



FAIRMONT STATE UNIVERSITY  
BOARD OF GOVERNORS  
MEETING MINUTES  
DECEMBER 7, 2023  
BOARD ROOM, 3RD FLOOR FALCON CENTER  
1201 LOCUST AVENUE, FAIRMONT, WV  
TEAMS MEETING

I. CALL TO ORDER

A. Roll Call

Chair Rusty Hutson convened the Fairmont State University Board of Governors meeting on December 7, 2023, beginning at approximately 9:01 a.m. in the Board Room, 3rd Floor Falcon Center, at 1201 Locust Avenue, Fairmont, West Virginia, and via Teams.

**Note: With this meeting being conducted in person and via Teams, there was no way to ascertain all other participants but the following Fairmont State Board of Governors members and Fairmont State University administrators, staff, and faculty participating via Teams or present included:**

At the request of Chair Hutson, Cheryl Lewis, Executive Assistant to the President and Board of Governors, conducted a roll call of the Board of Governors. Present for the meeting were board members Jon Dodds, Jay Puccio, Jennifer Kinty, Deborah Prezioso, Gina Fantasia, and Jason Pizatella. Rusty Hutson, Wendy Adkins and Jason Henderson were present via Teams. Olivia O'Connor, David Goldberg, and Kevin Rogers were absent.

Others present were President Michael Davis and President's Executive Leadership Team members Greg Bamberger, Athletic Director; Alicia Kalka, Interim Vice President for Student Success; Dr. Dianna Phillips, Provost and VP of Academic Affairs; Cailey Murray, Interim General Counsel and Christa Kwiatkowski, Vice President for Finance and Administration/CFO; Others present included, Jeremiah Kibler, Director of Housing & Resident Life; Dr. Heath Howard, Director of Institutional Research; Spencer Flanagan, Director of the Falcon Center; Dr. Susan Ross, Associate Provost of Academic Affairs and Dean of Graduate Studies; Amanda Metcalf, Dean of the College of Education, Health and Human Performance; Rhonda Kuhn, Controller; and Anne Bolyard, President of Fairmont State Foundation

## B. Public Comment

Chair Hutson acknowledged the two public comments that were sent to the BOG members through the public comment email. Cheryl Lewis, Assistant to the President and Board of Governors, confirmed that there weren't any more submitted.

## C. Approval of Agenda

Dr. Gina Fantasia made a motion to approve the agenda. Jay Puccio seconded. The motion passed.

## II. APPROVAL OF MINUTES OF OCTOBER 19, 2023

Deborah Prezioso made a motion to approve the October 19, 2023 minutes. Jay Puccio seconded. The motion passed.

## III. REPORTS AND PRESENTATIONS

### A. Independent Auditors Report for Year Ending June 30, 2023

Suttle and Stalnaker, external auditing firm, presented the audit update and report to the Board of Governors.

### B. President's Report

Dr. Michael Davis discussed the Community Holiday Open House that occurred on December 6, 2023 at the Shaw House, followed by the Chicken and Waffles Student Event at the Falcon Center.

Dr. Michael Davis played a video created by Dustin Merrill and our University Relations & Marketing Department, that showed who we are as a university.

Dr. Michael Davis reported that all faculty, staff, students and BOG members received an email on December 7, 2023, inviting them to take part in the Strategic Planning process by completing a survey.

Dr. Michael Davis discussed the important questions from the survey that need to be answered to successfully plan.

Dr. Michael Davis discussed the Guiding Principles of the Strategic Plan.

Dr. Michael Davis reported that the Fairmont State masquers presented the Rocky Horror Show in November. Next semester, Radium Girls will be presented.

Dr. Michael Davis reported that Up All Night was held on November 11, 2023.

Dr. Michael Davis introduced Peyton Barnes, one of nine finalists for the 2023 NCAA Woman of the Year. She was on the Acrobatics and Tumbling Team, and is now a volunteer coach. She is a three-time 450 Salto Toss, three-time Synchronized Pyramid, and two-time 6 Element Acro Mountain East champion.

Dr. Michael Davis announced that the Mahaney Natatorium Dedication was on November 11, 2023.

Dr. Michael Davis announced that “Day of Giving” will be livestreamed on February 29, 2024.

Dr. Michael Davis announced that Students, Faculty and Staff will be attending “Fairmont State Day” in Charleston on January, 29, 2024.

Dr. Michael Davis reported that the Chief of Staff position is in the final stages of the hiring process and the position should be filled by the first of the year.

Dr. Michael Davis announced that Commencement will be on December 9, 2023.

Dr. Michael Davis presented Fairmont Historical Bricks from Pat Tucker, as Christmas gifts to all of the BOG members, providing a “piece of Fairmont, WV.”

#### C. Foundation Update – Anne Bolyard

Ms. Anne Bolyard, Fairmont State Foundation President, acknowledged everyone for the warm welcome in her new position.

Ms. Anne Bolyard gave a financial update for fiscal year 2023.

Ms. Anne Bolyard reiterated that the Day of Giving will be on February 29, 2024. All event materials and supplies have been ordered and livestreaming will begin at 12:01AM.

Ms. Anne Bolyard reported that Annual Reports and Impact Reports have been mailed and received by everyone, including donors.

#### IV. **ACADEMIC AFFAIRS COMMITTEE** (Wendy Adkins, Chair)

Ms. Wendy Adkins, Chair of the Academic Affairs Committee, advised that the Academic Affairs Committee did not meet on November 20<sup>th</sup>, due to no action items needing to be presented to the Board.

Dr. Dianna Phillips announced that the second cohort of the Police Academy is complete and all cadets earned 100% on the certification exams. All cadets are provisionally hired officials around the state of WV.

Dr. Dianna Phillips announced that she has chartered a group called, Provost College Resource Council, to review the College of Nursing's operations, culture and how they are resourced.

**V. ATHLETIC AFFAIRS COMMITTEE (Jason Henderson, Chair)**

Mr. Rusty Hutson, advised that the Athletic Affairs Committee met on November 16, 2023.

Mr. Greg Bamberger provided an update on fall sports. Soccer team finished 4<sup>th</sup> place in MEC North Division. Four Fairmont State women's soccer players were selected to the 2023 All-MEC women's soccer teams. Volleyball finished season in 3<sup>rd</sup> place in MEC North. Four Fairmont State volleyball players earned spots on the All-Mountain East Conference. Football finished season in a virtual tie for 2<sup>nd</sup> in the MEC with an 8-3 record, after being selected to finish 9<sup>th</sup> in the pre-season poll. Twelve Fairmont State football players appeared on the All-Mountain East Conference. Men's Cross Country finished 7<sup>th</sup> at MEC Championships. Women's Cross Country finished 6<sup>th</sup> at MEC Championships.

Mr. Greg Bamberger provided Winter Sports Expectations. Women's Basketball selected 4<sup>th</sup> in the MEC pre-season poll. Men's Basketball selected 3<sup>rd</sup> in the MEC pre-season poll. Wrestling selected 3<sup>rd</sup> in MEC pre-season poll. Men's and Women's Swimming have a few pool and team records set as the season has begun. MEC/GMAC Swim Championships will be held in mid-February in Canton, Ohio.

Mr. Greg Bamberger announced the resignation of Martin Radosevic, Assistant Athletic Director of Athletic Communications. Interviews for the position have begun.

Mr. Greg Bamberger reported Facility Updates. We have finalized an agreement with Dan Cava for the naming of the court in Joe Retton Arena, resulting in additions to the Feaster Center. Also, our tennis court will undergo resurfacing.

Mr. Greg Bamberger reported attendance and concession figures.

Mr. Greg Bamberger reported that there is an open Assistant Soccer Coach position. Rick Johnson will be the new Golf Coach.

**VI. BYLAWS COMMITTEE (Deborah Prezioso, Chair)**

Ms. Deborah Prezioso, Chair of the Bylaws Committee, advised the committee met on November 14, 2023

Ms. Deborah Prezioso reported the Committee is currently reviewing 4 policies (Policies 2, 21, 37, and 43) with language related to Pierpont.

Ms. Deborah Prezioso stated that we will be updating the policy review process, with the assistance of the new Chief of Staff.

Ms. Deborah Prezioso stated that the 4 policies were assigned to specific individuals on campus to review.

## **VII. ENROLLMENT, HOUSING & STUDENT LIFE COMMITTEE (Jay Puccio, Chair)**

Mr. Jay Puccio, Chair of the Enrollment, Housing & Student Life Committee, advised the committee met on November 15, 2023. Mr. Puccio asked that Alicia Kalka provide an update.

Ms. Alicia Kalka reported Fall 2023 enrollment numbers.

Ms. Alicia Kalka reported full-time enrollment is stabilized.

Ms. Alicia Kalka reported the progress of Housing Operations.

Ms. Alicia Kalka reported on Fall 2023 and Spring 2024 Retention. Campaigns developed to aid in retention efforts. Retention Teams are providing resources to assist the student in succeeding academically and the Housing Team are providing personal outreach to struggling students.

Ms. Alicia Kalka reported that Spring 2024 enrollment numbers are stabilized.

Ms. Alicia Kalka reported that Fall 2024 enrollment numbers are trending upward.

Ms. Alicia Kalka reported that Fall 2024 housing numbers are up over all previous years.

Ms. Alicia Kalka reported strong marketing efforts and initiatives for enrollment, consisting of events and scholarships and a more personal approach in all printed marketing pieces distributed to students.

Ms. Alicia Kalka acknowledged the strong efforts of the Recruiting Team, with two individuals, Harry Jefferies and Ryan Lowther exceeding their recruitment goals.

## **VIII. FINANCE COMMITTEE (Jennifer Kinty, Chair)**

Ms. Jennifer Kinty, Chair of the Finance Committee, advised that the Finance Committee met on November 28, 2023.

Ms. Jennifer Kinty reported that reserves will be used to invest in our students and grow our programs.

Ms. Rhonda Kuhn reported the Unrestricted Central E&G year-to-date operating revenues represent 45.88% of budget and are trending behind about \$500,000.

Ms. Rhonda Kuhn reported that expenses are trending ahead of last year, but are under budget.

Ms. Rhonda Kuhn reported fiscal year 2024 net position is trending ahead, with additional state appropriations being recognized.

Ms. Rhonda Kuhn reported Fund Manager Fund revenues are trending in line with projections, expenses trending ahead of last year, but net position is stable.

Ms. Rhonda Kuhn reported Vacancy Savings Budget trending ahead.

Ms. Rhonda Kuhn reported Auxiliary Funds Revenues are in line with budget projections through October, expenses are trending ahead, and net position is up from prior years.

Days cash on hand for unrestricted and auxiliary funds are 224 and 245, respectively.

Ms. Jennifer Kinty made a motion to approve 2023 Audit. Dr. Gina Fantasia seconded. The motion passed.

Ms. Jennifer Kinty made a motion to approve Fiscal Year 2023 Financial Statements. Deborah Prezioso seconded. The motion passed.

## **X. EXECUTIVE COMMITTEE**

Chairman Hutson advised that the Executive Committee met on November 29, 2023 and discussed the Chief of Staff position and candidates.

## **X. NEW BUSINESS**

Dr. Dianna Phillips provided an update on the new Foster Care Program.

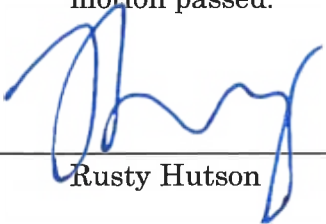
Dr. Dianna Phillips reported that we will be conducting a national search for two Deans, one from the College of Science and Technology and the other from the College of Business and Aviation.

Chairman Hutson reported that we are anticipating 25% of deferred maintenance funds from State very soon.

Ms. Christa Kwiatkowski advised that invoices to receive the first 25% of the Deferred Maintenance Grant funds have been submitted and projects are already underway.

**XI. ADJOURNMENT**

Rusty Hutson made a motion to adjourn the meeting. Ms. Jennifer Kinty seconded. The motion passed.

  
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Rusty Hutson                      12-12-2023                      FSU Board of Governors' Chair  
Date

  
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Jason Pizatella                      12/12/23                      FSU Board of Governors' Secretary  
Date