual services which will be provided by both institutions. Chargeback services will occur from each institution to the other. Thus contract services will be provided by PCTC to FSU and FSU to PCTC. The definition of Chargeback services is services from one institution to the other and or services provided from the Administrative, Academic Support, Student Service, and Physical Plant support areas of the University to the Community and Technical College and vice versa. Chargeback services costs range from the collection of fees for the payment of debt and operating expenses, to teaching services, to the everyday upkeep of the facilities so that both the University and Community and Technical College students enjoy and take advantage of both academic learning, student services, and student activities offered by Fairmont State University and Pierpont Community and Technical College for its student bodies.

### **Revenues:**

- R.1.0. All tuition revenues will be posted to the institution in which the student is enrolled.
- R.1.1. Required Auxiliary, Capital, and Student Activity Fee revenues will be recorded as revenues to the institution in which the student is enrolled. Under this contract agreement all (100%) of these revenues will be transferred as an expense to the Capital, Auxiliary, and Student Activity Funds from which the Operating, Capital, and Debt Service Expenditures are paid. Most of these fees are pledged on revenue bonds and must be transferred to maintain compliance with bond covenants.
- R.1.2. User fees collected from students of either institution will be deposited directly to the appropriate auxiliary revenue account, and not recorded as revenues by separate institutions. Examples of this type of revenue are parking, books, meals, rent, etc...
- R.1.3. Grant revenues will be deposited in the institutions fund to which the grant was awarded.

- R.1.4. Student payments made via lockbox, web, etc. will be deposited to the four-year clearing fund and will be moved daily to the appropriate operating state fund for each institution.
- R.1.5 Interest income will be allocated by HEPC to both institutions based on current allocation methods.

**Expenditures:**

- E. 1.0. Direct expenditures will be assigned directly to either FSU or PCTC.
- E. 1.1 Full and part-time faculty personnel services and fringe benefit expenditures will be paid from the institution where they are employed.
- E. 1.1a. Teaching service expenses will be charged back from one institution to the other based on the number of credit hours taught. This chargeback process has been automated for instructional salary and benefit costs. The software reviews the faculty member, their salary and benefit costs, courses taught, the student being taught, and the number of student credit hours being taught. The result is a report on each faculty member (full or part-time) indicating the charge and chargeback values allocated to each institution for the credit hours taught to both PCTC and FSU students. The teaching chargeback services calculation will be performed once each semester. If required by the State Auditor this teaching services chargeback report will be provided to substantiate the values being charged by each institution to the other.
- E. 1.2. Support service charge backs for salary and benefit costs.

The salary and benefit chargeback services from each institution to the other for Support Services will be based on the percentage of total credit hours (FTE enrollment) calculated for the PCTC and FSU students. When appropriate certain services may be negotiated at a different chargeback rate than the percentage of total credit hours. The total credit hour enrollment percentages will be determined based on enrollments from the prior academic year's fall and spring terms at census dates.

- E.1.2a. Support service chargebacks for staff located in the academic schools, for salary and benefit costs.

The chargeback services for support staff located in the academic units will be based on enrollment percentages within that academic unit unless a specific area is negotiated at another rate. The total credit hour enrollment percentages will be determined based on enrollments from the prior academic year's fall and spring terms at census dates.

E. 1.3. Operating (Non-Labor) expenses from State Appropriated or Education and General funds for all support offices listed in the Support Service and Operating Cost Chargeback Table are charged back based on percentages listed in this table. These percentages are based on total credit hour enrollment percentages for the prior academic year's fall and spring terms at census dates unless a specific area is negotiated at another rate. The organization manager of those offices has budget authority to expend against these budgets during the fiscal year. All unspent budgets at the end of each fiscal year are not carried forward to future fiscal years. Therefore, unspent budget increases the fund balance of both institutions. These fund balances are under the direct control of the respective Presidents of each institution.

E. 1.4. Academic operating costs funded by E&G revenues received by each institution may be subject to chargeback. In certain academic units where appropriate, a portion of the operating (non-labor) expense budgets are charged back to the other institution based on the percentage of total credit hours calculated for PCTC and FSU students in that academic unit. The chargeback percentage for these operating expenses is found on the attached Support Services and Operating Cost Chargeback Table. The organization manager of those academic units has budget authority to spend against these budgets during the fiscal year. All unspent budgets at the end of each fiscal year are not carried forward to future fiscal years. Any unspent budget increases the fund balance of the appropriate institutions. These fund balances are under the direct control of the respective Presidents of each institution.

E.1.5. Support staff actual liability costs.

The liability costs incurred annually from employee benefits provided to support staff, such as retiree health premiums, severance payable, etc. will be allocated to the institutions based on the percentage of total credit hours calculated for the PCTC and FSU students for the prior academic year's fall and spring terms at census dates unless a specific area is negotiated at another rate.

E.1.6. Support staff accrued liabilities.

Accrued liabilities (sick leave, annual leave, severance payable, etc.) required to be recorded on the financial statements annually for all support staff will be allocated to the institutions based on the percentage of total credit hours calculated for the PCTC and FSU students for the prior academic year's fall and spring terms at census dates unless a specific area is negotiated at another rate.

E.1.6a. PEIA retiree and severance payables in the current year.

Payout of PEIA retiree and severance costs incurred during the year will be allocated to the institutions based on percentage of total credit hours calculated for the PCTC and FSU students for the prior academic year's fall and spring terms at census dates unless a specific area is negotiated at another rate.

E.1.7. Chargeback Table

The attached chargeback table will be utilized for FY 2011. This table will utilize percentages based on total credit hour enrollments for prior academic year's fall and spring terms at census dates unless a specific area is negotiated at another rate.

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Chairperson  
Fairmont State  
Board of Governors

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Chairperson  
Pierpont Community & Technical College  
Board of Governors

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President  
Fairmont State University

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President  
Pierpont Community & Technical College

Institutional Chargeback Allocation Detail

for: Fairmont State University and Pierpont C&TC

FY 2011		Chargeback C&TC	Chargeback University
<b>Chargeback Allocation (From) to:</b>			
<b>Revenue:</b>			
Capital Fees	1,326,507.00		2,583,180.00
Required Auxiliary Fees	1,085,737.00		3,676,959.00
Student Services	110,006.00		305,171.00
Other (list):	0.00		0.00
<b>Total Chargeback Revenue</b>	<b>2,522,250.00</b>		<b>6,565,310.00</b>
<b>Teaching Chargeback</b>			
Instruction:			
<b>Total Teaching Chargeback</b>	<b>1,268,259.00</b>		<b>1,502,589.00</b>
<b>Support Services and Operating Chargeback Expenses:</b>			
Academic Support	806,803.41		131,487.31
Student Services	1,110,754.99		0.00
Operations and Maintenance of Plant	1,607,497.81		0.00
Institutional Support	2,332,698.72		21,952.35
Other:			
Instruction	423,388.49		478,360.92
Public Service			0.00
<b>Total Support Services and Operating Chargeback</b>	<b>6,281,143.42</b>		<b>631,800.58</b>
<b>Grand Total</b>	<b>10,071,652.42</b>		<b>8,699,699.58</b>

**FY 2011 CHARGEBACK TABLE**

as of June 1, 2010

<b>FY</b>	<b>COA</b>	<b>ORG</b>	<b>ORG TITLE</b>	<b>OWNER</b>	<b>FUND</b>	<b>UNIV%</b>	<b>C&amp;TC%</b>	<b>TOTAL</b>
11	1	020000	Asst to Pres/Dir of Communication	U	600009	66.82	33.18	100
11	1	020000	Asst to Pres/Dir of Communication	U	800000	66.82	33.18	100
11	1	020500	ADA Administration	U	600009	66.82	33.18	100
11	1	020500	ADA Administration	U	800000	66.82	33.18	100
11	1	022500	Staff Development	U	600009	66.82	33.18	100
11	1	022500	Staff Development	U	800000	66.82	33.18	100
11	1	023000	Multi-Cultural Affairs	U	600009	66.82	33.18	100
11	1	023000	Multi-Cultural Affairs	U	800000	66.82	33.18	100
11	1	030000	Institutional Advancement	U	600009	66.82	33.18	100
11	1	030000	Institutional Advancement	U	800000	66.82	33.18	100
11	1	030500	Alumni Office	U	600009	66.82	33.18	100
11	1	030500	Alumni Office	U	800000	66.82	33.18	100
11	1	031000	Public Relations	U	600009	66.82	33.18	100
11	1	031000	Public Relations	U	800000	66.82	33.18	100
11	1	032500	Web and Graphic Communications	U	600009	66.82	33.18	100
11	1	032500	Web and Graphic Communications	U	800000	66.82	33.18	100
11	1	100000	President's Office	U	600009	100.00	0.00	100
11	1	100000	President's Office	U	800000	100.00	0.00	100
11	1	103500	Office of Grants & Contracts	U	600009	66.82	33.18	100
11	1	103500	Office of Grants & Contracts	U	800000	66.82	33.18	100
11	1	150000	General Administration	U	600009	66.82	33.18	100
11	1	150000	General Administration	U	800000	66.82	33.18	100
11	1	151508	Strategic Planning Administration	U	600009	66.82	33.18	100
11	1	151508	Strategic Planning Administration	U	800000	66.82	33.18	100
11	1	155000	Leadership Fairmont State	U	600009	66.82	33.18	100
11	1	155000	Leadership Fairmont State	U	800000	66.82	33.18	100
11	1	210100	Teaching Excellence	U	600009	66.82	33.18	100
11	1	210100	Teaching Excellence	U	800000	66.82	33.18	100
11	1	210107	Faculty Development-Ind Disciplines	U	600009	66.82	33.18	100
11	1	210107	Faculty Development-Ind Disciplines	U	800000	66.82	33.18	100
11	1	210700	Operations and Maintenance-MATEC	U	600009	66.82	33.18	100
11	1	210700	Operations and Maintenance-MATEC	U	800000	66.82	33.18	100
11	1	211000	Academic Advising Center	U	600009	66.82	33.18	100
11	1	211000	Academic Advising Center	U	800000	66.82	33.18	100
11	1	213000	Academic Assessment	U	600009	66.82	33.18	100
11	1	213000	Academic Assessment	U	800000	66.82	33.18	100
11	1	216000	Registrar	U	600009	66.82	33.18	100
11	1	216000	Registrar	U	800000	66.82	33.18	100
11	1	220000	Honors Program	U	600009	97.03	2.97	100
11	1	220000	Honors Program	U	800000	97.03	2.97	100
11	1	221000	School of Business	U	600009	79.36	20.64	100
11	1	221000	School of Business	U	800000	79.36	20.64	100
11	1	221500	School of Education/Hlth-Human Perf	U	600009	90.37	9.63	100
11	1	221500	School of Education/Hlth-Human Perf	U	800000	90.37	9.63	100
11	1	222000	School of Fine Arts	U	600009	73.20	26.80	100
11	1	222000	School of Fine Arts	U	800000	73.20	26.80	100
11	1	227000	Dean - College of Liberal Arts	U	600009	70.18	29.82	100
11	1	227000	Dean - College of Liberal Arts	U	800000	70.18	29.82	100
11	1	227010	Dept of Behavioral Sciences	U	600009	63.75	36.25	100
11	1	227010	Dept of Behavioral Sciences	U	800000	63.75	36.25	100
11	1	227020	Dept of Language & Literature	U	600009	74.35	25.65	100
11	1	227020	Dept of Language & Literature	U	800000	74.35	25.65	100
11	1	227030	Dept of Social Sciences	U	600009	72.43	27.57	100
11	1	227030	Dept of Social Sciences	U	800000	72.43	27.57	100

FY	COA	ORG	ORG TITLE	OWNER	FUND	UNIV%	C&T%	TOTAL
11	1	227500	Dean-College of Science & Technolog	U	600009	85.01	14.99	100
11	1	227500	Dean-College of Science & Technolog	U	800000	85.01	14.99	100
11	1	227510	Dept - Biology/Chemistry/Geoscience	U	600009	79.39	20.61	100
11	1	227510	Dept - Biology/Chemistry/Geoscience	U	800000	79.39	20.61	100
11	1	227520	Dept-Computer Science/Math/Physics	U	600009	83.18	16.82	100
11	1	227520	Dept-Computer Science/Math/Physics	U	800000	83.18	16.82	100
11	1	227530	Department of Technology	U	600009	92.47	7.53	100
11	1	227530	Department of Technology	U	800000	92.47	7.53	100
11	1	240000	Health Careers Administration	U	600009	92.28	7.72	100
11	1	240000	Health Careers Administration	U	800000	92.28	7.72	100
11	1	241000	School of Nursing & Allied Hlth Adm	U	600009	100.00	0.00	100
11	1	241000	School of Nursing & Allied Hlth Adm	U	800000	100.00	0.00	100
11	1	271000	Caperton Center-Administration	U	600009	66.82	33.18	100
11	1	271000	Caperton Center-Administration	U	800000	66.82	33.18	100
11	1	272000	Caperton Center - Instruction	U	600009	66.82	33.18	100
11	1	272000	Caperton Center - Instruction	U	800000	66.82	33.18	100
11	1	301000	Enrollment Services	U	600009	66.82	33.18	100
11	1	301000	Enrollment Services	U	800000	66.82	33.18	100
11	1	311000	Business Office	U	600009	66.82	33.18	100
11	1	311000	Business Office	U	800000	66.82	33.18	100
11	1	313000	Mailroom	U	600009	66.82	33.18	100
11	1	313000	Mailroom	U	800000	66.82	33.18	100
11	1	315000	Student Accounts	U	600009	66.82	33.18	100
11	1	315000	Student Accounts	U	800000	66.82	33.18	100
11	1	315500	General Institutional	U	600009	66.82	33.18	100
11	1	315500	General Institutional	U	800000	66.82	33.18	100
11	1	315800	Institutional Administrative Costs	U	600009	66.82	33.18	100
11	1	315800	Institutional Administrative Costs	U	800000	66.82	33.18	100
11	1	315900	Financial Aid Matching	U	600009	66.82	33.18	100
11	1	315900	Financial Aid Matching	U	800000	66.82	33.18	100
11	1	340000	Physical Plant Administration	U	600009	66.82	33.18	100
11	1	340000	Physical Plant Administration	U	800000	66.82	33.18	100
11	1	340008	Recycling	U	600009	66.82	33.18	100
11	1	340008	Recycling	U	800000	66.82	33.18	100
11	1	340500	Custodial Services	U	600009	66.82	33.18	100
11	1	340500	Custodial Services	U	800000	66.82	33.18	100
11	1	341200	Utilities	U	600009	66.82	33.18	100
11	1	341200	Utilities	U	800000	66.82	33.18	100
11	1	342500	Receiving and Storage	U	600009	66.82	33.18	100
11	1	342500	Receiving and Storage	U	800000	66.82	33.18	100
11	1	400000	Vice President Student Affairs	U	600009	66.82	33.18	100
11	1	400000	Vice President Student Affairs	U	800000	66.82	33.18	100
11	1	410000	Student Administration	U	600009	66.82	33.18	100
11	1	410000	Student Administration	U	800000	66.82	33.18	100
11	1	411000	Office of Admissions	U	600009	66.82	33.18	100
11	1	411000	Office of Admissions	U	800000	66.82	33.18	100
11	1	411006	Admissions - Orientation	U	600009	66.82	33.18	100
11	1	411006	Admissions - Orientation	U	800000	66.82	33.18	100
11	1	411007	College Summit	U	600009	66.82	33.18	100
11	1	411007	College Summit	U	800000	66.82	33.18	100
11	1	412000	Student Fin Aid Administration	U	600009	66.82	33.18	100
11	1	412000	Student Fin Aid Administration	U	800000	66.82	33.18	100
11	1	412500	Guidance and Counseling	U	600009	66.82	33.18	100
11	1	412500	Guidance and Counseling	U	800000	66.82	33.18	100
11	1	413000	Student Placement	U	600009	66.82	33.18	100
11	1	413000	Student Placement	U	800000	66.82	33.18	100
11	1	413500	Welcome Weekend	U	600009	66.82	33.18	100



FY	COA	ORG	ORG TITLE	OWNER	FUND	UNIV%	C&TC%	TOTAL
11	1	413500	Welcome Weekend	U	800000	66.82	33.18	100
11	1	612500	Learning Technologies	U	600009	66.82	33.18	100
11	1	612500	Learning Technologies	U	800000	66.82	33.18	100
11	1	613000	Telephone and Swithchboard	U	600009	66.82	33.18	100
11	1	613000	Telephone and Swithchboard	U	800000	66.82	33.18	100
11	1	615000	Library	U	600009	66.82	33.18	100
11	1	615000	Library	U	800000	66.82	33.18	100
11	1	615066	Library-Reserve	U	600009	66.82	33.18	100
11	1	615066	Library-Reserve	U	800000	66.82	33.18	100
11	1	616500	Retention Initiative	U	600009	66.82	33.18	100
11	1	616500	Retention Initiative	U	800000	66.82	33.18	100
11	1	617000	CIO - Information Technology	U	600009	66.82	33.18	100
11	1	617000	CIO - Information Technology	U	800000	66.82	33.18	100
11	1	617005	Business Applications	U	600009	66.82	33.18	100
11	1	617005	Business Applications	U	800000	66.82	33.18	100
11	1	617010	E-Learning Support	U	600009	66.82	33.18	100
11	1	617010	E-Learning Support	U	800000	66.82	33.18	100
11	1	617015	Solutions Center	U	600009	66.82	33.18	100
11	1	617015	Solutions Center	U	800000	66.82	33.18	100
11	1	617020	Networks	U	600009	66.82	33.18	100
11	1	617020	Networks	U	800000	66.82	33.18	100
11	1	620900	Business Office - Computer Charges	U	600009	66.82	33.18	100
11	1	620900	Business Office - Computer Charges	U	800000	66.82	33.18	100
11	1	621000	Gen Institutional-Computer Charges	U	600009	66.82	33.18	100
11	1	621000	Gen Institutional-Computer Charges	U	800000	66.82	33.18	100
11	1	711000	Off-Campus Courses - South	C	609909	66.82	33.18	100
11	1	711000	Off-Campus Courses - South	C	700000	66.82	33.18	100
11	1	714000	Off-Campus Credit Programs	C	609909	66.82	33.18	100
11	1	714000	Off-Campus Credit Programs	C	700000	66.82	33.18	100
11	1	714500	Dual-Credit Programs	C	609909	66.82	33.18	100
11	1	714500	Dual-Credit Programs	C	700000	66.82	33.18	100
11	1	715500	Coordinator-International Students	C	609909	73.00	27.00	100
11	1	715500	Coordinator-International Students	C	700000	73.00	27.00	100
11	1	716022	Center for Workforce Educ-Leases	C	609909	0.00	100.00	100
11	1	716022	Center for Workforce Educ-Leases	C	700000	0.00	100.00	100
11	1	716500	Staff Professional Dev/Community Ed	C	609909	66.82	33.18	100
11	1	716500	Staff Professional Dev/Community Ed	C	700000	66.82	33.18	100
11	1	721000	C&TC Business	C	609909	45.36	54.64	100
11	1	721000	C&TC Business	C	700000	45.36	54.64	100
11	1	723005	Sign Language Interpreter Program	C	609909	33.39	66.61	100
11	1	723005	Sign Language Interpreter Program	C	700000	33.39	66.61	100
11	1	724005	Criminal Justice	C	609909	61.10	38.90	100
11	1	724005	Criminal Justice	C	700000	61.10	38.90	100
11	1	724501	Applied Design	C	609909	48.61	51.39	100
11	1	724501	Applied Design	C	700000	48.61	51.39	100
11	1	724502	Early Childhood	C	609909	31.21	68.79	100
11	1	724502	Early Childhood	C	700000	31.21	68.79	100
11	1	724503	Drafting	C	609909	59.78	40.22	100
11	1	724503	Drafting	C	700000	59.78	40.22	100
11	1	724504	Food Service	C	609909	40.05	59.95	100
11	1	724504	Food Service	C	700000	40.05	59.95	100
11	1	724505	Graphics	C	609909	52.72	47.28	100
11	1	724505	Graphics	C	700000	52.72	47.28	100
11	1	724507	Ballroom Dance	C	609909	65.83	34.17	100
11	1	724507	Ballroom Dance	C	700000	65.83	34.17	100
11	1	724800	C&TC Aviation and Technology	C	609909	42.72	57.28	100
11	1	724800	C&TC Aviation and Technology	C	700000	42.72	57.28	100

<b>FY</b>	<b>COA</b>	<b>ORG</b>	<b>ORG TITLE</b>	<b>OWNER</b>	<b>FUND</b>	<b>UNIV%</b>	<b>C&amp;TC%</b>	<b>TOTAL</b>
11	1	725000	School of Business, Aviation & Tech	C	609909	51.74	48.26	100
11	1	725000	School of Business, Aviation & Tech	C	700000	51.74	48.26	100
11	1	725500	Tutoring	C	609909	45.29	54.71	100
11	1	725500	Tutoring	C	700000	45.29	54.71	100
11	1	727000	School of Human Services	C	609909	39.81	60.19	100
11	1	727000	School of Human Services	C	700000	39.81	60.19	100
11	1	727500	School of Health Careers	C	609909	13.43	86.57	100
11	1	727500	School of Health Careers	C	700000	13.43	86.57	100
11	1	740500	C&TC Medical Lab Tech	C	609909	35.04	64.96	100
11	1	740500	C&TC Medical Lab Tech	C	700000	35.04	64.96	100
11	1	741500	C&TC Health Information Technology	C	609909	8.42	91.58	100
11	1	741500	C&TC Health Information Technology	C	700000	8.42	91.58	100
11	1	742000	C&TC Veterinary Technology	C	609909	1.99	98.01	100
11	1	742000	C&TC Veterinary Technology	C	700000	1.99	98.01	100
11	1	742500	C&TC Physical Therapy Assistant	C	609909	10.12	89.88	100
11	1	742500	C&TC Physical Therapy Assistant	C	700000	10.12	89.88	100
11	1	743000	C&TC EMS Program	C	609909	20.37	79.63	100
11	1	743000	C&TC EMS Program	C	700000	20.37	79.63	100
11	1	743500	Lab Assistant Program	C	609909	19.15	80.85	100
11	1	743500	Lab Assistant Program	C	700000	19.15	80.85	100
11	1	744000	C&TC Respiratory Therapy	C	609909	5.88	94.12	100
11	1	744000	C&TC Respiratory Therapy	C	700000	5.88	94.12	100
11	1	746000	C&TC Para Education	C	609909	32.81	67.19	100
11	1	746000	C&TC Para Education	C	700000	32.81	67.19	100
11	1	751000	School of Academic Studies	C	609909	39.34	60.66	100
11	1	751000	School of Academic Studies	C	700000	39.34	60.66	100
11	1	751500	Assessment Services	C	609900	40.00	60.00	100
11	1	751500	Assessment Services	C	700000	40.00	60.00	100
11	1	770000	President's Office - C&TC	C	609909	0.00	100.00	100
11	1	770000	President's Office - C&TC	C	700000	0.00	100.00	100
11	1	770005	Radiological Technology	C	609909	16.21	83.79	100
11	1	770005	Radiological Technology	C	700000	16.21	83.79	100
11	1	772500	C&TC General Administration	C	609909	66.82	33.18	100
11	1	772500	C&TC General Administration	C	700000	66.82	33.18	100
11	1	773000	Off Campus Courses - North	C	609909	66.82	33.18	100
11	1	773000	Off Campus Courses - North	C	700000	66.82	33.18	100

This table represents the agreement between the University and Community and Technical College for services outlined in the written chargeback agreement for support services from these functional organizations/areas. This percentage table will drive monthly chargebacks from one institution to the other for support services and operating expenses occurring against these organizations.

Note: The shaded organizations on this list require resolution prior to actual chargeback transactions take place in FY 2011.

**Fairmont State University  
Board of Governors  
June 17, 2010**

**ITEM:** Capital Projects for 2011 Fiscal Year

**COMMITTEE:** Committee of the Whole

**RECOMMENDED RESOLUTION:**

Be it resolved that the Fairmont State University (FSU) Board of Governors reauthorizes the carryover projects from the 2010 approved E&G Capital Project list.

Be it resolved that the FSU Board of Governors approves the E&G Capital Project plan for FY 2011.

Be it resolved that the FSU Board of Governors approves the Auxiliary Capital Project plan for FY 2011.

**STAFF MEMBER:** Rick Porto

**BACKGROUND:**

2010 E&G Capital Projects which are already funded in the amount of \$875,685 (see attached 2010 continuing capital projects list) are recommended to be reauthorized for the 2011 fiscal year.

New projects to be funded by E&G Capital Fee and Infrastructure Fee reserves amount to \$1,760,560 (please see attached FY 2011 Proposed Capital Projects list).

Additionally for E&G Capital Projects:

1. We have received a \$500,000 energy grant funded through Federal Stimulus Funds via the West Virginia Division of Energy. These funds will be used to replace the HVAC units in Hunt Haught Hall.
2. We are planning to receive funds for renovations of the Turley Center for a Student Access and Success Center and funds to provide complete HVAC and electrical upgrades for Wallman Hall. These funds are expected to come to us through the West Virginia Legislature East Bond Funding.

Finally, we are recommending four Auxiliary Enterprise Capital Projects to be approved (see attached FY 2011 – Proposed Auxiliary Capital Projects list).

## CAPITAL PROJECTS

### FY 2010 - CONTINUING PROJECTS

<i>Building</i>	<i>Project</i>	<i>Project Budget</i>	<i>E&amp;G Capital 449800</i>	<i>Infrastructure 449000</i>	<i>HEPC</i>
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<b>Hunt Haught Hall</b>	<b>Glass Front</b>	\$ 238,386.00	\$ 238,386.00		\$ -
		<i>Expended &amp;/or Encumbered to date</i>	\$ -		
		<b><i>Available Budget for Project</i></b>	<b>\$ 238,386.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Infrastructure</b>	<b>IT Emergency Back-Up</b>	\$ 197,299.00	\$ -	\$ 197,299.00	\$ -
		<i>Expended &amp;/or Encumbered to date</i>	\$ -	\$ -	
		<b><i>Available Budget for Project</i></b>	<b>\$ 197,299.00</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Locust Avenue</b>	<b>Infrastructure</b>	\$ 40,000.00	\$ -	\$ 40,000.00	\$ -
		<i>Expended &amp;/or Encumbered to date</i>	\$ -	\$ -	\$ -
		<b><i>Available Budget for Project</i></b>	<b>\$ 40,000.00</b>	<b>\$ 40,000.00</b>	<b>\$ -</b>

<b>Infrastructure</b>	<b>Hardway Hall</b>	\$ 400,000.00	\$ -	\$ 300,000.00	\$ 100,000.00
		<i>Expended &amp;/or Encumbered to date</i>	\$ 57,575.00	\$ 57,575.00	
		<b><i>Available Budget for Project</i></b>	<b>\$ 342,425.00</b>	<b>\$ 242,425.00</b>	<b>\$ 100,000.00</b>

<b>Total Budgets per Fund</b>	<b>\$ 875,685.00</b>	<b>\$ 238,386.00</b>	<b>\$ 537,299.00</b>	<b>\$ 100,000.00</b>
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**NOTE: These projects are already funded in FY 2010 and will roll forward into FY 2011.**

CAPITAL PROJECTS							
FY 2011 - PROPOSED CAPITAL PROJECTS							
			Anticipated Funding				
Anticipated Reserve Balance June 30, 2010			\$ 1,760,560.00	\$ 1,275,084.00	\$ 485,476.00	\$ 500,000.00	\$ 11,200,000.00
Building	Project	Project Budget	E&G Capital 449800	Infrastructure 449000	Energy Grant	East Bonds	
Academic Fund	Hunt Haught Hall: Upgrade Ceiling Tiles and Light Fixtures	\$ 100,000.00	\$ 100,000.00				
Byrd Center	Roof Renewal	\$ 400,000.00	\$ 400,000.00				
Byrd Center	HVAC Units - Quantity 2	\$ 50,000.00	\$ 50,000.00				
Hunt Haught Hall	HVAC Units				\$ 500,000.00		
Infrastructure	Retaining Walls - One between President's House & Falcon Center; Second wall at Physical Plant Parking	\$ 130,000.00		\$ 130,000.00			
Infrastructure	Paving of Parking Lot #15 (Old Tennis Courts)	\$ 58,560.00		\$ 58,560.00			
Infrastructure	Merchant Street Retaining Wall	\$ 175,000.00		\$ 175,000.00			
Physical Plant	Small Projects	\$ 197,000.00	\$ 175,084.00	\$ 21,916.00			
Physical Plant	Landscaping	\$ 100,000.00		\$ 100,000.00			
Turley Center	Renovations					\$ 6,000,000.00	
Wallman Hall	Renovations - HVAC and Electrical Upgrades					\$ 5,200,000.00	
		\$ -					
Lottery Bonds - East Bonds	Turley Center Renovations & Wallman Hall Renovations	\$ 550,000.00	\$ 550,000.00				
<b>Totals</b>		<b>\$ 1,760,560.00</b>	<b>\$ 1,275,084.00</b>	<b>\$ 485,476.00</b>	<b>\$ 500,000.00</b>	<b>\$ 11,200,000.00</b>	
<b>Anticipated Reserve Balance after above Projects</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Definitions:</b>		Small Emergency Projects (Sewer Lines, Water Lines, Unexpected Repairs, etc) <span style="float: right;">NOTE:</span>					
	<i>Physical Plant Small Projects</i>	FY 2010 Fund-Hardway Enrollment Services HVAC, Caperton Floor Water Damage, Elevator Code Repair Requirement - Parking Garage & Merchant St; Water Break, Byrd Center Roof Damage; Paving/Parking Lot Repairs; Light Replacement - Energy Efficiency					
	<i>Physical Plant Landscaping</i>	Landscaping for Main Campus, Byrd Center, Caperton Center, and Merchant Street. Includes Flowers & Shrubs (Fall, Spring, & Summer), Mulch, Ground Maintenance, Trees, Snow/Ice Removal Chemicals & Supplies, Grounds Equipment & Supplies, Etc. <span style="float: right;">NOTE: FY 2010 Fund was exhausted by April 30, 2010</span>					

**AUXILIARY CAPITAL PROJECTS**

**FY 2011 - PROPOSED AUXILIARY CAPITAL PROJECTS**

<b>Anticipated Reserve Balance June 30, 2010</b>			<b>\$ 505,667.00</b>	<b>\$ 1,873,234.00</b>
<i>Building</i>	<i>Project</i>	<i>Project Budget</i>	<i>Facilities 370100</i>	<i>Housing 290600</i>
College Apartments	Roof Renewal - Bldg E&F	\$ 70,000.00		\$ 70,000.00
Residence Hall	Facility Audit - Master Plan	\$ 150,000.00		\$ 150,000.00
Residence Hall	Housing Software	\$ 60,000.00		\$ 60,000.00
Parking Garage	Maintenance: Caulking and Painting	\$ 50,000.00	\$ 50,000.00	
		\$ -		
<b>Totals</b>		<b>\$ 330,000.00</b>	<b>\$ 50,000.00</b>	<b>\$ 280,000.00</b>
<b>Anticipated Reserve Balance after above Projects</b>			<b>\$ 455,667.00</b>	<b>\$ 1,593,234.00</b>

**Fairmont State University  
Board of Governors  
June 17, 2010**

**ITEM:** Approval of the 2010 beginning net asset values for Fairmont State University (FSU) and Pierpont Community and Technical College (PCTC).

**RESOLUTION:** Resolved, that the Fairmont State University Board of Governors approve the beginning net asset values assigned to FSU and PCTC as defined by the Separation of Assets Agreement approved in December 2009.

**STAFF MEMBER:** Rick Porto

**BACKGROUND:** The Separation of Assets Agreement indicated the desires of both Boards to separate and account for net asset values on separate balance sheets. Beginning the 2010 fiscal year FSU and PCTC will have separate audit reports and are required to have separate beginning net asset statements.

The net asset statements for each institution are being finalized and will be brought to the meeting for review and approval. Progress on this separation has been shared with both institutions Finance, Facilities, and Audit committees in the past few months.

**Fairmont State University  
Board of Governors  
June 17, 2010**

**ITEM:** 2011 Unrestricted Education and General (E&G) and Auxiliary Fund Budget Approval

**COMMITTEE:** Committee of the Whole

**RESOLUTION:**

Resolved, that the Fairmont State University Board of Governors approve the Unrestricted E&G and Auxiliary Fund Budgets for FY 2011.

**STAFF MEMBER:** Rick Porto

**BACKGROUND:**

The Finance, Facilities, and Audit Committee has met with Administration and reviewed the budget changes/challenges we face for the 2011 fiscal year. These reviews are documented in the attached budget planning documents, and summarized in the attached respective budget comparisons for E&G and Auxiliary Funds.

The E&G Fund Budget plan for the 2011 fiscal year inclusive of one-time federal stimulus funding shows a surplus budget balance of \$527,686 at the beginning of July 2010.

We are in the process of gathering one-time budget needs from the University community giving priority to needs related to strategic planning and enrollment growth initiatives. After this information is collected and prioritized it is our intent to come to the Board of Governors in the October time period with an additional **one-time budget request list**.

To support the one-time budget needs we will be reviewing our budget surplus condition and the condition of our available end-of-year 2010 FY net assets compared to Auditor recommended reserve requirements and providing a recommendation for utilizing reserve surplus to support one-time budget needs. Also at this time we will have knowledge of enrollments for the fall term and the impact this will have on budget for the remainder of the 2011 FY.

The Auxiliary Fund budget plan for FY 2011 projects a balance budget with planned transfers to reserves in the amount of \$396,646.

Within this plan the Athletic Fund will be allocated one-time funding from the Unrestricted E&G Fund to support for one year operating cost of \$85,000 and scholarship costs of \$39,750. These funds were reduced to the Athletic Department in the Separation of Assets agreement. The Athletic Department, Administration, and Institutional Advancement are working together to provide a multi-year budget plan to support the future of Athletics. This plan will be submitted through the Finance, Facilities, and Audit Committee to the full Board in the October time period.



FY 2011 BUDGET PLANNING DOCUMENT  
 FAIRMONT STATE UNIVERSITY  
 EDUCATION & GENERAL FUNDS

Current base of \$13,769,754, 5% cut; 2,500,000 in new funding less 1,250,000 one-time appropriation (Institutional Rate of 33.18%)

		<u>Running Total</u>
<hr/>		
Assumes a Balanced Budget Condition as of June 30, 2010		
★ Revenue Adjustments:		127,041.54
New Appropriation		(701,797.00)
State Appropriation Allocated for PEIA Increase		43,704.00
New Funding		2,500,000.00
Supplemental Appropriation		(1,250,000.00)
	Revenue Adjustments Sub-total:	718,948.54
★ Chargeback Percentage Shift		
-Chargeback Revenue - Chargeback Percentage Shift		174,811.28
	Chargeback Percentage Shift Sub-total:	893,759.82
★ Removal of One-time FY 2010 Budgets:		
BOG Approved Spend-down		491,705.00
Position 000799 - 9 Month Faculty Science & Technology		21,214.34
	Removal of One-time FY 2010 Budgets Sub-total:	1,406,679.16
★ Fund Manager's FY 2011 Spend Down of Reserve Plan		
	Fund Manager's FY 2011 Spend Down Sub-total:	(173,048.00)
■ Mandatory Pay Raise Costs:		
Mercer Scale Cost for Step Movement		(64,124.00)
- Chargeback Revenue - Mandatory Pay Raise Costs-Mercer Scale		18,976.00
- Chargeback Expense - Mandatory Pay Raise Costs-Mercer Scale		(1,795.00)
Faculty Promotions		(82,227.00)
	Mandatory Pay Raise Costs Sub-total:	1,104,461.16
■ PEIA Rate Increase (4%):		
Rate Increase to Employer Paid Premiums		(98,083.00)
- Chargeback Revenue - PEIA Rate Increase		17,371.00
- Chargeback Expense - PEIA Rate Increase		(1,428.00)
	PEIA Rate Increase Sub-total:	(82,140.00)
		1,022,321.16

FY 2011 BUDGET PLANNING DOCUMENT  
 FAIRMONT STATE UNIVERSITY  
 EDUCATION & GENERAL FUNDS

Current base of \$13,769,754, 5% cut 2,500,000 in new funding less 1,250,000 one-time appropriation (Institutional Rate of 33.18%)

		<u>Running Total</u>
■ Annual Increment:		
Increment Increase	(19,055.00)	
	<u>(19,055.00)</u>	1,003,266.16
■ Phased Retirement:		
Phased Retirement Cost Estimate	(20,214.00)	
- Chargeback Revenue - Phased Retirees	1,786.00	
	<u>(18,428.00)</u>	984,838.16
■ Community Education Director		
Moving to Pierpont Funding - position 000695 (800000-150000)	11,094.00	
- Chargeback Revenue - Community Education Director	(3,680.99)	
	<u>7,413.01</u>	992,251.17
■ Director of Alumni Affairs:		
Increase budget to position 000628 Director of Alumni Affairs	(8,016.00)	
- Chargeback Revenue - Director of Alumni Affairs	2,659.71	
	<u>(5,356.29)</u>	986,894.88
★ Strategic Initiatives:		
Graduate School Faculty (3)	(350,000.00)	
Investment in Graduate Studies	(131,632.00)	
Savings from I.T. & Academic Initiatives	<u>100,210.00</u>	
	<u>(381,422.00)</u>	605,472.88
■ Budget Changes Resulting from PC&TC Updates		
- Chargeback Expense- HIT Program Contractual & Professional Services	(842.00)	
- Chargeback Expense - Removal of P00064	5,332.61	
- Chargeback Expense - New Position (Program Manager- Family & Consumer Sciences)	<u>(12,467.80)</u>	
	<u>(7,977.19)</u>	597,495.69
★ Indirect Cost Adjustments:		
Indirect Cost Revenue Adjustment	(138,866.31)	
Indirect Cost Expenditure Reductions	<u>40,470.85</u>	
	<u>(98,395.46)</u>	499,100.23
★ Utility Fee Increases:		
Electric	(102,493.00)	
- Chargeback Revenue - Utility Fee Increase	<u>32,911.00</u>	

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Folklife Center - Estimated Utilities	(10,000.00)	<b>Running Total</b>
-Chargeback Revenue - Folklife Center Estimated Utilities	3,318.00	
	<b>(76,264.00)</b>	<b>422,836.23</b>
<b>Audit Contract Costs:</b>		
Decrease to Financial Statement Audit Costs	17,160.00	
-Chargeback Revenue - Audit Contract Costs	(14,771.00)	
	<b>2,389.00</b>	<b>425,225.23</b>
<b>Annual BRIM Premium:</b>		
BRIM Premium Savings	11,791.00	
-Chargeback Revenue - Loss from University Premium Reduction	(3,912.25)	
	<b>7,878.75</b>	<b>433,103.98</b>
<b>HERA Assessment:</b>		
Annual HERA Assessment	(10,598.00)	
	<b>(10,598.00)</b>	<b>422,505.98</b>
<b>Scholarship Costs:</b>		
Full Ride Scholarships (McClain - Year 2)	(16,302.00)	
McClain Runner-Up Scholarships (Year 2)	(75,000.00)	
	<b>(91,302.00)</b>	<b>331,203.98</b>
<b>SEOG &amp; Federal Work Study:</b>		
SEOG & Federal Work Study Matching Contribution	45,230.00	
-Chargeback Revenue	(54,621.36)	
	<b>(9,391.36)</b>	<b>321,812.62</b>

**Proposed changes to chargeback responsibilities**

<b>University/Assistant to the President:</b>		
-Chargeback Revenue - Support Services	(26,612.00)	
-Chargeback Revenue - Operating Support Services	(13,316.00)	
-Reduction to Operating Budget Expense	13,816.00	
-Chargeback Revenue - Physical Science Room 024	(2,381.50)	
	<b>(23,993.50)</b>	<b>297,819.12</b>
<b>University/Director of Public Relations:</b>		
-Chargeback Revenue - Support Services	(6,542.00)	
-Chargeback Revenue - Operating Support Services	(12,771.00)	
-Reduction to Operating Budget Expense	12,771.00	
	<b>(6,542.00)</b>	<b>286,277.12</b>
<b>University/Director of Public Relations Sub-total:</b>		

FY 2011 BUDGET PLANNING DOCUMENT  
 FAIRMONT STATE UNIVERSITY  
 EDUCATION & GENERAL FUNDS

Current base of \$13,769,754, 5% cut, 2,500,000 in new funding less 1,250,000 one-time appropriation (Institutional Rate of 33.18%)

		<u>Running Total</u>
● University Sole Obligations (Solely Owned Areas):		
Decrease to Chargeback Revenue (Athletics Areas, Parking Garage, Presidents Home)		
-Chargeback Revenue - University Obligations	(126,187.52)	
	<u>(126,187.52)</u>	160,089.59
● Enrollment Services		
New position - Administrative Assistant	(37,925.96)	
-Chargeback Revenue - Administrative Assistant	12,583.83	
New Operating Budget - V.P. Office	(20,000.00)	
-Chargeback Revenue - V.P. Operating Budget	6,636.00	
	<u>(38,706.13)</u>	121,383.47
● International Students:		
-Chargeback Expense - Support Services - position 000410	(24,223.00)	
-Chargeback Expense - Operating Support Services	<u>(1,448.00)</u>	
	<u>(25,671.00)</u>	95,712.47
● Tutoring:		
-Chargeback Expense - Support Services - position 000601	(19,742.00)	
-Chargeback Expense - Operating Support Services	(31.00)	
	<u>(19,773.00)</u>	75,939.47
● Assessment:		
-Chargeback Expense - Support Services (Full-Time Contract) position 000354	(12,286.00)	
-Chargeback Expense - Support Services (Part-Time Contract) position A00019	<u>(3,720.00)</u>	
	<u>(16,006.00)</u>	59,933.47
● Student Affairs & Enrollment Services Support Personnel Funding Move from Central Fees to E&G (\$274,947.00):		
-Chargeback Revenue - Support Services	91,227.41	
	<u>91,227.41</u>	151,160.88
● Allow position 000545 to be Charged Back (\$85,013.00):		
-Chargeback Revenue - Support Services	28,207.31	
	<u>28,207.31</u>	179,368.20
● Registrar's Office Budget Move from E&G to Central Fees (\$52,221.30):		
-Chargeback Revenue - Operating Support Services	(17,327.03)	
	<u>(17,327.03)</u>	162,041.17
● Student Placement Budget Move from Central Fees to E&G (\$278.00):		
-Chargeback Revenue - Operating Support Services	92.24	
	<u>92.24</u>	162,133.41

FY 2011 BUDGET PLANNING DOCUMENT  
 FAIRMONT STATE UNIVERSITY  
 EDUCATION & GENERAL FUNDS

Current base of \$13,769,754, 5% cut, 2,500,000 in new funding less 1,250,000 one-time appropriation (Institutional Rate of 33.18%)

		<u>Running Total</u>
● Welcome Weekend Budget Move from E&G to Central Fees (\$4,792.50):		
-Chargeback Revenue - Operating Support Services	(1,590.15)	
	Welcome Weekend Budget Move Sub-total:	160,543.26
● Student Administration Budget Move from Central Fees to E&G (\$22,585.00):		
-Chargeback Revenue - Operating Support Services	7,493.70	
	Student Administration Budget Move Sub-total:	168,036.96
● Office of Admissions-19.17% of Budget Moved from E&G to Central Fees (\$54,182.00):		
-Chargeback Revenue - Operating Support Services	(17,397.84)	
	Office of Admissions 19.17% Budget Move Sub-total:	150,639.12
★ One-Time Institutional Support for Athletics:		
Scholarship Funds	(39,750.00)	
Operating Funds	(85,000.00)	
	One-Time Institutional Support for Athletics Sub-total:	25,889.12
Balance	<u>25,889.12</u>	
★ One-Time Stimulus Backfill (State Fiscal Stabilization Funds):	701,797.00	727,686.12
★ One-Time Support for Second Year Nursing & Technology Students:	(200,000.00)	<u>527,686.12</u>
Balance	<u>527,686.12</u>	
FY 2011 Beginning Net Asset Projection:	7,451,099.54	
FY 2011 Ending Net Asset Projection:	<u>7,978,785.66</u>	

**Fairmont State University**  
**Budget Statement of Revenues and Expenses**  
**Comparison FY 2010 May 21, 2010 to FY 2011 Current Unrestricted**

		<b>Budgeted FY2010 5/21/10</b>	<b>Budgeted FY2011 7/1/10</b>	<b>DIFFERENCE</b>
<b>OPERATING REVENUES</b>	Tuition & Fees	21,189,651.50	20,958,349.00	-231,302.50
	Tuition and Fees Support Services Revenue	547,829.00	559,169.00	11,340.00
	Faculty Services Revenue	1,268,259.00	1,268,259.00	0.00
	Operating Costs Revenue	2,638,159.77	2,432,921.74	-205,238.03
	Support Services Revenue	3,730,496.63	3,942,874.68	212,378.05
	Other Operating Revenue	462,854.00	414,308.00	-48,546.00
<b>Sub Total</b>		<b>29,837,249.90</b>	<b>29,575,881.42</b>	<b>-261,368.48</b>
<b>OPERATING EXPENSES</b>	Salaries	22,484,852.64	22,934,077.00	449,224.36
	Benefits	5,765,467.12	5,819,430.00	53,962.88
	Student Financial Aid-Scholarships	1,666,760.00	1,748,476.00	81,716.00
	Utilities	1,637,427.50	1,749,920.25	112,492.75
	Supplies and Other Services	7,259,521.26	7,011,908.65	-247,612.61
	Equipment Expense	1,015,352.51	1,063,890.51	48,538.00
	Fees retained by the Commission	167,829.00	178,427.00	10,598.00
	Assessment for Faculty Services	1,502,589.00	1,502,589.00	0.00
	Assessment for Support Services	358,599.64	422,524.20	63,924.56
	Assessment for Tuition, Aux, & Capital Costs	2,877,011.00	2,888,351.00	11,340.00
	Assessment for Operating Costs	235,786.56	209,276.38	-26,510.18
<b>Sub Total</b>		<b>44,971,196.23</b>	<b>45,528,869.99</b>	<b>557,673.76</b>
<b>NONOPERATING REVENUES (EXPENSES)</b>	State Appropriations	13,293,378.00	15,611,661.00	2,318,283.00
	State Fiscal Stabilization Funds	476,376.00	701,797.00	225,421.00
	Gifts	25,000.00	25,000.00	0.00
	Investment Income	266,166.00	266,166.00	0.00
	Reappropriated State Funding	1,250,000.00	0.00	-1,250,000.00
<b>Sub Total:</b>		<b>15,310,920.00</b>	<b>16,604,624.00</b>	<b>1,293,704.00</b>
<b>EXCLUDE OPERATING</b>	Exclude - Assets	-469,188.20	-449,158.00	20,030.20
	Exclude - Transfers for Fin Aid Match	-170,107.00	-124,877.00	45,230.00
	Exclude - Indirect Cost Recoveries	588,973.20	450,218.00	-138,755.20
	Exclude - Transfers - Other	389.87	0.00	-389.87
<b>Sub Total:</b>		<b>-49,932.13</b>	<b>-123,817.00</b>	<b>-73,884.87</b>
<b>OPERATING INCOME/LOSS</b>		<b>-15,133,946.33</b>	<b>-15,952,988.57</b>	<b>-819,042.24</b>
<b>BALANCE</b>		<b>127,041.54</b>	<b>527,818.43</b>	<b>400,776.89</b>
<b>Beginning Net Asset Projection</b>		<b>7,324,058.00</b>	<b>7,451,099.54</b>	<b>127,041.54</b>
<b>Ending Net Asset Projection</b>		<b>7,451,099.54</b>	<b>7,978,785.66</b>	<b>527,686.12</b>

**FY 2011 BUDGET PLANNING DOCUMENT  
FAIRMONT STATE UNIVERSITY  
AUXILIARY FUNDS  
3% ROOM & BOARD FEE INCREASE**

	Explanation of Budget Issue				
	Total	Housing	Facilities	Falcon Center	Athletics
FY 2010 Budgeted Transfer to Plant Reserves (as of 05/21/2010)	498,507.00				
<b>Decrease in Revenue due to Separation Agreement</b>	<b>(85,000.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(85,000.00)</b>
Increase in revenue due to \$10 Increase to CTC fees based upon the separation agreement	50,000.00	0.00	0.00	50,000.00	0.00
Fee Increase					
3% Meal Plans and Housing	198,213.40	124,520.40	0.00	73,693.00	0.00
0% Facilities Fee	0.00	0.00	0.00	0.00	0.00
Fee Increase Sub-total:	198,213.40	124,520.40	0.00	73,693.00	0.00
Dining Revenue Net	24,000.00	0.00	0.00	24,000.00	0.00
Removal of One-time FY 2010 Budgets:	0.00	0.00	0.00	0.00	0.00
Mercer Scale Cost for Step Movement	(14,558.00)	(2,232.00)	(7,357.00)	(1,529.00)	(3,440.00)
PEIA Rate Increase (4%)	(7,110.00)	(1,798.00)	(1,088.00)	(2,258.00)	(1,966.00)
Increment Increase	(1,181.00)	(240.00)	(240.00)	(459.00)	(242.00)
Equipment Replacement Costs (Housing)	(120,000.00)	(120,000.00)	0.00	0.00	0.00
Dining Services Contractual Costs	(73,693.00)	0.00	0.00	(73,693.00)	0.00
Utility Fee Increases:					
Electric	(50,756.00)	(23,667.00)	0.00	(27,089.00)	0.00
Audit Contract Costs	(390.00)	(113.00)	(82.00)	(195.00)	0.00
Annual BRIM Premium					
Savings from University Premium Reduction	6,946.00	3,975.00	501.00	1,764.00	706.00
Bookstore Rental Program	(35,000.00)	0.00	0.00	(35,000.00)	0.00
Loss of Revenue					
Tuition Waiver Costs: Full Ride Scholarships (McClain - Year 2)	(17,200.00)	(8,725.00)	0.00	(8,475.00)	0.00
FY 2011 Net Budget of Transfers to Plant Reserves	312,778.40	315,081.40	44,626.00	36,401.00	(83,330.00)
<b>One-time Funds Available for Allocation</b>	<b>85,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(85,000.00)</b>
<b>FY 2011 Projected Budget Total of Transfer to Plant Reserves</b>	<b>306,645.10</b>	<b>315,081.40</b>	<b>44,626.00</b>	<b>36,401.00</b>	<b>536.70</b>

**AUXILIARY**  
**Budget Statement of Revenues and Expenses**  
**Comparison FY 2010 May 21, 2010 Budget to FY 2011 Current Unrestricted**

		Budgeted FY2010 5/21/10	Budgeted FY2011 7/1/10	DIFFERENCE
<b>OPERATING REVENUES</b>	Auxiliary enterprises revenue	5,412,715.94	5,500,975.94	88,260.00
	Auxiliary Support Services Revenue	4,797,696.00	4,762,696.00	-35,000.00
	Other Operating Revenue	245,303.60	245,303.60	0.00
<b>Sub Total</b>		<b>10,455,715.54</b>	<b>10,508,975.54</b>	<b>53,260.00</b>
<b>OPERATING EXPENSES</b>	Salaries	2,058,674.00	2,070,834.00	12,160.00
	Benefits	530,928.00	538,167.00	7,239.00
	Student Financial Aid-Scholarships	414,781.37	486,160.00	71,378.63
	Utilities	851,785.82	912,264.77	60,478.95
	Supplies and Other Services	2,344,117.37	2,136,549.10	-207,568.27
	Equipment Expense	77,607.00	97,446.00	19,839.00
	Loan Cancellations and write-off	1,131.00	1,131.00	0.00
<b>Sub Total</b>		<b>6,279,024.56</b>	<b>6,242,551.87</b>	<b>-36,472.69</b>
<b>NONOPERATING REVENUES (EXPENSES)</b>	Interest on capital asset related debt	-100,472.60	-100,472.60	0.00
<b>Sub Total:</b>		<b>-100,472.60</b>	<b>-100,472.60</b>	<b>0.00</b>
<b>EXCLUDE OPERATING</b>	Exclude - Assets	-46,260.00	-162,260.00	-116,000.00
	Exclude - Transfers for Debt Service	-3,588,050.91	-3,603,620.51	-15,569.60
	Exclude - Transfers for Fin Aid Match	-3,425.00	-3,425.00	0.00
	Exclude - Transfers to Plant Reserves	-438,506.41	-396,645.56	41,860.85
	Exclude - Transfers - Other	23.94	0.00	-23.94
<b>Sub Total:</b>		<b>-4,076,218.38</b>	<b>-4,165,951.07</b>	<b>-89,732.69</b>
<b>OPERATING INCOME/LOSS</b>		<b>4,176,690.98</b>	<b>4,266,423.67</b>	<b>89,732.69</b>
<b>BALANCE</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>



Year End Transfers Summary  
Auxiliary Reserves  
Fiscal Years 2007, 2008, 2009, 2010 and 2011

AUXILIARY FUNDS

Auxiliary Reserves	FUND	FY2007 TRANSFER		FY2008 TRANSFER		FY2009 TRANSFER		FY2010 Budgeted Transfer		FY2011 Budgeted Transfer	
		<i>(included in balances below)</i>		<i>(to be transferred at 6/30/10 year end and included in estimate below)</i>		<i>(to be transferred at 6/30/11 year end and included in estimate below)</i>		<i>(to be transferred at 6/30/12 year end but included in estimate below - funds are available if needed)</i>			
Year End Transfer Amounts											
Housing	290690	530,000.00	616,000.00	490,000.00	343,361.04	315,081.40					
Falcon Center	310290	90,000.00	188,000.00	320,000.00	35,641.89	36,401.00					
Athletics	330090	225,000.00	94,000.00	110,000.00	6,611.70	536.70					
Facilities	370100	70,000.00	13,000.00	190,000.00	52,891.78	44,626.46					
		915,000.00	911,000.00	1,110,000.00	438,506.41	396,645.56					

Plant Renewal & Replacement (R&R) Reserves	FUND	FY2007		FY2008		FY2009		FY 2010 (Year End Est. transfers)		FY 2011 (Year End Est. Transfer from Auxiliary Reserves and project projections*)		TOTAL AUXILIARY FUNDS AVAILABLE at 6/30/11 (estimate includes auxiliary reserves above and FY 2011 Year End Est)	
		Year End Balances - after transfers											
Housing	290600	663,762.88	995,670.76	1,434,872.74	1,874,803.48	1,938,164.52	2,253,245.92						
Falcon Center Capital Projects	310200	526,935.36	728,730.33	983,993.89	1,318,035.64	1,353,677.53	1,390,078.53						
Athletic Facilities	330000	30,047.14	266,112.19	166,241.44	277,589.43	284,201.13	284,737.83						
Facilities	370100	319,201.27	385,454.73	372,431.54	506,482.46	509,374.24	554,000.70						
		1,539,946.65	2,375,968.01	2,957,539.61	3,976,911.01	4,085,417.42	4,482,062.98						

Note: At the end of fiscal year 2007, the Auxiliary Reserve Funds were established to maintain auxiliary reserves in the Auxiliary Net Assets category for the benefit of the formulas calculated for the Higher Learning Commission (HLC) annual report. At year end, the balances in the Auxiliary Reserve Funds are transferred to the Plant Renewal and Replacement Reserve Funds. The Auxiliary Reserve balances represent the previous years excess operating dollars. A second transfer is done to move current year ending cash balances in the operating funds to the Auxiliary Reserve Funds.

\*FY 2011 Year End Estimates are reduced by planned projects in Housing totaling \$280,000 and Facilities in the amount of \$50,000.