

Schedule
Meeting of the
Fairmont State Board of Governors

September 7, 2006

Conference Rooms
3rd Floor Falcon Center
Fairmont State
Fairmont, West Virginia

2:00 P.M. FSU Academic Affairs and FS Student Life Committee

Finance, Personnel, Facilities, External Relations Committee

FS Community and Technical College Program and Off-Campus Service
Committee

*3:00 P.M. Full Board Meeting

* Time approximate, depending on length of committee meetings

Committee: FSU ACADEMIC AFFAIRS AND FS STUDENT LIFE
Members: Jim Griffin, *Facilitator*
Janet Crescenzi
Michelle Nabers
Dick Martin
Staff Resources:
Anne Patterson
Michael Belmear
Maria Rose

Committee: FINANCE, PERSONNEL, FACILITIES, EXTERNAL RELATIONS
Members: Bob Kittle, *Facilitator*
Larry Mazza
Sandy Shriver
Andy Kniceley
Staff Resources:
Jean Ahwesh
Mike Bestul
Dan Bradley
Sarah Hensley
Larry Lawrence
Rick Porto

Committee: FS COMMUNITY AND TECHNICAL COLLEGE PROGRAMS &
OFF-CAMPUS SERVICES
Members: Michele Casteel, *Facilitator*
Carl Friebel
Skip Tarasuk
Connie Moore
Staff Resources:
Blair Montgomery
Maria Rose

Committee: AUDIT
Bob Kittle, Chair
Dick Martin

Larry Mazza

Fairmont State
BOARD OF GOVERNORS
MINUTES
June 15, 2006

1. Call to Order

A meeting of the Fairmont State Board of Governors was held on June 15, 2006 beginning at 3:30 p.m. in Room 219 Hardway Building. Present at the meeting were Board Members: Dixie Copley, Janet Crescenzi, Carl Friebel, Robert Kittle, Andy Kniceley, Dick Martin, Michelle Nabers, Sandy Shriver, and Skip Tarasuk. Absent were: Jim Griffin, Larry Mazza and Connie Moore. Also in attendance were: President Dan Bradley, President Blair Montgomery, Jean Ahwesh, Michael Bestul, Sarah Hensley, Larry Lawrence, Phil Mason, Anne Patterson, Rick Porto and Maria Rose. Dick Martin called the meeting to order.

2. Approval of Minutes

Bob Kittle moved to approve the minutes from May 3, 2006. Carl Friebel seconded. Motion carried.

3. Election of Officers

Carl Friebel moved that Bob Kittle's name be placed into nomination for Chairman of the Board of Governors. Dixie Copley seconded. Skip Tarasuk moved that Andy Kniceley's name be placed into nomination for Chairman of the Board of Governors. Janet Crescenzi seconded. Carl Friebel moved nominations be closed. Sandy Shriver seconded. Motion carried. Bob Kittle was elected as Chairman. Dixie Copley moved that Jim Griffin's name be placed into nomination for Vice Chairman of the Board of Governors. Carl Friebel seconded. No other names were submitted. Nominations were closed. Motion carried.

4. President's Report

President Bradley gave report to the Board.
President Montgomery gave report to the Board.

5. Constituent Reports

- 1) Joe Riesen reported for Faculty Senate.
- 2) Les Boggess reported for Faculty Assembly.
- 3) Harriet Bower reported for Classified Staff Councils.
- 4) Shane Livingston reported for Student Government.

6. Rick Porto gave the Financial Report.

7. FSU Academic Affairs & FS Student Life Committee Items

No items were brought before the Board for approval.

8. Finance, Personnel, Facilities, External Relations Committee Items

Dick Martin moved the following proposals be approved. Motion carried.

- 1) Resolved, that the FSBOG approves the Chargeback Agreement Change for Fiscal Year 2007 and the estimated chargeback budget for same.
- 2) Resolved, that the FSBOG approves the 2007 Budget.
- 3) Resolved, that the FSBOG approves the revised Salary Policy.
- 4) Resolved, that the FSBOG approves the Policy on Policies.
- 5) Resolved, that the FSBOG approves the Employment Innovation – Flexible Work Schedules Policy.

9. FS Community & Technical College Program & Off-Campus Service Committee Items

Dixie Copley moved the following proposals be approved. Motion carried.

- 1) Resolved, that the FSBOG approves the Program Review of the Food Service Management Program, AAS.
- 2) Resolved, that the FSBOG approves the Program Review of the Early Childhood Program, AAS.
- 3) Resolved, that the FSBOG approves the Certificate Program: Events Management.

10. Committee of the Whole

Carl Friebel moved the Strategic Plan be approved. Dixie Copley seconded. Motion carried.

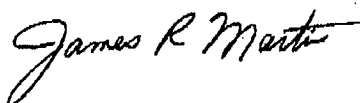
11. Old Business

As a follow-up to concerns raised by a student at the board's last meeting, Chairman Martin stated that Sarah Hensley had reported to him as requested. He has reviewed the report and is satisfied that Fairmont State acted appropriately in addressing the concerns raised. The Board concurred with the Chairman's findings and instructed Ms. Hensley to write to the student to that effect.

12. New Business

Dixie Copley was presented an award for outstanding service to the Board of Governors.

There being no further business, the meeting was adjourned.



James R. Martin, Chair

Board of Governors
Financial Report
as of July 31, 2006

Since the approval of the Unrestricted and Auxiliary Fund budgets in June minor adjustments to labor and operating budgets occurred. There was an adjustment to the indirect cost recovery revenues budgeted originally and help create what is now a deficit balance in the University budget.

Attached please find the Unrestricted and Auxiliary Statement of Revenues and Expense Reports through July 31, 2006.

Due to the preparation work required for both the Bond and Annual Audits there is no restricted fund reports to present at this time.

Note: As of this writing we are monitoring student enrollments and student fee revenues for the fall semester. By the time of the meeting we hope to have a preliminary report on enrollment, however the final enrollment numbers and revenues for same will not be known until late September.

Fairmont State University
Actual vs Budget Statement of Revenues and Expenses
 Current Year 2007 Prior Year 2006 July Current Unrestricted
 LEVEL 2

		Budgeted Current Year	Actual Current Year	Actual to Budgeted Current Year	Prior Actual to Prior Year End
OPERATING REVENUES	Tuition & Fees	17,971,808.02	7,503,165.68	41.75	44.91
	Faculty Services Revenue	1,550,000.00	0.00	0.00	0.00
	Auxiliary enterprises revenue	0.00	0.00		100.00
	Operating Costs Revenue	2,466,470.23	0.00	0.00	2.22
	Support Services Revenue	3,395,917.50	0.00	0.00	8.86
	Other Operating Revenue	269,098.23	14,058.93	5.22	6.41
Sub Total		25,653,293.98	7,517,224.61	29.30	32.02
OPERATING EXPENSES	Salaries	19,186,789.00	1,041,572.55	5.43	4.01
	Benefits	5,007,744.99	235,284.90	4.70	3.75
	Student Financial Aid-Scholarships	807,610.00	289,557.71	35.85	29.82
	Utilities	1,138,239.00	66,580.97	5.85	3.93
	Supplies and Other Services	5,729,940.13	283,667.10	4.59	2.64
	Equipment Expense	805,816.15	56,940.23	7.07	2.76
	Loan Cancellations and write-off	0.00	0.00		0.00
	Fees retained by the Commission	155,431.00	0.00	0.00	0.00
	Assessment for Faculty Services	1,550,000.00	0.00	0.00	0.00
	Assessment for Support Services	76,953.43	0.00	0.00	4.38
	Assessment for Tuition, Aux, & Capital Costs	2,904,256.88	43,511.00	1.50	1.30
	Assessment for Operating Costs	164,113.84	286.16	0.17	0.80
Sub Total		37,526,894.42	2,017,400.62	5.38	3.89
NONOPERATING REVENUES (EXPENSES)	State Appropriations	11,746,694.00	2,340,781.00	19.93	19.60
	Gifts	25,000.00	0.00	0.00	0.00
	Investment Income	228,613.62	0.00	0.00	0.00
	Interest on capital asset related debt	-205,921.00	0.00	0.00	
Sub Total:		11,794,386.62	2,340,781.00	19.85	18.79
EXCLUDE OPERATING	Exclude - Assets	-696,764.00	-23,665.68	3.40	-1.34
	Exclude - Transfers for Debt Service	0.00	0.00	0.00	0.00
	Exclude - Transfers for Fin Aid Match	-149,991.00	0.00	0.00	8.40
	Exclude - Indirect Cost Recoveries	729,176.61	57,350.73	7.87	
	Exclude - Transfers - Other	0.00	0.00	0.00	122.40
Sub Total:		-117,578.39	33,685.05	-28.65	-17.67
OPERATING INCOME/LOSS		-11,873,600.44	5,499,823.99	-46.32	-48.18
BALANCE		-196,792.21	7,874,290.04	-4,001.32	-426.71
CURRENT NET LABOR SAVINGS		0.00			
Planned Expenditures from Reserves		320,404.11			
Anticipated Labor Savings		0.00			
Anticipated Year End Balance		123,611.90			

Fairmont State Community & Technical College
 Actual vs Budget Statement of Revenues and Expenses
 Current Year 2007 Prior Year 2006 July Current Unrestricted
 LEVEL 2

		Budgeted Current Year	Actual Current Year	Actual to Budgeted Current Year	Prior Actual to Prior Year End
OPERATING REVENUES	Tuition & Fees	6,770,079.99	2,375,639.98	35.09	40.76
	Faculty Services Revenue	1,550,000.00	0.00	0.00	0.00
	State/Local Grants and Contracts	0.00	0.00		100.00
	Operating Costs Revenue	164,113.84	286.16	0.17	0.80
	Support Services Revenue	76,953.43	0.00	0.00	4.25
	Other Operating Revenue	144,431.00	-1,261.00	-0.87	15.12
Sub Total		8,705,578.26	2,374,665.14	27.28	28.91
OPERATING EXPENSES	Salaries	4,815,898.00	162,989.89	3.38	2.66
	Benefits	1,008,873.00	33,605.38	3.33	2.60
	Student Financial Aid-Scholarships	396,750.00	167,533.29	42.23	5.47
	Utilities	0.00	59.50		3.29
	Supplies and Other Services	1,512,399.82	68,331.80	4.52	4.72
	Equipment Expense	87,096.23	3,038.62	3.49	7.82
	Loan Cancellations and write-off	0.00	0.00		0.00
	Fees retained by the Commission	96,787.00	0.00	0.00	0.00
	Assessment for Faculty Services	1,550,000.00	0.00	0.00	0.00
	Assessment for Support Services	3,395,917.50	0.00	0.00	8.86
	Assessment for Tuition, Aux, & Capital Costs	1,451,961.06	15,517.00	1.07	1.45
	Assessment for Operating Costs	2,466,470.23	0.00	0.00	2.22
Sub Total		16,782,152.84	451,075.48	2.69	3.86
NONOPERATING REVENUES (EXPENSES)	State Appropriations	7,892,952.00	1,580,169.00	20.02	19.75
	Gifts	1,000.00	0.00	0.00	
	Investment Income	115,419.65	0.00	0.00	0.00
	Interest on capital asset related debt	0.00	0.00		
	Loss/Gain on Disposal of Fixed Assets	0.00	0.00	0.00	
Sub Total:		8,009,371.65	1,580,169.00	19.73	19.28
EXCLUDE OPERATING	Exclude - Assets	-2,000.00	0.00	0.00	0.00
	Exclude - Construction	0.00	0.00		0.00
	Exclude - Indirect Cost Recoveries	18,074.54	0.00	0.00	0.00
	Exclude - Transfers - Other	300.00	300.00	100.00	0.00
Sub Total:		16,374.54	300.00	1.83	0.00
OPERATING INCOME/LOSS		-8,076,574.58	1,923,589.66	-23.82	-24.90
BALANCE		-50,828.39	3,504,058.66	-6898.56	2,209.62
CURRENT NET LABOR SAVINGS		0.00			
Planned Expenditures from Reserves		33,469.00			
Anticipated Labor Savings			0.00	Already included in Labor Savings	
Anticipated Year End Balance		-17,359.39			

Fairmont State BOG Support
 Actual vs Budget Statement of Revenues and Expenses
 Current Year 2007 Prior Year 2006 July Current Unrestricted
 LEVEL 2

		Budgeted Current Year	Actual Current Year	Actual to Budgeted Current Year	Prior Actual to Prior Year End
OPERATING REVENUES	Tuition & Fees	296,832.35	107,193.00	36.11	37.89
	Tuition and Fees Support Services Revenue	572,365.00	7,991.00	1.40	1.58
	Auxiliary enterprises revenue	0.00	0.00	0.00	0.00
	Other Operating Revenue	391,870.10	58,274.13	14.87	23.35
Sub Total		1,261,067.45	173,458.13	13.75	19.74
OPERATING EXPENSES	Salaries	429,419.45	36,315.57	8.46	4.82
	Benefits	88,769.00	117,349.99	132.20	3.32
	Student Financial Aid-Scholarships	13,100.00	0.00	0.00	0.00
	Utilities	0.00	0.00	0.00	
	Supplies and Other Services	835,585.99	5,692.98	0.68	2.24
	Equipment Expense	10,366.20	7,513.30	72.48	2.04
	Loan Cancellations and write-offs	0.00	0.00		
	Assessment for Support Services	0.00	0.00		2.41
Sub Total		1,377,240.64	166,871.84	12.12	2.89
NONOPERATING REVENUES (EXPENSES)	Investment Income	49,650.00	12.36	0.02	0.01
Sub Total:		49,650.00	12.36	0.02	0.01
EXCLUDE OPERATING	Exclude - Assets	-1,837.00	0.00	0.00	0.00
	Exclude - Indirect Cost Recoveries	0.00	0.00		0.00
	Exclude - Transfers for Capital Projects	76,962.00	3,424.15	4.45	0.00
	Exclude - Transfers - Other	0.00	0.00		-171.83
Sub Total:		75,125.00	3,424.15	4.56	-37.03
OPERATING INCOME/LOSS		-116,173.19	6,586.29	-5.67	-211.81
BALANCE		8,601.81	10,022.80	116.52	220.06
CURRENT NET LABOR SAVINGS		259.00			
Planned Expenditures from Reserves		20,744.64			
Anticipated Labor Savings		0.00			
Anticipated Year End Balance		29,605.45			

Fairmont State BOG Support
Actual vs Budget Statement of Revenues and Expenses

Current Year 2007 Prior Year 2006 July Auxiliary

Auxiliary - Bd. Of Governors

		Budgeted Current Year	Actual Current Year	Actual to Budgeted Current Year	Prior Actual to Prior Year End
OPERATING REVENUES	Tuition and Fees	0.00	0.00		0.00
	Auxiliary enterprises revenue	6,748,793.07	2,950,613.66	43.72	37.77
	Auxiliary Support Services Revenue	4,936,020.86	91,146.00	1.85	1.53
	Other Operating Revenue	91,221.00	9,145.00	10.03	16.54
Sub Total		11,776,034.93	3,050,904.66	25.91	21.81
OPERATING EXPENSES	Salaries	1,720,973.00	157,859.87	9.17	9.53
	Benefits	464,755.00	29,807.15	6.41	9.33
	Student Financial Aid-Scholarships	227,000.00	0.00	0.00	0.00
	Utilities	702,050.00	16,081.77	2.29	1.60
	Supplies and Other Services	3,822,847.00	73,920.67	1.93	2.47
	Equipment Expense	52,168.00	7,631.65	14.63	2.57
	Loan Cancellations and write-off	2,101.00	0.00	0.00	0.00
	Assessment for Support Services	0.00	0.00		2.80
Sub Total		6,991,894.00	285,301.11	4.08	4.37
NONOPERATING REVENUES (EXPENSES)	Investment Income	16,000.00	0.00	0.00	0.00
	Interest on capital asset related debt	-500.00	0.00	0.00	
Sub Total:		15,500.00	0.00	0.00	0.00
EXCLUDE OPERATING	Exclude - Assets	-65,000.00	0.00	0.00	0.00
	Exclude - Construction	0.00	0.00	0.00	0.00
	Exclude - Transfers for Debt Service	-3,545,690.02	0.00	0.00	0.00
	Exclude - Transfers for Fin Aid Match	-3,425.00	0.00	0.00	0.00
	Exclude - Transfers to Plant Reserves	-1,185,525.91	0.00	0.00	0.00
	Exclude - Transfers - Other	0.00	0.00	0.00	0.00
Sub Total:		-4,799,640.93	0.00	0.00	0.00
OPERATING INCOME/LOSS		4,784,140.93	2,765,603.55	57.81	48.02
BALANCE		0.00	2,765,603.55	0.00	-223.40
CURRENT NET LABOR SAVINGS		10,740.00			
Planned Expenditures from Reserves		42,000.00			
Anticipated Labor Savings		0.00			
Anticipated Year End Balance		52,740.00			

Fairmont State Board of Governors
September 7, 2006

ITEM: Degree Definitions Policy

COMMITTEE: Academic Affairs and Student Life; Community & Technical College Program and Off-Campus Service

RECOMMENDED RESOLUTION: Resolved, that the Fairmont State Board of Governors approves the Degree Definitions Policy

STAFF MEMBER: Dan Bradley

BACKGROUND:

This is an amended version of the proposed degree definitions policy. Changes were made to the first draft based on comments received. The administration then worked with a group of faculty members to further refine the policy. Additional changes have been made as a result of those discussions. All changes from the original draft are marked by strike through (deleted language) and underline (inserted language.)

Fairmont State Board of Governors
POLICY # XXX

8-21-06

TITLE: Degree Definitions

SECTION 1: General

1.1 Scope This policy defines the degrees awarded by Fairmont State University and is intended to be used in design of all degrees programs at the University

SECTION 2: Definitions

- 2.1 Associate's Degree: A program of study equivalent to two years of full-time study (~~60—64 credits~~) consisting of major and liberal studies (general education) components. ~~An associate degree program may include as many as 72 hours if a baccalaureate completion program is available which results in a total less than or equal to 128 credits hours.~~
- 2.2 Bachelor's Degree: A program of study equivalent to 4 years of full-time study (~~120—128 credits~~) consisting of a major, liberal studies (general education) courses and elective components.
- 2.3 Master's Degree: A program of study equivalent to 1 to 2 years of study (~~30-36 credit hours~~). A master's degree study generally follows completion of a bachelor's degree but in certain circumstances advanced baccalaureate students may be dual enrolled in a master's program. A master's degree cannot be attained before completion of a bachelor's degree.
- 2.4 Major: A specialized program of study that prepares a student for entry level into a profession (e.g. teaching, engineering, business, performance in the arts), graduate school, professional school or entry level employment in a field requiring general qualifications. For the purpose of this rule, courses that are required in the major and that also satisfy liberal studies requirements may be counted formally as part of liberal studies, rather than as part of the major requirement. A major shall consist of between 32 and 65 credit hours. A major may include a required minor, but the total credit hours for the major, including the minor, may not exceed 65.
- 2.5 Minor: A specialized program of study used to complement a major by providing a secondary area of expertise. A minor shall consist of between 18 and 24 credit hours. ~~Multiple minors may substitute for a major if approved.~~
- 2.6 Liberal Studies (General Education): The Fairmont State Board of Governors endorses the North Central Association Higher Learning Commission's Statement on General Education (February 21, 2003) which states in part, "Understanding and

appreciating diverse cultures, mastering multiple modes of inquiry, effectively analyzing and communicating information, and recognizing the importance of creativity and values to the human spirit not only allow people to live richer lives but also are a foundation for most careers and for the informed exercise of local, national, and international citizenship.” ~~This very important part of undergraduate education, general education, Liberal studies~~ courses shall consist of between 32 and 42 credit hours for a bachelor’s degree and between 16 and 21 credits for an associate’s degree.

- 2.7 Free Electives: Courses chosen by a student to broaden their areas of study in a self directed manner. Free Electives may not be specified by the program or institutional faculty. Baccalaureate students must be given a minimum of 24 21 hours of free elective credit as part of their program of study.

SECTION 3: Board Policy:

- 3.1 Requirements for master’s degrees offered by Fairmont State University are limited to a maximum of 36 semester hours of credit. Exceptions to this policy must be recommended by the program and approved by the Board of Governors. Exceptions will be limited in number and approved only on the basis of the criteria listed in Section 4 below.
- 3.2 Requirements for ~~baccalaureate~~ bachelor’s degrees offered by Fairmont State University are limited to a maximum of 128 semester hours of credit. The degree program of study shall include major, liberal studies (general education) and elective components. Exceptions to this policy must be recommended by the provost and approved by the Board of Governors. Exceptions will be ~~limited in number and~~ approved only on the basis of the criteria listed below.
- 3.3 Requirements for associate’s degrees offered by Fairmont State University are limited to a maximum of 72 semester hours of credit and must meet requirements outlined in WVCCTC Series 7. The degree program of study shall include major and liberal studies (general education) components. Exceptions to this policy must be recommended by the Provost or C&TC President, as appropriate and approved by the Board of Governors. Exceptions will be ~~limited in number and~~ approved only on the basis of the criteria listed in Section 4 below.

SECTION 4: Procedure

- 4.1 Programs seeking exceptions to any of the maximum credit hour limits must submit formal requests to the Board of Governors for approval. The rationale for the exception must document the existence of one or more of the criteria in paragraph 4.2 below.
- 4.2 Criteria
- 4.2.1. Accreditation standards of the appropriate specialized accrediting agency mandate more credit hours than allowed in section 3.

4.2.2. Licensing standards of the profession involved require more credit hours than allowed in section 3.

4.2.3. Employment and initial success in the profession require more credit hours than allowed in section 3.

4.3 The burden of proof will be on the program requesting exceptions to document that any or all of the above conditions are present with regard to their particular situation.

~~4.4 The Board of Governors understands that additional hours beyond the minimum required for the baccalaureate degree may be desirable for many students to broaden their general education, to deepen their knowledge and preparation in a specific discipline, and to improve their chances for employment. The Board anticipates that the advising process will make these opportunities known to students. However, the desirability of additional education to achieve these or other goals is not sufficient rationale for an exception to maximum credit hours requirement, which is intended for students who wish to enter the job market or pursue further graduate/professional education as soon as possible.~~

SECTION 5: Implementation

5.1 ~~All existing degrees programs must conform to the above policy by the beginning of the Fall semester of 2007. New programs must conform at the time of approval. The lesser of two or 50% of existing programs in each School or College will be in compliance with this policy by Fall 2007. All other existing programs must conform to the policy by Fall 2008. New programs must conform at the time of approval.~~

Fairmont State Board of Governors
Meeting of September 7, 2006

- ITEM:** Approval of Program Review
Recommendations (Baccalaureate)
- COMMITTEE:** Academic Affairs and Student Life
- RECOMMENDED RESOLUTION:** *Resolved*, That the Fairmont State Board of Governors approve the degree program reviews for the Bachelor of Arts in Speech Communication, the Bachelor of Arts in French, the Bachelor of Arts in Spanish, the Bachelor of Science in Psychology, and the Bachelor of Science in Forensic Psychology.
- STAFF MEMBERS:** Anne L. Patterson, Ph.D., Provost and Vice President for Academic Affairs, Academic Deans, Department Chairs
- BACKGROUND:** HEPC Title 133, Series 10, "Policy Regarding Program Review" requires each Governing Board to review at least every five years all programs offered at the institution(s) of higher education under its jurisdiction and in the review to address the viability, adequacy, necessity, and consistency with mission of the programs at the institution.

Bachelor of Arts in Speech Communication

Recommendation: *Continuation of the program at the current level of activity.*

The executive summary of the program review appears in the agenda, and the full text of the review, along with pertinent appendices, is available for review at the Board of Governors web site, <http://www.fairmontstate.edu/admin/ProgramReviews/>

Bachelor of Arts in French

Recommendation: *Continuation of the program with annual follow-up, noting progress in the following areas: Number of students in Bachelor of Arts programs who enroll in French study; upper division viability; capacity to meet demand from high school students who either need to complete language study before beginning college program*

or who have had interest piqued by dual enrollment courses or the state core recommendations; teaching load of full-time faculty member.

The executive summary of the program review appears in the agenda book, and the full text of the review, along with pertinent appendices, is available for review at the Board of Governors web site, <http://www.fairmontstate.edu/admin/ProgramReviews/>

NOTES: The review of the French program was completed by Dr. Valerie Ives, who has now moved with her family and taken a position at the University of Pennsylvania. The department has hired a doctorally prepared, fluent French speaker in a temporary position.

Dr. Ives was a one-woman department—difficult under the best of circumstances. She was an active recruiter, and succeeded in increasing the number of French majors from 2 in 2001-02 to 12 in 2004-05. That number held steady in 2005-06. Because of the low number of majors, graduates have been few, and this program is likely to be cited as a low-productivity program in the near future.

In the last four semesters, enrollments in Elementary French have been robust, with Intermediate French and 3000-level courses registering a significant—and not unexpected—decline in enrollment. In other documents, the Dean of Fine Arts has reported that the Arts faculty are now “employing draconian measures” to see that BA students in the Arts enroll in foreign language study. This effort on the part of the Arts faculty may begin to pay off in increased enrollments. If that happens, however, we will experience staffing challenges.

Bachelor of Arts in Spanish

Recommendation: Continuation of the program with annual follow-up, noting the following: Number of students in Bachelor of Arts programs who enroll in Spanish study; upper division viability; capacity to meet demand from high school students who either need to complete language study before beginning college program or who have had interest piqued by dual enrollment courses or the state core recommendation; teaching load of full-time and part-time faculty members.

The executive summary of the program review appears in the agenda book, and the full text of the review, along with pertinent appendices, is available for review at the Board of Governors web site, <http://www.fairmontstate.edu/admin/ProgramReviews/>

NOTES: The Spanish program has the same challenges that the French program has. All courses are taught by one full-time, tenure-track faculty member and a part-time faculty member who has taught four courses per year for at least the last two years. As with the French program, Elementary Spanish courses experience robust enrollments, with more advanced courses having reduced enrollment.

The number of majors has increased from 5 in 2003 to 18 in 2006, but the number of graduates is low in recent years. The program is likely to be cited as a low-productivity program in the near future.

Dr. Gilberto Delgado has worked diligently to make the study of Spanish available at the Caperton Center as well as on the main campus, resulting in extremely heavy teaching loads, which should not be sustained. If enrollment increases, we will face staffing challenges.

In the spring of 2005, Dr. Delgado offered a course entitled Spanish for the Medical Profession. This course would seem to have great potential as a service course for the region. It is difficult to make the most of this opportunity because of his already heavy teaching load.

Bachelor of Science in Psychology and Bachelor of Science in Forensic Psychology

Recommendations:

- ✓ *Continuation of Bachelor of Science in Psychology at current level of activity*
- ✓ *Phasing out of Bachelor of Science in Forensic Psychology*

The executive summary of the combined review of these two programs appears in the agenda book, and the full text of the review, along with pertinent appendices, is available for review at the Board of Governors web site, <http://www.fairmontstate.edu/admin/ProgramReviews/>

While the interdisciplinary nature of the Forensic Psychology program is appealing, our staffing will not allow the maintenance of this program, while allowing the Psychology program to develop as it might.

PROGRAM REVIEW

Fairmont State Board of Governors
Format for Programs Without Specialized Accreditation

Date Submitted MAY 2, 2006

Program B.A. Speech Communication

Degree and Title

INSTITUTIONAL RECOMMENDATION

The institution is obligated to recommend continuance or discontinuance of a program and to provide a brief rationale for its recommendation:

1. Continuation of the program at the current level of activity;
2. Continuation of program with corrective action (for example, reducing the range of optional tracks or merging programs);
3. Identification of the program for further development (for example, providing additional institutional commitment);
4. Development of a cooperative program with another institution, or sharing courses, facilities, faculty, and the like;
5. Discontinuation of the Program

Rationale for Recommendation:

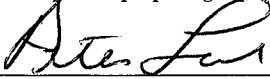
The Fairmont State University Speech Communication program is the only comprehensive liberal arts speech communication undergraduate program in this region.



Signature of person preparing report:

5-2-06


Date



Signature of Dean or School Head

5-2-06

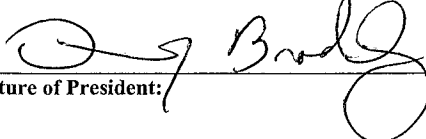
Date



Signature of Provost and Vice President for Academic Affairs:

8/28/06

Date



Signature of President:

8/28/06

Date

Signature of Chair, Board of Governors:

Date

EXECUTIVE SUMMARY

A brief executive summary of the speech communication program review report.

- The Bachelor of Arts in Speech Communication program provides course work and practicum activities requisite to the mastery of competencies appropriate to the Speech Communication discipline.
- The program is highly performance-oriented with each student being required to master course work in each area of communication study and then demonstrate skill in the application of such knowledge in appropriate practicum courses and co-curricular activities.
- The B.A. in Speech Communication program is structured to lead to the development of competencies consistent with those recommended by the National Communication Association.
- The credentials of the faculty in speech communication are exceptional.
- Students enrolled in speech communication are required to meet the entrance requirements of the Fairmont State University.
- Graduating students must demonstrate mastery through practicum classes as well as the upper division courses.
- Graduates of the Fairmont State University Speech Communication program have been unusually successful in securing stable and well-paying jobs in administration, public service and teaching.
- The program is funded through state appropriations and occasionally through endowment and scholarship contributions.
- Course fees help defray some of the costs of bulk items and necessary equipment and copying.
- The President's Special Allocation has provided subsidies for the Fairmont State Debate Team for the past several years, and the debate team has received special scholarship considerations which make the team equivalent to athletic teams in terms of University scholarship support.
- Facilities and equipment for speech communication are adequate.

- The Speech Communication program is a performance-oriented program which naturally lends itself to periodic evaluation of student academic and personal growth. The program currently includes initial assessment, interim assessment and exit assessment activities.
- The most recent review of this program resulted in a recommendation to continue it at its current activity.
- As a program within the School of Fine Arts, the Speech Communication program, like all the departments fall within the purview of the Fine Arts Guild, a community-based support group.
- The program has attracted substantial financial and scholarship support from private donors who endorse program success and objectives. The faculty are addressing the number of student who opt for the Regent's Bachelor of Arts when they have problems with the foreign language requirement.
- Liberal Studies Speech Communication courses are offered at the main campus and several off-campus locations.
- Approximately 40 sections of Speech 1100 are currently offered each semester on campus, at the off-campus sites and through the weekend college. Currently, this course is the single most subscribed courses at Fairmont State.
- There are no articulation agreements associated with other institutions for delivery of this program.
- Certainly as there is any enrollment increase at Fairmont State University and Fairmont State Community and Technical College, the demand for service courses will continue to grow. Demand for the major would likely remain stable.
- The job placement rate for Speech Communication majors and minors is adequate and graduates also gain entry into graduate programs.
- The Fairmont State University Speech Communication program is the only comprehensive liberal arts speech communication undergraduate program in this region.
- Currently the speech communication student is in a unique position to develop his skills as a community and workforce leader who calls attention to and discusses intelligently the cultural, social, and ethical issues of his time.

PROGRAM REVIEW
Fairmont State Board of Governors
Format for Programs Without Specialized Accreditation

Date Submitted April 1, 2006

Program (Degree and Title) French – Bachelor of Arts

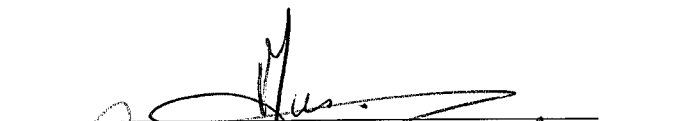
INSTITUTIONAL RECOMMENDATION

The institution is obligated to recommend continuance or discontinuance of a program and to provide a brief rationale for its recommendation:

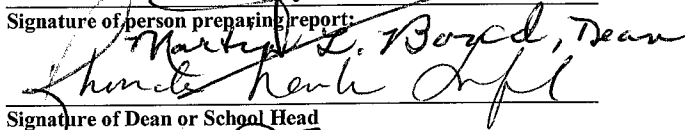
- 1. Continuation of the program at the current level of activity;
- 2. Continuation of program with corrective action (for example, reducing the range of optional tracks or merging programs);
- 3. Identification of the program for further development (for example, providing additional institutional commitment);
- 4. Development of a cooperative program with another institution, or sharing courses, facilities, faculty, and the like;
- 5. Discontinuation of the Program

Rationale for Recommendation:

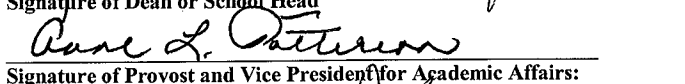
The program has experienced growth since 2002 and is responsive to the State of WV's emphasis on the internationalization of the curriculum and the continuing/growing need for classroom teachers of French at the secondary level.



Signature of person preparing report:



Signature of Dean or School Head



Signature of Provost and Vice President for Academic Affairs:



Signature of President:

Signature of Chair, Board of Governors:

April 7th, 2006

Date

4/7/2006

Date

8/28/06

Date

8/28/06

Date

Date

EXECUTIVE SUMMARY

A brief executive summary of the French program review report.

- The curriculum for the Bachelor of Arts in French provides course work and practicum activities requisite to develop, perfect, and master the students' language skills while contextualizing their learning to encourage cultural awareness.
- The program is highly performance-oriented with each student being required to master course work in each discipline of the French program and then demonstrate skill in the application of such knowledge. Students are encouraged to become "active learners" capable of demonstrating language proficiency in both oral and written communication as well as knowledge and critical thinking ability in the target culture, French civilization and literature.
- The credentials of the faculty member in French are exceptional.
- There are no special entrance standards for the French degree; students who qualify for admission to Fairmont State University may declare a French major.
- Graduating students must demonstrate mastery through practicum classes as well as the upper division courses.
- Due to the shortage of foreign language teachers in West Virginia, graduates of the Fairmont State University French program are extremely successful in securing a stable job in teaching within the state.
- Financial support for the French program comes from state funds shared by foreign languages, journalism, and English. The French program does not have a separate annual operating budget yet.
- The French program does not have any special facilities or equipment for program delivery. However, a language lab is "on the way" and should be in place within two years, before the next program review.
- The French program is a performance-oriented program which evaluates students' accomplishment of its goals through a process of rigorous faculty mentoring and evaluation.

- The most recent review emphasized the importance of continuing and promoting the French B.A. program which brings a major contribution to Fairmont State University's multicultural and international studies emphasis. The review also expressed its support for the B.A. in French Education degree and its commitment in meeting the State-mandated call for foreign language instruction in the public school system.
- There are no articulation agreements with other institutions for delivery of this program.
- No off-campus classes have been offered in the last two years in the French major.
- Enrollment is higher in the elementary to intermediate level classes, as students may register to simply fulfill a college language requirement. However, thanks to the dual-enrollment program established recently in Marion County, more students from high school will be expected to enroll directly as a French major in our institution.
- Because of the new legislation passed in 2002 by the Board of Education of West Virginia, requiring all students from 7th grade and up to study a foreign language, we can only expect an increasing number of students in the French program.
- French is a pre-professional program. Graduates in the French program enter graduate or professional schools.. Employment for graduates is facilitated by student affairs, specifically the Office of Alumni Relations and Career Services.
- The French program is now enjoying, according to its size, an increasing number of French majors and double-majors who are currently enrolled. The thirty hour major requirement is very convenient for students who can dedicate more time to their requirements and assignments. The rising and successful incentive to encourage "learning communities" has already offered the French program some promising avenues such as collaborative courses with the School of Fine Arts and the Business School.

PROGRAM REVIEW
Fairmont State Board of Governors
Format for Programs Without Specialized Accreditation

Institution Fairmont State University
Program (Degree and Title) Spanish – Education. Spanish - Bachelor of Arts

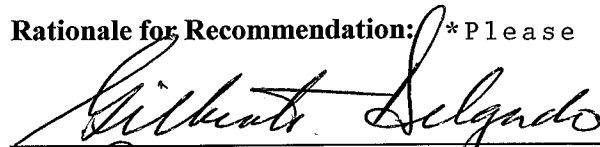
Date April 1st, 2006

INSTITUTIONAL RECOMMENDATION

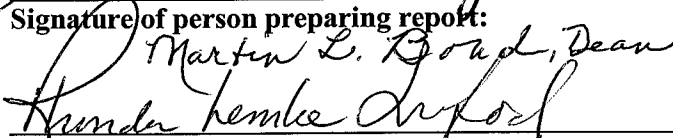
The institution is clearly obligated to recommend continuance or discontinuance of a program and to provide a brief rationale for its recommendation:

1. Continuation of the program at the current level of activity;
2. Continuation of the program with corrective action (for example, reducing the range of optional tracks or merging programs);
3. Identification of the program for further development (for example, providing additional institutional commitment);
4. Development of a cooperative program with another institution, or sharing courses, facilities, faculty, and the like;
5. Discontinuation of the Program.

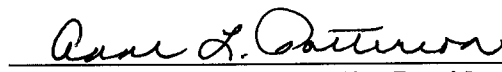
Rationale for Recommendation: *Please see below.



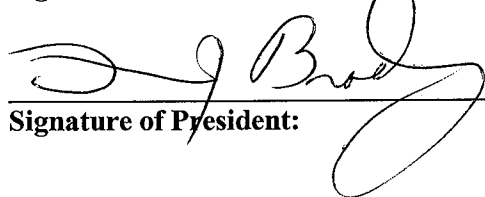
Signature of person preparing report: 4/01/06
Date



Signature of Dean or School Head: 4/01/06
Date



Signature of Provost and Vice President for Academic Affairs: 8/28/06
Date



Signature of President: 8/28/06
Date

Signature of Chair, Board of Governors: **Date**

*The program has shown significant growth since 2003 and is responsive to the State of WV's emphasis on the internationalization of the curriculum, as well as the continuing/growing need for teachers of Spanish at the secondary level.

EXECUTIVE SUMMARY

A brief executive summary of the Spanish program review report.

- **Fairmont State University's Mission calls us to offer "Quality education in a diverse and supportive learning environment that fosters individual growth, professional and career development, lifelong learning, global understanding, and a commitment to excellence in academic and community pursuits." The Spanish B.A. and Spanish Education, Degrees are designed to prepare students to fit this description focusing on extensive language basic drills that prepare our students to exceed the university's mission.**
- **The Spanish Program provides students with a well balanced set of courses in Elementary Spanish, Intermediate Spanish, Composition and Conversation, History and Culture of both Spain and Latin America. Throughout these courses, students are exposed to diverse culture and to different perspectives. The program ensures that students master the skills required in Spanish.**
- **There are no special entrance requirements for the Spanish program, and any student may declare Spanish as his/her major. However, any advanced student can move forward onto the program by earning up to twelve credits by examination. The main reason why most students feel attracted and are willing to pursue Spanish as major or minor, is due to the rise of Spanish as the second most popular language spoken in the United States. Thus, Spanish is practically used in every professional and paraprofessional field.**
- **The foundation of the Spanish BA curriculum is the 3300-level Composition and Conversation courses (3301 and 3302) which all majors are required to take, as well as the 4400-level Surveys in Latin American Literature and in Peninsular Literature (4400 and 4401), which are program requirements.**
- **Students who qualify for admission to Fairmont State University may select Spanish as a major. Students pursuing the Spanish major also may pursue another major such as English, Education, Fine Arts, or other.**
- **The Spanish Program does not have any special entrance requirements or abilities, except those general requirements stated in the catalog, such as the College Level Examination Program (CLEP), which may allow students to earn up to 6 credits by examination. Additionally, students may earn up to another 6 credits by taking the Special Examinations for Course Credit exams**

- Throughout their studies at Fairmont State University, any student who graduates with an Education Major, combined with a Minor in Spanish, should pass a required pre-licensed exam (PRAXIS and P.P.S.T.), in order to graduate. However, students who graduate with a B.A. in Spanish are not required to do so. By the time students complete their careers in Spanish, or Spanish Education, they have achieved high standards in reading, writing, thinking, comprehending, understanding, and speaking in Spanish with almost the fluency of native speakers.
- The fact that all our graduates already got a job, and the two last graduates were hired right away at a Job Fair, is a very positive and healthy sign that speaks of the need of the Spanish Program that produces well prepared and qualified teachers.
- The Spanish Program has one full time instructor, and one part time instructor.
- The continued increase in number of students at Fairmont State University would require the continued offering in Spanish, and eventually the number of courses should be increased.
- Currently, there are no any special facilities available for this program yet. However, it has been projected to equip a language laboratory in the near future.
- The Spanish Department mission statement, is to prepare its students to be successful. Our mission statement faithfully follows the University Mission Statement.
- The university uses an assessment tool called IDEA, which allows us to assess courses according to the university policy.
- The educational goals of the program provide our students with the major components of the Spanish language. In class, every student works on: reading, writing, listening, comprehending and providing responses in Spanish. In addition, our students master and refine their skills in Spanish through numerous readings, writings, conversations, dictations, and translations.
- Among others, written, and oral quizzes play part of the measures adopted by the program. In addition to that, students are required to turn in to their instructors hand-copied assignments. The purpose is to familiarize the students with the style of Spanish writing. Also the students are required to read aloud during class time, individually, and as a group. Some other times, the instructors read aloud, and the students are required to answer specific questions. Educational films such as the Destinos series are part of the classes. Through them, these students are exposed to the different sounds of Spanish from Mexico, Spain, Puerto Rico, and Argentina. Some other educational films are used in the classroom, such as grammar, vocabulary, or movies with English or Spanish subtitles.

- Student achievement is measured through quizzes, exams, reading, writing, listening, speaking, conversations, and dictations in Spanish, grammar quizzes, and through composition and conversation courses, civilization and culture courses, plus survey courses. The students who are going to be educators, are required to take the PRAXIS and P.P.S.T., exams required by the School of Education.
- As a measuring tool, the assessment data is used to improve the quality of the Spanish program. Student evaluations are important, because they reflect the student judgment, and through them, it is possible to realize the weaknesses and strengths of the courses taught, and to improve them.
- The areas of improvement may vary from inspiration, stimulation, introduction of new ideas, demonstration of the importance of the subject matter, and more.
- The PRAXIS and P.P.S.T exams, serve as a means of assessing the knowledge and skills of graduates as a benchmark established by the School of Education. These exams are used nationwide by most higher education institutions, and are used to grant a provisional/temporary certification, which precedes the teacher permanent certification.
- Three years ago, the Spanish Program was written and submitted to the School of Education. Then, it was approved by an NCATE committee. No recommendations have been suggested yet. In addition, no previous review could be found on file. Further, it would be highly advisable to offer Composition courses, as well as Conversation courses, instead of offering composition & conversation courses together. Additionally, literature courses, such as the Mexican Revolution, the Spanish short story, the Latin American short story, the Spanish novel, and the Latin American novel should be added to the Program Schedule. Also, the inclusion of a Summer Study Abroad Program would be highly beneficial, to increase the number of students taking Spanish at Fairmont State.
- The Personnel and Advisory Committee has responsibility for:
 - -determining need for discipline specialization and conducting the faculty search process; and
 - -collaborating with appropriate committees, approving policies that affect divisional operations, such as: faculty travel, Liberal Studies requirements, assessment, and others.
- Even though the Spanish Program has only one full-time professor and one adjunct, there is no doubt about the quality of teaching. The same can be said in terms of student achievement. It has been observed that most students, after studying for a period of four semesters, can easily translate from one language to another. Students who have completed a minor develop more skills in Spanish. Finally, the students who major in Spanish, normally at the end of their careers, are almost completely bilingual.

- Fairmont State University regularly offers Spanish courses during the Spring and the Fall semesters. However, at the Caperton Center, located in Clarksburg, Elementary Spanish I, and Elementary Spanish II are offered every other semester.
- Through the College Level Examination Program (CLEP), a student who demonstrates college-level achievement, may be able to reduce his/her time as a student at Fairmont State. Those courses are Elementary Spanish I, and Elementary Spanish II. However, for the departmental courses required to fulfill general Degree Requirements in the B.A., the students should take Elementary Spanish 1101, Elementary Spanish 1102, Intermediate Spanish 2201, and Intermediate Spanish 2202.
- Fairmont State does not offer Graduate Studies in Spanish.
- For a Professional program, students need to take:
- SPAN 1101, 1102, 2201, 2202 (However, not all Fairmont State professional programs require their students to take Spanish courses)
- In 2005, Governor Bob Wise passed a law requiring all middle school, junior high, and high school students in West Virginia to take foreign languages. In addition, due to the expansion of Spanish nation-wide, the shortage of Spanish teachers, and due to the need to speak a second language (preferably Spanish), the creation of a language lab at Fairmont State, the creation of a Summer Study Abroad Program, likely will increase the number of students from the current 18, up to 50, or more. However, more full time Professors or Full time instructors of Spanish would be needed, thus the Spanish Program would be able to offer more courses, and to attract more students.
- Some B.A. Spanish students add-on a provisional teacher certification. Generally, a student who completes a Spanish Minor may be eligible to teach bilingual education.
- Any Spanish-Education graduate has to pass the required PRAXIS and P.P.S.T. exams to ensure their professional success. Additionally, in order to keep track of the graduates, Fairmont State conducts a regular Graduate Follow-up Survey.
- The West Virginia University and Marshall University offer similar programs. However, those institutions cover different geographical regions.
- Fairmont State students need to satisfy the general studies requirement, and for that reason, some students have to take foreign languages. And Spanish is one of their choices. For example, those students pursuing English studies, are required to complete four semesters of foreign languages. Then SPAN 1101, SPAN 1102, SPAN 2201, and SPAN 2202 satisfy the general requirements of the English Program.

PROGRAM REVIEW
Fairmont State Board of Governors
Format for Programs Without Specialized Accreditation

Date Submitted March 24, 2006

Program Bachelor of Science in Psychology and Bachelor of Science in Forensic Psychology
Degree and Title

INSTITUTIONAL RECOMMENDATION

The institution is obligated to recommend continuance or discontinuance of a program and to provide a brief rationale for its recommendation:

- 1. Continuation of the program at the current level of activity;
- 2. Continuation of program with corrective action (for example, reducing the range of optional tracks or merging programs);
- 3. Identification of the program for further development (for example, providing additional institutional commitment);
- 4. Development of a cooperative program with another institution, or sharing courses, facilities, faculty, and the like;
- 5. Discontinuation of the Program

Rationale for Recommendation:

The Psychology program is a strong and valuable program at Fairmont State University. However, the Forensic Psychology program, started in 2000, has not shown the anticipated growth, and has become a burden on the Psychology faculty in terms of required course offerings that benefit few students. Appendix V shows that the core courses in Psychology (e.g. social psychology or personality theories) average between 266 and 79 students per semester. Core courses in Forensic Psychology (e.g. Psychopathology and Clinical Practicum) average between 25 and 14 students per semester. Lists of student majors and graduates show that, of the 30 to 50 majors in Forensic Psychology since 2001, several have changed majors to Criminal Justice several have changed majors to Psychology and only 17 have graduated in Forensic Psychology over four years. The Forensic Psychology program should be phased out because of low enrollments, low graduation rates, and the need to use faculty course loads for courses in the expected master's program in the Department of Behavioral Sciences. All students currently in the Forensic Psychology program will be assured that they can complete the courses needed to finish their degree in Forensic Psychology.

Clarence Rohsbaugh
Signature of person preparing report:

3/24/2006
Date

Martin L. Bond
Signature of Dean or School Head

3/23/06
Date

Ann L. Patterson
Signature of Provost and Vice President for Academic Affairs:

8/28/06
Date

D. J. Brady
Signature of President

8/28/06
Date

Signature of Chair, Board of Governors:

Date

EXECUTIVE SUMMARY

A brief summary of the General Psychology and Forensic Psychology program review report.

- The Bachelor of Science program in Psychology has a mission that is essentially two-fold. First and foremost, the program is designed to provide students with a solid background of course work in basic psychology that is an excellent preparation for graduate school in either psychology or related disciplines. The second major objective of the psychology program is to help the students develop marketable skills that will prepare them for careers in the use of psychological techniques and principles in applied settings.
- The psychology curriculum represents the dynamic flux that psychology possesses in the evolution of academia and society. The General Psychology emphasis, which requires 40 semester hours for a major, is geared for those students who are seriously interested in pursuing graduate degrees in such areas as Clinical, Counseling, or Educational/School Psychology, Social Work, or Rehabilitation or Guidance Counseling. A portion of majors has also pursued professional graduate degrees in law and medicine. This particular curriculum emphasizes such content areas as research, statistics, personality and learning theory, human development, and psychological assessment. Clinical applications in intervention, psychopathology and personal adjustment are also emphasized. A minor is required for those students majoring in the General Psychology Program.
- The Psychology Program has an interdisciplinary arrangement to offer a major in Forensic Psychology. Majors in this program are provided with a strong core of psychological foundations as well as relevant courses within the discipline of Criminal Justice. This program educates students for entry level criminal justice positions specializing in human relations as well as preparing them for advanced academic study in the areas of Forensic, Clinical or Counseling, Social Services, and Correctional or General Counseling. The major requires a total of 79 semester hours but does not require a minor.
- The Psychology Department at FSU consists of four full-time members, one half-time individual who also serves as the Chairman for the Department of Behavior Sciences, and one half-time individual who has a dual appointment with Sociology. Five of the six faculty have doctoral degrees from accredited institutions while the other faculty member holds an MSW (also accredited). Four of the faculty are tenured. Two hold the rank of Professor, two the rank of Associate Professor, and two the rank of Assistant Professor. One of the faculty members is licensed in the state of West Virginia as a Clinical Psychologist while two hold both state and national certifications in the area of School Psychology. One is a Licensed Professional Counselor and one is a Licensed Social Worker. All of our faculty are members of appropriate state and National professional organizations. In addition to their teaching and academic duties two of the faculty maintain part-time private practices and consulting services. Such expertise within the applied areas allows our students to be appropriately supervised during their practicum

experiences. All of our faculty teach courses that are consistent with their education and training.

- Graduates from the General Psychology Program are accepted to a variety of graduate schools in the field of psychology as well as related disciplines. Such graduate schools include West Virginia University, Marshall University, Edinborough State University, Illinois State University, University of Virginia, Radford University, Kent State University, James Madison University, Carlow University, University of Texas, and many others. Graduate programs include those in all subfields of psychology (e.g., Clinical, Counseling, School, Educational, Developmental, and Industrial) as well as Social Work, Counseling, Rehabilitation, Industrial Relations, Child Development and Law.
- Graduates who enter the work force immediately find employment in such locations as Valley Health Care, Try Again Homes, WV Dept of Human Services, WV Dept of Rehabilitation, WV Dept of Corrections, Harrison Co Schools, Presley Ridge Group Home, Lockheed-Martin Corporation, Barbour Co Health Dept, Center of Independent Living, Boston City Hospital, Student Advising Center (FSU), Harrison Co Head Start, ResCare, Marion Co Hospice, and Prunytown Correctional Facility.
- Although the Forensic Psychology Program has not graduated nearly as many students as the General Program, the available data show that the majority of graduates tend to seek immediate employment. Such jobs have included being Legal Assistants, Probation Officers, and Correctional Counselors. Those few that do attend graduate have done so in Clinical Psychology and Mental Health Counseling.
- During this review period, a total of 85 graduates (80 from General Psychology and five from the Forensic Program) were randomly surveyed. This number and configuration represents over 25% of our graduates over the past five years. Of the 85 students sampled, it was found that 42 were exclusively enrolled in some type of post baccalaureate educational program (mostly graduate school in an area of psychology, counseling or social work). Thirty-four (34) graduates were exclusively employed while nine (9) were both employed and enrolled in some type of post baccalaureate program. Students provided overwhelmingly positive feedback with regard to the education and opportunities provided by the Psychology program at Fairmont State. Those graduates within the work setting consistently reported that the skills taught in our Psychology Program (e.g., assessment, communication, writing, research, etc.) were invaluable. Both employers and graduate schools were interviewed and provided very positive responses regarding our students' knowledge, skills, and professional ethics.
- Financial support for the Psychology Program comes from state funding by way of the School of Liberal Arts. The Psychology Program requires a technical fee in several of its courses including Statistics, Experimental Psychology and Advanced Psychometrics.

- Introductory Psychology is a popular general requirement for students and a variety of other programs within the University require various psychology courses as part of their plan of study (thus allowing the Psychology Program to serve a variety of students other than its own majors and minors). Consequently, while the total resources devoted to Psychology is very small, the impact on the University as a whole is significant.
- Facilities for the Psychology Program (both General and Forensic) include classroom space primarily in Hardway Hall and a computer lab located in Room 105 HB. The lab is shared by the Departments of Behavioral and Social Sciences.
- The Psychology Program has developed a comprehensive assessment program in which both psychology and forensic psychology majors are routinely evaluated to determine a minimum level of theoretical and applied competence in the following areas: (1) Psychological Foundations, (2) Statistics and Research Development, (3), Testing Theory and Psychological Assessment, and (4) Intervention Strategies. These core areas were chosen because of their direct applicability toward graduate study as well as success within the work environment. This program includes entrance and exit assessment as well as surveys and interviews with students, employers, and schools.
- The General and Forensic Psychology Programs contribute to the social and mental well-being of North Central West Virginia by producing mental health professionals that dedicate their lives to a better life for others in West Virginia
- Despite its high level of productivity, the small number of full-time psychology faculty make it difficult to provide the students with the amount of time and attention necessary to maintain a first-rate undergraduate program. Upper level classes contain very large numbers that often make it impossible for the professor to provide an optimum learning environment.
- Course enrollments for the Psychology program average about 44 students per class ranging from 80 students in intro level classes to the intentionally capped writing intensive Foundations course that accepts 20 students per section. Many upper level sections fill the typical classroom of 40 to 50 seats.
- While all of the colleges and universities in the state offer B.S. or B.A. degrees in Psychology, Fairmont State is unique in that we are one of the few undergraduate psychology programs to offer courses in the more applied areas of assessment and intervention. Although such content is not typically offered at the undergraduate level, it better prepares the student for both graduate study and future employment.
- The Psychology Program at Fairmont State is consistent with the global mission of the institution in that it meets community and regional demands for paraprofessionals while at the same time expanding the horizons for a large number of middle and working class “non-traditional” students by enabling them to continue their education and develop marketable skills that prepare them for careers in the use of psychological techniques and principles applied to community, industrial and forensic settings.

Fairmont State University Board of Governors
Meeting of September 7, 2006

- INFORMATION ITEM:** Approval of Program Review Recommendations, Fairmont State University: Deferred Reviews for Baccalaureate Programs in Education/Health and Human Performance and Nursing/Allied Health Administration
- COMMITTEE:** Academic Affairs and Student Life
- STAFF MEMBERS:** Anne L. Patterson, Ph.D., Provost and Vice President for Academic Affairs; Academic Deans; Department Chairs
- BACKGROUND:** HEPC Title 133, Series 10, "Policy Regarding Program Review" requires each Governing Board to review at least every five years all programs offered at the institution(s) of higher education under its jurisdiction and in the review to address the viability, adequacy, necessity, and consistency with mission of the programs at the institution.

NOTES:

Fairmont State University's Program Review Schedule calls for the following programs to be reviewed in 2006:

Bachelor of Arts in Speech Communication
Bachelor of Arts in Education
Bachelor of Science in Exercise Science
Bachelor of Science in Health Sciences
Bachelor of Arts in French
Bachelor of Arts in Spanish
Bachelor of Science in Family and Consumer Science
Bachelor of Science in Psychology
Bachelor of Science in Forensic Psychology
Bachelor of Science in Allied Health Administration
Bachelor of Science in Nursing

At the June 15, 2006, meeting of the Board of Governors, the Provost noted that reviews had been prepared for nine of the eleven programs above. The reviews for the Bachelor of Arts in Education and the Bachelor of Science in Allied Health Administration—both are areas in which Interim Deans were in place—were not done. Other reviews in these areas were not, in the Provost's view, ready for presentation. The Provost asked to have all reviews deferred until the September 2006 meeting of the Board of Governors, a request that was granted.

Upon further consideration, and given the limited staffing and faculty availability in the summer, the still-new appointments of the Deans of Nursing and Education/Health and Human Performance, Academic Affairs wishes to withhold all of the reviews in Nursing and Education/HHP so that Deans Sharon Boni and Van Dempsey may have an opportunity to engage in the process. Because the School of Education had a successful NCATE review in 2004, and the Nursing program is continuously under the very close supervision of accrediting agencies, we believe that the spirit of the regulation has been met.

It is our intention, then, to submit reviews no later than the first BOG meeting in calendar year 2007 for the following programs:

Education/HHP

Bachelor of Arts in Education

Bachelor of Science in Exercise Science

Bachelor of Science in Health Sciences

Bachelor of Science in Family and Consumer Science

Nursing

Bachelor of Science in Allied Health Administration

Bachelor of Science in Nursing

The Deans, Chairs, and the Provost thank you for your understanding in this matter.

Fairmont State Board of Governors
September 7, 2006

ITEM: Policy on Policies

COMMITTEE: Finance, Personnel, Facilities, External Relations

RECOMMENDED RESOLUTION: Resolved, that the Fairmont State Board of Governors approves the amended Policy on Policies

STAFF MEMBER: Sarah Hensley

BACKGROUND:

The Board of Governors gave notice on September 8, 2005 of the intent to draft this policy. A public comment period on a draft policy was held from November 2, 2005 through December 2, 2005. No comments were received. This policy is required by state code. The Board approved the Policy on Policies at its June 15, 2006 meeting. The policies of the Higher Education Policy Commission and Council for Community & Technical College Education have subsequently been changed. The Chancellors suggested changes to our policy to bring it into compliance. Those changes are marked by strike through (deleted language) and underline (inserted language.)

Fairmont State Board of Governors

Policy No. #50

Policy on Policies

Effective Date ~~June 15~~ September 7, 2006

It is the policy of the Fairmont State Board of Governors to follow the process as outlined in Series 4, established by the Higher Education Policy Commission, effective July 31, 2006, for adoption, amendment or repeal of rules, guidelines and other policy statements.

That process is as follows:

This rule shall apply to the adoption, amendment, or repeal of any rule, guideline or policy statement with institution-wide effect. It shall not apply to policies, guidelines, or directives established for individual units, divisions, departments or schools of the institution which deal solely with the internal management or responsibilities of that unit, division, department, or school.

If a governing board or one of the presidents determines that a rule, guideline or policy statement should be adopted, amended, or repealed concerning a subject matter under the governing board's jurisdiction, excluding academic curriculum policies which do not constitute a mission change, the Assistant to the President shall notify the appropriate Chancellor(s), those persons representing student, faculty, and classified employees at the institution(s), as well as other interested parties, and solicit comments and suggestions regarding the intent to adopt, amend or repeal.

Any rule, guideline or policy statement subsequently drafted and considered for adoption will be circulated in draft form to the same individuals and parties and a date noted when written comments on the draft are to be returned to the Assistant to the President. The public comment period will be of at least thirty days duration.

A final draft of the rule, guideline or policy statement being considered shall be posted on the Board of Governors pages of the Fairmont State website, using strike and insert to designate changes made; and all comments received in writing will be available for public review in the office of the Assistant to the President. The proposed rule, guideline, or policy statement shall then be presented to the appropriate committee of the governing board. ~~unless the governing board has delegated, in writing, authority to the presidents, to adopt, amend, or repeal the rule, guideline, or policy statement. If authority has been delegated to the presidents, they may proceed to final adoption, amendment, or repeal. If authority has not been delegated, t~~ The committee of the governing board may endorse the adoption, amendment, or repeal and make a recommendation to the governing board for final adoption, amendment, or repeal.

Upon request by the affected constituencies, individuals, or parties, the governing board or presidents may schedule a public hearing regarding adoption, amendment, or repeal of the rule, guideline, or policy statement.

All proposed and approved rules, guidelines and other policy statements can be accessed (viewed) by the public at no cost in Room 222 Hardway Hall. They will also be posted on the Board of

Governors pages of the Fairmont State website, www.fairmontstate.edu. The rules, guidelines or policy statements shall be enumerated in a manner that makes them easily identifiable.

The presidents, without following the procedures in this rule, may make editorial, non-substantive changes in rules or policies transferred to the institution's jurisdiction by the Policy Commission to reflect the effect of the transfer; and may make editorial, non-substantive changes in previous institution-level rules or policies (pre Board of Governors.)

The Chancellor(s) shall be notified of any rule, guideline, or policy statement adopted by the board. If the Chancellor(s) notifies the board of any specific or general objections to the rule, guideline, or policy statement, the board or presidents will address the objections. If the presidents and/or governing board disagree with the objections they may appeal to the Policy Commission or Council as appropriate. If the Chancellor(s) has not listed any objections to a rule, guideline, or policy statement within thirty (30) days of receipt of its final version it shall be deemed approved. Approval by the Chancellors, Policy Commission or Council shall not be withheld unless the rule, guideline, or policy is inconsistent with state or federal law or the policies and mission of the Policy Commission or Council.

In the case of an emergency, the board may adopt, amend, or repeal a rule, guideline, or policy statement without first following the procedure set out in this rule. For the purpose of this section, an emergency exists when the adoption, amendment, or repeal of a rule, guideline, or policy statement is necessary for the immediate preservation of the public peace, health, safety or welfare, or is necessary to comply with a time limitation established by state or federal law or regulation or a directive or rule of the Policy Commission, Council or legislature, or to prevent substantial harm to the public interest, or to deal with financial exigency. The facts constituting an emergency shall be communicated in writing in advance to the Chancellor(s).

Any adoption, amendment, or repeal of a rule, guideline, or policy statement under the emergency procedure as described shall remain in effect no longer than three (3) months and shall expire unless the board has completed final approval under the normal process set out in this rule.

**Fairmont State Board of Governors
September 7, 2006**

ITEM: Approval of Board Resolution authorizing solicitation and appointment of a trustee.

COMMITTEE: Finance, Personnel, Facilities, External Relations;

RECOMMENDED RESOLUTION: A RESOLUTION SUPPLEMENTING AND AMENDING THE BOND AUTHORIZING RESOLUTION ADOPTED BY THE FAIRMONT STATE UNIVERSITY BOARD OF GOVERNORS ON MAY 3, 2006; AUTHORIZING THE APPOINTMENT OF A TRUSTEE FOR THE PROCEEDS OF THE \$8,500,000 SUBORDINATE FACILITIES IMPROVEMENT REVENUE BONDS, SERIES 2006; AND AUTHORIZING THE EXECUTION AND DELIVERY OF A TRUST AGREEMENT WITH SUCH TRUSTEE AND AN AMENDMENT TO THE PROJECT FUND AGREEMENT WITH BRANCH BANKING AND TRUST COMPANY TO EFFECT SUCH APPOINTMENT.

STAFF MEMBER: Rick Porto

BACKGROUND: BB&T is unwilling to issue checks to our construction vendors based on concern their legal counsel has with the Patriot Act. This causes additional steps to get our vendors paid and will delay the payment process. It is our desire to work with a Trustee who will both invest these funds until spent for construction and also pay our vendors at the request of our draws on these funds to do so.

**FAIRMONT STATE UNIVERSITY BOARD OF GOVERNORS
RESOLUTION SUPPLEMENTING AND AMENDING
BOND AUTHORIZING RESOLUTION**

A RESOLUTION SUPPLEMENTING AND AMENDING THE BOND AUTHORIZING RESOLUTION ADOPTED BY THE FAIRMONT STATE UNIVERSITY BOARD OF GOVERNORS ON MAY 3, 2006; AUTHORIZING THE APPOINTMENT OF A TRUSTEE FOR THE PROCEEDS OF THE \$8,500,000 SUBORDINATE FACILITIES IMPROVEMENT REVENUE BONDS, SERIES 2006; AND AUTHORIZING THE EXECUTION AND DELIVERY OF A TRUST AGREEMENT WITH SUCH TRUSTEE AND AN AMENDMENT TO THE PROJECT FUND AGREEMENT WITH BRANCH BANKING AND TRUST COMPANY TO EFFECT SUCH APPOINTMENT.

WHEREAS, the Fairmont State Board of Governors on May 3, 2006, adopted a Bond Authorizing Resolution (the "Original Resolution"), authorizing and directing the issuance of \$8,500,000 in aggregate principal amount of Subordinate Facilities Improvement Revenue Bonds, Series 2006 (the "Bonds");

WHEREAS, capitalized terms used and not otherwise defined in this Supplemental and Amendatory Resolution have the respective meanings given them in the Original Resolution, and the Original Resolution, as supplemented and amended hereby, is hereinafter referred to as the "Resolution";

WHEREAS, the Bonds were sold to BB&T, and the proceeds of the Bonds were deposited into the Project Fund held by BB&T pursuant to the Project Fund Agreement; and

WHEREAS, to facilitate payment of the Costs of the Project directly to the contractors and other vendors for the Project, it is necessary and desirable for the Bond proceeds to be placed in trust with a trustee as allowed under the Act (the "Trustee");

WHEREAS, it is in the best interest of this Board to grant to the President and Vice President for Administration and Fiscal Affairs of the University and the Chairman and Vice Chairman of the Board (each, an "Authorized Officer") the power and authority to solicit proposals for and appoint the Trustee, to execute and deliver a trust agreement with the Trustee, and to execute and deliver any amendments to the Project Fund Agreement necessary and desirable to effect the appointment of the Trustee.

NOW, THEREFORE, BE IT RESOLVED BY THE FAIRMONT STATE UNIVERSITY BOARD OF GOVERNORS AS FOLLOWS:

1. Each Authorized Officer is hereby authorized to solicit proposals for and, upon evaluation of such proposals in accordance with the terms thereof, to appoint the Trustee.

2. Each Authorized Officer is hereby authorized to execute and deliver a Trust Agreement with the Trustee in such form as he or she shall approve and determine to be appropriate and consistent with the Resolution, with his or her signature on such Trust Agreement to constitute conclusive evidence of such approval and determination.

3. Each Authorized Officer is hereby authorized to execute and deliver an amendment to the Project Fund Agreement with BB&T in such form as he or she shall approve and determine to be appropriate and consistent with the Resolution, with his or her signature on such amendment to constitute conclusive evidence of such approval and determination

4. Upon the transfer of the Bond proceeds from BB&T to the Trustee, the Vice President of Administration and Fiscal Affairs of the University is hereby directed to arrange for the investment of such proceeds in accordance with the Tax Agreement.

5. The Original Resolution, including but not limited to Sections 4.01 and 5.01 thereof, is hereby supplemented and amended to provide for the deposit of the Bond proceeds into a Project Fund held by the Trustee under the Trust Agreement instead of a Project Fund held by BB&T under the Project Fund Agreement and for the investment of such proceeds as provided above. The Original Resolution, as supplemented and amended hereby, remains in full force and effect, and references to the Resolution hereafter shall mean the Original Resolution as supplemented and amended hereby.

6. Each Authorized Officer, the Secretary and any other proper officers of this Board are further hereby authorized and directed to execute and deliver any and all papers and instruments and to do and cause to be done any and all acts and things necessary or proper for carrying out the transactions contemplated by this Supplemental and Amendatory Resolution.

7. This Resolution shall go into effect immediately upon adoption.

Adopted this ___ day of _____ 2006.

**FAIRMONT STATE
UNIVERSITY BOARD OF
GOVERNORS**

CHAIRMAN

Fairmont State Board of Governors
September 7, 2006

ITEM:

Authorization of USDA Rural Development
Rural Business Enterprise Grant

COMMITTEE:

Community & Technical College Programs & Off-
Campus Services

RECOMMENDED RESOLUTION:

Resolved, that the Fairmont State Board of Governors authorizes the meeting of conditions set forth in a letter from Robert M. Steptoe, III, State Director, USDA Rural Development, which states the conditions necessary to enable the completion of the grant approval process for a USDA Rural Business Enterprise Grant and specifically authorizes the execution of forms Form RD 1940-1, Form RD 442-7 (or equivalent), Form RD 1942 - 46, Form RD 400-1, Form RD 400-4, Form AD 1047, FmHA Inst. 1 940-Q, Form AD 1049 as identified in Section 10 "Adoption of Forms" of this letter (Copy of Section 10 of Letter Attached).

STAFF MEMBERS:

Dale Bradley/Blair Montgomery

BACKGROUND:

In July 2003, Fairmont State Community and Technical College (FSC&TC) assumed responsibility for the operation of the Flatwoods Small Business Development Center (SBDC). Technical support activities provided for rural businesses at this facility have been partially funded in the subsequent years through USDA grant funding.

Within a new fiscal cycle (April 1, 2006 through March 31, 2007), FSC&TC requested \$25,000 from the USDA Rural Development through their Rural Business Enterprise Grant to assist in covering costs related to the operation of the Flatwoods SBDC. FSC&TC has submitted initial application and is required to meet the conditions identified in a letter from Robert M. Steptoe, III, State Director Rural Development, as well as obtain authorization to execute specific documents at a properly called meeting of the organization. This action will allow the completion of the application process and obtain final grant approval.

**Fairmont State Board of Governors
September 7, 2006**

ITEM: Format for meetings of the Board of Governors

COMMITTEE: Committee of the Whole

RECOMMENDED RESOLUTION: Approve a change in the format for future meetings of the Board of Governors

STAFF MEMBER: Dan Bradley

BACKGROUND: The committees would meet from 10:30 a.m. to 12:00 p.m.; break for lunch from 12:00 p.m. to 1:00 p.m.; with the Board meeting beginning at 1:00 p.m.

**Meeting of September 7, 2006
Fairmont State ~ AGENDA**

Call to Order

1. Approval of Minutes (June 15, 2006) *Tab 1 Action Item*

President's Report (*Dan Bradley*)

President's Report (*Blair Montgomery*)

WTW Architects Presentation (*Glen Schultz*)

1. Approval of the Master Plan Update (Book sent under separate cover) *Action Item*
(Copy placed on reserve in the Library)

Faculty Senate Report (*Joe Riesen*)

Faculty Assembly Report (*Les Boggess*)

Classified Staff Report (*Joyce Ross*)

Student Government Report (*Shane Livingston*)

Foundation Report (*Jean Ahwesh*)

Financial Report (*Rick Porto*) *Tab 2*

FSU Academic Affairs & FS Student Life Committee Items (*Jim Griffin*)

1. Approval of the Degree Definition Policy *Tab 3 Action Item*
2. Approval of the Degree Program Reviews for: *Tab 4 Action Item*
- BA in Speech Communications
 - BA French
 - BA in Spanish
 - BS in Psychology
 - BS in Forensic Psychology
3. Approval to defer recommendations of Program Reviews for: *Tab 5 FYI*
- BS in Education/Health & Human Performance
 - Nursing/Allied Health Administration

Finance, Personnel, Facilities, External Relations Committee Items (*Bob Kittle*)

1. Approval of the amended Policy on Policies *Tab 6 Action Item*
2. Approval of Board Resolution Authorizing Solicitation and Appointment of a Trustee *Action Item*

FS Community & Technical College Program & Off-Campus Service Committee Items (*Michelle Casteel*)

1. Approval of conditions for USDA Rural Development grant process *Tab 7 Action Item*
2. Braxton County Opening (8/15/06) *FYI*
3. Community Education Programming for Fall 2006 *FYI*
4. Permission to Plan – Biometrics, Turf Management, Air Traffic Controller *FYI*

Public Comment

Committee of the Whole

1. Format changes for BOG's meetings *Tab 8 Action Item*
2. Presentation

Old Business

New Business

Possible Executive Session Under the Authority of WV Code to Discuss Personnel Issues §6-9A-4b2A

Next meeting date is Thursday, November 9, 2006 in 3rd Floor Conference Rooms